



WEEKLY REPORT TO THE CITY COUNCIL

July 26, 2018

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. Please note there will be a **Special Committee of the Whole meeting on Tuesday, July 31st, at 1:30 p.m.**, in the Tacoma Municipal Building North, Room 16. At this meeting staff will present on the **City's six-year forecast and review the General Fund position in advance of the 2019-2020 proposed budget**. Staff will review the City Council's priorities and related revenues alternative as well as addressing the process to implement revenue alternatives.

ITEMS OF INTEREST

2. On Monday, July 30, 2018, the **Washington Coastal Resilience Project (WCRP)** will release a **report indicating probabilities for local sea level rise (SLR)**, giving new insights into what Washington's coastal communities might expect through 2150. This report includes projections for 171 different sites along Washington's coastlines and delivers these projections in a format that makes it easier to use SLR information. While there is an abundance of scientific evidence demonstrating the role that climate change has on SLR, localized data and projections are rare. This new, risk-based information will allow planners and developers to better assess the impacts of SLR on their projects along Tacoma's waterfront. Please see the attached memorandum from Environmental Services Director Mike Slevin for more information.
3. Attached for your information is a **Memorandum of Understanding between City of Tacoma and Tacoma Power related to the Cushman Substation property and building**.
4. For your review, I have attached the **Tacoma Planning Commission's Letter and Finding of Facts and Recommendations for the Proposed Capital Facilities Program (CFP)** for 2019-2024.

The documents are based upon information the Planning Commission reviewed in May through July, which included the list of all proposed projects for the 2019-2024 CFP, with new projects identified. A full draft of the 2019-2024 Capital Facilities Plan is still being developed. The full draft, which will include final funding recommendations, will be presented to the City Council in conjunction with the 2019-2020 Proposed Operating and Capital Budgets in October.

The Planning Commission's review focused on the proposed list of projects for inclusion in the CFP, with an opportunity to provide feedback on the proposed projects and review the list for alignment with the Comprehensive. The public review document is available on the City's website:

<http://cms.cityoftacoma.org/Finance/Budget/2019CFPPublicReviewDoc.pdf>

The Planning Commission Letter and Findings concludes that the projects included in the proposed Capital Facilities Program for 2019-2024 are:

- consistent with the One Tacoma Comprehensive Plan;
- aligned with the City Council's priorities (in such areas as equity, asset management, and pedestrian safety);
- intended to enhance existing facilities (which is a primary goal of capital facility planning and programming); and,
- poised to leverage additional funds, where appropriate and applicable.

The Planning Commission also noted that there is room for continued improvement to make CFP information easier to understand and in the application of prioritization criteria and the thoroughness of responses to the criteria.

Once the 2019-2024 Capital Facilities Program has been approved by the City Council, staff will report back to the Planning Commission on final funding decisions and request additional feedback to be incorporated into the development of the 2021-2026 CFP.

STUDY SESSION/WORK SESSION

5. The **City Council Study Session** of Tuesday, July 31, 2018, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Local Food Access and Equity Research and Projects**; (2) **Other Items of Interest**; (3) **Committee Reports**; and, (4) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session, there will be a presentation on the Harvest Pierce County & Puyallup Watershed Initiative's **Just and Healthy Food System Community of Interest** focused on addressing local food access and equity research and projects to promote strong communities and healthy people.

6. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

7. You have been invited to the following events:

- **Ethnic Fest, Saturday, July 28th and Sunday, July 29th, from Noon to 7:00 p.m.**, in Wright Park, located at 501 South I Street.
- **Maritime Fest on Saturday, July 28th (10:00 a.m. to 6:00 p.m.) and Sunday, July 29th (10:00 a.m. to 5:00 p.m.)**, at the Foss Waterway Seaport, located at 705 Dock Street.
- Puyallup Tribe will be hosting the **Landing of the Canoes for the Canoe Journey "Power Paddle to Puyallup" 2018 from July 28th through August 4th**. On Saturday, July 28th, from approximately 11:00 a.m. to 5:00 p.m., canoes will be arriving at the canoe landing located at 4224 Marine View Drive.
- **Ribbon Cutting Ceremony for the new electric vehicle charger on Tuesday, August 7th, 2:15 p.m.**, at the LeMay Museum, located at 2702 East D Street.
- **Downtown Community Culminating Event related to conversations on homelessness on Thursday, August 16th**, starting at 5:30 p.m. at Tollefson Plaza, 17th and Pacific Avenue; 6:30 p.m. at the Tacoma Art Museum, 1701 Pacific Avenue; and, 9:00 p.m. at the exterior of Tacoma Art Museum, facing Pacific Avenue.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



TO: Elizabeth A. Pauli, City Manager

FROM: Michael P. Slevin III, P.E., Environmental Services Director

SUBJECT: Research Team to Release Tacoma's Sea Level Rise Projections

DATE: July 25, 2018

On Monday, July 30, 2018, the Washington Coastal Resilience Project (WCRP) will release a report indicating probabilities for local sea level rise (SLR), giving new insights into what Washington's coastal communities might expect through 2150. This report includes projections for 171 different sites along Washington's coastlines and delivers these projections in a format that makes it easier to use SLR information.

While there is an abundance of scientific evidence demonstrating the role that climate change has on SLR, localized data and projections are rare. This new, risk-based information will allow planners and developers to better assess the impacts of SLR on their projects along Tacoma's waterfront.

In 2016, the Washington Department of Ecology and Washington Sea Grant received a competitive grant from National Oceanic and Atmospheric Administration (NOAA) and embarked on the WCRP in an effort to gain a better understanding of the potential impact that climate change could have on a local scale. The City of Tacoma and Island County were selected as pilot communities, allowing scientists to work collaboratively with community leaders to examine potential impacts of both urban and rural communities.

