



City of Tacoma

Community Vitality and Safety

Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

August 24, 2017

4:30 PM

Chair Keith Blocker, Vice Chair Marty Campbell,
Joe Lonergan, Lauren Walker Lee, Ryan Mello (alternate)

Call To Order

Chair Blocker called the meeting to order at 4:38 p.m.

Present: 4 - Blocker, Campbell, Lonergan and Walker Lee

Approval of Minutes

1. [17-0871](#) Approval of the minutes of April 27, 2017
2. [17-0872](#) Approval of the minutes of May 25, 2017
3. [17-0873](#) Approval of the minutes of June 8, 2017

MOTION: Council Member Campbell moved to approve the minutes of April 27, 2017, May 25, 2017, and June 8, 2017.

SECONDED BY: Council Member Lonergan.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Blocker, Campbell, Lonergan and Walker Lee

Briefing Items

4. [17-0856](#) Tacoma Area Commission on Disabilities Interviews
[Doris Sorum, City Clerk]

At approximately 4:42 p.m., Doris Sorum, City Clerk, stated there are three interviews tonight and one candidate seeking reappointment who submitted a

written response for the Tacoma Area Commission on Disabilities. The Committee then interviewed the following individuals: Kathy Ursich, Shaw Sander, and Rebecca Parson.

Discussion ensued regarding qualifications of the candidates.

MOTION: Council Member Campbell moved to recommend the reappointment of Krystal Monteros to the Tacoma Area Commission on Disabilities to serve a three-year term to expire August 31, 2020.

SECONDED BY: Council Member Walker Lee.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Blocker, Campbell, Lonergan and Walker Lee

MOTION: Council Member Campbell moved to recommend the appointment of Rebecca Parson to the Tacoma Area Commission on Disabilities to serve a three-year term to expire August 31, 2020.

SECONDED BY: Council Member Walker Lee.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Blocker, Campbell, Lonergan and Walker Lee

MOTION: Council Member Campbell moved to recommend the appointment of Shaw Sander to the Tacoma Area Commission on Disabilities to serve a three-year term to expire August 31, 2020.

SECONDED BY: Council Member Lonergan.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Blocker, Campbell, Lonergan and Walker Lee

5. [17-0857](#)

Tacoma Community Redevelopment Authority Interviews
[Doris Sorum, City Clerk]

At approximately 5:04 p.m., Doris Sorum, City Clerk, stated there are two applicants for interview tonight for the Tacoma Community Redevelopment Authority Board. She stated the third applicant provided written responses for

the Committee's review and the last applicant rescinded her application. The Commission then interviewed the following individuals:
Karsen Keever and Zachary Schon.

Council Member Walker Lee asked staff to invite Christopher John back to be interviewed the next time the Committee interviews for the Tacoma Community Redevelopment Authority Board.

MOTION: Council Member Campbell moved to recommend the appointment of Karsen Keever to the "Contractor" designation on the Tacoma Community Redevelopment Authority Board to fill an unexpired term to expire December 31, 2017, followed by a two-year term to expire December 31, 2019.

SECONDED BY: Council Member Walker Lee.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Blocker, Campbell, Lonergan and Walker Lee

MOTION: Council Member Campbell moved to recommend the appointment of Zachary Schon to the "Licensed Realtor or Broker" designation on the Tacoma Community Redevelopment Authority Board to fill an unexpired term to expire December 31, 2017, followed by a two-year term to expire December 31, 2019.

SECONDED BY: Council Member Lonergan.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Blocker, Campbell, Lonergan and Walker Lee

6. [17-0859](#)

Neighborhood Council Program Review

[Carol Wolfe, Supervisor, Community and Economic Development]

At approximately 5:30 p.m., Chair Blocker called on Carol Wolfe, Supervisor, Community and Economic Development, to share the five-year annual review of the Neighborhood Council Program. Ms. Wolfe stated the Municipal Code mandates a review and, if necessary, revisions by the City Council of the Neighborhood Council Program at least every five years. She stated she also shared with the Community Council of Tacoma their opportunity to conduct their own review of the Neighborhood Council Program. Ms. Wolfe then shared some of the changes to the program

beginning in 2012 to present which included: the elimination of a dedicated Neighborhood Council Coordinator position, the 2013-2014 biennium reset, including the creation of the Planning and Development Services and Neighborhoods and Community Services Departments, Public Works reorganization and the expansion of community-based services citywide as well as the Innovative Grant funding moving to the General Fund. She continued by stating the Neighborhood Council Liaisons are a function of the City Manager's Office and the Community Council Liaison and Program Coordinator are a function of Community and Economic Development Department.

Discussion ensued regarding how the changes are working.

Ms. Wolfe discussed the Standards and Guidelines document which was created for program guidelines. She continued by reviewing the issues and opportunities for review and consideration which included: Office of Equity and Human Rights was established, Vision 2025 was adopted, the Comprehensive Planning process was updated and simplified; and the involvement of the Port of Tacoma, the Health Department, the School District and Metro Parks. Ms. Wolfe reviewed the language in Municipal Code Sections 1.45.040 Neighborhood and Council Functions and Responsibilities and 1.45.050 Neighborhood Council Boundaries and Membership.

Discussion ensued regarding the meaning of some of the language, enforcement and Neighborhood Council boundaries, and the effectiveness of outreach to Neighborhood Councils.

Ms. Wolfe then discussed the outreach for the review of the program including: updating the Community Council, surveying existing Neighborhood Council Board members, liaisons, innovative grant applicants, independent neighborhood groups, and community engagement partners. She stated that there will be participation in the Livable City Year project and online and social media surveys.

Discussion ensued regarding the definition of Neighborhood Council Liaisons.

Ms. Wolfe concluded her presentation with a review of the proposed timeline.

Topics for Upcoming Meetings

7. [16-0663](#) September 14, 2017 - Proposed Affordable Housing Strategies
 September 28, 2017 - TBD

William Suarez, Committee Liaison, stated the next meeting will be on September 14, 2017, and will include the proposed affordable housing strategies.

Other Items of Interest

There were no other items of interest.

Public Comment

There was no public comment.

Adjournment

There being no further business, the meeting adjourned at 5:59 p.m.

Keith Blocker, Chair

Doris Sorum, City Clerk's Office