



## WEEKLY REPORT TO THE CITY COUNCIL December 7, 2017

Members of the City Council  
City of Tacoma, Washington

Dear Mayor and Council Members:

### ITEMS OF INTEREST

1. Planning and Development Services Director Peter Huffman forwards a ***Letter to the Community from the Planning Services Division Manager***, providing the community a “report card” of what long-range planning endeavors the City of Tacoma has accomplished over the past 12-18 months. The letter also highlights some of the challenging and interesting projects ahead, and discusses how we can continue to partner with citizens to help shape the future of our great City of Destiny. The letter is issued by Planning Services Division Manager Brian Boudet on an annual or as-needed basis. Attached to the letter this year is the *Updated Planning Work Program for 2017-2019*.
2. **Amtrak Cascades 2017 Rollout – Friday, December 15<sup>th</sup>, 2:00-3:00 p.m., at Freighthouse Square, 422 East 25<sup>th</sup> Street.** Washington State Department of Transportation and Sound Transit will celebrate the new Tacoma Dome Station and Tacoma Trestle, adding two more Amtrak Cascades daily roundtrips between Seattle and Portland and rerouting trains to the Point Defiance Bypass to decrease delays. Please see the attached flyer for additional information.
3. Neighborhood and Community Services Director Linda Stewart provides the following **updates regarding external contracting to manage and provide services for the City’s senior centers and the Community Development Block Grant/Emergency Solutions Grant application process:**
  - External contracting for Senior Centers: The City issued an RFP in September to solicit bids from organizations interested in managing and providing direct services to the Beacon and Lighthouse Senior Centers. On November 28 the two RFP respondents—Korean Women’s Association and Greater Destiny Church—presented their proposals to guests at both Centers, and to the application review panel. The recommendation is that the City negotiate a collaborative partnership between the two applicants to pilot a model for co-management and service provision in 2018. NCS staff will present a resolution to Council on December 19 requesting authorization to execute a \$400,000 contract with Korean Women’s Association (KWA) to serve as the fiscal entity and provide contractual oversight for services at both Centers beginning January 1, 2018. This approach reflects the City’s ongoing commitment to offering quality, appropriate services to seniors, and is consistent with moving away from staff providing direct service.

- CDBG/ESG application process: Applications will be available for Community Development Block Grant/Emergency Solutions Grant (CDBG/ESG) funds beginning December 11, 2017. Human services providers may apply for funding to support services that address the provision of services or shelters to benefit homeless persons (ESG priorities) and services focusing on Housing and Economic Stabilization and Youth Emergency Stabilization Services (CDBG priorities). The CDBG allocation totals \$336,351 and the ESG allocation totals \$202,381. Applications will be accepted until January 12, 2018.
4. Attached for your information is a list of **important themes** that staff **identified while attending recent Neighborhood Council meetings**. This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.
  5. **Economic Development Weekly Update Report** – Please see the attached update report on projects and initiatives from the Community and Economic Development Department for the week of December 4, 2017.
  6. The December 13, **2017 Public Utility Board meeting agenda** is attached for your information. Please note the following items and the dates of City Council consideration:
    - U-10978 – Authorizing execution of a collective bargaining agreement negotiated between the City of Tacoma and the District Lodge #160 on behalf of Local Lodge #297 of the International Association of Machinists and Aerospace Workers, Yard Clerk Unit. **(To Council: January 2, 2018)**
    - U-10979 – Authorizing Tacoma Power and Tacoma Water to amend policies to support the proration of fixed charges based on actual days of service and not an entire month. **(To Council: January 9, 2018)**

#### **STUDY SESSION/WORK SESSION**

7. The **Joint City Council/Public Utility Board Study Session** of Tuesday, December 12, 2017, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion item will be: (1) **Joint Executive Session – Pending Litigation**. Immediately following the Joint Study Session there will be a **City Council Study Session**. Discussion items will include: (1) **Other Items of Interest – Council Consideration Request**; (2) **Committee Reports**; (3) **Agenda Review and City Manager’s Weekly Report**; and, (4) **Executive Session – Potential Litigation**.



At Tuesday's Joint City Council/Public Utility Board Study Session, there will be a **Joint City Council/Public Utility Board Executive Session to discuss Pending Litigation.**

Immediately following there will be a regular Study Session. Under Other Items of Interest, Council Member Campbell will share a **Council Consideration Request to contribute \$20,000 from the Council Contingency Fund in support of the 2018 season of the Tacoma Refugee Choir.**

8. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

#### **GRANT APPLICATIONS**

9. The City has applied for the following grant:
- **Dollarwise Summer Youth Campaign Grant** – Funding for the Summer Jobs 253 Program, which is a summer youth employment program for high-school juniors and seniors. The City is requesting \$10,000 and the funds would be used to enhance current financial literacy instruction for students.

#### **MARK YOUR CALENDARS**

10. You have been invited to the following events:
- **Reception for Tacoma City Council, Metro Parks Board Commissioners and State Legislators of the 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> Districts on Wednesday, December 13<sup>th</sup>, 6:00 to 7:30 p.m., at the Broadway Center for the Performing Arts, located at 901 Broadway.**

Sincerely,



Elizabeth A. Pauli  
City Manager



City of Tacoma  
Planning and Development Services

## Letter to the Community

### City of Tacoma Long-Range Planning Update

December 6, 2017

Greetings!

On behalf of the City of Tacoma's Planning Services Division, I hope this letter finds you in good health and happiness. As we are moving into the holiday season and getting ready for the New Year, the time is just right for me to provide you an overview of what we have accomplished over the past 12-18 months, some of the challenging and interesting projects ahead of us, and how we can continue to partner to help shape the future of our great City of Destiny.

Last year, I highlighted the City's influx of new residents: nearly 4,000 people moved into Tacoma between 2015 and 2016. As we come to the end of 2017 we see these trends continuing – in the past year nearly 1,000 new housing units have been permitted, of which about 85% are multi-family, and 63% are located in the City's designated mixed-use centers. With this trend continuing it is even more critical that we continue to work together to ensure that all of our residents, old and new and those still to come, enjoy a community rich in opportunities and with a quality of life that we can all be proud of.

#### What We Have Accomplished during 2016-2017

Over the past year we have undertaken a variety of projects to support implementation of the *One Tacoma* Comprehensive Plan, conform to state and regional mandates, fulfill directives from the City Council, and respond to community concerns and desires. While I am proud of our accomplishments, I am particularly grateful for our community's involvement in these projects, which has resulted in tangible improvements to the products and the outcomes we expect. Here are a few of the highlights of what we've accomplished, some of which are still in progress:

- **Interim/Permanent Regulations**, responding to significant and emergent issues concerning Tideflats Area Land Uses, Correctional Facilities, Emergency Temporary Shelters, and Marijuana Use Buffers
- **Subarea Plans** for the Tacoma Mall Neighborhood (near completion) and the Tideflats Area (kicking off in early 2018)
- **Comprehensive Plan Implementation**, e.g., proactive rezones to bring our plan and zoning into agreement, updates to our commercial zoning districts, improved standards in our Open Space Corridors, updates to our Transportation Master Plan and Capital Facilities Program, the launch of the Residential Infill Pilot Program, expansion of our Transfer of Development Rights program,



the Hilltop Links to Opportunity Project, and expanded community engagement and incentive programs in support of our Historic Preservation Program.

