



WEEKLY REPORT TO THE CITY COUNCIL

November 21, 2018

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. **Please hold Friday, February 15, 2019, 8:00 a.m. to 5:00 p.m., on your calendars for the City Council's Annual Strategic Planning Work Session.** The time, location and other details will be finalized closer to the date.

ITEMS OF INTEREST

2. **City Offices will be closed for the Thanksgiving Holidays on Thursday, November 22nd and Friday, November 23rd.**
3. **Public Works will begin executing safety enhancements to Fireman's Park in early December** (South 9th and A Street). These enhancements will remove unsafe structures in the park and provide better visibility to activity occurring in the park from the street level. A public meeting regarding these changes will be held Wednesday, December 5th, 6:00 p.m., in the Tacoma Municipal Building Room 243. Leveling of the park will begin in the second week of December and work is expected to be complete in February 2019.

STUDY SESSION/WORK SESSION

4. The **City Council Study Session** of Tuesday, November 27, 2018, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Health and Medicine Academy at Stadium High School**; (2) **3rd Quarter Financials & Biennium-End Modifications**; (3) **Other Items of Interest: Council Consideration Request – Purchase of Fine Particle Pollution Air Sensors**; (4) **Committee Reports**; and, (5) **Agenda Review and City Manager's Weekly Report**.

At the Mayor's request, the City Council will be provided an **overview of the Tacoma School District's Health and Medicine Academy at Stadium High School**. Tacoma Health Careers Collaborative provides students with **equitable access to world-class learning focused on medical careers**. Representatives from Tacoma Public Schools, MultiCare Health System, CHI Franciscan Health, Bates Technical College, and University of Puget Sound will be in attendance to share information on the collaboration.

As the second agenda item on Tuesday Study Session agenda, Office of Management and Budget Staff will brief the City Council on the **3rd Quarter Financials, to include revenues and expenditures, and on proposed modifications to the 2017/2018 Biennial Budget.**

Under Other Items of Interest, Council Member McCarthy will share a **Council Consideration Request (CCR) related to using \$13,000 of Council Contingency Funding to purchase 50 fine particle pollution air sensors** to provide real time measurement of air quality and making it available to the regional air monitoring network management by the Puget Sound Clean Air Agency. Please see the attached CCR for additional information.

5. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

COUNCIL REQUESTS/INQUIRIES

6. During the public comments at the last Council meeting, under the Rental Housing Code Ordinance No. 28559, a **resident expressed concerns if a rental tenant is visually impaired or legally blind and can't see the website information related to the Pierce County Voting number.** Rather than just having a link, the request was for a phone number to also be provided on our website.

Office of Equity and Human Rights staff report that the phone number to contact the State for address changes and Pierce County Auditor's phone number and contact information can easily be included in the packet of information that they will be preparing for the landlord to distribute to tenants. This information will include information on their rights and responsibilities along with resources and will be published on the City's webpage. Staff will put both the phone number and the website in all information to accommodate residents who have disabilities so the website can meet their needs.

MARK YOUR CALENDARS

7. You have been invited to the following events:
 - **Broadway Center for the Performing Arts 73rd Annual Holiday Tree Lighting on Saturday, November 24th, 5:30 p.m.,** at the Pantages Theater Lobby, located at 9th and Broadway.
 - **Grand Opening of the Valhalla Court Apartments on Monday, December 3rd, 5:30 to 7:00 p.m.,** at the Community Healthcare Facility, located at 1202 MLK Jr. Way.

