



City of Tacoma

Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

March 06, 2018

10:00 AM

Chair Anders Ibsen, Vice Chair Ryan Mello,
Keith Blocker, Lillian Hunter, Robert Thoms (alternate)

Call To Order

Chair Ibsen called the meeting to order at 10:04 a.m.

Present: 4 - Blocker, Hunter, Mello and Ibsen

Briefing Items

1. [18-0223](#) Eliminating Certain Authority Related to the Granting of Severance Payments
[Bill Fosbre, City Attorney, City Attorney Office and Gary Buchanan, Director,
Human Resources]

At approximately 10:05 a.m., Bill Fosbre, City Attorney, gave introductory remarks and provided an overview of eliminating certain authority related to the granting of severance. Mr. Fosbre described the purpose of the incentive, usage, employment agreement, approval process, what would not constitute without cause, provisions, and qualifications.

MOTION: Council Member Hunter moved to recommend the elimination of certain authority related to the granting of severance to the full City Council for consideration.

SECONDED BY: Council Member Mello.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Blocker, Hunter, Mello and Ibsen

2. [18-0224](#) Modifications to Funds and Fees
[Peter Huffman, Director, Planning and Development Services]

At approximately 10:09 a.m., Peter Huffman, Director, Planning and Development Services, gave introductory remarks and an overview of what is in the package and the agenda. Mr. Huffman presented the timeline of funds and fees from 2010, 2014, 2015, 2016, and 2017, including the fee study, revenue generation, process improvements, and the cost and time associated with the permit process. He presented stakeholder's input; financial policies, including principles, expenditure controls, cost recovery and revenue, fee adjustments and service levels, management of dedicated funds and reserve fund policies, and performance monitoring; fee code changes including Tacoma Municipal Code (TMC) 2.09 revisions, fee schedule, new single-family fees, and revisions to TMC 3.02 and TMC 2.19. He described the restructure of the enterprise funds, including the current and proposed funds, the new single family fees overview, next steps, examples, proposed phases I and II, and new home development fees compared to different jurisdictions. He reviewed on the Level-of-Service (LOS) and agreement with the Master Builders Association (MBA), including timeline involved from the first review to additional reviews, and the percentage of quality and time required to meet LOS. Mr. Huffman concluded on next steps and timeline involved.

Discussion ensued throughout regarding comparison to other jurisdictions, flat fees in comparison to valuation fees, next steps to the phase I adjustment fee schedule and timeline involved, clarification of involvement with detached accessory dwelling units, how new single-family fees will impact timelines, the accountability and commitments of the City. Discussion continued on connections with the MBA and smaller builder associations, outreach to Pierce County Department of Labor, implementation timelines, adjustments, and fiscal impacts.

Public Comment was heard from:

1. Jeremiah Lafranca with the Master Builders Association
2. Chuck Sundsmo with the Master Builders Association

Topics for Upcoming Meetings

3. [18-0225](#) March 20, 2018 - Joint Audit Advisory Board Meeting and Tacoma 24/7 Year-End Report
April 3, 2018 - TBD

Chris Bell, Committee Liaison, stated the next meeting of March 20, 2018 will be a Joint Meeting with the Audit Advisory Board and will also include the Tacoma 24/7 Year-End Report. The meeting of April 3, 2018 has no items set for the agenda at this time.

Other Items of Interest

Chair Ibsen stated he is interested in scheduling the Russell Family Foundation for an upcoming meeting.

Public Comment

Public comment was heard earlier in the meeting.

Adjournment

There being no further business, the meeting was adjourned at 10:54 a.m.

Anders Ibsen, Chair

Stacy Manthou, City Clerk's Office