Tacoma's involvement has served as a catalyst in obtaining useful information that will allow for more advanced planning and maintenance of infrastructure along our coastlines. This report will improve risk projections, provide better guidance for land use planners, and strengthen capital investment programs for coastal restoration and infrastructure. For example, data from this project is informing the visioning of Ruston Way led by Metro Parks and the City of Tacoma.

The new SLR projections can be used by the City of Tacoma, Port of Tacoma, Pierce County, private developers, and others to assess their exposure to the effects of SLR, enabling them to work towards greater resiliency for their communities.

Some key points from the report:

- Based on results from the study, it is likely that Tacoma could see 7 to 14 inches of SLR by 2050 and 18 to 39 inches by 2100.
- Under even the lowest greenhouse gas scenario, SLR could reach new high points, and figures vary geographically.
- Washington's unique geology causes some places to be more exposed to SLR than others. Neah Bay experiences uplift from tectonic activity, whereas land in Tacoma is subsiding, or sinking. Areas between Olympia and Seattle may experience impacts from SLR at a faster rate than locations on the northwest coast of Washington, such as Neah Bay.
- SLR will depend, in part, on the amount of greenhouse gases released into the Earth's atmosphere, causing the planet to warm. By the 2050s, the average annual temperature in the Puget Sound region is projected to be 4.2 degrees Fahrenheit warmer under low greenhouse gas emissions.

In the past, projected SLR was based on global data that was then downscaled in an attempt to project the impacts at a more localized level. Through this project, scientists have now measured the entirety of Washington's coastline, as well as the vertical land movement, or how much the surrounding land has either risen or subsided. As a result of their research, risk-based measurement of what changes can be expected over varying periods of time is now available. With this information, coastal communities such as Tacoma can better prepare how to face these threats sustainably and economically.

This three-year project, which is conducted in partnership with state and federal agencies, the local jurisdictions of Tacoma, Island County, the Nature Conservancy, University of Washington (UW), University of Oregon, and Western Washington University, Washington Department of Ecology, Washington Sea Grant, NOAA, Office for Coastal Management, King County, Padilla Bay National Estuary Research Reserve, United States Geographic Survey, UW Climate Impacts Group, UW Department of Earth & Space Sciences, and Washington Department of Fish and Wildlife will continue to invest in new science, coordinate existing programs and will apply the results gathered in the pilot communities to expand our capacity to prepare for and respond to future coastal hazards.

MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY OF TACOMA
AND
TACOMA POWER

THIS MEMORANDUM OF UNDERSTANDING is memorialized this 24th day of July, 2018, by and between the City of Tacoma Department of Public Utilities, Light Division, (d.b.a. Tacoma Power), and the City of Tacoma's general government. Each of Power and the City of Tacoma's general government are sometimes referred to herein individually as a "Party" and collectively as the "Parties."

WITNESSETH:

WHEREAS, the Tacoma City Council enacted Substitute Resolution 39741 on June 6, 2017, which added the exteriors of the following properties to the Tacoma Register of Historic Places: Cushman Substation, located at 3713 North 19th Street, and adjacent Adams Street Substation located at 1920 North Adams Street ("Properties"); and

WHEREAS, the Cushman substation property and transmission line were previously added to the National Register of Historic Places in 2016; and

WHEREAS the Properties are of primary historical significance to Tacoma, are significant for their association with the region's growth as a result of hydroelectric power production, and are an excellent example of monumental, neoclassical revival style architecture; and

WHEREAS the Cushman Substation is the subject of a 2017 Memorandum of Agreement (MOA) among the US Army Corps of Engineers, the Washington State Historic Preservation Officer, and Tacoma Power calling for the rehabilitation, restoration and preservation of certain historic features Cushman Substation as mitigation for the modernization of the Henderson Crossing portion of the historic Potlatch Transmission line; and

WHEREAS, Tacoma Power is undertaking the North 21st Street Transmission Line Project, which is planned to replace aging lattice towers originally part of the Potlatch Transmission Line with steel poles in the 2018 calendar year. At completion of that work plan, Cushman substation will no longer serve as an active substation; and

WHEREAS, at the completion of the North 21st Street Transmission Line Project, the Cushman Street Substation will continue for a time to serve a number of

other purposes for Tacoma Power's ratepayers, including housing a 50-ton capacity crane that is used for heavy equipment repair, large equipment storage, and other uses, and is not currently surplus to utility operations; and

WHEREAS, the adjacent Adams Street Substation was previously determined to be surplus to utility operations by Public Utility Board Resolution No. U-10270 and Tacoma City Council Resolution No. 37730 enacted on January 28, 2009, and February 10, 2009, respectively; and

WHEREAS, in addition, City Council Substitute Resolution No. 39741 directs the City's general government and Tacoma Power to work collaboratively to plan and provide for disposition of the Cushman Substation, including winding down of Tacoma Power operations on the site, environmental assessment and remediation, and contemplates a lead role for general government in the future redevelopment of the Cushman and Adams Street Substations; and

WHEREAS, under Resolution 39741 it is further contemplated that the City's general government and Tacoma Power will enter into a Memorandum of Understanding (MOU) addressing matters to include an orderly winding down of utility operations at Cushman Street Substation, a process for assessment and remediation of any environmental issues, consideration of a potential internal transfer of the Substation premises when determined to be surplus to the utility, and community outreach and input in planning future redevelopment of both the Cushman and Adams Street Substations, and

WHEREAS, the City's general government and Tacoma Power have established a joint staff task force which developed this MOU to meet the objectives of Resolution 39741, and which will continue to meet periodically as the contact group to ensure the Parties respective and collective obligations under this MOU are timely and reasonably fulfilled, and

NOW, THEREFORE, it is hereby agreed as follows:

1. Tacoma Power anticipates proceeding with its scheduled work plan on the replacement of the original North 21st Street Transmission Line Towers, including future de-energizing of the Cushman Street Substation from the Tacoma Power transmission and distribution system. The Cushman Street Substation is currently planned to be disconnected from the system by the end of calendar year 2018.
2. Tacoma Power is currently reviewing cost-effective options to replace the storage and crane capabilities that Cushman Substation currently provides to Tacoma Power's ratepayers, as well as reviewing the storage inventory for reduction in items that will need to be relocated. This work is underway, and Tacoma Power's goal is to have replacement facilities and capabilities in

operation by the end of calendar year 2021, rendering the Cushman Street Substation surplus to the utility.

