



WEEKLY REPORT TO THE CITY COUNCIL

May 31, 2018

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. Please note there will be a **Committee of the Whole meeting on Tuesday, June 5th, at 3:00 p.m.**, in the Tacoma Municipal Building North, Room 16. The purpose of the meeting will be to discuss the top four City Council Strategic Priorities and components that were identified at the February 23rd Strategic Planning Work Session.

ITEMS OF INTEREST

2. The City of Tacoma has approximately 211,277 residents and 13 percent of residents within the City of Tacoma are foreign-born. The **City wants to further its vision as an inclusive and equitable city and knows it needs the support from the immigrant and refugee community to create such an environment.**

The Commission on Immigrant and Refugee Affairs (CIRA), had a retreat May 19th to discuss expectations and possible outcomes for the Commission. Council Members Blocker and Ushka welcomed the new Commissioners. CIRA will start its regular monthly meetings on the fourth Mondays at 5:30 p.m., beginning June 25th. During this meeting, CIRA will elect its first Chair and Vice Chair.

Unfortunately, immigrants facing potential deportation are not constitutionally guaranteed counsel if they cannot afford a private attorney. In October 2017, the City Council authorized the use of \$50,000 of Council Contingency Funds to establish a Deportation Defense Fund. Since its inception in October of 2017, there have been a total of \$6,344.40 donated from the public. With net interest earnings, the balance in the fund is now at \$56,539.52. This May, the Northwest Immigrant Rights Project won the contract to administer the Deportation Defense Fund. NIRP has a strong history in the community helping to keep families together, protecting people from violence and standing up to injustice.

3. Information Technology Department Director Daniel Key provides the attached memorandum with a **Digital Equity Initiative Progress Report. The report outlines the Initiative's goals, background and current activities.** In addition, the key findings and recommendations from the City's 2016 Information Technology Residential Survey are included.

4. **Economic Development Update Report** – Please see the attached update report on projects and initiatives from the Community and Economic Development Department for the week of May 21st and May 28th.
5. The **June 6, 2018 Special Public Utility Board Meeting agenda** is attached for your information.

STUDY SESSION/WORK SESSION

6. The **City Council Study Session** of Tuesday, June 5, 2018, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Ballot Measure Request from “Tacoma Creates” to Expand Arts, Heritage, Science, and Cultural Experiences**; (2) **2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code**; (3) **Other Items of Interest**; (4) **Committee Reports**; (5) **Agenda Review and City Manager’s Weekly Report**; (6) **Closed Session – Labor Negotiations**; and, (7) **Executive Session – Review Qualifications of a candidate**.

At Tuesday’s Study Session, **“Tacoma Creates” will share their request for a ballot measure to increase sales tax by 0.1%.** The tax revenue would be used to leverage and expand existing arts, heritage, science, and cultural experiences and to promote economic activity through investment of public resources.

As a second item on Tuesday’s Study Session, Planning and Development Services (PDS) staff will provide an **overview of the Planning Commission’s 2018 proposed amendments to the Comprehensive Plan and Land Use Regulatory Code.** PDS Director Peter Huffman and Principal Planner Steve Atkinson provide the attached memorandum with descriptions of the seven amendment applications the City received and the recommended amendments from the Planning Commission. There will be a public hearing on the proposed amendments at Tuesday’s Council meeting.

7. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

GRANT APPLICATIONS

8. The City has applied for the following grant:
 - **Fern Hill Sign Installation** – Funding request for materials and labor for directional and educational signage at Fern Hill Open Space. This project is part of a larger site restoration. The City is requesting \$1,996 with a City match of \$22,068 required, which is earmarked in the current biennial budget.

MARK YOUR CALENDARS

9. You have been invited to the following events:

- **City of Tacoma's Annual City of Destiny Awards on Friday, June 22nd, 5:00 to 8:00 p.m.**, at the STAR Center, located at 3873 South 66th Street.
- **University of Washington Tacoma's Annual Summer Soiree on Saturday, July 21st, 6:30 p.m.**, on the Prairie Line Trail at UWT.
- Puyallup Tribe will be hosting the **Landing of the Canoes for the Canoe Journey "Power Paddle to Puyallup" 2018 from July 28th through August 4th**. On Saturday, July 28th, from approximately 11:00 a.m. to 5:00 p.m., canoes will be arriving at the canoe landing located at 4224 Marine View Drive.


Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



TO: Elizabeth E. Pauli, City Manager
FROM: Daniel Key, Information Technology Department Director 
SUBJECT: Digital Equity Initiative Progress Report
DATE: May 31, 2018

Summary

At the request of the City Manager, Information Technology Department (ITD) is providing a progress report on the Digital Equity Initiative. This report outlines the goals of the initiative, describes the foundational background of the initiative, and provides an overview of the current projects within the initiative.

Digital Equity Goals:

ITD has identified three broad goals that it uses to define Digital Equity in Tacoma

- **Public Internet Access:** Residents of Tacoma have access to open Wi-Fi, kiosks, workstations, etc. in public places that are convenient and accessible.
- **Home Internet Access:** Residents of Tacoma have access to high-speed internet services in their place of residence at a price that is affordable for their level of income and have the hardware necessary to access the internet in the form of desktops, laptops, tablets, phones, etc.
- **Digital Literacy:** Residents of Tacoma have access to programs and information on how to use computers and the internet to achieve their goals, whether in workforce readiness, communication, access to information and services, safety and security online, or otherwise.

Background:

Information Technology Department established its Digital Equity program in 2016 as a direct outcome of the City Council's strategic planning efforts, co-aligned with the Tacoma 2025 ten-year strategic visioning exercise. In 2016, ITD conducted a study of residents regarding their access to and use of technology to establish whether there was a digital divide in Tacoma. The study found that while individual residents across the City experience the digital divide, residents of the Hilltop and Latino residents of Tacoma overall experience statistically significant disparities in terms of access to and use of technology. ITD provided an update on the survey at the March 28, 2017 Study Session. The key findings from this update are included as an attachment to this memorandum¹.

The survey report recommended a deeper understanding of the challenges facing these populations as their needs vary widely depending on the population. Starting with a deeper understanding of community needs would allow ITD to design an equity program responsive to the needs of the communities experiencing disparities in access. Based on these recommendations, ITD staff partnered with local organizations to host focus group sessions with individuals from affected communities to build a better understanding of the specific digital needs facing these communities.

In addition to the Hilltop and Latino communities, ITD expanded the focus group populations to include the voices of those that were not captured in the original survey. ITD partnered with Tacoma Community House to include members of the Latinx, Russian, Korean, Khmer, and Vietnamese communities. The department worked with Catholic Community Services to include the voices of Tacomans experiencing homelessness at focus groups held at Nativity House. Finally, ITD partnered with Peace Lutheran Church to include residents of the Hilltop at different Hilltop locations including Peace Community Center, McCarver Elementary, Brotherhood Christian Church, and the McCarver Housing Project. The



final focus group session was held on May 25, 2018. Results are currently being compiled and ITD expects to release a final report on the Focus Groups in Q3 2018.

Current Activities:

- Aligning with the goal of Home Internet Access, ITD along with Utility Technology Services (UTS) at TPU are preparing an RFP to pilot a program to use the surplus computers to advance digital equity in Tacoma. In 2017, ITD performed an evaluation of its computer surplus process and determined that the City spends more in labor hours preparing computers for auction than it recoups. Discussions with organizations and business specializing in surplus equipment suggest that utilizing one of these services instead of our existing process would be more cost efficient and may yield funds or equipment for use in the Digital Equity program. ITD expects this program to begin by the end of 2018.
- Aligning with the goal of Public Wi-Fi Access, ITD has engaged a partner to assist in developing a design proposal to provide free public Wi-Fi along Martin Luther King Jr. Blvd. from 6th Ave to 19th Ave. ITD recognized the planned construction as an opportunity to deliver technology to an area of the community identified as digitally underserved as a result of participating in the planning group for the Hilltop Link Extension Streetscape Project. While the proposal will address the specific needs of this initial project, it will also establish a framework for future public Wi-Fi buildouts.
- Also aligning with the goal of Public Wi-Fi Access, ITD deployed public Wi-Fi access points at the Stability Site on Puyallup Avenue, providing access to service providers and residents of the site. ITD plans to use this as a model for similar acute or emergency ends in the future.
- Aligning with the goal of Digital Literacy, ITD is building a Digital Equity resource directory that will include information on where to access public Wi-Fi, public computers, low-cost computers, and digital literacy programs. ITD plans to publish this information in print form to make it accessible to those without current internet access. ITD plans to release this resource in Q3 2018.

