



City of Tacoma Economic Development Committee Minutes

733 Market Street Tacoma, WA 98402

Conference Room 248

March 27, 2018

10:00 AM

Vice Chair Conor McCarthy, Catherine Ushka, Victoria Woodards,
Chris Beale (alternate)

Call To Order

Mayor Woodards called the meeting to order at 10:09 a.m.

Present: 3 - Woodards, McCarthy and Beale

Absent: 1 - Ushka

Council Member Beale, alternate, was in attendance.

Mayor Woodards stated that Item No. 2 regarding the election of Interim Chair and Interim Vice Chair during Council Member Thoms' military leave of absence will go first on the agenda.

2. [18-0299](#) Election of Interim Chair and Interim Vice Chair

MOTION: Mayor Woodards moved to elect Council Member McCarthy as Interim Chair of the Economic Development Committee until Council Member Robert Thoms returns and resumes his duties as a Council Member or December 31, 2018, whichever occurs first.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Woodards, McCarthy and Beale

Absent: 1 - Ushka

MOTION: Mayor Woodards moved to elect Council Member Ushka as Interim Vice Chair of the Economic Development Committee until Council Member Robert Thoms returns and resumes his duties as a Council Member or December 31, 2018, whichever occurs first.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Woodards, McCarthy and Beale

Absent: 1 - Ushka

Approval of Minutes

1. [18-0186](#) Approval of the minutes of the meeting of February 13, 2018

MOTION: Mayor Woodards moved to approve the minutes of the February 13, 2018 meeting.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Woodards, McCarthy and Beale

Absent: 1 - Ushka

Briefing Items

3. [18-0294](#) Local Employment and Apprenticeship Training Program Proposed Code Changes.
[Clifford Armstrong, Local Employment and Apprenticeship Training Program Contract and Program Auditor, Community and Economic Development Department]

At approximately 10:11 a.m., Clifford Armstrong, Contract and Program Auditor, Community and Economic Development, provided background information about the Local Employment and Apprenticeship Training Program (LEAP). Mr. Armstrong reviewed the minimal changes to the program since 1997, current challenges, proposed revisions, outreach proposals, stakeholders consulted, next steps, and recommendations.

Discussion ensued throughout regarding community power funds and economically distressed areas, the number of labor hours and multipliers, community empowerment zone goals, how the standard goals on contracts were initiated, who is standardized to meet these goals, how the

apprenticeship involves City residents, how the goals are separated, and how revisions will impact the program. Discussion continued on letters to waive hardships, project timelines, contacts throughout the duration of the projects, non-profit or employment agencies involvement, contractor fines, the proposed new language in the Tacoma Municipal Code, how LEAP applies to any Tacoma Public Utilities service areas, performance outcomes, current internal and external disparities, and project thresholds. Discussion concluded on what is being done differently to help achieve goals, how the current program holds up accountability, regional public owners and collective actions, programming and outreach, consideration for a smaller LEAP percentage goal, concerns for apprentices to meet goals, contracting between now and summer months that will effect implementation, and consideration of a pilot program.

Public comment was heard from:

1. Tim Atteberg, Associated General Contractors of Washington.

MOTION: Mayor Woodards moved to recommend the proposed LEAP code changes for a one-year pilot to the full City Council.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Woodards, McCarthy and Beale

Absent: 1 - Ushka

Topics for Upcoming Meetings

4. [18-0296](#) April 10, 2018 - Small Works Roster; Community & Economic Development Department strategy

Lynda Foster, Committee Liaison, stated the next meeting on April 10, 2018 will include Small Works Roster and Community and Economic Development Department (CEDD) strategy and the meeting on May 8, 2018 will no longer include CEDD Director candidate presentations.

Other Items of Interest

There were no other items of interest.

Public Comment

Public comment was heard earlier in the meeting.

Adjournment

There being no further business, the meeting was adjourned at 11:16 a.m.

Conor McCarthy, Chair

Stacy Manthou, City Clerk's Office