



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST (CCR)**

TO: Mayor & City Council

FROM: Council Member Lillian Hunter and Council Assistant Rebecca Boydston

COPIES TO: Elizabeth Pauli, City Manager; Tadd Wille, Assistant City Manager; Bill Fosbre, City Attorney; Executive Leadership Team; File

SUBJECT: **Funding traffic control devices for the 2018 6th Avenue Santa Parade**

DATE: November 15, 2018

ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:

I ask for your support for the inclusion of the following item on the agenda at the earliest available meeting of the Study Session:

I respectfully request City Council concurrence to direct the City Manager to allocate \$1,000 from the City Council Contingency Fund for costs associated with traffic control devices at the 2018 6th Avenue Santa Parade.

BRIEF BACKGROUND:

When a Special Event produced by our community partners requires a street closure, the City issued Special Event Permit dictates the number of traffic control devices required via an approved Traffic Control Plan. The event producers are responsible for acquiring barriers and the associated costs.

On June 5, 2018, at the request of the Cross District Association (CDA), the Tacoma City Council passed resolution number 40025, a resolution authorizing the use of City Council contingency funds for traffic control devices for the Neighborhood Business Districts Special Events Program Pilot. The CDA requested this pilot provide funds to assist with five events organized by Neighborhood Business District Associations that are members of the CDA.

The Santa Parade is a successful annual event for the 6th Avenue Business District which requires a Special Event Permit that dictates the number of traffic control devices required for its approved Traffic Control Plan. The parade route starts at State Street and 6th Avenue and ends at Alder Street and 6th Avenue and requires numerous of traffic control devices.

While this event takes place in the 6th Avenue Business District, this event was not included in the Neighborhood Districts Special Events Program pilot, so this funding allocation would be one time only.

The estimated cost of traffic control for the Santa Parade is estimated to be approximately \$1800, so this would only fund a portion, but is commensurate with funding for traffic control costs for other events not funded in the pilot.

STRATEGIC POLICY PRIORITY:

State and briefly explain which strategic policy priority is best aligned to this action. Please remove the statements below you are not directly addressing.

By supporting economic and community events in the Neighborhood Business Districts, this proposed resolution best aligns with the City Council Strategic Policy Priority to: Cultivate a vibrant cultural sector that fosters a creative, cohesive community.

POLICY DEVELOPMENT PATH:

☐ **Request for policy development and legislation**

This item is best aligned with the purview of the following Council Standing Committee (refer to Council Standing Committee Process Manual):

☐ Community Vitality and Safety

☐ Economic Development

☐ Government Performance and Finance ☐ Infrastructure, Planning and Sustainability

☒ **Request for Resolution**

☒ **Is there a specific deadline for this request?** *(Note: All Council Consideration Requests will be expedited as soon as possible) 11/27/2018*

Please provide a brief explanation of deadline. The Parade is scheduled for Sunday, December 2nd; therefore, we are requesting a resolution for Council consideration on the November 27th City Council Agenda to approve the \$1,000 contribution to the 6th Avenue Business District from Council Contingency Funds.

FUNDING REQUESTED:

☒ **Council Contingency Fund Request** *Please provide the Council Contingency Fund Biennial Budget Document if this request is for the use of this fund.

Does the request require some other type of funding? ☒ One-time ☐ Ongoing

In you have a question related to the Council Consideration Request, please contact Rebecca Boydston at 253-591-5164 or rboydston@cityoftacoma.org

SUBMITTED FOR COUNCIL CONSIDERATION BY: _____


Council Member

SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1. _____

POS # _____

2. _____

POS# _____