These current projects were identified by staff as immediately actionable. Further activities will be determined based on the needs of the community identified through the forthcoming Focus Group Report.

ⁱ A full copy of the Community Technology Use Survey can be found here:
https://www.cityoftacoma.org/government/city_departments/information_technology/digital_equity

Key Findings and Recommendations

Residents of Tacoma engaged in the Community Technology Survey, as evidenced by the 41% participation rate. This is a higher participation rate than the City has experienced in other recent survey events, including:

- 2016 Plastic bag survey (4.6% business response rate)
- 2014 National Citizen Survey (25% residential response rate)

The project team reviewed the data presented in this report and developed the following key findings and recommendations:

Key Finding #1: Nearly all respondents (94%) have some kind of computing or internet-enabled device in the household. Both computers and smartphones are highly prevalent in Tacoma households, with smartphones being used slightly more than other types of devices. Age and income were the primary predictive factors, device ownership decreasing with age.

Key Finding #2: Nearly all respondents (94%) are able to connect to the internet from home. The most likely combination of devices and services for internet usage is “computer at home”. The second most likely combination of devices and services for internet usage is “mobile device at home”. The fixed - or wired - connection is still the most common type of connection for those households with access at home.

Key Finding #3: Most respondents (77%) have the technology they want or need. Satisfaction rates are higher for residents in higher income neighborhoods and lower for residents in lower income neighborhoods. For those who do not have what they want or need, 46% need more current devices, 35% need printers, and 30% need better internet service.

The main reason people do not have the technology they want or need is related to cost, and experiences vary widely based on racial/ethnic groups. For example, 57% of African American/black respondents and 28% of Hispanic/Latino respondents have the technology they want or need.

Key Finding #4: Most respondents (85%) say that their internet service is sufficient for how they want to use it. The average monthly payment for internet service alone (not bundled) is \$52/month.

Key Finding #5: About one fifth of respondents (21%) connect to the internet at the public library. Those who use public access computers at the library are almost as likely as those who don’t to have home and mobile connections. African American/black and Hispanic/Latino respondents are most likely to use the internet at the library.

Moreover, 88% of the respondents agree or strongly agree that the public library is the best place to provide public access computers and the internet, and 84% agree or strongly agree that it’s the best place for people to learn how to use computer technology.

Key Finding #6: The top reason for not using the internet is lack of knowledge. Because of the relatively small number of respondents that do not use the internet, it is recommended to gather more information from Tacoma residents who are not internet users.

Key Finding #7: Respondents in the Hilltop (zip code 98405) and East Side (zip code 98404) neighborhoods exhibited lower technology adoption rates. Respondents from these neighborhoods tend to have lower income, less home internet access (79%), less home technology, and less comfort performing computer tasks.

Key Finding #8: The top three uses of internet and computers for respondents are Communications (94%), Information (91%), and Entertainment (89%).

Key Finding #9: Nearly all respondents (93%) believe that it is somewhat or very important for adults to have access to computers, the internet, and training to use them.

Key Finding #10: The City has a role to play in ensuring that residents have access to these resources. 95% of respondents agree or strongly agree that the City should work with public libraries and/or other community partners to ensure access for residents without it. 84% of respondents were unaware of programs currently available to increase the access of low income households to the internet.

