



WEEKLY REPORT TO THE CITY COUNCIL

September 27, 2018

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. Please note the following **Town Hall meetings with Council Members for community members to learn more and provide input about the City's proposed 2019-2020 Biennial Budget:**
 - **Monday, October 8th, 6:00 – 8:00 p.m.**, at Stewart Middle School, located at 5010 Pacific Avenue (Council Members Ushka and McCarthy).
 - **Thursday, October 11th, 6:00 – 8:00 p.m.**, at Center at Norpoint, located at 4818 Nassau Avenue N.E. (Council Members Camarata and Mello).
 - **Monday, October 22nd, 6:00 – 8:00 p.m.**, at Wilson High School, located at 1202 North Orchard Street (Deputy Mayor Ibsen and Council Member Blocker).
 - **Saturday, October 27th, 2:00 – 4:00 p.m.**, at STAR Center, located at 3873 South 66th Street (Council Members Beale and Hunter).

ITEMS OF INTEREST

2. **Economic Development Report for Week of September 24, 2018**

Infoblox, which announced the location of its Center of Excellence in Technology Innovation in Tacoma at 2106 Pacific Avenue in June, 2017, **is on track to meet its original hiring estimate of 150 employees by the end of 2018**. The company has grown from 45 employees to 130 since it announced its expansion and currently has 24 positions posted for its Tacoma office. It has also expanded its footprint and now has offices on four floors of the Horizon Pacific Center.

Headquartered in Santa Clara California, Infoblox is an industry leader in Domain Name System (DNS), Dynamic Host Configuration Protocol (DHCP), and Internet Protocol (IP) address management and maintains a partnership with University of Washington Tacoma's School of Engineering and Technology to conduct research with and provide internships to students in the Masters of Cybersecurity and Leadership program.

STUDY SESSION/WORK SESSION

3. Please note the **City Council Study Session** of Tuesday, October 2, 2018, will be held in the City Council Chambers of the Tacoma Municipal Building, at Noon. The Discussion items will be: (1) **Youth Council**; (2) **2019-2020 Proposed Biennial Budget Presentation**; (3) **Other Items of Interest**; (4) **Committee Reports**; (5) **Agenda Review and City Manager's Weekly Report**; (6) **Closed Session – Labor Negotiations**; and, (7) **Executive Session – Pending and Potential Litigation**.

The first item on Tuesday's Study Session will be a discussion on a **proposal for a process to explore youth engagement in Tacoma**.

As the main topic at Tuesday's Study Session, the City Manager will be providing the City Council her **budget recommendations for the proposed 2019/2020 Biennial Budget, which will include General Fund revenues and cost drivers**. Please note the Study Session will be televised live on TV Tacoma from the City Council Chambers for our citizens.

4. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

5. You have been invited to the following events:
 - **Latinx Unidos of the South Sound Festival Latinx on Sunday, September 30th, 4:00 – 7:00 p.m.**, at the STAR Center, located at 3873 South 66th Street.
 - **Hilltop Artists Better Futures Luncheon on Tuesday, October 2nd**, at the Bicentennial Pavilion at Hotel Murano, located at 1320 Broadway. The Silent Auction starts at 10:30 a.m. and the Program begins at **11:30 a.m.**
 - **Tacoma Arts Commission's & Spaceworks Tacoma's Kaleidoscope 2018 event on Wednesday, October 3rd, 6:00 – 9:00 p.m.**, at Normanna Hall, located at 1106 South 15th Street.
 - **Graduate Tacoma's Cradle to Career Annual Luncheon on Thursday, November 1st, 11:30 a.m. to 1:00 p.m.**, at the Greater Tacoma Convention Center, located at 1500 Commerce Street.

- **Citizens for a Healthy Bay “Stand for Our Sound” event on Thursday, November 15th, 7:00 p.m.**, at the new Pacific Seas Aquarium at Point Defiance Zoo & Aquarium, located at 5400 North Pearl Street.