- **YWCA Reception for Elected Officials on Tuesday, December 4th, 5:30 to 7:30 p.m., at 405 Broadway.**
- **Forterra Holiday Open House on Thursday, December 6th, 5:00 to 8:30 p.m., at 901 5th Avenue, Suite 2200, Seattle.**
- **"Be Inspired" MultiCare Institute for Research and Innovation Research Day on Friday, December 7th, 8:00 a.m., at Jackson Hall Auditorium, located at 314 Martin Luther King Jr. Way.**
- **Tacoma-Pierce County Chamber Public Officials Holiday Reception, Jungle & Mingle, on Monday, December 10th, 5:00 p.m., at the Tacoma Art Museum, located at 1701 Pacific Avenue.**
- **Exclusive Hard Hat Tour of the new Wellfound Behavioral Health Hospital on Thursday, December 20th, from 3:30 to 5:00 p.m., at 1901 South Union Avenue.**
- **Tacoma-Pierce County Chamber 2019 Horizons Economic Forecast on Wednesday, January 23rd, 7:00 to 9:00 a.m., at the Greater Tacoma Convention Center, located at 1500 Commerce Street.**

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST (CCR)**

TO: Mayor & City Council
FROM: Council Members Conor McCarthy and Robert Thoms and Ryan Mello
COPIES TO: Elizabeth Pauli, City Manager; Tadd Wille, Assistant City Manager; Bill Fosbre, City Attorney; Executive Leadership Team; File
SUBJECT: Air Monitoring - *PurpleAir* Air Sensors
DATE: November 20, 2018

ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:

We ask for your support for the inclusion of the following item on the agenda at the earliest available meeting of the Study Session:

We respectfully request City Council concurrence approval of \$13,000 in Council Contingency Funds to purchase approximately 50 fine particle pollution air sensors. These air sensors will be sited throughout the City after consultation with the Puget Sound Clean Air Agency ("PSCAA") to determine the most optimal locations for air pollution detection. The air monitors will provide real time measurement of air quality and will be available to the regional air monitoring network managed by the PSCAA. Increasing the number of air monitoring data collection points will increase the capacity of the community to better understand and inform how to address air pollution. Installation and maintenance costs are negligible for the air sensors.

BRIEF BACKGROUND:

On November 13, 2009, EPA formally designated part of Tacoma (the Wapato Hills-Puyallup River Valley area) as 'nonattainment', meaning that the air quality does not meet (or "attain") federal health standards. Air quality in our community is influenced by our topography and the shape of our land, meteorology and weather patterns, and the sources of pollution located in our community. Industry, cars, trucks and ships emit fine particle pollution, but the biggest source of our wintertime pollution is wood smoke. Pollution from wood smoke reaches unhealthy levels on cold, clear winter days when air is trapped close to the land ("inversion" conditions) and there is little wind to blow the smoke away. Poor air quality affects everyone, but children, the elderly, and people with existing respiratory or cardiac health problems are especially at risk. The very tiny size of fine particle pollution allows it to be inhaled deeply in the lungs and even cross into the bloodstream, increasing the potential for health risks. Thanks to the efforts of Tacoma and Pierce County residents – complying with air quality burn bans and participating in a program to remove 5,000 old polluting wood stoves – air quality has significantly improved and EPA returned the area to 'attainment' status in 2015.

Monitoring air quality is essential to understanding and addressing air quality, and the Tacoma *airshed* is one of the most studied *airsheds* in the State. While robust air monitoring facilities have historically been expensive to buy, site and manage, new advances in technology and market conditions have yielded lower cost air sensors suitable for residential consumers to purchase and install. Currently, the PSCAA is piloting the deployment of 'PurpleAir' air sensors in a short-term North Kitsap winter study. In addition, the PSCAA is considering a future air sensor residential loan program, and independently, NE Tacoma residents are purchasing air sensors to better understand air quality in their neighborhood. While these sensors primarily serve educational purposes, they can also provide

reliable data for understanding air quality throughout our community. Once obtained, the information collected by the air sensors is shared and mapped with the 'Purple Air' website and may be utilized by the PSCAA to obtain additional information regarding air quality in a variety of locations.

While the City of Tacoma is not specifically responsible for managing local air quality, the City has a duty to better understand and improve community health. Further, community interest in air quality has grown, particularly as it relates to the impacts of industrial uses on the air quality in abutting neighborhoods. The timing is appropriate for the City to participate in helping to gather more information about air quality throughout the City. A relatively small investment in PurpleAir sensors will provide our community with more information about our air quality and improve our ability to further understand and positively impact air quality for all Tacoma residents. Community confidence in air quality and our ability to address air quality will be improved by gathering more information and the data collected will help better inform our community about the condition of our air. Installation and maintenance costs are negligible for the air sensors.