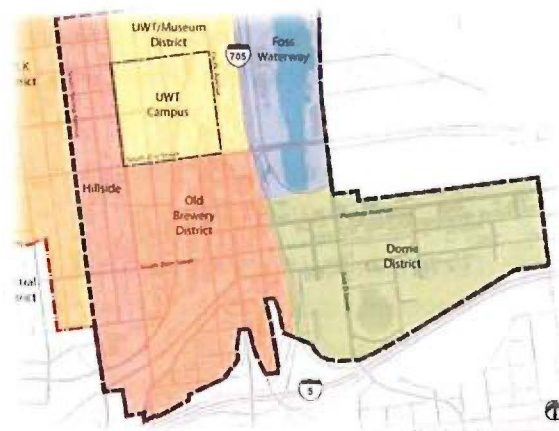
- **Private Applications for 2018 Annual Amendment** concerning zoning for Car Wash Facilities, Building Height Measurement in View Sensitive Overlay Districts, Rezones in the S. 80<sup>th</sup> Street Planned Development Business District, and Outdoor Tire Storage Development Regulations.
- **Planning & Development Services (PDS) Department Public Forums** were held from February to May 2017 throughout the community. These monthly forums provided an orientation about how the planning and development process works, what information is used, how decisions are made, what opportunities the public has to comment and participate, and how the City assesses and manages the ongoing impacts from growth and development. This new model of proactive engagement was well received and we continue to explore more ways to educate, involve and interact with the community we serve.

### What Has Come to Fruition

Look around Tacoma and we can see significant increases in housing development, new businesses, and improvements in transportation infrastructure and utilities, trails, parks and other community amenities. In support of our efforts to ensure that growth and development is happening consistent with the City's goals and policies we are constantly looking for opportunities to implement the community's plans and secure resources to support those efforts. We have received numerous grants from the State, Federal Government, and Puget Sound Regional Council for many important projects and initiatives, a few of which are highlighted below. These projects illustrate: (a) the broad support for our *One Tacoma* Comprehensive Plan and its policies advocating focused urban growth, transit-oriented development, multi-modal transportation options, housing diversity, and environmental health; (b) the success of our planning work in providing the policy backing for competitive grant applications; and (c) the importance of various City departments and the entire community working together.

### Project Highlight – Brewery District Bike and Pedestrian Project

The Brewery District is in line to receive a \$2.5 million competitive award from the Puget Sound Regional Council. The project will add/upgrade bike lanes, curb ramps, pedestrian refuge islands and crossings, signals for bicycle detection, ADA accessibility, mid-block crossings, traffic calming measures and other amenities. In addition, approximately \$20 million of utility improvements for water, sewer, stormwater, and road reconstruction are currently programmed in the area. These investments will be leveraged with private developments and other public projects



for streets and improved mobility required to help ensure an effective multi-modal transportation system as significant growth occurs in this focus area. The grant will help to capitalize on this unique opportunity to create a more inviting, safe, and well connected environment for bicyclists and pedestrians along South Fawcett and South 15th Streets and nearby regional transportation facilities.

**Project Highlight – Taylor Way Rehabilitation**

The Washington State Department of Transportation (WSDOT) has awarded the City of Tacoma approximately \$9 million from the National Highway Freight Program to rehabilitate Taylor Way in the Port of Tacoma Manufacturing and Industrial Center.



The project will improve the Taylor Way corridor from the Fife/Tacoma border to East 11th Street. Improvements include reconstructing the roadway surface to heavy haul standards, widening intersections to include dedicated thru and turn lanes, removing or upgrading existing railroad crossings, upgrading traffic and pedestrian signals, installation of communication fiber, new street lighting, sidewalks, upgrading curb ramps, and Intelligent Transportation System (ITS) improvements.

**Project Highlight – Prairie Line Trail (Phase 1) and the Historic Interpretative Project**

In 1873, the Northern Pacific Railroad designated Tacoma as the western terminus for its transcontinental railroad, beating out competitors Seattle, Olympia, and Bellingham. Modern city-building and telegraph communications followed the railroad, and from here sprung the town's moniker, "The City of Destiny." The overall Prairie Line Trail project converts one mile of the historic Prairie Line railroad corridor through downtown Tacoma into a signature public space integrating a multi-use trail, historic interpretation, public art, gathering spaces and green features while linking the University of Washington-Tacoma campus, the Brewery District, the Museum District and Thea Foss Waterway.

The City was recently awarded a \$400,000 Washington State Heritage Capital Projects grant for the Prairie Line Historic Interpretative Project. As part of the project, the Planning and Development Services Department, Historic Preservation Office and Office of Arts and Cultural Vitality have collaborated to develop [PrairieLineTrail.org](http://PrairieLineTrail.org), a website that interprets historic and cultural resources along the Prairie Line Trail for a public audience. The site accompanies four newly commissioned public art pieces and the re-mounting of an artwork for public view. While still in its infancy, the Prairie Line Trail is quickly becoming one of the most dramatic and engaging public spaces within our revitalizing downtown – if you haven't seen it yet I invite everyone to go check it out.





### **What Is Ahead of Us in 2018-2019**

Looking ahead, we will continue to rely upon your support and contributions to realize Tacoma's vision. To that end, I would like to draw your attention to some of our planned efforts over the next 18 to 24 months, as shown in the attached *Planning Work Program for 2017-2019*. As you can see, this is an ambitious list of initiatives but at a time when we are seeing significant growth, rising housing costs, new types of development, and a changing community, it is essential that we keep working hard to achieve the community's vision and goals and make sure that we are actively responding to the changing landscape around us.

It is also worth noting that in response to community interest the City Council has supported the expansion of planning activities to keep up with our growing community, and support the upcoming consideration of a new Design Review Program for Tacoma. It is likely that we will be reviewing and updating our current work program with the Planning Commission and City Council in early 2018 to ensure that we are focused on and prioritizing the projects and programs that are most important.

### **What You Can Do to Help Us Shape Our Future**

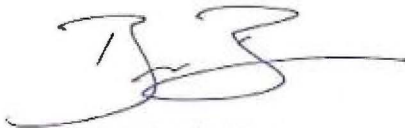
Community engagement is a key element in any successful planning project. While we continuously strive to enhance our community outreach and engagement, here are some of the immediate steps you can take to get involved and/or better understand and track our initiatives:

- Visit the Planning Services Division's website at [www.cityoftacoma.org/Planning](http://www.cityoftacoma.org/Planning) to learn more about the projects we are working on and to track progress.
- Visit us at the City Hall or invite us to meetings of your affiliations to provide a briefing on any subject of your interest.
- Contact the staff persons identified in the project list to learn more about the project and how to get involved.
- Get on the Planning Commission's E-mail Distribution List to receive the Commission's meeting agendas twice a month, and other announcements.
- E-mail us at [planning@cityoftacoma.org](mailto:planning@cityoftacoma.org) or call us at (253) 591-5531.

- If you're specifically interested in the 2018 Plan and Code Amendments, attend our upcoming Open House, which is tentatively scheduled for 6:00 p.m. on January 10<sup>th</sup> in the City Council Chambers (more detailed information will be distributed soon and available through the Planning Division website)

I look forward to continuing our partnerships with you and progressing towards our goals for this great community.

Best wishes,



BRIAN BOUDET, MANAGER  
Planning Services Division

Attachment: *Planning Work Program for 2017-2019 (updated November 29, 2017)*

- c: Mayor Marilyn Strickland and Members of the City Council  
Elizabeth Pauli, City Manager  
Peter Huffman, Director, Planning and Development Services Department

*This letter is distributed to the following organizations (not listed in any particular order). If you have any changes, corrections or additions to suggest, please advise.*

- |  |  |
|--|--|
| • Planning Commission                                | • Blue Ribbon Panel                                      |
| • Sustainable Tacoma Commission                      | • Transportation Commission                              |
| • Foss Waterway Development Authority                | • Growth Management Coordination Committee               |
| • Tacoma Public Utilities                            | • Port of Tacoma   |
| • Metro Parks Tacoma                                 | • Tacoma-Pierce County Health Department                 |
| • University of Washington Tacoma                    | • Tacoma Community College                               |
| • University of Puget Sound                          | • Bates Technical College                                |
| • Puget Sound Clean Air Agency                       | • Tacoma School District                                 |
| • Tacoma Housing Authority                           | • AIA Southwest Washington                               |
| • Tacoma-Pierce County Affordable Housing Consortium | • Tacoma-Pierce County Chamber of Commerce               |
| • Master Builders Association of Pierce County       | • Association of General Contractors – Southern District |
| • Cross-Cultural Collaborative of Pierce County      | • Downtown Merchants Group                               |
| • Tacoma-Pierce County Association of Realtors       | • Hillside Development Council                           |
| • Green Tacoma Partnership – Forterra                | • Tacoma Urban Land Trust                                |
| • Walk the Waterfront                                | • Tacoma Waterfront Association                          |
| • Citizens for a Healthy Bay                         | • 6th Avenue Business District                           |
| • Dome Business District                             | • Fern Hill Business District                            |
| • Hilltop Business District                          | • Lincoln Business District                              |



