

Neighborhood Council Program Review 2017-18

Proposed Change	Method of Change	Alignment
Clarify City's commitment to purposeful engagement with <i>neighborhoods</i> and program is part of an overall civic engagement strategy.	<p>TMC 1.45</p> <p>1.45.010 Purpose.</p> <p>The purpose of this chapter is to establish policies in support of neighborhood involvement in the deliberations and actions of City government through a Neighborhood Council Program, <u>affirm commitment to purposeful engagement with neighborhoods as a part of the City of Tacoma's Civic Engagement Strategy</u>, and to establish a Standards and Guidelines document that defines administrative responsibilities and procedures for the recognition and funding of Neighborhood Councils and the Community Council of Tacoma.</p> <p>STANDARDS AND GUIDELINES</p> <ul style="list-style-type: none"> Miscellaneous language changes strengthening reference to existing neighborhoods and equitable outreach 	<p>City Council Goals – Equity in Civic Engagement</p> <p>2018 Citizen Survey – Increase awareness of opportunities for civic engagement</p> <p>Equity and Empowerment Framework – Purposeful Community Outreach and Engagement</p> <p>Livable Cities Year Project – Roadmap to Civic Engagement</p> <p>Livable Cities Year Project – Neighborhood Council Program Review</p>
Proposed Change	Method of Change	Alignment
<p>Add language to support measurement of equitable engagement practices and support NC volunteers and stakeholders in their efforts to do so.</p> <p>Consistency with intent to “engage” residents</p> <p>Reduces emphasis on including business owners and employees without excluding them.</p> <p>Adds language that calls out intent to include owners and renters of property in the program.</p>	<p>TMC 1.45</p> <p>1.45.020 Intent.</p> <p>It is the intent of the City to engage its neighborhoods <u>within each Neighborhood Council as equitably</u> as possible in the issues and concerns that directly affect them. The City will support and promote a Neighborhood Council Program to foster open communication between the City and its neighborhoods and to create an environment in which residents are afforded an opportunity to participate in City government decisions in an advisory role.</p> <p>The City's Neighborhood Council Program will support cooperation and consensus among residents and other diverse interests to craft solutions to mutual problems and to build a sense of personal pride in and responsibility for their neighborhoods. The City will support the Neighborhood Council Program in developing Neighborhood Council representation that is equitable in its community-<u>engagement</u> and seeks to create an inclusive and accessible process <u>which includes</u> engagement of community members from low-income communities, <u>renters and owners of property</u>, communities of color, and other historically underrepresented populations.</p> <p>Involvement with the Neighborhood Councils is not intended to limit the activities, role, or importance of existing neighborhood organizations, neighborhood business districts, and block watch groups or other similar neighborhood advisory or advocacy groups. While it</p>	<p>City Council Goals – Equity in Civic Engagement</p> <p>Equity and Empowerment Framework – Purposeful Community Outreach and Engagement</p> <p>Livable Cities Year Project – Roadmap to Civic Engagement</p> <p>Livable Cities Year Project – Neighborhood Council Program Review</p> <p>Neighborhood Council Feedback – Have residential membership majorities and/or a stronger emphasis on residential perspective</p>