3. Tacoma Power has initiated environmental studies to characterize legacy environmental issues at or below grade of the properties. Consistent with best practice, those studies will proceed in phases. Depending on the location and extent of contamination, some investigation may be delayed until the Cushman Street Substation is de-energized. Full environmental characterization may not be complete in calendar year 2018. Tacoma Power's goal is to complete the environmental assessment and characterization by the end of calendar year 2019. Once the environmental characterization is complete Tacoma Power will identify the scope and cost of available options to complete any necessary environmental remediation.
4. Prior to any transfer, Tacoma Power will maintain the interior and exterior of both properties to a standard that is consistent with its utility operations, and will fulfill its obligations under the 2017 Memorandum of Agreement (MOA) among the US Army Corps of Engineers, the Washington State Historic Preservation Officer, and Tacoma Power.
5. After the environmental condition of the property is fully characterized, and the cost of available remediation options is established, the Parties will work cooperatively and collaboratively to fully allocate financial and operational responsibility for any required clean up and to determine the fair market value of the Cushman and Adams properties, including an independent appraisal. The parties acknowledge that any potential future internal transfer is dependent on negotiation of an agreement setting the terms of transfer including consideration, as well as future decisions of the Public Utility Board and City Council.
6. The City of Tacoma's general government will be the lead for scoping, scheduling and conducting the community outreach process regarding the future redevelopment of the properties, as well as solicitation of redevelopment proposals. The community outreach process will serve as an initial phase of a master planning process and should ensure broad community involvement and identify community goals for redevelopment of the Properties, which will be reconciled with costs and market constraints that could include public amenities and private development. In order to generate data necessary to allow Tacoma Power to appropriately scope the level and extent of any necessary environmental cleanup of the properties, Tacoma Power will fund up to \$50,000.00 of outside consultant work for the public outreach, and general government will include necessary environmental cleanup levels as a deliverable within the scope of such consulting services. Community outreach may occur with or without a transfer of the properties from Tacoma Power to the City's general government as the Parties deem most efficacious. The

community outreach/initial master planning phase should begin in calendar year 2018.

7. The Parties agree that the intended completion dates for the tasks identified herein are subject to extension for unforeseeable or uncontrollable circumstances, but the Parties remain committed to accomplishing them in a timely and efficient manner.
8. The joint staff task force will periodically report through the Director of Utilities to the Public Utility Board, and through the City Manager to the Tacoma City Council regarding the status of the work undertaken by the Parties in this MOU.

APPROVED:

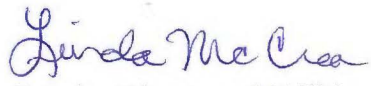
City of Tacoma



City Manager

ACCEPTED AND AGREED:

Tacoma Public Utilities



Interim Director of Utilities



City of Tacoma
Planning Commission

Stephen Wamback, Chair
Anna Petersen, Vice-Chair
Carolyn Edmonds
Ryan Givens
David Horne
Jeff McInnis
Brett Santhuff
Andrew Strobel
Dorian Waller

July 18, 2018

The Honorable Mayor and City Council
City of Tacoma
747 Market Street, Suite 1200
Tacoma, WA 98402

RE: Proposed Capital Facilities Program for 2019-2024

Mayor Woodards and Members of the City Council,

On behalf of the Tacoma Planning Commission, I am forwarding our recommendations on the proposed Capital Facilities Program for 2019-2024 (updating the existing six-year program for 2017-2022), which is an implementation element of the *One Tacoma* Comprehensive Plan.

Enclosed for your consideration is the "*Planning Commission's Findings of Fact and Recommendations Report, July 18, 2018*" that summarizes the proposal, the public review process, and the Commission's deliberations.

We focused our review of the subject on whether the proposed capital projects are consistent with the Comprehensive Plan. How each project aligns with the Plan had been reviewed and demonstrated by the respective project manager through responding satisfactorily to some or all of the "Comprehensive Plan Tie-in Questions" as set forth in Policy PFS-4.10 of the Plan's Public Facilities and Services Element. The information provided by various project managers and compiled by the Office of Management and Budget has enabled the Commission to complete our review in an efficient and effective manner. There is still room for improvement to the tie-in questions, in terms of how they can be better asked, how they can and should be answered, and how the answers are evaluated and weighed. We will continue to work with staff on such improvements.

The Planning Commission believes that the proposed Capital Facilities Program for 2019-2024 represents a sound capital investment strategy that is consistent with the Comprehensive Plan and will help achieve the City's strategic goals for a safe, clean and attractive community and a diverse, productive and sustainable economy. We recommend it for adoption by the City Council concurrently with the adoption of the City's Biennial Budget for 2019-2020.

Sincerely,

JEFFREY W. MCINNIS, Acting Chair
Tacoma Planning Commission

Enclosure



CAPITAL FACILITIES PROGRAM 2019-2024

TACOMA PLANNING COMMISSION FINDINGS OF FACT AND RECOMMENDATIONS

(Approved on July 18, 2018)

A. SUBJECT:

Proposed Capital Facilities Program for 2019-2024.

B. SUMMARY OF THE PROPOSAL:

The proposal would update the six-year Capital Facilities Program (CFP) from 2017-2022 to 2019-2024. The CFP identifies and describes projects that are proposed for funding during the 2019-2024 timeframe. Proposed projects are consistent with and implement the policies of the *One Tacoma* Comprehensive Plan. Projects vary in sizes, are located citywide, and fall into the following categories: Community Development, Cultural Facilities, General Government Municipal Facilities, Libraries, Local Improvement Districts, Parks and Open Space, Public Safety, Solid Waste, Surface Water, Tacoma Power, Tacoma Rail, Tacoma Water, Transportation, and Wastewater.