The top three ways the City should increase internet access for households that currently do not have it are:

- Make sure residents are aware of current low cost options
- More public access computers available at the library
- Provide a way for residents to get low cost computers

ECONOMIC DEVELOPMENT WEEKLY UPDATE REPORT

Week of May 21 and 28, 2018

Upcoming Events in Tacoma

- June 2nd** Rainier 2 Ruston 50 mile Relay Race starting at Mt. Rainier and ending at Marine Park, Ruston Way
- June 3rd** Bridging the Narrows Girl Scouts graduation ceremony, War Memorial Park
- June 9th** Sound to Narrows, West End
- June 15th** Hilltop Outdoor Summer Movies, Allen AME Church
- June 16th** Bark Tacoma hosted by Downtown on the Go, Fireman's Park

Brewery Blocks Development is Underway

Permits were issued this week for construction of the first housing component of the ambitious Brewery Blocks project being developed by Horizon Partners NW. The structure will incorporate the use of Cross Laminated Timber ("CLT") in an adaptive reuse of a historic warehouse on Commerce Street just south of S. 21st St. The project will add four stories onto an existing three story unreinforced masonry building and will house office and commercial spaces plus 49 market rate apartments. Several City Departments worked with the developer to achieve seismic compliance for a challenging project. Part of a larger project, the building is titled 2110 Brewery Lofts.

The full Brewery Blocks project will include a two-block long redevelopment along Commerce and South C Street from South 21st to South 23rd. It will feature more than 200 apartments, commercial space, a new office building, rooftop restaurant and parking. A first parking garage for the project is now under construction on Pacific Avenue.

Tacoma's Town Center Local Artist Selection

North America Asset Management Group, LLC (NAAM), developers of Tacoma's Town Center project selected local artist team Christopher Paul Jordan and Kenji Stoll as the lead design team artists for this mixed used development located on 6.4 acres in Tacoma's brewery district. Per the development agreement, the project is required to dedicate \$500,000 to public art and is being managed by the Office of Arts & Cultural Vitality in partnership with NAAM. The artist team is charged with influencing the design of the public spaces in the development, creating signature artwork to create identity and connect with the adjacent Prairie Line Trail, UWT, and museum district, and identifying opportunities for additional artworks by Tacoma artists.

Christopher and Kenji participated in Tacoma's Public Art: In Depth program 10 years ago to build on their careers as mural artists and learn how to compete in the field of public art. They have gone on to create artwork and lead projects for Metro Parks, Sound Transit, and Tacoma Housing Authority among others. This commission is \$295,000.



SPECIAL MEETING NOTICE

**City of Tacoma
Public Utility Board**

Wednesday, June 6, 2018; 10:00 a.m.

**Tacoma Public Utilities
3628 South 35th Street
Room LT1 (3rd floor)
Tacoma WA 98409**

1. Call to Order
2. Roll Call
3. Resolution U-11009 - Contingent upon confirmation by the City Council, authorize execution of the offer of employment letter appointing Jackie Flowers Director of the Department of Tacoma Public Utilities with said document in the form on file with the Clerk of the Board.
4. Adjournment



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay Services.



TO: Elizabeth Pauli, City Manager

FROM: Peter Huffinan, Director, Planning and Development Services
Steve Atkinson, Principal Planner, Planning and Development Services

SUBJECT: 2018 Amendment to the Comprehensive Plan and Land Use Regulatory Code

DATE: May 30, 2018

At the City Council study session on Tuesday, June 5, 2018, staff will present an overview of the 2018 Amendment to the Comprehensive Plan and Land Use Regulatory Code (2018 Amendment), as recommended by the Planning Commission (Commission), in preparation for a public hearing that evening. The Commission completed its review of the 2018 Amendment through a public process including a public hearing on April 4, 2018. Per the Tacoma Municipal Code (TMC), the City Council is required to conduct a public hearing before enacting any amendments to the Comprehensive Plan and the TMC.

For the City Council's review, a hard copy of the Commission's recommendation packet, dated May 2, 2018, which includes a Letter of Recommendation, the Findings of Fact and Recommendations Report, and the text and maps of the proposed amendments, will be provided. The document is also available online at www.cityoftacoma.org/2018amendments.