STRATEGIC POLICY PRIORITY:

State and briefly explain which strategic policy priority is best aligned to this action. Please remove the statements below you are not directly addressing.

- Assure outstanding stewardship of the natural and built environment.
- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Encourage thriving residents with abundant opportunities for life-long learning.
- Cultivate a vibrant cultural sector that fosters a creative, cohesive community.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents

POLICY DEVELOPMENT PATH:

☐ **Request for policy development and legislation**

This item is best aligned with the purview of the following Council Standing Committee (refer to Council Standing Committee Process Manual):

☐ Community Vitality and Safety

☐ Economic Development

☐ Government Performance and Finance ☐ Infrastructure, Planning and Sustainability

☒ **Request for Resolution**

☐ **Is there a specific deadline for this request?** (Note: All Council Consideration Requests will be expedited as soon as possible) 11/27/2018

Please provide a brief explanation of deadline. Time is of the essence.

FUNDING REQUESTED:

☒ **Council Contingency Fund Request** *Please provide the Council Contingency Fund Biennial Budget Document if this request is for the use of this fund.

Does the request require some other type of funding? ☒ One-time

☐ Ongoing

- \$13,000.00 – Council Contingency Funds

In you have a question related to the Council Consideration Request, please contact Lynda Foster at 253) 591.5166 or Lynda.Foster@cityoftacoma.org.

SUBMITTED FOR COUNCIL CONSIDERATION BY:


Council Member, Conor McCarthy

SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1. Robert Thoms

POS #2

2. Ryan Mello

POS #8



2017-2018 Council Contingency Commitments

2017-2018 Biennium Budget	\$500,000
	Committed
Hilltop Regional Health Center (\$50K 2017, \$50K 2018)	\$ 100,000.00
<i>Resolution No. 39693 (03/28/2017)</i>	
<i>To support the Hilltop Regional Health Center expansion, contingent upon the Center securing sufficient funds for building renovations and expansion</i>	
Developing an Anchor Institutions Strategy	\$ 50,000.00
<i>Resolution No. 39701 (04/18/2017)</i>	
<i>To develop an anchor institutions strategy to complete a comprehensive study to align current planning efforts, identify gaps, and achieve Tacoma 2025 related goals</i>	
Sister Cities Events for Festival of Sail Delegation	\$ 12,000.00
<i>Resolution No. 39747 (6/13/2017)</i>	
<i>For expenses related to events for visiting Sister Cities' delegations during the Festival of Sail 2017</i>	
Retail Enhancement Strategy Contract	\$ 25,000.00
<i>Resolution No. 39776 (08/8/2017)</i>	
<i>Contract for \$25,000 to develop a Downtown retail enhancement study and recruitment strategy.</i>	
Affordable Housing Public and Private Asset Review and Mapping	\$ 10,000.00
<i>Resolution No. 39790 (8/22/2017)</i>	
<i>Contract with Forterra for \$10,000 for a comprehensive review and mapping of public and private land that could be utilized for affordable housing.</i>	
Tacoma Reads Together Events	\$ 15,000.00
<i>Resolution No. 39817 (9/19/2017)</i>	
<i>Funding to cover contract with author and to cover community events expenses</i>	
Immigrant Legal Defense Fund	\$ 50,000.00
<i>Resolution No. 39849 (10/24/17)</i>	
<i>Subfund creation for deportation hearing defense of immigrants w/o resources and legal Counsel.</i>	
Tacoma Housing Authority Landlord Incentive Pilot	\$ 50,000.00
<i>Resolution No. 39876 (11/28/17)</i>	
<i>Project pilot offering incentives to landlords accepting THA housing vouchers</i>	
Citizens' Forum Pilot Project	\$ 25,000.00
<i>Resolution No. 39882 (12/12/17)</i>	
<i>Citizens' Forum pilot project; agreement with the Center for Dialog and Resolution.</i>	
2018 Race and Pedagogy Conference Youth Summit	\$ 10,000.00
<i>Resolution No. 39895 (12/12/17)</i>	
<i>10,000 sponsorship for UPS Youth Summit</i>	
2018 Refugee Choir Season	\$ 20,000.00
<i>Resolution No. 39901 (12/19/17)</i>	
<i>Sponsorship of the 2018 Tacoma Refugee Choir Season</i>	
Tiki Apartment Case Management	\$ 10,000.00
<i>Resolution No. 40003 (5/1/2018)</i>	
<i>Providing case management services for Tiki Apartment residents who may be displaced</i>	