As an element of the Comprehensive Plan, the CFP provides a bridge between the City's long-term plan and the budget process but does not appropriate funds. The 2019-2024 CFP is prepared pursuant to the State Growth Management Act's requirements (RCW 36.70A.130), and will be considered for adoption by the City Council in November 2018 concurrently with the 2019-2020 Operating and Capital Budgets.

The Growth Management Act requires communities to plan for capital facilities and utilities to ensure that there is an adequate level of service in place to meet community needs over time. These facilities are provided in Tacoma by the City and other agencies. The following table identifies these facility and service types and the providers.

TYPE	PROVIDER
Provided by City	
Electric	Tacoma Public Utilities
General Municipal Facilities	Public Works Department
Fire	Fire Department
Libraries	Tacoma Public Libraries
Police	Police Department
Solid Waste	Environmental Services Department
Stormwater	Environmental Services Department
Wastewater	Environmental Services Department
Water	Tacoma Public Utilities
Provided by City + Other Entities	
Parks (including special public assembly facilities)	Public Works Department; Environmental Services Department; Metro Parks Tacoma
Telecommunications	Tacoma Public Utilities; Private providers
Transportation	Public Works Department; Tacoma Public Utilities; Pierce Transit; Sound Transit
Provided by Other Entities	
Natural Gas	Puget Sound Energy
Schools	Tacoma Public Schools

C. FINDINGS OF FACT:

1. **Comprehensive Plan and Development Regulations** – The City of Tacoma's Comprehensive Plan, *One Tacoma*, is the official statement concerning future growth and development and sets forth goals, policies and strategies for the health, welfare and quality of life of Tacoma's residents. The Comprehensive Plan consists of various policy elements and implementing programs. The Land Use Regulatory Code, i.e., Title 13 of the Tacoma Municipal Code, contains development regulations and is the key regulatory mechanism that supports the Comprehensive Plan. The Comprehensive Plan was first adopted in 1993 by Ordinance No. 25360, pursuant to the State Growth Management Act, and has been amended once every year thereafter. The Land Use Regulatory Code has also been amended on an as-needed basis – in most cases, concurrently with the annual amendments to the Comprehensive Plan.
2. **Planning Mandates and Guidelines** – The Growth Management Act requires that any amendments to the Comprehensive Plan and/or development regulations conform to the requirements of the Act, and that all proposed amendments, with certain limited exceptions, shall be considered concurrently so that the cumulative effect of the various changes can be ascertained. Proposed amendments to the Comprehensive Plan and/or development regulations must also be consistent with the following State, regional and local planning mandates and guidelines:
 - The State Growth Management Act (GMA);
 - The State Environment Policy Act (SEPA);
 - VISION 2040, the Growth Management, Environmental, Economic, and Transportation Strategy for the Central Puget Sound Region;
 - Transportation 2040, the action plan for transportation in the Central Puget Sound Region;
 - The Countywide Planning Policies for Pierce County;
 - The City Council's guiding principles for planning the future growth: (1) to protect neighborhoods, (2) to protect critical areas, (3) to protect port, industrial and manufacturing uses, and (4) to increase densities in the downtown and neighborhood business districts (Resolution No. 37070, December 19, 2006); and
 - TMC 13.02 concerning the procedures and criteria for amending the Comprehensive Plan and development regulations and for area-wide zoning reclassifications.
3. **Capital Facilities Program (CFP) Updates** – In recent years, the CFP has been updated on a biennial basis to reflect the changing needs and status of capital projects and to better coordinate with the City's biennial budget process. The updates are prepared by the Office of Management & Budget in conjunction with the Planning & Development Services Department based on project information submitted by various City departments. The CFP updates are conducted in a manner consistent with the above-mentioned planning mandates and guiding principles; however, the CFP updates are adopted separate from other proposed amendments to the Comprehensive Plan, which is an exception allowed by the GMA because they occur concurrently with the adoption or amendment of the City's budget [RCW 36.70A.130 (2)(a)(iv)].
4. **The 2019-2024 CFP Document** – The following table illustrates how the draft 2019-2024 CFP document is organized. It is noted that the document is essentially a compilation of proposed capital projects. Additional, non-project information will be added and the full CFP document will be developed over the course of the 2018 budget process.

APPLICATION	DESCRIPTION OF PROPOSED AMENDMENT
1. New Proposed Projects	There are 55 new projects proposed for addition to the Capital Facilities Program. This section identifies these new projects and the categories they are organized within, as well as the initial prioritization tier.
2. Proposed Project List	This attachment identifies the full proposed project list for the 2019-2024 CFP, including both new projects and projects carrying forward from the previous 2017-2022 Capital Facilities Program, sorted by prioritization tier and category.
3. Tier 1 Project Information	This section provides detailed information on all projects ranked within Tier 1, representing the highest priority projects to be completed in the next six years.
4. Tier 2 Project Information	This section provides detailed information on all projects ranked within Tier 2, representing the next prioritized set of projects to be completed in the next six years.
5. Tier 3 Project Information	This section provides detailed information on all projects ranked within Tier 3, representing the lowest prioritized projects for the next six years. This tier also includes utility projects, listed at the end of the section.
6. Removed Projects List	This section identifies projects from the 2017-2022 CFP that are proposed to be removed from the 2019-2024 updated CFP and provides the reason for the removal.
7. Future Projects List	This section includes a list of desirable future projects for which funding has not yet been identified and which are not prioritized for the 2019-2024 CFP.
8. Proposed Projects by Location	This section includes two reports sorting proposed projects by Council District location. The first report is a list of the new proposed projects. The second report is a list of all proposed projects. The section begins with a map of all Council Districts.