- *McKinley Hill Business District*
- *Old Town Business District*
- *Portland Avenue Business District*
- *Ruston/Point Defiance Business District*
- *Stadium Business District*
- *Cross District Association*
- *Eastside Neighborhood Council (ENACT)*
- *North End Neighborhood Council*
- *South End Neighborhood Council*
- *West End Neighborhood Council*
- *Tacoma Neighborhoods Together*
- *City of Fife*
- *Pierce County*
- *City of Federal Way*
- *City of Ruston*
- *American Planning Association – Washington Chapter*
- *Department of Commerce Growth Management Services*
- *Puget Sound Partnership*
- *Spaceworks Tacoma*
- *Economic Development Board for Tacoma-Pierce County*
- *Tacoma Urban League*
- *Pierce Transit*
- *Oakland-Madrona Business District*
- *Pacific Avenue Business District*
- *Proctor Business District*
- *South Tacoma Business District*
- *Tacoma Narrows Business District*
- *Central Neighborhood Council*
- *New Tacoma Neighborhood Council*
- *Northeast Neighborhood Council*
- *South Tacoma Neighborhood Council*
- *Community Council of Tacoma*
- *South Sound Military & Communities Partnership*
- *City of University Place*
- *Pierce County*
- *City of Fircrest*
- *Puget Sound Regional Council*
- *Puyallup Tribe of Indians*
- *Pierce Conservation District*
- *Historic Tacoma*
- *Downtown on the Go*
- *City Club of Tacoma*
- *Tacoma Historical Society*
- *Sound Transit*



## **Updated Planning Commission Work Program (2017-2019)**

*November 29, 2017*

The Planning Commission Work Program contains projects and planning activities that are slated for completion in or substantial progress during the timeframe of June 2017 through 2019. The work program was developed in concert with the Tacoma Planning Commission and the City Council's Infrastructure, Planning and Sustainability Committee in June-October of 2017.

However, as a result of Council priorities and budget and staff constraints, several modifications to the work program have been implemented. These modifications are reflected below with the postponement and/or modification of certain projects, as outlined below.

### **Track 1: Interim Regulations (*off-cycle*)**

- Correctional Facilities Regulations
- Tideflats Uses and Standards – **COMPLETED**
- Marijuana Uses and Playground Buffers – **COMPLETED**
- Emergency Temporary Shelters – **EXTENDED for 6 Months**

### **Track 2: Subarea Plans (*off-cycle*)**

- Tacoma Mall Neighborhood Subarea Plan - **IN PROCESS**
- Tideflats Subarea Plan – **INITIATING IN EARLY 2018**

### **Track 3: 2018 Amendment Cycle**

- Car Wash Use Allowance – Private Application #2018-01
- Outdoor Tire Storage Code Amendment – Private Application #2018-02
- South 80th Street PDB Rezone – Private Application #2018-03
- View Sensitive District (VSD) Height Measurement – Private Application #2018-06
- Future Land Use Map Implementation: Area-wide Rezones – Phase 4 **POSTPONED to 2018/2019**
- Commercial Zoning Update – Phase 1 **POSTPONED to 2018/2019**
- Open Space Corridors Implementation **SCOPE REDUCED**
- Transportation Master Plan – Limited Update
- Code Clean-ups

### **Track 4: 2019 Amendment Cycle (*tentative*)**

- Future Land Use Map Implementation: Area-wide Rezones
- Commercial Zoning Update
- Urban Design Studio – Establishment
- Residential Infill Pilot Program – Phase 2



- JBLM Joint Land Use Study Implementation
- Shoreline Master Program – 2019 Periodic Update
- Code Clean-ups

## On-going Planning Issues

- Historic Demolition Review (*may be coordinated with 2018 Amendment Cycle*)
- Capital Facilities Program for 2018-2023 (*off-cycle*)
- Six-Year Comprehensive Transportation Program for 2017-2022 (*off-cycle*)
- Billboards Regulations **POTENTIALLY COMPLETED DEC. 2017**
- Joint Meetings of the Planning Commission with appropriate groups (e.g., the Landmarks Preservation Commission, the Transportation Commission, and the Neighborhood Councils)
- Transportation Master Plan Implementation, in coordination with the Transportation Commission (e.g. impact fees study, transportation network planning, streetscape design guidance, signature trails development, etc.)
- Link Expansion Streetscape project (including the Links to Opportunity Program and the SGA Technical Assistance Program)
- Historic Preservation, in coordination with the Landmarks Preservation Commission (e.g. TDR, integration of Historic Preservation Plan with *One Tacoma* Plan, educational programs, etc.)
- Residential Infill Pilot Program (implementation)
- Citizen Participation and Public Outreach Enhancements (with specific engagement efforts focusing on the Proctor District)

## Regional and Cross-Jurisdictional Issues

- Metro Parks Tacoma and Tacoma School District strategic plans updates
- Pierce County Parkland/Spanaway/Midland (PSM) Community Plan
- Regional Transportation Issues, in coordination with the Transportation Commission (e.g. Tacoma LINK and Central LINK Light Rail Expansions, Pacific Avenue BRT Study)
- PSRC Regional Centers Framework Update
- PCRC Centers of Local Importance/County-level Centers Update

## Emerging and Deferred Issues

- 20-minute Neighborhood Baseline Analysis
- Urban Growth Baseline Analysis
- Mixed-Use Centers Implementation Programming
- Mixed-Use Centers Height Bonus Program Review
- Institutional Campus Zoning Update
- Urban Forestry Implementation (including landscaping, tree-preservation, open space, etc.)
- Watershed-level Environmental Planning
- Parking Update (including RPA, refinements along light rail, design, etc.)
- Downtown Plan Integration with Subarea Plans
- Street Typology and Designation System Review
- Unified Development Code
- Transfer of Development Rights (TDR) and Tax-Increment Financing (TIF) Program Review
- Sign Code Update
- Annexation Planning

## Track 1 Projects: Nearing Completion

### Correctional Facilities – Interim and Permanent Regulations

#### Summary:

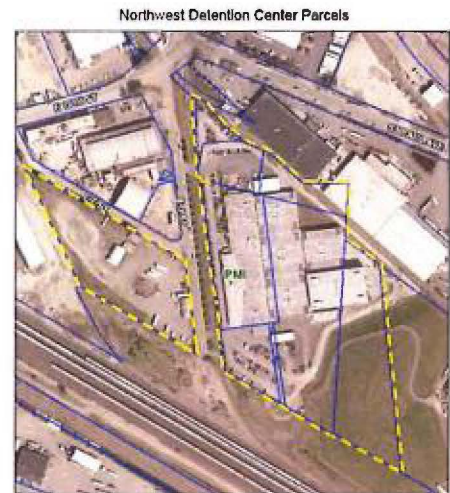
The City Council enacted emergency interim zoning regulations pertaining to public and private correctional facilities on March 7, 2017, per Ordinance No. 28417, and subsequently adopted some modifications to the regulations on May 9, per Ordinance No. 28429. This project will develop permanent regulations for the City Council's consideration based on the issues and approach outlined in Ordinance No. 28429 prior to the expiration of the interim regulations in March 2018.