The 2018 Amendment consists of seven distinct applications/proposals. Of the seven applications, five have been recommended for adoption, one is not recommended for adoption, and one did not result in a recommendation from the Commission. The following is a brief description of each of the proposed amendments:

1. Car Wash Uses in Neighborhood Centers (*private application*)

Planning Commission Recommendation: Not Recommended for Approval

Summary: This proposal was initiated as a private application and would amend the Zoning Code to allow Vehicle Service and Repair uses, including car washing facilities, within the Neighborhood Commercial Mixed-use (NCX) Zoning District as a Conditional Use. In addition, the use would be prohibited along the frontage of designated Core Pedestrian Streets. The City's NCX zoning is associated with the designated Neighborhood Centers, including the Stadium, Hilltop, Lincoln, McKinley, South Tacoma Way, 6th Avenue, Proctor, and Narrows Centers.

2. Vehicle Service and Repair: Outdoor Storage (*private application*)

Planning Commission Recommendation: Approve as Proposed

Summary: This proposal was initiated as a private application to allow outdoor storage associated with vehicle service and repair uses (particularly used tire retailers) within the C-2 General Commercial Zoning District. The following changes are proposed:

- Allow outdoor storage for vehicle service and repair uses in the C-2 Zoning District, where currently prohibited, with limitations along street frontages.
- Require screening for outdoor storage in C-2, M-1 (Light Industrial), and M-2 (Heavy Industrial) Zoning Districts.
- Prohibit outdoor storage in the UCX (Urban Center Mixed-use) Zoning District.



3. South 80th Street Planned Development Business District Rezone *(private application)*

Planning Commission Recommendation: Approve as Proposed

Summary: The proposal was initiated as a private application and would rezone five properties flanked by South 80th and South 78th Streets. The change in zoning designation would be from the existing Planned Development Business (PDB) District (three parcels), General Commercial (C-2) District (one parcel) and Single-Family Dwelling Residential (R-2) District (one parcel) to the Light Industrial (M-1) District. The proposal would also amend the Comprehensive Plan Future Land Use Map from General Commercial and Residential to Light Industrial for all of the parcels. To adequately buffer residential districts adjacent to industrial districts, landscaping standards are also proposed to be modified to include enhanced landscaped buffers.

4. C-2 Commercial View Sensitive District Height Methodology *(private application)*

Planning Commission Recommendation: No Recommendation

Summary: This proposal was initiated as a private application and would amend how building height is measured in all C-2 (General Commercial) Zoning Districts that are also in the VSD (View Sensitive Overlay) Zoning District. Currently, the VSD district contains a unique height measurement methodology to determine building height, whereas, a different methodology is used in all other districts (a methodology consistent with the Building Code). The Commission evaluated multiple options, which were generally narrowed down to two possibilities:

- No Change Option
- Option 2: Hybrid methodology that differentiates between downhill properties and uphill properties from a common street which are generally adjacent to residential lots

5. Transportation Master Plan – Limited Amendment

Planning Commission Recommendation: Approve as Proposed

Summary: These amendments to the Transportation Master Plan (TMP) will address work that has been completed since the adoption of the TMP in 2015, including the new Environmental Action Plan, the upcoming Safe Routes to Schools Implementation Plan, the Pedestrian Safety Improvement Program, and some increased funding opportunities.

Amendments are proposed to the following elements of the TMP:

- Definitions
- Performance Measurement and Project Prioritization
- Modal Priorities Maps and Appendix B: Project Detail List
- Appendix C: Mobility Master Plan update
- Appendix D: City Pedestrian Safety Improvement Project



6. Open Space Corridors – Phase 1

Planning Commission Recommendation: Approve as Proposed

Summary: The proposal would amend the City's Critical Areas Preservation Code to:

- Create standards for Biodiversity Corridors/Areas to ensure no net loss of critical areas functions and values, and clarify reasonable use of property;
- Establish parameters generally limiting impacts to the least sensitive portions of the Biodiversity Corridors/Areas, and generally no more than 35% maximum vegetation disturbance;
- Establish Biodiversity Corridors/Areas mitigation standards.

