



WEEKLY REPORT TO THE CITY COUNCIL

October 4, 2018

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. Please note the following **Town Hall meetings with Council Members for community members to learn more and provide input about the City's proposed 2019-2020 Biennial Budget:**
 - **Monday, October 8th, 6:00 – 8:00 p.m.**, at Stewart Middle School, located at 5010 Pacific Avenue (Council Members Ushka and McCarthy).
 - **Thursday, October 11th, 6:00 – 8:00 p.m.**, at Center at Norpoint, located at 4818 Nassau Avenue N.E. (Council Members Camarata and Mello).
 - **Monday, October 22nd, 6:00 – 8:00 p.m.**, at Wilson High School, located at 1202 North Orchard Street (Deputy Mayor Ibsen and Council Member Blocker).
 - **Saturday, October 27th, 2:00 – 4:00 p.m.**, at STAR Center, located at 3873 South 66th Street (Council Members Beale and Hunter).

ITEMS OF INTEREST

2. The **October 10, 2018 Public Utility Board meeting agenda and Public Hearing Notice** is attached for your information. The City Council will be holding its proposed Biennial Budget Public Hearing on October 30th and November 6th, which will include the Tacoma Public Utilities proposed budget as well. TPU's rates will be on separate ordinances for City Council consideration, tentatively scheduled for the November 13th Council agenda for First Readings.
3. Attached for your information is a list of **important themes** that staff **identified while attending recent Neighborhood Council meetings**. This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.

STUDY SESSION/WORK SESSION

4. Please note the **City Council Study Session/Budget Work Session** of Tuesday, October 9, 2016, will be held in the City Council Chambers of the Tacoma Municipal Building, at Noon. The discussion items will be: (1) **Budget Presentation - Asset Management, Walkability and Community Development**; (2) **Other Items of Interest**; (3) **Committee Reports**; and, (4) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session, there will be a **Biennial Budget presentation related to Asset Management, Walkability, and Community Development**. The budget presentation will be provided by Office of Management and Budget, Public Works, Planning and Development Services, and Community and Economic Development staff.

During the presentation, the Capital Budget will be presented, to include the Capital Facilities Program (CFP). Staff will not be printing the CFP document like the Biennial Budget book; however, the information is available on the following link: <http://cms.cityoftacoma.org/Finance/Budget/2019-2020/Proposed%202019-2024%20Capital%20Facilities%20Program.pdf>. Attached for your information is the 2019/2020 Biennial Budget Work Session Calendar including upcoming discussion topics and presenting departments.

5. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

CITY COUNCIL MEETING

6. On Tuesday's City Council agenda, there is **Resolution No. 40128** for your consideration **to acknowledge the receipt of an application for annexation for two parcels of property located at 8717 McKinley Avenue East** in unincorporated Pierce County. In addition, the proposed Resolution will **set October 23, 2018 as the date for a public meeting with the applicant** to be conducted during the City Council's regular meeting. Planning and Development Services Director Peter Huffman provides background and additional information about the proposed annexation in the attached memorandum.

MARK YOUR CALENDARS

7. You have been invited to the following events:

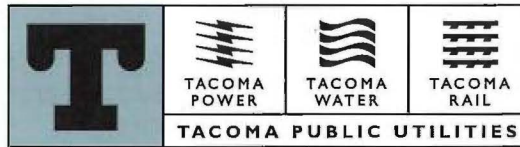
- **Embracing the American Promise Tacoma Community House's Groundbreaking Ceremony for their new building on Friday, October 12th, 10:30 a.m.**, ceremony will take place at the corner of 14th and South L Street.
- **Center for Dialog & Resolution Annual Breakfast "Be the Ripple of Civility" on Thursday, October 18th, 7:30-8:30 a.m.**, at the STAR Center, located at 3876 South 66th Street.
- **Graduate Tacoma's Cradle to Career Annual Luncheon on Thursday, November 1st, 11:30 a.m. to 1:00 p.m.**, at the Greater Tacoma Convention Center, located at 1500 Commerce Street.
- **Citizens for a Healthy Bay "Stand for Our Sound" event on Thursday, November 15th, 7:00 p.m.**, at the new Pacific Seas Aquarium at Point Defiance Zoo & Aquarium, located at 5400 North Pearl Street.
- **Broadway Center for the Performing Arts 73rd Annual Holiday Tree Lighting on Saturday, November 24th, 5:30 p.m.**, at the Pantages Theater Lobby, located at 9th and Broadway.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



**City of Tacoma
Public Utility Board Meeting
October 10, 2018; 6:30 p.m.
Tacoma Public Utilities – Ground Floor Auditorium
3628 S 35th Street, Tacoma WA 98409**