Neighborhood Council Program Review 2017-18

Proposed Change	Method of Change	Alignment
	<p>is expected that these groups will take an active part in the Neighborhood Council Program, it is intended that they, like the Neighborhood Councils, remain independent entities.</p> <p>STANDARDS AND GUIDELINES</p> <ul style="list-style-type: none"> Miscellaneous language strengthening reference to existing neighborhoods and equitable outreach Clarifies Standards for being Recognized, Receiving Contract Funding and in Neighborhood Council Program Support 	
Confirm program expectation of including and working with existing neighborhoods.	<p>TMC 1.45</p> <p>1.45.050 Neighborhood Council functions and responsibilities: Neighborhood Councils will serve in an advisory capacity to City government on matters concerning the general health, safety, and welfare of their neighborhoods. Neighborhood Council actions shall reflect the needs and wants of the neighborhoods <u>existing</u> within their boundaries. The responsibilities and functions of the Neighborhood Councils are contained in the Standards and Guidelines document</p> <p>STANDARDS AND GUIDELINES</p> <ul style="list-style-type: none"> Miscellaneous language changes strengthening reference to existing neighborhoods and equitable outreach 	<p>City Council Goals – Equity in Civic Engagement</p> <p>Equity and Empowerment Framework – Purposeful Community Outreach and Engagement</p> <p>Livable Cities Year Project – Roadmap to Civic Engagement</p> <p>Livable Cities Year Project – Neighborhood Council Program Review</p> <p>Department Feedback – Performance expectations and accountability is needed for outreach and engagement.</p>
Proposed Change	Method of Change	Alignment
<p>Strengthens program intention to maximize inclusivity of existing neighborhood participation and to clarify the program does not support burdensome attendance or background checks for participation in general or for election to Neighborhood Council Boards.</p> <p>Introduces program performance standards to be found w/in “Standards and Guidelines” document</p>	<p>TMC 1.45</p> <p>1.45.050 Neighborhood Council boundaries and membership. B. Neighborhood Council membership. <i>It is the intention of the Neighborhood Council Program to be as inclusive as possible for participation from existing neighborhoods and that there be no requirements for Neighborhood Council Officers or Board Members that excludes participation by an identified neighborhood or creates an undue burden on Tacoma residents to participate. Program requirements for inclusive and equitable membership practices will be established in the Standards and Guidelines Document.</i></p>	<p>City Council Goals – Equity in Civic Engagement</p> <p>Equity and Empowerment Framework – Purposeful Community Outreach and Engagement</p> <p>General Survey, Neighborhood Group or Resident Feedback – Lack of transparency, consistency and realistic expectations for what it takes to become elected and Participation process unclear at meetings, role of the board member and the neighborhood stakeholders who attend.</p>

Neighborhood Council Program Review 2017-18

Proposed Change	Method of Change	Alignment
regarding equitable and inclusive participation and term limits for Board Officers.	<p><i>C. Neighborhood Council Officers. It is the intention of the Neighborhood Council Program to build civic capacity within its identified neighborhoods and to empower its residents to make a positive impact on their community therefore the program will require term limits for Neighborhood Council Officers. Term limits will be established in the Standards and Guidelines Document.</i></p> <p>STANDARDS AND GUIDELINES</p> <ul style="list-style-type: none"> Miscellaneous language changes strengthening reference to existing neighborhoods and equitable outreach ByLaw Section additions to include: Term Limit requirements on Officers not to exceed 4 consecutive years; limit on mid-year changes except in emergency situations; 60 day notice to membership and board of impending by-law review except in emergency situations, and prohibit requirements for back ground checks as an eligibility requirement. 	<p>Department Feedback – Performance expectations and accountability is needed for outreach and engagement.</p> <p>Outside Agency Liaisons – Participation is inconsistent and Neighborhood Councils are not representational.</p>
Proposed Change	Method of Change	Alignment
Includes request by CCOT Executive Committee to remove number of CCOT representatives.	<p>TMC 1.45</p> <p>1.45.060 Community Council of Tacoma functions and responsibilities: The Community Council shall act as a coalition of the independent Neighborhood Council and serve as a forum for discussion of issues of broad interests. The Community Council of Tacoma will consist of three representatives from each of the Neighborhood Councils. The responsibilities and functions of the Community Council are contained in the Standards and Guidelines document.</p>	Community Council Executive Board Feedback
<p>Remove outdated notification and simplify process through an Opt In process with Gov Delivery.</p> <p>Add responsibilities of Liaisons</p>	<p>TMC 1.45</p> <p>1.45.070 City Responsibilities:</p> <ol style="list-style-type: none"> Support and promote resident, property owner, business and neighborhood participation within the Neighborhood Council program. Notify the Neighborhood Council, the Community Council, and other 	<p>City Council Goals – Equity in Civic Engagement</p> <p>Equity and Empowerment Framework – Purposeful Community Outreach and Engagement</p> <p>General Survey, Neighborhood Group or Resident Feedback – Lack of transparency, consistency and realistic expectations for what it takes to become</p>