Additional amendments are proposed for consistency to TMC Chapter 9.19 Trees and Shrubs – Planting, TMC Chapter 13.04 Platting and Subdivisions, and TMC Chapter 13.05 Permit Procedures.

7. Code and Plan Cleanups

Planning Commission Recommendation: Approve as Proposed

Summary: The proposed amendment would revise various sections of the TMC to address inconsistencies, correct minor errors, and improve provisions that, through administration and application of the code, are found to be unclear or not fully meeting their intent. The proposal would also amend the Urban Form and the Design and Development elements of the One Tacoma Comprehensive Plan.

Listed below is a summary of the proposed amendments to the TMC and One Tacoma Plan:

- TMC 13.02.010 – Modify the Planning Commission Absences provisions
- TMC 13.02.045 & .053 – Modify the adoption and amendment procedures
- TMC 13.04.090 & .100 – Add addressing requirements on short and full plats
- TMC 13.05.020 – Correct reference to “temporary homeless camp permits”
- TMC 13.06.100.D – Modify lot size averaging standard
- TMC 13.06.300.D.3 – Clarify area of applicability for “self-storage”
- TMC 13.06.502.E – Allow landscaping buffer interruption for utilities
- TMC 13.06.510 – Clarify off-street parking for townhouses
- TMC 13.06.645.B.6 – Clarify the applicability of variance to parking lot development standards
- Various Sections – Correct the referencing to Conditional Use Permit
- TMC 13.06.700.D – Modify the definition of “Detoxification Center”
- TMC 13.06A.065 – Align text and map for Reduced Parking Area (RPA)
- TMC 13.06A.070(D) – Make weather protection requirements consistent
- Urban Form, and Design and Development Elements of the One Tacoma Comprehensive Plan – Add a policy concerning “unique sites”

For more information, please contact Stephen Atkinson, Principal Planner, at (253) 591-5531 or satkinson@cityoftacoma.org.

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
June 5, 2018	Study Session (TMBN 16, Noon)	Ballot Measure Request from "Tacoma Creates" to Expand Arts, Heritage, Science, and Cultural Experiences	CED	Tacoma Creates' request for a ballot measure to increase sales tax by 0.1%. Tax would be used to leverage and enhance existing cultural offerings and organizations, and to promote greater economic activity through investment of public resources.
		2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code	PDS	Review of the Planning Commission's proposed amendments to the Comprehensive Plan and Land Use Regulatory Code.
		Closed Session - Labor Negotiations	CAO	
	Special Committee of the Whole (TMBN 16, 3:00)	Executive Session - Review Qualifications of a Candidate	HR	
		Council Strategic Priorities Discussion		At the February 23rd Council Strategic Planning Work Session, the Council identified their top four strategic priorities. Staff will provide Council an update on their discussions on how to achieve the components identified under the priorities.
		City Council Meeting (TMB Council Chambers, 5:00 PM)	2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code Public Hearing PDS	
June 12, 2018	Study Session (TMBN 16, Noon)	Pierce Transit Bus Rapid Transit Project Update	GRO/PT	
		Update on the Affordable Housing Action Strategy Process	CED/CMO	
		2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code	PDS	Review of public input for the Planning Commission's proposed amendments to the
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
June 19, 2018	City Council Study Session (TMBN 16, Noon)	Department of Ecology's Tacoma Smelter Plume Update	WSDOE/PDS	WA Department of Ecology will be providing an update on the Tacoma Smelter Plume to include progress of soil samplings, yard cleanups and outreach efforts with TPC Health Dept.
		Executive Session - Review the City Manager's Performance	Mayor and Council	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code Ordinance First Reading	PDS	

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
June 26, 2018	City Council Study Session (TMBN 16, Noon)	Joint Utility Board Study Session	TPU	
		Tacoma Public Utilities Low Income Program Update	TPU	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	2018 Amendments to the Comprehensive Plan and Land Use Regulatory Code Ordinance Final Reading	PDS	

