



City of Tacoma

Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

November 15, 2017

4:30 PM

Chair Joe Lonergan, Vice Chair Marty Campbell,
Anders Ibsen, Lauren Walker Lee, Marilyn Strickland (alternate)

Revised

Call To Order

Chair Lonergan called the meeting to order at 4:33 p.m.

Present: 4 - Lonergan, Campbell, Ibsen and Walker Lee

Approval of Minutes

1. [17-1179](#) Approval of the minutes of the meetings of October 18, 2017 and November 1, 2017.

MOTION: Council Member Walker Lee moved to approve the minutes of October 18, 2017 and November 1, 2017 meetings.

SECONDED BY: Council Member Campbell.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Lonergan, Campbell, Ibsen and Walker Lee

Briefing Items

2. [17-1181](#) Committees, Boards, and Commissions Evaluation
[David Nash-Mendez, Management Fellow, City Manager's Office]

At approximately 4:34 p.m., Doris Sorum, City Clerk, made opening remarks and introduced David Nash-Mendez, Management Fellow, City Manager's Office. Mr. Nash-Mendez provided an overview of the Committees, Boards, and Commissions (CBC) evaluation, including background, preparation, recommendations, and further proposals. He described the background in

detail with the number and types of CBCs and seats available and presented charts of demographics including race, gender, and Council Districts of seated members. He further presented charts of the age, educational attainment, and income of applicant pool. Mr. Nash-Mendez described the preparation for evaluation to include a breakdown of surveys sent out, outreach, staff conversation, and City Manager/City Clerk meetings, which resulted with recommendations and proposed changes including re-aligned expiration of terms, use of ranked-list system for alternate candidates, and limit of youth position terms and alignment with their academic calendar. He concluded the presentation with proposed CBC term end dates and further recommended proposals to include a list of problems, proposals, and status of suggestions.

Discussion ensued throughout regarding the Tacoma Arts Commission, age group of applicants including the youth seats, realignment of positions, disproportion of applicant pool and seating, and disclosure of race of applicants. The conversation continued about a written procedure on civic engagement, Committee interviews and appointment realignment, clarification of the terms, vacancies, and automatic appointments. They discussed the timeframe to interview, forms of outreach, the requirements of the youth positions, CBC term end dates, and the timeframe of appointments. Discussion continued on the demographics presented, Council District seated members chart of percentage breakdown and expectation of the districts, adjustment of schedules, preparation of a resolution, clarifying the training, expiration and interview schedule, tracking CBCs, and proposal of alternative terms. The discussion concluded on tracking the address, age, contact information of newly seated members, and prioritization of the listed proposals.

3. [17-1180](#) Modifications to TMC Title 2.09 to restructure dedicated funds, increase fees for single-family developments, and create a separate permit fee schedule
[Peter Huffman, Director, Planning and Development Services]

At approximately 5:37 p.m., Peter Huffman, Director, Planning and Development Services, presented the modifications to Title 2.09 of the Municipal Code, regarding the permit fee code with information including an overview, stakeholder input, financial policies, and fee code changes. He provided charts of dedicated funds restructure and creation of a reserve fund, including current and proposed funds, single-family review funding with current and additional revenue, new single-family fees with value based percentages, comparison of new single-family home development with square footage and valuation of project, alterations and stand-alone trade permits to new single family fees, and concluded with the planned schedule of presentations at future meetings.

Discussion ensued throughout regarding reserve and dedication funds, phase of increases in revenue, and fees. The conversation continued on the proposals of future permit fees and single-family funding increases and level of service, including adhere to and maintain performance, meeting current service, timeframe of service, commercial level, and value and volume of permits.

Topics for Upcoming Meetings

4. [17-1182](#) November 29, 2017- Microsoft Office 365 Enterprise Agreement Transition
December 6, 2017- Joint Audit Advisory Board

Chair Lonergan stated the next meeting on November 29, 2017, will be cancelled and the proposed items will need to be moved, and the December 6, 2017 meeting will include the Joint Audit Advisory Board and job creation and tax incentive review.

Discussion ensued throughout regarding the Microsoft Office 365 agreement presentation being moved to a future date; and the job creation and tax Incentive review, including incentives, credit, focus of decisions, providing historical and qualitative data, draft details, threshold tax levels, and placing this item on the December 6, 2017 meeting. Discussion concluded on expectations, components, and data included for the tax incentive review.

Other Items of Interest

Chris Bell, Committee Liaison, presented a request for the Continuance Improvement Initiative to be presented to Government Performance and Finance Committee on a future date.

Public Comment

There was no public comment.

Adjournment

There being no further business, the meeting adjourned at 6:29 p.m.

Joe Lonergan, Chair

Jessica Jenkins, City Clerk's Office