Call to Order

Roll Call

A. Approve Minutes of Previous Meetings

B. Comments by the Public

Public Hearing on the TPU Draft Preliminary Budget and Rates for 2019/2020

C. Consent Agenda

D. Regular Agenda

Departmental

D-1 Resolution U-11029 – Award contracts and approve purchases:

1. Award three-year contract to Goodwill of the Olympics and Rainier Region for financial education services to be provided to utility customers (\$210,000 with option to renew for three subsequent one-year periods for a total potential contract amount of \$420,000, plus applicable taxes);
2. Award three-year contracts to Hitachi T&D Solutions and Southern States, LLC, for the supply of high-voltage circuit breakers and circuit switchers (\$651,4000 with the option to renew for two additional years for a projected amount of \$1,200,000; and \$93,750 with the option to renew for two additional years for a projected amount of \$145,000, plus applicable taxes, respectively);
3. Award two-year contract to BlueCielo for implementation of an engineering drawing management solution (\$443,609 with the option to renew maintenance annually for a fee of \$35,055, plus applicable taxes).

- D-2 Motion 18-11 – Pursuant to the City of Tacoma, Public Utility Board Rules for Order of Business, Rule 1(b), the Public Utility Board regular meetings and study sessions for November and December 2018 will be set for November 14, 2018 and December 12, 2018.**

Tacoma Power

- D-3 Resolution U-11030 – Authorize the grant of a slope easement over Tacoma Power's Cushman transmission line right-of-way to Pierce County for a sidewalk along 14th Avenue NW in unincorporated Pierce County for consideration of \$500.**

Tacoma Water

- D-4 Resolution U-11031 – Authorize the grant of four easements over Tacoma Water Pipeline No. 4 fee-owned right-of-way to Pierce County for widening of Canyon Road East for consideration of \$8,000.

H. Reports of the Director

- H-1 August cash projections for Power, Water Rail
H-2 August financials for Power, Water, Rail, Fleet, Self-Insurance Fund



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



NOTICE OF PUBLIC HEARING

**City of Tacoma
Public Utility Board
Wednesday, October 10, 2018
6:30 P.M.
Ground Floor Auditorium
Tacoma Public Utilities
3628 S 35th Street
Tacoma WA 98409**

Notice is hereby given that on Wednesday, October 10, 2018 at approximately 6:30 p.m., the Public Utility Board of the City of Tacoma will conduct a public hearing on the proposed Tacoma Public Utilities budget and rates for 2019/2010.

This hearing will take place in the ground floor auditorium of the main Tacoma Public Utilities administration building located at 3628 South 35th Street, Tacoma WA 98409.

Those unable to attend the meeting or wishing to submit comments in writing can do so at www.mytpu.org/customer-service/rates or by sending an email to utilityboard@cityoftacoma.org. Written comments can also be sent to the attention of the Clerk of the Board at 3628 South 35th Street, Tacoma WA 98409.

Budget and rate information and presentations can be viewed at <https://www.mytpu.org/customer-service/rates>.

The Tacoma City Council is scheduled to hold its public hearing on the budget on November 6, 2018 at the 5:00 P.M. City Council Meeting.

Charleen Jacobs, Clerk of the Board
253-502-8201



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Neighborhood Council Districts

September 1-30, 2018

Neighborhood Council Districts in the City of Tacoma are assigned a liaison from the City Manager's Office. City Manager's Office Liaisons report on important issues to the Neighborhood Councils, facilitate communication between Neighborhood Councils and other City staff, and keep the City Manager informed of issues that are important to the Neighborhood Councils. Weekly updates are provided during the Weekly Agenda Review Meeting with Directors.

Listed below are important themes that were identified while attending recent Neighborhood Council meetings. This list does not include all issues addressed by Neighborhood Councils nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified below were selected as themes that should be brought to the attention of the City Manager and City staff with noteworthy agenda items indicated as such.

Neighborhood Specific Theme

Community Council (*Carol Wolfe, CED*) – *Tadd Wille*

- PDS Reported out on the Commercial Zoning Update and request to partnership on hosting community meetings on the subject
- Reviewed TPS Peach Jar communication tool for use by Neighborhood Councils
- Review of staff recommendations for Neighborhood Council Program Changes

Cross District Association (CDA) (*Shari Hart, CED*) – *Mike Slevin*

- Mike Slevin discussed budget meetings and rate increases for power, water, sewer, garbage; presentation to council is on Oct 16
- Tacoma Creates continues to be broadly unsupported as a tool to fund the arts
- For October CDA Training meeting they plan to have a meeting about events and invite permitting and Fire staff and discuss the high cost of event insurance (Hilltop paid \$3400 for their one day event)

Central (*Rebecca Boydston, CMO*) – *Daniel Key*

- City Manager budget presentation. Topics mentioned include People's Center programming, Hilltop library
- CM Blocker presentation. Questions about Valhalla Hall, Allenmore behavioral health discharge process, chronic nuisance changes, danger of cars parked on 21st near McCarver due to sight distance when children walking to school

Eastside (*Rebecca Boydston, CMO*) – *Kurtis Kingsolver*

- Assistant City Manager budget presentation, along with TPU/ES rate presentation
- Lots of questions to Kurtis Kingsolver about specific streets and their status

New Tacoma (*Bucoda Warren, CMO*) – *Gary Buchanan*

- City Manager budget listening session was held but unfortunately due to a medical incident community concerns were not heard. They have collected thoughts and questions and will send them to the City soon.