Neighborhood Business District Traffic Control Device Reimbursement	\$	10,000
<i>Resolution No. 40025 (6/5/2018)</i> <i>Reimburse NBDs for costs associated with traffic control devices for key events</i>		
Travel Expenses for All America City Award Competition	\$	10,000
<i>Resolution No. 40026 (6/5/2018)</i> <i>Conference to participate in the All America City Award competition</i>		
Paddle to Puyallup Canoe Journey Support	\$	25,000
<i>Resolution No. 40066 (7/17/2018)</i> <i>Support ceremonies and events, fly the Puyallup flag, and display flag in Chambers</i>		
McKinley Street Fair Support	\$	500
<i>Resolution No. 40087 (8/14/2018)</i> <i>Covers cost of traffic control devices for McKinley Street Fair</i>		
2019 Interfaith Women's Conference	\$	10,000
<i>Resolution No. 40109 (9/18/18)</i> <i>Sponsorship for the 2019 conference</i>		
Tools to Address and Manage Impacts of Exploitation and Sexual Assault	\$	6,500
<i>Resolution No. 40167 (Considered on 11/20/2018)</i> <i>Contract with Rock, Papers, Scissors for tools for victims</i>		
Santa Parade Traffic Control Devices	\$	2,000
<i>Resolution No. _____ (Considered on 11/27/18)</i> <i>Covers cost of traffic control devices for 6th Avenue Santa Parade</i>		
Total 2017-2018 Approved by City Council Through Legislation	\$	441,000.00
2017-2018 Biennium Budget Remaining	\$	59,000.00

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
November 27, 2018	City Council Study Session (TMBN 16, Noon)	Health and Medicine Academy at Stadium High School	TPS	Tacoma School District's Health and Medicine Academy at Stadium High School. Tacoma Health Careers Collaborative provides students with equitable access to world-class learning focused on medical careers.
		3 rd Quarter Financials & Biennium-End Modifications	OMB	Office of Management and Budget Staff will brief the City Council on the 3 rd Quarter Financials, to include revenues and expenditures, and on proposed modifications to the 2017/2018 Biennial Budget.
		Other Items of Interest - Council Consideration Request - Purchase of Fine Particle Pollution Air Sensors	Council Member McCarthy	Request to use \$13,000 of Council Contingency Funds to purchase 50 fine particle pollution air sensors.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2018
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
December 4, 2018	City Council Study Session (TMBN 16, Noon)	Neighborhood Council Program Review	CED	
		Proposed State and Federal Legislative Agendas	GRO	Government Relations Office staff will share the proposed 2019 State and Federal Legislative Agendas for Council's review and input prior to the resolution to adopt.
		Executive Session - Potential Litigation	CAO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 11, 2018	Joint Utility Board Study Session (TMBN 16, Noon)	Continuing Disclosure Update	Finance	
	City Council Study Session	Fast Ferry Feasibility Study	PDS/Pierce Transit	Pierce Transit will present the final results of the Fast Ferry Feasibility Study, which was coordinated and paid for by the City, Pierce Transit and the Port of Tacoma.
		Executive Session - Mid-Year City Manager Performance Review	City Council	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 18, 2018	City Council Study Session (TMBN 16, Noon)	Youth Council	CMO	Staff is proposing a process to explore youth engagement in Tacoma.
	Special Meeting Committee of the Whole (TMBN 16, 3:00 PM)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Resolution State and Federal Legislative Agendas	GRO	
December 26, 2018	CANCELLED			