#### Primary Staff Contact:

Ian Munce, Special Assistant to the Director  
[imunce@cityoftacoma.org](mailto:imunce@cityoftacoma.org)

#### General Project Timeline:

March 2017 – March 2018



### Tideflats Uses and Standards – Interim Regulations

#### Summary:

This project will explore the need for interim regulations in the Port/Tideflats Manufacturing and Industrial Center during the early stage of the development of the Tideflats Subarea Plan. Potential interim regulations could include use restrictions, modified permit procedures and enhancements to public notice, and limits on development in adjacent slopes and transition areas.

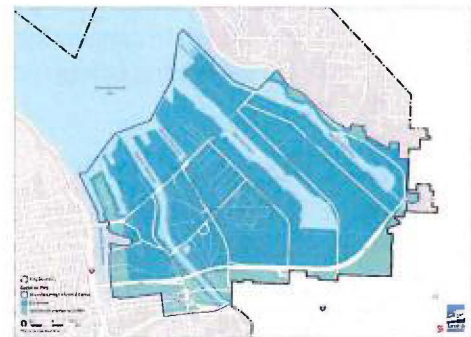
*Note: The associated permanent regulations will be addressed as part of the final adoption of the Tideflats Subarea Plan.*

#### Primary Staff Contact:

Stephen Atkinson, Senior Planner  
[satkinson@cityoftacoma.org](mailto:satkinson@cityoftacoma.org)

#### General Project Timeline:

Adopted on November 21, 2017





## Marijuana Uses and Playground Buffers (Completed)

### Summary:

This project would consider amending the zoning code on an interim basis by adding definitions of “Playground” and “Recreation center or facility,” in order to ensure that recreational marijuana buffers apply to Metro Parks Tacoma owned playgrounds and recreation centers and facilities to the level intended by the State, but currently not covered by State definitions. The associated permanent regulations may be, from a timing perspective, coordinated with the 2018 Amendment Cycle.

### Primary Staff Contact:

Lihuang Wung, Senior Planner  
[lwung@cityoftacoma.org](mailto:lwung@cityoftacoma.org)

### General Project Timeline:

Adopted on November 7, 2017



## Emergency Temporary Shelters – Interim and Permanent Regulations

### Summary:

The City Council adopted Ordinance No. 28430 on May 9, 2017, declaring a public health emergency relating to the conditions of homeless encampments. As part of the follow-up actions, this project will develop interim and permanent regulations for the Council’s consideration concerning the zoning and development standards for permitting emergency temporary shelter facilities and sites.

### Primary Staff Contact:

Lauren Flemister, Senior Planner  
[lflemister@cityoftacoma.org](mailto:lflemister@cityoftacoma.org)

### General Project Timeline:

Extended 6 months, until April 2018

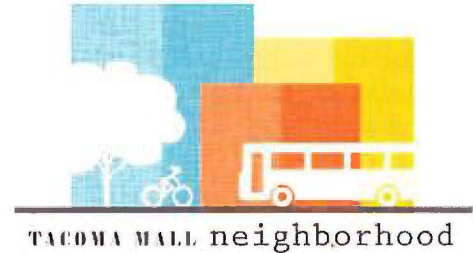


## Track 2: Subarea Plans

### Tacoma Mall Subarea Plan

**Summary:**

Tacoma Mall Neighborhood is important to people who live, work and shop in the region. This 485-acre area was designated by the City and the Puget Sound Regional Council as a focus for jobs and housing growth. A Draft of the Subarea Plan is currently available for public review. Staff expects to complete the legislative process in 2017.

**Primary Staff Contact:**

Elliott Barnett, Associate Planner  
[elliott.barnett@cityoftacoma.org](mailto:elliott.barnett@cityoftacoma.org)

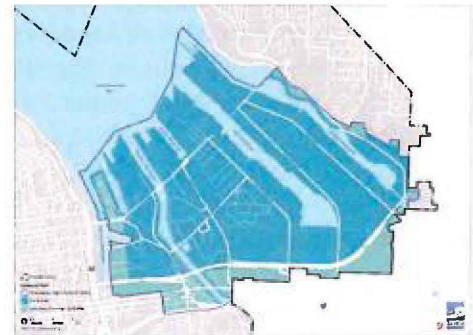
**General Project Timeline:**

Adoption expected in Spring 2018

### Tideflats Subarea Plan

**Summary:**

The City Council adopted Amended Resolution No. 39723 on May 9, 2017, initiating the Tideflats subarea planning process. The resolution requests the Planning Commission to consolidate several planning initiatives currently underway for the area; requests the Commission to begin discussion of the need for interim regulations for the area; requests the City Manager to identify resources need for the subarea planning; and requests the City Manager to negotiate an Interlocal Agreement with the Port and the Puyallup Tribe for the collaboration of the project. The scope of work for the subarea plan is yet to be determined.



*Note: This project incorporates consideration of the issues highlighted in:*

- NETNC's "NE Tacoma Buffer Zone" Application #2018-04
- The Council Consideration Request pertaining to the implementation of the Port Container Element
- PDS Director's Rule on Heavy Industrial Expanded Notification

**Primary Staff Contact:**

Stephen Atkinson, Senior Planner  
[satkinson@cityoftacoma.org](mailto:satkinson@cityoftacoma.org)

**General Project Timeline:**

Planned initiation in early 2018



## Track 3: 2018 Amendment Cycle

### Car Wash Use Allowance (Private Application #2018-01)

**Summary:**

This application seeks to amend the Land Use Regulatory Code to allow car wash facilities in the Neighborhood Commercial Mixed-use Zoning District (NCX). The amendments could include changes to the definitions, core-pedestrian street restrictions, and potential design and development standards.



**Primary Staff Contact:**

Lihuang Wung, Senior Planner  
[lwung@cityoftacoma.org](mailto:lwung@cityoftacoma.org)

**General Project Timeline:**

April 2017 – June 2018

### Outdoor Tire Storage Code Amendment (Private Application #2018-02)

**Summary:**

The application seeks to amend the Land Use Regulatory Code concerning development standards for Vehicle Service and Repair businesses, with a focus on discount and used tire shops in the C-2 General Community Commercial District. There are seven applicants associated with this amendment. All are small business owners and/or landlords of discount/used tire sales operations in the C-2 District. Most of these businesses are in repurposed buildings (mostly old auto repair or service stations) on underutilized lots along arterial streets.



**Primary Staff Contact:**

Lihuang Wung, Senior Planner  
[lwung@cityoftacoma.org](mailto:lwung@cityoftacoma.org)

**General Project Timeline:**

April 2017 – June 2018





## Open Space Corridors Implementation

### Summary:

The City's designated open space corridors includes a variety of areas within the City, including recreation areas, passive open spaces, wetlands, streams, steep slopes, and other important habitat areas. This project will evaluate appropriate site development standards to protect the important functions of the City's open space corridors while continuing to accommodate reasonable use of private property. The scope for this phase of the project has been reduced to focus primarily on clarifying and improving standards associated with regulated critical areas including geohazard and fish and wildlife conservation areas (which had originally been identified separately).

### Primary Staff Contact:

Elliott Barnett, Associate Planner  
[elliott.barnett@cityoftacoma.org](mailto:elliott.barnett@cityoftacoma.org)

### General Project Timeline:

July 2017 – June 2018



## Transportation Master Plan – Limited Update

### Summary:

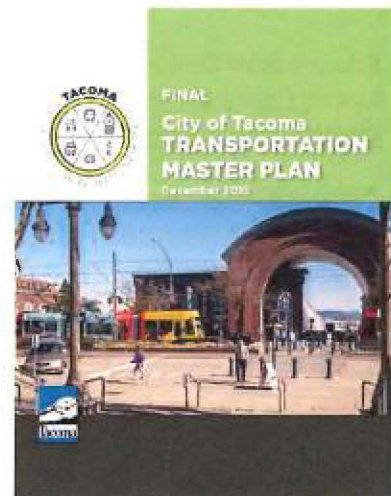
The Transportation Master Plan (TMP) is the transportation element of the *One Tacoma* Comprehensive Plan. The purpose of this project is not a major update or overhaul to the TMP, but smaller modifications including cleanups and updates to address work that has been completed since the last update, including the new Environmental Action Plan, the upcoming Safe Routes to Schools Implementation Plan, the Pedestrian Safety Improvement Program, and some increased funding opportunities. The Transportation Commission will coordinate a significant portion of the work and make a recommendation to the Planning Commission.