Sincerely,



Tadd Wille
Acting City Manager

TGW:crh
Attachments

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 2, 2018	City Council Study Session (TMB Council Chambers, Noon)	Youth Council	CMO	Staff is proposing a process to explore youth engagement in Tacoma.
		2019/2020 Proposed Biennial Budget Presentation	City Manager	The City Manager will present the proposed 2019-2020 Biennial Budget (GF Revenues and Cost Drivers)
		Closed Session - Labor Negotiations and Executive Session - Pending & Potential Litigation	CAO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Public Hearing - TMC 1.95 proposed amendment to include tenant relocation assistance.	OEHR	
October 9, 2018	City Council Study Session (TMB Council Chambers, Noon)	General Government Budget Presentation	OMB, PW, PDS & CED	Asset Management, Walkability and Community Development will be the focus of this budget presentation.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 16, 2018	City Council/Joint Utility Board Study Session (TMB Council Chambers, Noon)	Joint Public Utility Board Study Session - TPU Proposed 2019-2020 Biennial Budget presentation.	TPU	
		Utility Affordability	TPU/Customer Service	
	City Council Study Session (TMB Council Chambers, Noon)	Environmental Service Budget Presentation	ESD	
	Special Meeting Committee of the Whole (TMBN 16, 3:00 PM)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 23, 2018	City Council Study Session (TMB Council Chambers, Noon)	General Government Budget Presentation	Police, Fire and NCS	Public Safety & Homelessness will be the focus of this budget presentation.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Public Hearing Interim Tideflats Regulations Extension	PDS	Public Hearing on the proposed 6-month extension of and any modifications to the current Interim Tideflats regulations
October 30, 2018	City Council Study Session (TMB Council Chambers, Noon)	General Government Budget Presentation	Library, Non-Departmental	Library and Non-Departmental will be the focus of this budget presentation.
		Tideflats Interim Regulations	PDS	Review public testimony related to the Interim Tideflats Regulations and provide guidance on any Ordinance modifications.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Tideflats Interim Regulations First Ordinance First Reading & Budget First Public Hearing	PDS	

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
November 6, 2018	City Council Study Session (TMB Council Chambers, Noon)	General Government Budget Presentation	TBD	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Tideflats Interim Regulations First Ordinance Final Reading & Budget Second Public Hearing	PDS	
November 13, 2018	City Council Study Session (TMBN 16, Noon)	Joint Metro Parks Board of Park Commissioners		Overview of MPT accomplishments, on-going projects, future projects, and issues of concern. Work product produced by the joint MPT/City staff interagency coordinating committee.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Biennial Budget First Reading	OMB	
November 20, 2018	City Council City Council Study Session (TMBN 16, Noon)	2019/2020 Human & Social Support Services	NCS	NCS staff will present the Human Services funding recommendations and the sustaining contracts for 2019-20.
		Water Resource Plan	TPU/Tacoma Water	
		Workforce Connect Project	TPU	
	Special Meeting Committee of the Whole (TMBN 16, 3:00 PM)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 27, 2018	City Council Study Session (TMBN 16, Noon)	Health and Medicine Academy at Stadium High	TPS	Presentation on the Tacoma School District's Health and Medicine Academy at Stadium High School. Tacoma Health Careers Collaborative provides students with equitable access to world-class learning focused on medical careers.
		3 rd Quarter Financials & Biennium-End Modification	OMB	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
December 4, 2018	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 11, 2018	Joint Utility Board Study Session (TMBN 16, Noon)	Continuing Disclosure Update	Finance	
	Regular Study Session	Executive Session - Mid-Year City Manager Performance Review	City Council	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 18, 2018	City Council Study Session (TMBN 16, Noon)			
	Special Meeting Committee of the Whole (TMBN 16, 3:00 PM)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 26, 2018	CANCELLED			

Community Vitality and Safety			
Committee Members: Blocker (Chair), Beale, Camarata, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
October 11, 2018	Comprehensive Emergency Management Plan Update (informational briefing)	Tory Green, Fire Chief Deputy, Tacoma Fire Department	The purpose of the CEMP is to provide an overview of how Tacoma city officials and community representatives plan to respond during a major emergency or disaster in an effort to keep our citizens and their property safe. Staff will present proposed updates to the CEMP, last updated in 2013.
	Sustained Contracts and Competitive Funding for 2019-2020	Vicky McLaurin, Program Manager, Neighborhood and Community Services; Erica Azcueta, Program Manager, Neighborhood and Community Services	Neighborhood & Community Services (NCS) 2019-2020 Human Services and Community Services contracts under the General Fund (GF) and Mental Health and Substance Use Disorder (MHSUD) funding recommendations.
FUTURE:			
October 25, 2018			
November 8, 2018	Citizen Police Advisory Committee	Clerk's Office	5 vacancies

Economic Development Committee			
Committee Members: McCarthy (Chair), Hunter, Ushka, Woodards, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
October 9, 2018	Interviews for City Events and Recognitions Committee	Clerk's office	
	Downtown On the Go's Live.Work.Tacoma program	Kristina Walker – Executive Director and Beka Burton – Business Outreach Manager	Presentation on Live.Work.Tacoma, a re-vamp of the Live Downtown Program. It will be active Jan 1, 2019. This program financially incentivizes employees to live closer to where they work.
FUTURE:			
October 23, 2018	Parking Changes at Tacoma Dome Station	Alexandra Mather, Government & Community Relations Officer, Pierce Transit	A presentation on proposed changes to parking at the Tacoma Dome Station
	Manufacturing Industrial Council	Meredith Neal, Manufacturing Industrial Council Director, Tacoma-Pierce County Chamber	A presentation on the goals and purpose of the recently created Manufacturing Industrial Council.
October 30, 2018	Foss Waterway Development Authority (FWDA) Interviews		Confirm with clerk's office