Sections 3, 4 and 5 provide the detailed information for each project, including the title, description, category, type, location, cost, prioritization tier and rationale associated with the project. In addition, how each project aligns with the Comprehensive Plan is reviewed and demonstrated by the respective project manager through responding to the following questions as set forth in the Comprehensive Plan (Public Facilities and Services Element, Policy PFS-4.10):

- Does the project address a public health or safety concern?
- Is the project required or mandated by law?
- Is the project substantially (75%+) funded by non-City sources?
- Is the project financially responsible, for instance by leveraging grant funding or other non-City funding sources, reducing operating costs, avoiding future costs, or by having a sustainable impact on the operating budget?
- Is the project needed to correct existing public facility and services deficiencies or replace key facilities that are currently in use and are at risk of failing?
- Does the project improve the equitable access to public facilities and services?
- Does the project align with Tacoma 2025 or other City priorities?
- Does the project have a high level of public support?
- Does the project reduce greenhouse gas emissions or support the adaptation of climate change?
- Does the project meet growth patterns and projected needs and or serve new development and redevelopment? (Is it in a mixed use center?)
- Does the project complete a network, fill a missing link, or add value to an interconnected infrastructure system? Is the project related to or dependent on other projects? (If yes, which)

- 5. Public Hearing and Public Review Document** – The Planning Commission conducted a public hearing on the proposed 2019-2024 CFP on June 20, 2018. A Public Review Document was compiled and disseminated for public review prior to the public hearing. The Public Review Document was essentially the document as described above (in Section C.4.), plus an executive summary, a reader's guide on the proposal, and the environmental review of the proposal.

6. **Environmental Evaluation** – The City made a preliminary determination that the proposed CFP update would not have a probable significant adverse impact on the environment and issued a preliminary Determination of Nonsignificance (DNS) on May 23, 2018 after review of an environmental checklist. The DNS and the environmental checklist report were also included in the Public Review Document distributed for public review and comment. No substantive comments were received on the preliminary determination by the deadline of June 29, 2018. Subsequently, the preliminary determination became final on July 6, 2018.
7. **Notification for the Public Hearing** – The public hearing notice was distributed to more than 1,000 individuals and entities on the Planning Commission’s mailing list that included the City Council, Neighborhood Councils, business district associations, civic organizations, environmental groups, the development community, the Puyallup Tribal Nation, adjacent jurisdictions, major employers and institutions, City and State departments, and other interested parties. A request was made to the Tacoma Public Library on May 31, 2018 to make the public hearing notice available for patrons’ review at all branches. A City of Tacoma News Release was issued on June 6, 2018. An online advertisement was placed on The News Tribune, running from June 11 to June 20, 2018. A legal notice was published on the Tacoma Daily Index on June 5, 2018. A “Notice of Intent to Adopt Amendment 60 Days Prior to Adoption” was sent to the State Department of Commerce (per RCW 36.70A.106) on June 1, 2018. A similar notice was sent to Joint Base Lewis-McChord (per RCW 36.70A.530(4)) on May 31, 2018, asking for comments within 60 days of receipt of the notice. A letter was sent to the chairman of the Puyallup Tribe of Indians on May 31, 2018 to formally invite the Tribe’s consultation on the proposed CFP update. The proposal was also posted on the website of the Office of Management & Budget at www.cityoftacoma.org/Budget.
8. **Additional Outreach** – The Planning Commission acknowledged that the wealth of information contained in the proposal would require additional time for concerned citizens and interested parties to review, understand, and respond to with constructive feedback. In response to the Commission’s suggestion, staff undertook two additional outreach measures, i.e., conducting an open house an hour (4:30-5:30 p.m.) prior to the public hearing on June 20, 2018, and keeping the public hearing record open through June 29, 2018 (one week longer than usual) to accept any additional written comments.
9. **Public Hearing Comments and Responses** – Summarized in the table below are comments received by the Commission during the public hearing process and the corresponding staff responses:

COMMENTS (See Section E. for the comments)	STAFF RESPONSES
Mr. Greg Duras: More funds should be dedicated from the city, county or state toward open space acquisition and green belt preservation.	Comment noted. The needs for open space acquisition and preservation must be balanced with the City’s other capital and maintenance needs.
Tacoma-Pierce County Health Department: No comments at this time to the proposal as presented.	Comment noted.
Hilltop Library Planning Committee: Consider funds to provide library resources to the Hilltop Community.	This comment will be considered as the City continues to discuss and explore the best way to provide library services in the Hilltop and throughout the community.

<p>Councilmember Chris Beale: The City needs to invest in more equitable infrastructure. Please consider the addition of pedestrian and bicyclist safety projects, such as sidewalks, curb ramps, street crossings, speed zone cameras, and lighting improvements, near the following schools located within District 5: Birney Elementary, Larchmont Elementary, Baker Middle School, Fern Hill Elementary, Fawcett Elementary, Arlington Elementary, Mt. Tacoma High School, Manitou Elementary, Gray Middle School, and Edison Elementary.</p>	<p>Staff recommends referring these projects to the Transportation Commission for consideration of inclusion in the Transportation Master Plan. The City, Tacoma School District, and community recently developed the Tacoma Safe Routes to Schools (SRTS) Action Plan that works to support and encourage students and families to safely walk, bike, and skateboard to school. The SRTS Action Plan is a results-based framework that outlines specific goals and actions that follow the Six "E's" (Equity, Engineering, Encouragement, Education, Enforcement, and Evaluation). The Action Plan leads with an Equity lens. It prioritizes resources for students at under-resourced schools and those most impacted by unsafe conditions. According to the Action Plan, the next group of prioritized schools includes Edison, Mary Lyon, Manitou, and Whitman Elementary School.</p> <p>The City has also made an effort to improve safety by installing school zone beacons. The proposed 2019-2020 School Zone Beacon project will complete all school zones on arterials if funded.</p> <p>Additionally, past practice has been to show citywide programs, such as Safe Routes to Schools, School Speed Zone Beacons, and Missing Link Sidewalks, as a single project to represent improvements at locations citywide, rather than listing all individual potential locations.</p> <p>The SRTS Action Plan is available at: http://cms.cityoftacoma.org/PublicWorks/SafeRoutes/SRTSActionPlan.pdf</p>
<p>Planning Commission: The capital projects as recommended in the Tacoma Mall Neighborhood Subarea Plan that was recently adopted by the City Council on May 15, 2018, per Amended Ordinance No. 28511, should be incorporated into the 2019-2024 CFP as appropriate.</p>	<p>The Near-Term projects will be added to the Capital Facilities document before its final adoption in November. Several of the projects are already included and some will be added as Future Projects. The Mid-Term and Long-Term projects will be considered by the Transportation Commission during the Transportation Master Plan Update in 2020 and added to the CFP in subsequent updates as appropriate based upon prioritization.</p>