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
July 3, 2018	CANCELLED			
July 10, 2018	Tentative Joint Public Utility Board Study Session (TMBN 16, Noon)	Water Integrated Resource Plan	Tacoma Water	
	City Council Study Session (TMBN 16, Noon)	Chronic Nuisance Code and Business License Code Updates	T&L and CAO	Staff will present proposed amendments to the Chronic Nuisance and Business License Codes to better address problems in the City.
		Executive Session - Review the City Manager's Performance	Mayor and Council	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
July 17, 2018	Study Session (TMBN 16, Noon)	Tacoma Housing Authority's Children's Savings Account Program	THA/Mayor	THA in collaboration with Tacoma Public Schools and Prosperity Now began offering children's savings accounts for children in New Salishan to encourage the prospects of students attending college. Andrea LaVere, Prosperity Now President, will be in Tacoma and the Mayor is requesting she brief the Council on this program.
		Executive Session - Review the City Manager's Performance	Mayor and Council	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
July 24, 2018	Study Session (TMBN 16, Noon)	Emerald Queen Casino Project Update	Puyallup Tribe/GRO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
July 31, 2018	City Council Study Session (TMBN 16, Noon)	Local Food Access and Equity Research and Projects	ESD/OEPS	Harvest Pierce Co & Puyallup Watershed Initiative's Just and Healthy Food Community presentation on local food access and equity research, projects, and the community they are growing.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety			
Committee Members: Blocker (Chair), Beale, Camarata, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
June 14, 2018	Human Services Commission Interviews	Doris Sorum, City Clerk	Continue interviews from May 10 CVS meeting
	Fire Station #5, Tideflats (informational briefing)	Jim Duggan, Fire Chief, Tacoma Fire Department, and Josh Clarke, Assistant Division Manager, Public Works	Project update regarding Fire Station #5 in the Tideflats
	Chronic Nuisance Code and Business License Code Updates (request for ordinance)	Keith Echterling, Assistant City Attorney, City Attorney's Office, and Danielle Larson, Tax & License Division Manager, Finance Tax and License Division.	City staff will be presenting amendments to the Chronic Nuisance and Business License Codes to better address problems in the City.
	Neighborhood Council Program	Carol Wolfe, Supervisor, Community and Economic Development	Summary of recommendations for the Neighborhood Council Program
	Homeless Encampment Response Map	Allyson Griffith, Program Manager, Neighborhood and Community Services	The presentation will preview an interactive tool for community members to track the response to encampment issues throughout the city.
	Alternate list for Commission on Immigrant and Refugee Affairs	Alison Beason, Senior Policy Analyst, Office of Equity and Human Rights	The New Commission on Immigrant and Refugee Affairs is implementing a new procedure to have an alternate Commissioner and a short list. In the event that a sitting member resigns during their term of office, the alternate will automatically replace her/him, and a new alternate will be determined from a ranked short list of previously interviewed applicants.
FUTURE:			
June 28, 2018	Tenants Rights (informational briefing)	ChiQuata Elder, Landlord Tenant/Crime Free Housing Coordinator, Office of Equity and Human Rights, and Debra Casparian, Deputy City Attorney, City Attorney's Office	A presentation on regulations related to rental agreements.
	Relocation Assistance (informational briefing)	ChiQuata Elder, Landlord Tenant/Crime Free Housing Coordinator, Office of Equity and Human Rights, Andreta Armstrong, Program Manager, Office of Equity and Human Rights, and Pam Duncan, Human Services Division Manager, Neighborhood and Community Services	
July 12, 2018	Human Rights Commission Annual Report (informational briefing)	Rebecca Stith, Chair, Human Rights Commission, and Brad Bates, Commissioner, Human Rights Commission	Presentation about the accomplishments of the Human Rights Commission in 2017 and future projects.