### Primary Staff Contact:

Josh Diekmann, Traffic Engineer  
[jdiekmann@cityoftacoma.org](mailto:jdiekmann@cityoftacoma.org)

### General Project Timeline:

March 2017 – June 2018



## Code Clean-ups

### Summary:

As part of the 2018 Amendment, this proposal would amend the Land Use Regulatory Code to keep information current, address inconsistencies, correct errors and clarify code language, in order to improve code administration efficiency and enhance customer service.

### Primary Staff Contact:

Lihuang Wung, Senior Planner

[lwung@cityoftacoma.org](mailto:lwung@cityoftacoma.org)

### General Project Timeline:

April 2017 – June 2018





## Track 4: 2019 Amendment Cycle *(tentative)*

### Future Land Use Map Implementation: Area-wide Rezones

**Summary:**

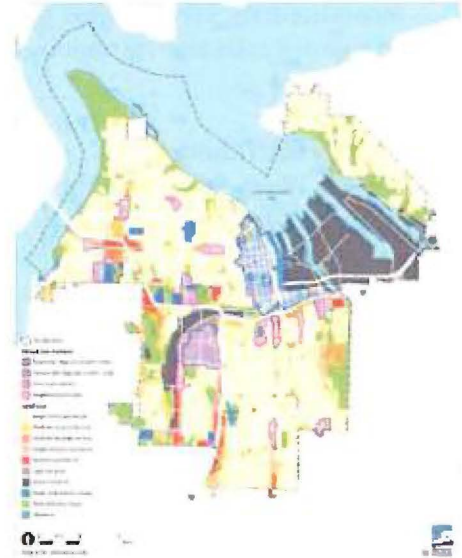
The Future Land Use Map of the Comprehensive Plan provides a basis for applying zoning and for making land use decisions. This project will put into effect the land use designations through appropriate area-wide rezones to achieve consistency with the Future Land Use Map, and work to achieve the goals of the One Tacoma Plan.

**Primary Staff Contact:**

Stephen Atkinson, Senior Planner  
[satkinson@cityoftacoma.org](mailto:satkinson@cityoftacoma.org)

**General Project Timeline:**

March 2018 – June 2019



### Commercial Zoning Update

**Summary:**

The Commercial Zoning update will revise the design and development standards for the City's Neighborhood and General Commercial zoning districts. The project will bring these districts into alignment with the goals and policies of the One Tacoma Plan to promote more context-sensitive commercial zoning standards.

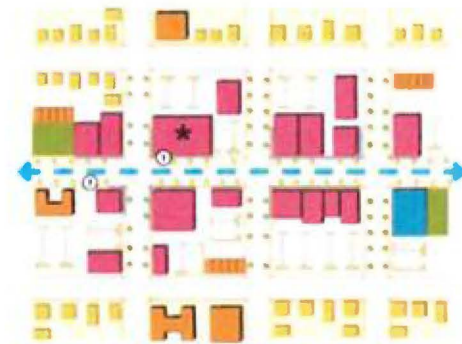
This project may involve the creation or consolidation of existing commercial zoning districts.

**Primary Staff Contact:**

Stephen Atkinson, Senior Planner  
[satkinson@cityoftacoma.org](mailto:satkinson@cityoftacoma.org)

**General Project Timeline:**

January 2018 – June 2019



## Urban Design Studio – Establishment

### Summary:

The Urban Design Studio is a proposed long-term program with a focus on delivering urban design services to customers in the Planning and Development Services Department, to other City departments, and through external public and private partnerships.

The initial phase of this project will include extensive public engagement, development of design guidelines, administrative procedures, and municipal code amendments.

*Note: This project will incorporate consideration of the issues highlighted in Private Application #2018-05 "Design Review in MUCs"*

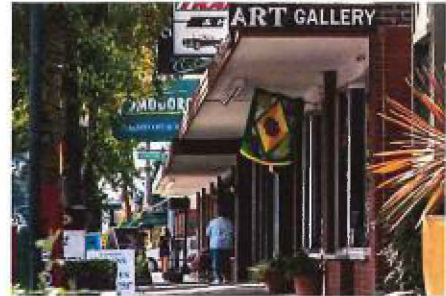
### Primary Staff Contact:

Lauren Flemister, Senior Planner

[lflemister@cityoftacoma.org](mailto:lflemister@cityoftacoma.org)

### General Project Timeline:

January 2018 – June 2019



## Residential Infill Pilot Program – Phase 2

### Summary:

The purpose of the Pilot Program is to promote innovative residential infill development types. The program was adopted in 2015 and the first phase of implementation is in progress. Four projects submitted by interested developers have been selected to move into the permitting process.

This phase of implementation will consider lessons learned from completed projects, code amendments to the infill code and guidelines, and recommendations for continued implementation of the program.

### Primary Staff Contact:

Lauren Flemister, Senior Planner [lflemister@cityoftacoma.org](mailto:lflemister@cityoftacoma.org)

### General Project Timeline:

June 2018 – June 2019



### CITY OF TACOMA RESIDENTIAL INFILL PILOT PROGRAM

A handbook for building new housing on existing residential properties





## JBLM Joint Land Use Study Implementation

### Summary:

This project will evaluate the findings and recommendations of the Joint Land Use Study for Joint-Base Lewis-McChord and evaluate strategies for addressing compatibility with the base, with specific focus on the Accident Potential Zone (APZ).

### Primary Staff Contact:

Lauren Flemister, Senior Planner

[lflemister@cityoftacoma.org](mailto:lflemister@cityoftacoma.org)

### General Project Timeline:

March 2018 – June 2019



## Shoreline Master Program – 2019 Periodic Update

### Summary:

The State Shoreline Management Act requires local governments to periodically review their shoreline master programs and make any adjustments deemed necessary to reflect changing local circumstances, new information or improved data. Per RCW 90.58.080, the City of Tacoma is required to conduct a periodic review on or before June 30, 2019. The initial public scoping phase of the project will inform what information, issues, and topics are pertinent for this periodic review.

### Primary Staff Contact:

Stephen Atkinson, Senior Planner

[satkinson@cityoftacoma.org](mailto:satkinson@cityoftacoma.org)

### General Project Timeline:

January 2018 – June 2019

### SHORELINE MASTER PROGRAM

An Element of the Comprehensive Plan and  
Title 13 of the Tacoma Municipal Code



CITY OF TACOMA, WASHINGTON



Amtrak  CASCADES<sup>®</sup>

## ***Celebrating***

**a new era of train travel  
in the Pacific Northwest**

**Friday, Dec 15, 2017 - 2:00 – 3:00 pm**

- Opening the new Tacoma Dome station and Tacoma Trestle
- Adding two more Amtrak Cascades daily roundtrips between Seattle and Portland
- Rerouting trains to the Point Defiance Bypass to decrease delays
- Launching new environmentally-friendly locomotives
- Completing \$800 million in rail improvements throughout Western Washington



*Join us in the new Amtrak Cascades station  
at Freighthouse Square – 422 E 25<sup>th</sup> Street, Tacoma*

**Questions? Janet Matkin, WSDOT Rail Communications**  
360-705-7966 or [MatkinJ@wsdot.wa.gov](mailto:MatkinJ@wsdot.wa.gov)



U.S. Department  
of Transportation  
**Federal Railroad  
Administration**

**RSVP with "December 15 event" in the subject line, to: [DopitaJ@wsdot.wa.gov](mailto:DopitaJ@wsdot.wa.gov)**



**Janet Matkin**

Communications Manager  
WSDOT Rail, Freight and Ports Division  
360.705.7966

[MatkinJ@wsdot.wa.gov](mailto:MatkinJ@wsdot.wa.gov)



# Neighborhood Council Districts

November 1-30, 2017

Neighborhood Council Districts in the City of Tacoma are assigned a liaison from the City Manager's Office. City Manager's Office Liaisons report on important issues to the Neighborhood Councils, facilitate communication between Neighborhood Councils and other City staff, and keep the City Manager informed of issues that are important to the Neighborhood Councils. Monthly reports are provided the 1<sup>st</sup> Monday of each month during Executive Forum.