Neighborhood Council Program Review 2017-18

Proposed Change	Method of Change	Alignment
Maintain program emphasis of residential engagement; update the notification process and add language related to Liaison roles.	<p>interested <i>persons of opportunities for civic engagement.</i></p> <p>7. Maintain contact information for all Neighborhood Council board members, officers and representatives to the Community Council, <i>and individuals designated to receive all notices and other mailings on behalf of the Neighborhood and Community Councils.</i></p> <p>10. Maintain a City Resource Guide of key services and contacts for disbursement to the Neighborhood Councils and other stakeholders.</p> <p><i>B. Neighborhood Council Program Liaisons (NCPL) include but are not limited to staff from City of Tacoma General Government (GG), Tacoma Public Utilities (TPU), Tacoma Police Department (TPD), and Tacoma Fire Department (TFD). NCPL's attend general meetings to support neighborhood involvement in the deliberations and actions of City government. The responsibilities and functions of the Neighborhood Council Liaisons are contained in the Standards and Guidelines document.</i></p> <p><i>C. Responsibilities of Other City Departments. All City departments shall:</i></p> <p>1. Make a good faith effort to notify affected Neighborhood Councils of any significant policy matter which requires the exercise of City discretion and directly impacts the neighborhood. Notice should be provided as early in the planning or review process as possible <i>with standards for notification located in the Standards and Guidelines Document.</i></p> <p>In no case shall notice be provided later than at the time required by established notification procedures. Notice of City-wide matters shall be provided to all the Neighborhood Councils and notice of matters affecting a specific locale of the City shall be forwarded only to the affected Neighborhood Council(s). Notice shall be mailed to the officers of each Neighborhood Council. This shall include, but not be limited to, the following:</p> <p>a. Notice of pending land use/environmental cases decisions and threshold determinations under the State Environmental Policy Act shall be provided to the affected Neighborhood Council(s).</p>	<p>elected and Participation process unclear at meetings, role of the board member and the neighborhood stakeholders who attend.</p> <p>Department Feedback – Performance expectations and accountability is needed for outreach and engagement.</p> <p>Outside Agency Liaisons – Participation is inconsistent and Neighborhood Councils are not representational.</p>

Neighborhood Council Program Review 2017-18

<i>Proposed Change</i>	<i>Method of Change</i>	<i>Alignment</i>
	<p>c. Notice of all public hearings shall be provided to the Neighborhood Councils as requested by each individual council.</p> <p>d. Copies of agendas for all citizen commissions, boards, and committees and the City Council shall be provided to the Neighborhood Councils as requested by each individual council.</p> <p>e. Copies of City newsletters or other general communication mediums, as requested by each individual Neighborhood Council.</p> <p>STANDARDS AND GUIDELINES</p> <ul style="list-style-type: none"> • Includes accommodation for Liaison presentations with reasonable advance request and consistent attendance agreed to between Liaisons in the section for being Recognized and Receiving Contract Funding. • Includes reliable Liaison attendance agreed upon between NCPL and NC Leadership in the section on Neighborhood Council Program Support. • Included Neighborhood Council Program Support in assisting Board Members with Opt In process for Notifications. 	
<i>Other Potential Changes</i>	<i>Method of Change</i>	<i>Alignment</i>
<p>Align Innovative Grant with Participatory Budgeting best practices</p> <p>Repurpose portion of funds from Innovative Grant to Capacity Building funding directly allocated by Neighborhood Councils</p> <p>Move contracting to a two year cycle with quarterly progress payments</p>	<ul style="list-style-type: none"> • Review in 2019 with equitable engagement of impacted stakeholders • Phased approach with Statement of Service Scope of Work and payment terms 	<p>City Council Goals – Health and Equity Goals</p> <p>Equity and Empowerment Framework – Purposeful Community Outreach and Engagement</p> <p>General Survey, Neighborhood Group or Resident Feedback – Lack of transparency and consistency in decision making; Increase funding; Explore more connections to neighborhood groups</p> <p>Department Feedback – Performance expectations and accountability is needed for outreach and engagement; need for leadership capacity building</p>