D. CONCLUSIONS AND RECOMMENDATIONS:

The Planning Commission concludes that the capital projects (new projects, in particular) included in the proposed Capital Facilities Program for 2019-2024 are consistent with the *One Tacoma* Comprehensive Plan (specifically the Public Facilities and Services Element, Policy PFS-4.10 concerning prioritization of capital improvements), are aligned with the City Council's priorities (in such areas as equity, asset management, and pedestrian safety), are intended to enhance existing facilities (which is a primary goal of capital facility planning and programming), and where appropriate and applicable, are poised to leverage additional funds.

Concerning the project prioritization criteria as set forth in Policy PFS-4.10 (also referred to as the "Comprehensive Plan Tie-in Questions"), the Planning Commission realizes their value and effectiveness in the review, evaluation and prioritization of capital Improvements. However, there is still room for improvements to the application of such criteria, in terms of how they can be better asked, how they can and should be answered, and how the answers are evaluated and weighed. There is also room for improvement regarding the presentation of the material so that it can be more easily understood and reviewed by the Planning Commission, City Council, and the public. The Commission should and will continue to work with staff on such improvements.

The proposed Capital Facilities Program for 2019-2024, as it was released for public review in May 2018 in preparation for the Planning Commission's public hearing on June 20, 2018, did not incorporate any capital projects contained in the Tacoma Mall Neighborhood Subarea Plan that was adopted by the City Council on May 15, 2018, per Amended Ordinance No. 28511. The Commission recommended that appropriate projects be incorporated in a timely manner and concurs with the staff response as depicted in Section C.9. of this report.

The Planning Commission recommends that the City Council adopt the proposed Capital Facilities Program for 2019-2024, as provided on the website of the Office of Management and Budget (www.cityoftacoma.org/Budget). The Commission acknowledged that the document is essentially a compilation of proposed capital projects, that it will be completed with additional, non-project information at the time of the City Council's consideration for adoption, and that upon adoption it will replace the existing capital facilities program element of the *One Tacoma* Comprehensive Plan.

E. ATTACHMENTS – COMMENTS RECEIVED:

1. Oral Testimony:

- Greg Duras, June 20, 2018
“Mr. Duras stated that as far as capital facilities are concerned he'd like to see more money dedicated toward open spaces and preservation towards the green belt area. He lives near Ruston Way. He says it's a shame to see the land that's so pretty over there being developed. He'd like to see money from the city, county, or state for the purchase of more of that green belt and keeping it from being developed.”

2. Written Comments (see the following pages):

- Letter from the Tacoma-Pierce County Health Department, June 20, 2018
- E-mail from the Hilltop Library Planning Committee, June 29, 2018
- Letter from Councilmember Chris Beale, June 20, 2018

June 20, 2018

Lihuang Wung
City of Tacoma
lwung@cityoftacoma.org

**RE: DNS for City of Tacoma 2019-2024 Capital Facilities Program
LU18-0164; SR0226433**

Dear Lihuang Wung:

The Tacoma-Pierce County Health Department's Environmental Health Program received the above mentioned checklist on May 31, 2018 and has reviewed your proposal.

There are no comments at this time to the proposal as presented.

Thank you for the opportunity to respond. If you have further questions, please contact me at (253) 798-2851 or by e-mail at bharp@tpchd.org.

Sincerely,



Brad D. Harp
Environmental Health Division

BDH:sb

From: [Versa Alexander](#)
To: [Planning](#)
Subject: Capital Facilities Program 2019-2024
Date: Friday, June 29, 2018 4:11:16 PM

This email is written in support of your planning for the six-year Capital Facilities Program for the City of Tacoma from 2019-2024. The Hilltop Library Planning Committee would like to go on record in support of your planning and would like to have you consider including in your budget funds to provide library resources for this community.

The Hilltop Community has been without the Martin Luther King, Jr. Public Library since 2011. The safety of our citizens, especially our children and seniors, is of grave concern to us as they try to negotiate the route to the Main Library on Tacoma Avenue.

As a result of the lack of library resources in the Hilltop Community, we are asking your Planning Commission to consider including a Library in your budget.

Thank you for your consideration and we appreciate your contribution to the City of Tacoma.

Sincerely,

Bil Moss, Chairman
The Hilltop Library Planning Committee



City of Tacoma

Chris Beale

Position 5

Planning Commission
747 Market Street, Room 345
Tacoma, WA 98402

Dear Chair Stephen Wamback and the Tacoma Planning Commission,

I am writing in regards to the six-year Capital Facilities Program for 2019-2024, which will update the existing 2017-2022 program with new projects proposed for funding within the next six years. As an element of the *One Tacoma: Comprehensive Plan*, the Capital Facilities Program provides a bridge between the City's long term plan and the budget process. It is critical to take an equitable approach when considering updates to the Capital Facilities Program. To that end, I write to ask you include projects that will help create critical safe routes to school for students who face disproportionate safety concerns in the South End and South Tacoma.