Listed below are important themes that were identified while attending recent Neighborhood Council meetings. This list does not include all issues addressed by Neighborhood Councils nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified below were selected as themes that should be brought to the attention of the City Manager and City staff with noteworthy agenda items indicated as such.

## Neighborhood Specific Theme

### **Community Council** (*Carol Wolfe, CED*)

- Annual Reports due March 2<sup>nd</sup>
- Presentation from OEHR
- Request City Manager attend Jan/Feb 2018 meeting
- Organizing to oppose current Billboard Policy

### **Cross District Association (CDA)** (*Shari Hart, CED*)

- Rise in counterfeit bills and scam calls
- Inquiries about a Business Advisory Council being organized by Mayor-Elect Woodards
- Discussion about rise in shoplifting due to plastic bag ban

### **Central** (*Rebecca Boydston, CMO*)

- Agenda: Rep Laurie Jenkins update on mental health, school funding, and legislative session
- Concerns over City's proposed billboard agreement

### **Eastside** (*Rebecca Boydston, CMO*)

- Agenda: Rep Laurie Jenkins on project funding and legislative update, Arlington Drive Youth Campus update
- Boze Elementary school garden

### **New Tacoma** (*David Nash-Mendez, CMO*)

- Presentation from Prosecutor Lindquist

### **North End** (*Will Suarez, CMO*)

- Presentation by Mark Lindquist, County prosecutor.
- Presentation from our City Attorney Chris Bacha about Billboards.
- Elections for NENC were held.

### **Northeast Tacoma** (*Lynda Foster, CMO*)

- Agenda: Morris Aldridge from Tacoma Public Schools on Meeker construction; Shari Hart on neighborhood innovative grants.
- Concerns over billboard agreement and updates to homelessness response.

### **South End** (*Chris Bell, OMB*)

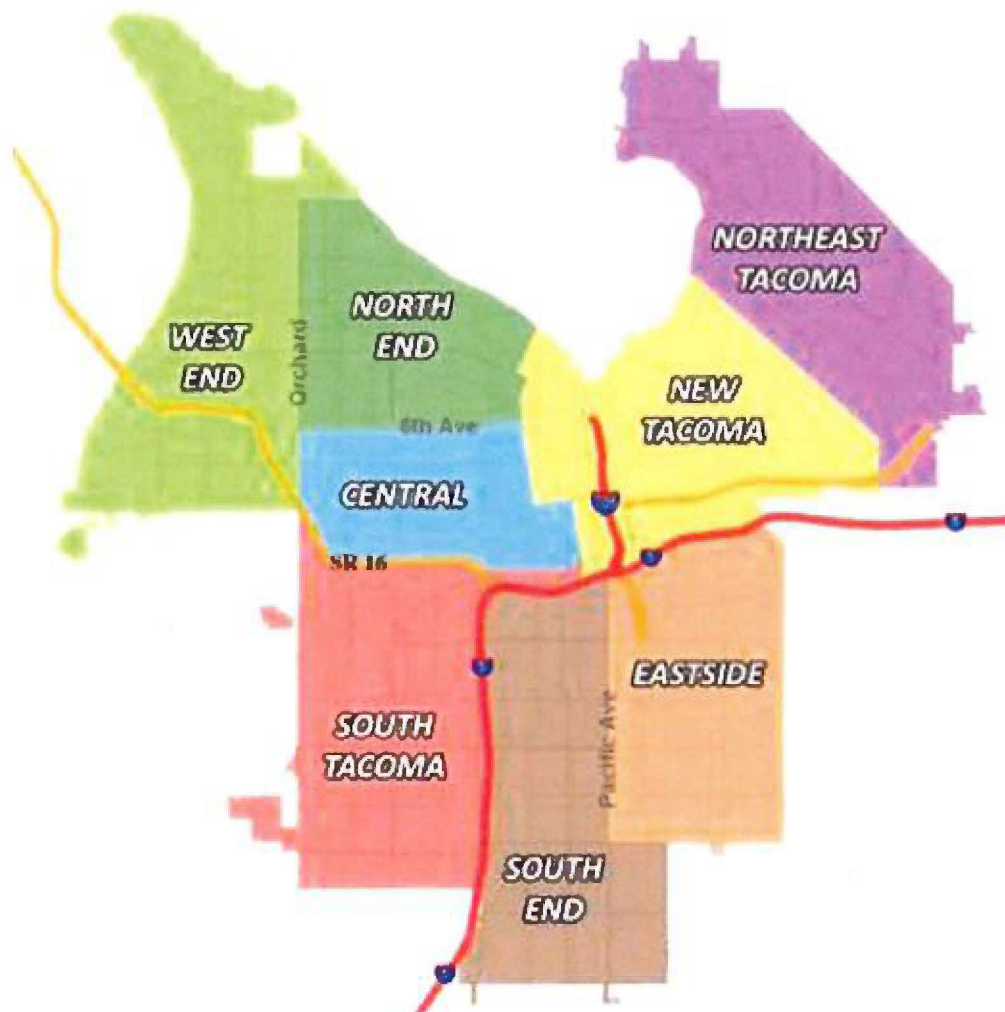
- Voted on two new board members.
- Special meeting on January 22, 2017- Strategic planning for the year
- Last year (2016) SENCO board members felt there was not enough time to complete the Innovative Grant applications. This year (2017) board members felt the roll out was much better, however expressed ambiguity regarding the disbursement of funds.

**South Tacoma** (*Lynda Foster, CMO*)

- Concerns over unsolved homicide on the 4200 block of South 66<sup>th</sup> street, near Tyler Street. Request to fix street light in area, add more street lights.

**West End** (*Will Suarez, CMO*)

- Notified about the Planning Commission discussion on the rezoning of the car wash near 6<sup>th</sup> Avenue and S Howard. Concerns about having a car wash in that location due to noise and the opportunity loss of not having that space available for something else.
- Want to know what the City has done to educate citizens about the curbside recycling program. Also wish to know about the City's efforts to make residents aware of the consumption and disposal of recycled goods.





# ECONOMIC DEVELOPMENT WEEKLY UPDATE REPORT

**Week of December 4, 2017**

## **Brewery District continues to redevelop:**

The 104,000 square foot building complex known “Sam’s Tire” at 2210 S C Street in the Historic Brewery District has been acquired and will be renovated as a commercial mixed use project by the Griot Family, owners of Griots Motors, Griots Garage and Bayhead Development. The project will be an expansion from the headquarters at 3333 South 38<sup>th</sup> St in Tacoma and mirror the same high quality design and finishes. The Brewery District project will feature a showroom and custom restoration facility for unique luxury, sports, brands and race cars as well ancillary administrative spaces and a café. The remainder of the building will be renovated for tenants that may include retail, artisans and makers, and/or office users. A complete façade renovation is planned. Griots is a national manufacturer and supplier of automotive cleaning and waxing products, which it manufactures in Indianapolis, Indiana. It is the supplier to LeMay America’s Car Museum among other prestigious clients. The company employs 60 in Tacoma currently.