Economic Development Committee			
Committee Members: McCarthy (Chair), Hunter, Ushka, Woodards, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
June 12, 2018	JBLM Regional Economic Impact	Bill Adamson, SSMCP Program Director	Overview of SSMCP and presentation on JBLM regional impact analysis study done in partnership with UW-Tacoma
FUTURE:			
June 26, 2018	Advanced Manufacturing Industry Landscape	<ul style="list-style-type: none"> • Linda Nguyen, CEO, Workforce Central • Steve Devlin, General Manager, WestRock • Troy Goodman, President, Targa Sound Terminal • Steve Gear, VP Energy Products and Technology Development, Bradken 	Overview of the importance of having a robust Advanced Manufacturing Industry in Tacoma Pierce County.
	Workforce development	Linda Nguyen, CEO, Workforce Central	Present Workforce Development challenges, solutions and opportunities in Pierce County.
July 10, 2018	Port of Tacoma & Seattle SeaPort Alliance Update	Gloria Fletcher	John Wolfe, CEO (confirmed)
	Traditional fuel eco-system in Tacoma	Cameron Proudfoot, President & CEO of US Oil & Refining Co.	Presentation on demands of traditional fuels (jet, Gas, Diesel, asphalt) in the state and our county, and how the fuels get to market

Government Performance and Finance Committee			
Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Camarata Executive Liaison: Andy Cherullo; Staff Support - Rebecca Boydston		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
June 5, 2018	Joint Audit Advisory Board Meetings	Moss Adams	
	TERS fossil fuel divestment	Tim Allen, Director, Tacoma Employees' Retirement System	Discussion on the feasibility of TERS divesting from fossil fuels
	Charter Section 4.17 Shared Services-Media and Communications, Government Relations	Bill Fosbre, City Attorney; Katie Johnston, Manager, Office of Management and Budget	Discussion of the legal framework and structures to Shared Services between General Government and Tacoma Public Utilities, including a focus on Media and Communications, as well as Government Relations
FUTURE:			
June 19, 2018			
July 3, 2018	CANCELLED		

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
June 5, 2018 Special Meeting	Interview and Selection of Planning Commissioners	Doris Sorum, City Clerk	Continuation of selection process from the May 30th special meeting for openings in Districts 2, 3 and 5. District 5 applicant was previously unable to attend interviews, will interview this date
FUTURE:			
June 13, 2018	Tacoma Water's Integrated Resource Plan [briefing]	Chris McMeen, Deputy Water Superintendent; Glen George, Sr Principal Engineer, TPU	This presentation will provide an overview of Tacoma Water's Integrated Resource Plan, together with its supporting public engagement process. The plan presents future scenarios of water demand and supply, considering conservation, the portfolio of available water sources, climate change, and environmental responsibility.
	Traffic Light Synchronization [briefing]	Kurtis Kingsolver, Director, Public Works; Leigh Starr, Division Manager, Public Works	Recent media coverage and community surveys have identified traffic synchronization as a growing concern in Tacoma. Public Works staff will provide an overview of traffic signal synchronization and provide information about the City of Tacoma's Traffic Signal infrastructure
June 27, 2018	Tacoma Maritime Air Emissions Progress [briefing]	Graham Vanderschelden, Project Manager 1, Air Quality and Sustainable Practices, NW Seaport Alliance	In collaboration with other regional maritime partners, the Port of Tacoma and the Northwest Seaport Alliance (NWSA) updated their air emissions inventory for calendar year 2016. Results demonstrate significant emission reductions for Tacoma based port operations (Port of Tacoma and NWSA South Harbor) as well as Puget Sound wide.
	All Things Sidewalk [briefing]	Public Works Engineering	The presentation will discuss the sidewalk assessment and needs, existing programs, prioritizing projects, and potential funding options.
	Urban Forestry [briefing]	Mike Carey, Management Analyst, Office of Environmental Policy and Sustainability; Jim Parvey, Division Manager, Office of Environmental Policy and Sustainability	The June 27th "Improving Tacoma's Urban Forest" IPS Committee presentation will be a continuation of the initial presentation by City Staff on April 5th. Per the direction of the Committee, staff will provide an overview of alternatives for improving Tacoma's healthy tree canopy cover.
	Traffic Light Synchronization Part 2 [briefing]	Kurtis Kingsolver, Director, Public Works; Leigh Starr, Division Manager, Public Works	