District 5 has clear infrastructure needs. In 2015, the Puyallup Watershed Initiative's Active Transportation Community of Interest started researching crashes involving youth bicyclists and pedestrians that occur throughout Tacoma. These crashes happen more frequently in lower-income neighborhoods and areas with greater racial and ethnic diversity. Students at low-income schools are four times more likely to walk to school, but lower-income communities tend to have less access to safe places to walk, bike, and skate. While every 8 days a child in Tacoma is hit by a car while walking or biking, this is disproportionately seen in the South End and South Tacoma. From 2010 – 2014, 57 youth were hit by cars while walking or biking in District 5.

One of Tacoma's core principles is equity, however where a child lives still has an undue impact on how likely they are to be harmed while walking or biking to school. The City of Tacoma needs to invest in more equitable infrastructure. Please consider the addition of pedestrian and bicyclist safety projects for schools located within District 5:

1. Birney Elementary: full sidewalk and curb ramp improvements on S Sheridan Ave, from S 84th St to S 72nd St; enhanced street crossings at S 76th St and S Sheridan Ave, and S 78th St and S Sheridan Ave.

2. Larchmont Elementary: full street improvements, including sidewalks, on A Street, from E 84th Street to 96th Street E; enhanced street crossing and full street improvements at E B Street and E 84th Street.
3. Baker Middle School and Fern Hill Elementary: full street improvements on S 86th St, from Yakima Ave to Thompson Ave; full street improvements on Thompson Ave, from S 86th St to S 84th St; enhanced street crossing at S J St and S 86th St; speed zone cameras on S 84th St in both directions.
4. Fawcett Elementary: pedestrian prioritization, lighting improvements and speed zone cameras on Pacific Ave at E 60th St.
5. Arlington Elementary: speed zone cameras on S 74th St and S Oakes St.
6. Mt Tahoma High School: speed zone cameras.
7. Manitou Elementary and Gray Middle School: speed zone cameras & enhanced street crossings.
8. Edison Elementary: enhanced street crossing and speed zone cameras at S 60th St and S Oakes St.

The South End and South Tacoma have a need for improved infrastructure for the safety of the community, but have a history of being marginalized when funding priorities are determined. In order to implement the principles of equity in our facilities planning efforts, it is essential to address the safety needs in this community and make Safe Routes to School projects in District 5 a major priority.

Sincerely,

A handwritten signature in black ink, appearing to be 'Chris Beale', written in a cursive style.

Chris Beale,
Tacoma City Council Member, District 5

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
July 31, 2018	City Council Study Session (TMBN 16, Noon)	Local Food Access and Equity Research and Projects	ESD/OEPS	Harvest Pierce Co & Puyallup Watershed Initiative's Just and Healthy Food Community presentation on local food access and equity research, projects, and the community they are growing.
	Special Meeting Committee of the Whole (TMBN 16, 1:30 PM)	Six-Year Forecast/General Fund Position	OMB	Six-year forecast/general fund position, the Council's priorities and revenue options.
		Executive Session - Pending Litigation	CAO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
August 7, 2018	Study Session (TMBN 16, Noon)	Therapeutic Mental Health Court	Municipal Court/NCS	
		Second Quarter Financial Update	Finance/Budget Office	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
August 14, 2018	Study Session (TMBN 16, Noon)	Chronic Nuisance Code and Business License Code Updates	FIN-T&L/CAO	Staff will present proposed amendments to the Chronic Nuisance and Business License Codes to better address problems in the City.
		Lincoln District Revitalization Project Update	CED	Review the original goals of the Lincoln Revitalization Project and summary of where each goal is at this time. The update will include information on business and community development, construction, and the project wind down.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
August 21, 2018	Joint Council/Public Utility Board Study Session (TMBN 16, Noon)	Workforce Connect Project	TPU	
		Carbon Tax	TPU	
		Click! Broadband Partnership	TPU	The City Council and Public Utility Board will continue their discussion on the proposals for the Click! Broadband Partnership.
	Special Meeting Committee of the Whole (TMBN 16, 3:00 PM)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
August 28, 2018	City Council Study Session (TMBN 16, Noon) (TMBN 16, Noon)	Health and Medicine Academy at Stadium High	TPS	Presentation on the Tacoma School District's Health and Medicine Academy at Stadium High School. Tacoma Health Careers Collaborative provides students with equitable access to world-class learning focused on medical careers.
		Tideflats Interim Regulations	PDS	
		Other Items of Interest - Diversity in Hiring Process	HR/OEHR	City's hiring process to ensure diverse hiring pools, diverse hiring panels and outreach methods to reach diverse candidates.

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
September 4, 2018	CANCELLED			
September 11, 2018	City Council City Council Study Session (TMBN 16, Noon)	Impact Fees	Fire/PW	Presentation on Fire and Transportation Impact Fees, which are fees authorized by Washington State Law enabling jurisdictions to collect revenue to help pay for needs related to new development.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 18, 2018	City Council Study Session (TMBN 16, Noon)	Joint Public Utility Board Study Session	TPU	
	Special Meeting Committee of the Whole (TMBN 16, 3:00 PM)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 25, 2018	City Council Study Session (TMBN 16, Noon)	Tacoma Maritime Air Emissions Progress Briefing	NWSA/Port of Tacoma	Port of the Tacoma and Northwest Seaport Alliance updated their air emissions inventory for calendar year 2016. Results demonstrate significant emission reductions for Tacoma based port operations (Port of Tacoma and NWSA South Harbor), as well as Puget Sound wide.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 2, 2018	City Council Study Session (TMB Council Chambers, Noon)	2019/2020 Proposed Biennial Budget Presentation	City Manager	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 9, 2018	City Council Study Session (TMB Council Chambers, Noon)	General Government Budget Presentation	TBD	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 16, 2018	City Council Study Session (TMB Council Chambers, Noon)	Joint Public Utility Board Study Session - TPU Proposed 2019-2020 Biennial Budget presentation.	TPU	
	City Council Study Session (TMB Council Chambers, Noon)	Environmental Service Budget Presentation	ESD	
	Special Meeting Committee of the Whole (TMBN 16, 3:00 PM)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 23, 2018	City Council Study Session (TMB Council Chambers, Noon)	General Government Budget Presentation	TBD	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 30, 2018	City Council Study Session (TMB Council Chambers, Noon)	General Government Budget Presentation	TBD	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Camarata, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
August 9, 2018	Tacoma Area Commission on Disabilities Interviews	Clerk's Office	4 vacancies
	Tenants Rights (informational briefing)	ChiQuata Elder, Landlord Tenant/Crime Free Housing Coordinator, Office of Equity and Human Rights, and Debra Casparian, Deputy City Attorney, City Attorney's Office	A presentation on regulations related to rental agreements continued from June 28.
	Relocation Assistance (informational briefing)	Pam Duncan, Human Services Division Manager, Neighborhood and Community Services, and M'Balu Bangura, Risk Analyst/Civil Rights Investigator, Office of Equity and Human Rights	Continued from June 28.
FUTURE:			
August 23, 2018			
September 13, 2018			