## **Artist in Residence program bridges the homeless and larger community:**

The City of Tacoma has recently hired two artists to fulfill an Artist in Residence (AiR) position. The AiR will be embedded within the City, and will work collaboratively with staff to find creative ways to address homelessness and related issues in Tacoma. This residency is meant to be both proactive and responsive, and will address issues of Creative Site Reclamation and Community Engagement.

Creative Site Reclamation: The AiR will act as an on-call artist and designer to help develop solutions for creative placemaking and site reclamation, to reclaim areas as positive community space.

Community Engagement: The AiR will work on creative solutions to address issues in the lives of people who are experiencing homelessness practically, emotionally, socially, or otherwise; and lead community engagement to create a more empathetic relationship with community members who are not experiencing homelessness.

Artists were interviewed by a panel consisting of community members (including a representative from “We the People” who act as the council for the stability site), an arts commissioner and city staff affiliated with the homeless initiative.

Roni Chelben will be the lead on Community Engagement, and will spend approximately 20 weeks in Tacoma as part of her contract. She will make trips to Tacoma between January and April, and be here full-time from mid-May to mid-August to do the bulk of her work. Susan Robb will be the lead on Creative Site Reclamation. She will be here at the City 20 hours/week from December 1, 2017 to December 31, 2018. We look forward to collaboration between the two.

**Susan Robb's** work is an ongoing, process-driven investigation of people, place, and our search for utopia. It takes its form as sculpture, photography, video, and the orchestration of temporary, site responsive, and socially engaged projects. In 2013, Robb received a Creative Capital grant to produce *Wild Times* a work that combined new media, social engagement, and a 2,680-mile hike Mexico to Canada on the Pacific Crest Trail. Other awards include a Pollack Krasner Fellowship, an Artist Trust Fellowship, a CityArtist Project Grant, a Stranger Genius Award, support by the Joan Mitchell Foundation, and an Americans for the Arts/Public Art Network Award. Robb has exhibited at museums and galleries nationally and internationally. From 2003 – 2008 Robb was an adjunct professor in the Photo Media Department at the University of Washington School of Art. From 2005 – 2007 Robb was a teaching artist at Gage Academy of Art working with LGBTQ and homeless youth. Robb is currently the Artist Residence with Seattle Office of Arts creating the Public Arts Master Plan for downtown Seattle. <https://www.susanrobb.com/>

**Roni Chelben** is an Austin based artist from Israel. Born and raised in Tel Aviv, she got her MFA from the University of Texas at Austin in 2016. Chelben creates works that are a direct conversation with the social reality around her, on a personal and political level. Deeply influenced by her experience in Combatants for Peace, a Palestinian-Israeli organization that promotes a resolution of the conflict through non-violence, and Theatre of the Oppressed, Chelben has developed her practice as a facilitator of theatre for social change. She is the founder director of Am I Invisible, a theatre advocacy group made of people who are experiencing homelessness in Austin. <https://www.ronichelben.com/>





**City of Tacoma**  
**Public Utility Board Meeting**  
**December 13, 2017; 6:30 p.m.**  
**Tacoma Metro Parks Auditorium**  
**(4702 South 19<sup>th</sup> Street, Tacoma WA 98405)**

**Call to Order**

**Roll Call**

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Consent Agenda**
- D. Regular Agenda**

**Departmental**

- D-1 Resolution U-10977 – Award contracts and approve purchases:**
- 1. Award three-year contract to Electric Research & Manufacturing Cooperative for the purchase of 15kV three-phase, pad-mounted transformers on an as-needed basis (\$1,953,692, plus the option for two additional one-year renewal periods for a cumulative total of \$3,315,350, plus sales tax);
  - 2. Increase contract to Alden Research Laboratory for hydraulic balancing services supporting the Cowlitz Hydroelectric Project license implementation at the Cowlitz Falls North Shore Collector (\$191,100, sales tax not applicable. Cumulative total \$390,900, sales tax not applicable);
  - 3. Award contract to Prospect Construction, Inc., for the construction of the Cowlitz Falls Fish Facility remodel (\$4,399,988, plus applicable sales tax);
  - 4. Award three-year contract to Camis, Inc., for reservation services for Tacoma Power's campgrounds (\$360,000, sales tax not applicable);
  - 5. Award contract to Rognlins, Inc., for the Potlatch Transmission Line – Henderson Bay site work and foundations (\$474,516.86, plus sales tax);
  - 6. Increase contract to Columbia Energy & Environmental Services to provide adequate funds for continued structural steel fabrication and delivery through July 24, 2019 (\$100,000. Cumulative total \$300,000, plus applicable sales tax);
  - 7. Increase contract with System Innovators, dba N. Harris Computer Corporation, for continued annual proprietary software and hardware maintenance for the cashiering system (\$150,000, plus applicable tax; \$576,935.99, plus applicable sales tax);
  - 8. Award contract to Citybase, Inc., for replacement of the remote pay station kiosks for payment of utility accounts (\$339,902, including implementation and \$62,656 annually for three years of software and hardware maintenance and support for a total of \$527,870, plus applicable taxes).



- D-2 Resolution U-10978 – Authorize execution of a collective bargaining agreement negotiated between the City of Tacoma and the District Lodge #160 on behalf of Local Lodge #297 of the International Association of Machinists and Aerospace Workers, Yard Clerk Unit.  
**(TO COUNCIL: January 2, 2018)**
- D-3 Resolution U-10979 – Authorize Tacoma Power and Tacoma Water to amend policies to support the proration of fixed charges based on actual days of service and not an entire month. **(TO COUNCIL: January 9, 2018)**

#### Tacoma Power

- D-4 Resolution U-10980 – Authorize payment of the Western Electricity Coordinating Council, North American Electric Reliability Corporation, and Western Interconnection Regional Advisory Board statutory costs for 2018.
- D-5 Resolution U-10981 – Authorize payment of the Peak Reliability final funding amount for 2018.

#### **H. Reports of the Director**

- H-1 October cash projections for Power, Water, Rail
- H-2 October financials for Power, Water, Rail, Fleet, Self-Insurance Fund





**CITY OF TACOMA, WASHINGTON  
OFFICE OF THE CITY COUNCIL  
COUNCIL CONSIDERATION REQUEST (CCR)**

**TO:** City Council  
**FROM:** Council member Marty Campbell and Council Assistant Lynda Foster  
**COPIES TO:** Elizabeth Pauli, City Manager; Tadd Wille, Assistant City Manager; Bill Fosbre, City Attorney; Executive Leadership Team; File  
**SUBJECT:** Sponsorship of Tacoma Refugee Choir's 2018 season  
**DATE:** December 7, 2017

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**ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:**

**I ask for your support for the inclusion of the following item on the agenda at the earliest available meeting of the Study Session:**

I respectfully request City Council concurrence to direct the City Manager to allocate \$20,000 from the City Council Contingency Fund to support the 2018 season of the Tacoma Refugee Choir.

**BRIEF BACKGROUND:**

The Tacoma Refugee Choir (formally known as the Refugee Choir Project, a Washington non-profit corporation) builds community through music with a special emphasis on welcoming refugees. With the rapid rise in xenophobia and anti-refugee sentiment, there is an urgent need to combat hatred with positive and meaningful interactions amongst community members. The Tacoma Refugee Choir seeks to use music as a tool to support our most vulnerable residents, and educate and encourage actions of compassion and kindness between people of diverse backgrounds, beliefs, ethnicities, and languages as part of creating a more welcoming Tacoma community.

In their first season, the Tacoma Refugee Choir welcomed to their weekly practice sessions more than 150 participants from 24 countries, including Iraq, Ukraine, Vietnam, and DR Congo. They established non-profit status and engaged the support of a diverse all-star cast of Tacoma-area recording artists to deliver their message broadly through their first recorded song. They performed twelve public events, including WE Day for Tacoma School District 7<sup>th</sup> graders, a full-length Community Sing-along featuring Grammy winner Wanz and *The Voice*'s Stephanie Anne Johnson, and a performance and talk at [TEDxSeattle](#) (2:40-18:50) on November 18. Audience members described their Community Sing-along as "music, community building, social activism, and entertainment all in one," and one choir rehearsal attendee said, "I've been in the U.S. for four months and never felt welcomed until today."