Government Performance and Finance Committee			
Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Camarata Executive Liaison: Andy Cherullo; Staff Support - Bucoda Warren		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
October 2, 2018	Audit Advisory Board Joint Meeting	Susan Calderon, Assistant Director, Finance Department	This is the joint meeting of the GPFC and audit advisory board. The state auditor will be conducting the 2017 Financial and Federal Exit Conference.
	Administrative Changes to 6A.10, 6B.10, and 6B.20	Danielle Larson, Tax and License	1) adding minimum license threshold required by EHB 2005, 2) updating administrative procedures around penalty waivers and refund of license fees 3) and removing the pro-rated annual business license fee.
	Provisional Rental Property License	Danielle Larson, Tax and License	Amendments suggested by the Continuous Improvement Team to the license requirements and process that will incentivize property owners to comply sooner.
	TPU Power Rates Proposal 2019-2020	Chris Robinson, Superintendent, Tacoma Power	Tacoma Power will provide its proposed rates for the 2019-2020 biennium
	TPU Water Rates Proposal 2019-2020	Scott Dewhirst, Superintendent, Tacoma Water	Tacoma Water will provide its proposed rates for the 2019-2020 biennium
	TPU Rail Rates Proposal 2019-2020	Dale King, Superintendent, Tacoma Rail	Tacoma Rail will provide its proposed rates for the 2019-2020 biennium.
FUTURE:			
October 16, 2018	Title 6 clean up	Danielle Larson, Tax and License	These adjustments would provide a comprehensive clean-up of the language in title 6 but not any substantive changes.
	Entertainment and Show License Update	Danielle Larson, Tax and License	Amendments to 6B.70, 6B.80, and 6B.230 provide procedural changes
	Study on Minimum Wage	Sergio Flores, Management Analyst, Tax and License	By code the City must make a proposal regarding conducting a minimum wage study. This item will detail the proposal to meet that requirement.
	Increase Tacoma Minimum Wage	Sergio Flores, Management Analyst, Tax and License	A discussion on the Current Tacoma minimum wage and 2019 inflation adjustments.
	Manitou Annexation	Lihuang Wung, Senior Planner, Planning and Development Services Department	Follow up on the details of the Manitou neighborhood annexation including costs and benefits to the city and neighborhood.
	Proposed PDS fee changes	Peter Huffman, Director, Planning and Development Services	This will be a brief follow up to the September 18, 2018 presentation by PDS
	Tacoma Power Long-range Plan	Chris Robinson, Superintendent, Tacoma Power	
November 6, 2018	Board of Ethics Interviews	Doris Sorum, City Clerk	2 positions open
	Audit Advisory Board Interviews	Doris Sorum, City Clerk	1 position open
	Director's and Council Appointment Process	Shelby Fritz, Assistant Director, Human Resources	

Infrastructure, Planning and Sustainability Committee

Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
October 10, 2018	Sea Level Rise	Jim Parvey, Office of Environmental Policy and Sustainability	
FUTURE:			
October 24, 2018	Green Roads/Green Infrastructure	Jessica Knickerbocker, Environmental Services; Chris Larson, Public Works	Update on the Greenroads Policy and Program, Overview of opportunities for green infrastructure
	Schuster Parkway Promenade	Diane Sheesley, Project Manager, Public Works	Follow up to the July 16 presentation on options to move forward with the project
	Hilltop Links to Opportunity Update	Ian Munce, Planning and Development Services; Andy Micklow, Senior Planner, Planning and Development Services	Staff will provide an update on the Links to Opportunity Streetscape Improvements Project.
November 14, 2018	Safe Routes to School Update	Jennifer Kammerzell, Engineer, Public Works	
November 28, 2018	Traffic Calming	Jennifer Kammerzell, Engineer, Public Works	
	Landmarks Preservation Commission Interviews [request for recommendation]	Doris Sorum, City Clerk	5 vacancies
	Electric Vehicles		
	Urban Agriculture Community Report	Kristi Lynett, Office of Environmental Policy and Sustainability	
December 12, 2018			
December 26, 2018	CANCELLED		
Potential Topics			
	Geologic Hazard Areas [briefing]	Elliott Barnett, PDS	Update on potential amendments to critical areas regulations related to geologically hazardous areas, which is part of the 2019 Amendment package