Economic Development Committee

Committee Members: McCarthy (Chair), Hunter, Ushka, Woodards, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
July 31, 2018	Interview for City Events and Recognitions Committee	Clerk's office	1 interview
	Introduction to New CED Director, Jeff Robinson	Jeff Robinson, Community & Economic Development Director	Overview of Jeff's background and a discussion with the committee on what CED-related issues are most important to them both as a group and as individuals
FUTURE:			
August 14, 2018	Downtown retail study results and recommendations	David Schroedel, BIA Manager and Ben Mauk, UWT Real Estate Manager	Presentation on outcomes of a retail study commissioned by the City of Tacoma from Downtown Works, and proposed BIA & City Partnership.
	Traditional fuel eco-system in Tacoma	Cameron Proudfoot, President & CEO of US Oil & Refining Co.	Presentation on demands of traditional fuels (jet, Gas, Diesel, asphalt) in the state and our county, and how the fuels get to market
August 28, 2018	Innovation Partnership Zone proposal	Jim Parvey, Environmental Services Division Manager, ES	Staff will share the proposal requested at the May 22 "Green jobs" presentation.
	Issuance of Industrial Revenue Bonds for the expansion of Tool Gauge by the Economic Development Corporation of Pierce County: 4336 S Adams Street	Pat Beard, Project Manager, CEDD - Private Capital Division	Staff will request consideration of a supporting resolution related to an expansion of aerospace components manufacturer Tool Gauge. The resolution is required in order for the Economic Development Corporation of Pierce County to issue tax exempt financing for the project

Government Performance and Finance Committee			
Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Camarata Executive Liaison: Andy Cherullo; Staff Support - Bucoda Warren		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
August 7, 2018	Initial Revenue Projections for 2019-2024 Environmental Services Rate Plan	Michael P. Slevin, III, P.E., Director of Environmental Services Department	Informational presentation on preliminary draft budget for Environmental Services Department Utilities
	Minimum Wage for Disabled Persons	Debra Casparian, Attorney, City Attorney's Office	Discussion of whether the City can require employers to pay disabled persons the standard minimum wage generally applicable to employees. State law, allows employers to pay "worker with a disability" less than standard minimum wage.
	Livable Wages for Service Contracts	Debra Casparian, Attorney, City Attorney's Office	Discussion of whether the City can require those vendors who enter into service contracts with the City to pay their employees a "livable wage", and what the definition of "livable" is.
FUTURE:			
August 21, 2018	Digital Equity	Daniel Key, Director, Information Technology	Update on current trends in digital equity and a discussion on desired outcomes for Tacoma's program
	Manitou Annexation	Lihuang Wung, Planning and Development Services	This project is yet to be officially initiated by the City Council by a resolution, following the initiation by Pierce County Council. County Council's initiation is scheduled to happen really soon. We are anticipating that our Council needs to adopt a resolution on September 11 or 18; later than that would affect the overall schedule of the project. Since financial impacts and government operations are among the top concerns people have when talking about annexation, we think this item should be reviewed by the GPF before the full Council, hence the above request.
September 4, 2018	CANCELLED		

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
August 8, 2018	Transportation Commission Interviews [request for recommendation]	Doris Sorum, City Clerk	3 vacancies
	Transportation Commission Work Plan	Jennifer Kammerzell, Senior Engineer, Public Works; Justin Leighton, Chair, Transportation Commission	On July 25, 2018, Public Works staff and the Transportation Commission (Commission) Co-Chairs will present the Commission's 2017 Accomplishments and 2018 Work Plan to the Infrastructure, Planning, and Sustainability Committee. The presentation will include an overview of past accomplishments, and future work plan.
	Traffic Light Synchronization Part 2 [briefing]	Kurtis Kingsolver, Director, Public Works; Leigh Starr, Division Manager, Public Works	As a follow up to the June 13th Traffic Synchronization presentation, Public Works staff will provide additional information on the City of Tacoma's Traffic Signal infrastructure, identify issues affecting traffic flow, and provide a thoughtful and systematic plan for improving traffic in Tacoma.
FUTURE:			
August 22, 2018	Co-Mingled Recycling [briefing]	Lewis Griffith, Solid Waste Division Manager, Environmental Services	Update on the impacts China's policies have had on Tacoma's commingled recycling program and the region. Presentation of options in taking action to address these impacts in the short term.
	All Things Sidewalk [briefing]	Public Works Engineering	The presentation will discuss the sidewalk assessment and needs, existing programs, prioritizing projects, and potential funding options.
September 12, 2018	Healthy Homes Healthy Neighborhoods		The Healthy Homes, Healthy Neighborhoods presentation will share implementation results from the 2017-18 program year focused in South Tacoma neighborhood and introduce planning developments for the 2018-19 program.
	Green Building		