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
November 22, 2018	CANCELLED		Thanksgiving
FUTURE:			
December 13, 2018	Citizen Police Advisory Committee Interviews	Doris Sorum, City Clerk	Continue interviews from November 8.
	Humane Society Contract [information briefing]	Shawn Stringer, Captain, Tacoma Police Department; Danielle Larson, Finance Tax and License Division	Presentation to update council on status of Humane Society contract negotiations and proposed changes to the TMC.
December 27, 2018			

Economic Development Committee**Committee Members:** McCarthy (Chair), Thoms, Ushka, Woodards, Alternate-Beale**Executive Liaison:** Tadd Wille; Staff Support - Lynda Foster**2nd, 4th, and 5th Tuesdays****10:00 a.m.****Room 248****CBC Assignments:** •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee

November 27, 2018	Foss Waterway Development Authority interviews	Clerk's office	
	Introduction to Greater Seattle Partners -- the newly created three-county economic development organization.	Brian McGowan, CEO, Greater Seattle Partners	This presentation will introduce the new organization, how and why it was created and the current and future activities that will make it operational.
FUTURE:			
December 11, 2018			
December 25, 2018	Cancelled		

Government Performance and Finance Committee

Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Thoms Executive Liaison: Andy Cherullo; Staff Support - Bucoda Warren		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
December 4, 2018	Cancelled		
FUTURE:			
December 11, 2018 (Special Meeting Rm. 16)	Joint Audit Advisory Board Meeting		
	2018 Entrance Confernce	Susan Calderon, Controller, Finance Department	
	Board of Ethics Interviews	Doris Sorum, City Clerk	2 positions open. This is a continuation of interviews from Nov. 6
	Environmental and socially responsible investing	Tim Allen, Director, Tacoma Retirement System	
	Council Vacancies	Bill Fosbre, City Attorney	Continued discussion on process for filling council vacancies
December 18, 2018	Cancelled		

Infrastructure, Planning and Sustainability Committee

Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
November 28, 2018	CANCELLED		
FUTURE:			
December 6, 2018 Special Meeting	Landmarks Preservation Commission Interviews [request for recommendation]	Doris Sorum, City Clerk	5 vacancies
	Electric Vehicles	Anita Gallagher, Government Relations Manager, Tacoma Public Utilities	Recap of 2018 EV Activities and Update on New Initiatives
	Co Mingled Recycling	Lewis Griffith, Environmental Services Solid Waste Division	We will provide an update on the impacts China's policies have had on Tacoma's commingled recycling program and the region. We will present some options for actions we can take to address these impacts in the short term.
December 12, 2018	Urban Agriculture Assessment Report Findings	Kristi Lynett, Office of Environmental Policy and Sustainability	Harvest Pierce County staff will give a brief overview of the Report they have just completed for the City that identifies barriers to growing and selling food within the City and recommends policies, initiatives and other investments that could be made to encourage more local food production.
	Traffic Calming	Jennifer Kammerzell, Engineer, Public Works	Kurtis Kingsolver, Public Works Director, and Jennifer Kammerzell, Engineer, will provide an overview of the City's Neighborhood Traffic Calming Program, which works with neighborhoods to address speeding and collision concerns
	Accessory Dwelling Units	Elliott Barnett, Senior Planner, Planning and Development Services	Staff will provide summary and facilitate the Committee's review of the Planning Commission's recommendation for Zoning Code amendments related to ADUs.
	Equity Index	Allison Beason, Senior Policy Analyst, Office of Equity and Human Rights	Alison Beason, Senior Policy Analyst, will provide an overview of the 21 indicators and Equity Index being developed within the Office of Equity and Human Rights. The informational presentation will describe the process, analysis, uses for the Equity Index. The Index will help identify communities of concern and the disparities throughout.