Their second season seeks to build on the success of their inaugural season to uplift, inspire and unite through the transformative power of music. Their plans include three fully-produced events:

**Tacoma Sings at Urban Grace Church (March 10, 2018)**

This high-energy community sing-along event first held in November 2017 and features live band, professional lighting and sound, local recording artists, and the Tacoma Refugee Choir. Highly interactive and engaging, attendees will unite in song and celebrate the contributions of all members of our community. Sponsorships will allow free general admission for 750 people at this event.

**Refugees: Their Story is Our Story (May 12, 2018)**

This fully produced event will focus on refugee stories through video, song and art. Featuring performances by the Tacoma Refugee Choir and refugee recording artists, attendees will gain perspective on the refugee experience both locally and internationally and be encouraged to do their part to make Tacoma a more welcoming place.

**Your Voice Matters (November 2018 TBD)**

This high-energy production emphasizes the value of all voices in our community and the importance of using our voice for good. Food and activities will add to the festival format of this concert/sing-along. Featuring prominent guest artists and the Tacoma Refugee Choir. The Tacoma Refugee Choir has invited incoming Mayor Woodards to be a featured song-leader at this event.

The Tacoma Refugee choir's emphasis is on building partnerships and working with refugee and immigrant groups and other under-served communities aims to offer support and engage. Collaborative partners include Tacoma Community House, Korean Women's Association, Asia Pacific Cultural Center, Slavic Christian Center, Lutheran Refugee Services, Tacoma Community College, and more.

The requested \$20,000 sponsorship level will assist the Tacoma Refugee choir provide free admission to events for residents of the City who may be disabled or financially unable to attend. The sponsorship would include other benefits to the city including: eight VIP tickets to all there stage events, invitations to free community outreach events, recognition from the stage at all three events, logo on posters, logo on printed programs, feature on Tacoma Refugee Choir website, and recognition in the annual report.

This program is aligned with the Tacoma 2025 goal areas of Education and Learning, Arts and Cultural Vitality, and Civic Engagement.

**FUNDING REQUESTED:**

\$20,000 to be set aside for sponsorship of the 2018 season of the Tacoma Refugee Choir.

**In you have a question related to the Council Consideration Request, please contact Lynda Foster at (253) 591.5166 or [Lynda.Foster@CityofTacoma.com](mailto:Lynda.Foster@CityofTacoma.com).**

**SUBMITTED FOR COUNCIL CONSIDERATION BY:**

  
Council Member

**SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)**

*(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)*

1.  POS # Mayor

2.  POS# 8



## 2017-2018 Council Contingency Commitments

<b>2017-2018 Biennium Budget</b>	<b>\$</b>	<b>500,000</b>
<b>Hilltop Regional Health Center (\$50K 2017, \$50K 2018)</b>	<b>\$</b>	<b>100,000</b>
<i>Resolution No. 39693 (03/28/2017)</i>		
<i>To support the Hilltop Regional Health Center expansion, contingent upon the Center securing sufficient funds for building renovations and expansion</i>		
<b>Developing an Anchor Institutions Strategy</b>	<b>\$</b>	<b>50,000</b>
<i>Resolution No. 39701 (04/18/2017)</i>		
<i>To develop an anchor institutions strategy to complete a comprehensive study to align current planning efforts, identify gaps, and achieve Tacoma 2025 related goals</i>		
<b>Sister Cities Events for Festival of Sail Delegation</b>	<b>\$</b>	<b>12,000</b>
<i>Resolution No. 39747 (6/13/2017)</i>		
<i>For expenses related to events for visiting Sister Cities' delegations during the Festival of Sail 2017</i>		
<b>Retail Enhancement Strategy Contract</b>	<b>\$</b>	<b>25,000</b>
<i>Resolution No. 39776 (08/8/2017)</i>		
<i>Contract for \$25,000 to develop a Downtown retail enhancement study and recruitment strategy.</i>		
<b>Affordable Housing Public and Private Asset Review and Mapping</b>	<b>\$</b>	<b>10,000</b>
<i>Resolution No. 39790 (8/22/2017)</i>		
<i>Contract with Forterra for \$10,000 for a comprehensive review and mapping of public and private land that could be utilized for affordable housing.</i>		
<b>Tacoma Reads Together Events</b>	<b>\$</b>	<b>15,000</b>
<i>Resolution No. 39817 (9/19/2017)</i>		
<i>Funding to cover contract with author and to cover community events expenses</i>		
<b>Immigrant Legal Defense Fund</b>	<b>\$</b>	<b>50,000</b>
<i>Resolution No. 39849 (10/24/17)</i>		
<i>Subfund creation for deportation hearing defense of immigrants w/o resources and legal Counsel.</i>		
<b>Tacoma Housing Authority Landlord Incentive Pilot</b>	<b>\$</b>	<b>50,000</b>
<i>Resolution No. 39876 (11/28/17)</i>		
<i>Project pilot offering incentives to landlords accepting THA housing vouchers</i>		
<b>Race and Pedagogy Conference - Youth Summit</b>		
<i>Resolution No. 39895 (12/12/17)</i>		
<i>Pending Council action - \$10,000 sponsorship not reflected in balance obligated</i>		
<b>Total 2017-2018 Approved by City Council Through Legislation</b>	<b>\$</b>	<b>312,000</b>
<b>2017-2018 Biennium Budget Remaining</b>	<b>\$</b>	<b>188,000</b>

**City of Tacoma 2017  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
December 12, 2017	Joint Utility Board Study Session (TMBN 16, Noon)	Joint Executive Session - Pending Litigation	CAO	
	Regular City Council Study Session	Other Items of Interest: - Council Consideration Request	Council Member Campbell	Requesting \$20,000 from the City Council Contingency Fund to support the 2018 season of the Tacoma Refugee Choir.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Billboard Sign Code Amendments Ord. Final Reading	CAO	
December 19, 2017	Study Session (TMBN 16, Noon)	Environmental Action Plan	ESD-OEPS	Progress Report, to include briefing on the City's climate goals.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 26, 2017	CANCELLED			

Community Vitality and Safety			
<b>Committee Members:</b> Blocker (Chair), Campbell, Lonergan, Walker Lee, Alternate-Mello <b>Executive Liaison:</b> Linda Stewart; Staff Support - Will Suarez		<b>2nd and 4th Thursdays</b> <b>4:30 p.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
December 14, 2017	Citizen Police Advisory Committee Interviews	Clerks Office	
Future:			
December 28, 2017			



<i>Economic Development Committee</i>			
Committee Members: Campbell (Chair), Mello, Strickland, Thoms, Alternate-McCarthy Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
December 12, 2017	Foss Waterway Development Authority Interviews	Doris Sorum, City Clerk	
Future:			
December 26, 2017	CANCELLED		

Government Performance and Finance Committee			
Committee Members: Loneragan (Chair), Campbell, Ibsen, Walker Lee, Alternate-Strickland Executive Liaison: Andy Cherullo; Staff Support - Chris Bell	1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board	
December 20, 2017	TBD		

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Ibsen, McCarthy, Thoms, Alternate-Blocker Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
December 13, 2017	Landmarks Preservation Commission Interviews	Doris Sorum, City Clerk	
	Revolving Loan for Historic Buildings Pilot Program [Informational Briefing]	Reuben McKnight, Historic Preservation Officer, PDS	On May 24, 2017, staff will provide a briefing on the Historic Preservation Rehabilitation and Repair Loan. This low-interest loan was created in 2014 to provide gap financing for commercial projects that involve City Landmarks, and may be used for envelope and systems improvements, tenant improvements, and restoration of historic elements, in amounts ranging from \$20,000 to \$100,000.
Future:			
December 27, 2017 CANCELLED			