North End (*Will Suarez, CMO*)–*Bill Fosbre*

- The McCarver crossing intersection still has wayside horns that are very noisy. Residents are under the impression the wayside horns will be removed once the pedestrian gates and street gates are installed
- Wanted to know if a consultant representing the interest of the public could be hired as found in the Charter to look at the utility proposed rate increases. TPU was present
- Would like the City to require parking and have design guidelines for Detached Accessory Dwelling Units
- Interest was expressed to have library branches be opened 6 to 7 days a week
- Would like the City to offer incentives for new construction to be able to capture rainwater and use it for flushing toilets, or incentives for the construction of stormwater purification systems

Northeast Tacoma (*Lynda Foster, CMO*) – *Randy Lewis*

- City Manager budget listening session was held and concerns arose around: property tax cap impacting NE Tacoma more than some other neighborhoods; public works and roads; more specific information desired about TPU & ES rate increases
- Presentation by Schnitzer Steel staff on: noise plan review/Q&A. Concerns about noise made at night when loading ships
- Questions on Tideflats Subarea Plan and NETNC seat at the table in discussions
- Approval to fund Purple Air Monitor project in NE Tacoma

South End (*Bucoda Warren, CMO*) – *Linda Stewart*

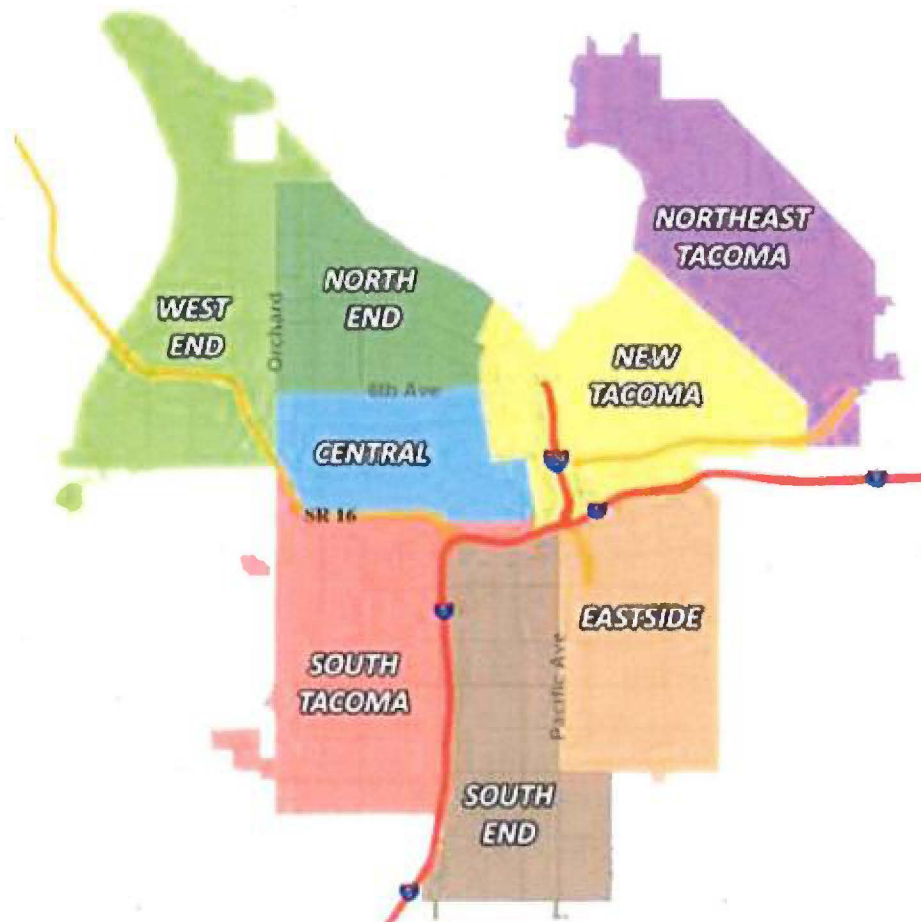
- City Manager budget listening session was held and concerns arose water and air pollution, how much the city has lost in MFPTE projects, and public safety
- Public safety- specifically in the 72nd and Pacific strip mall was addressed and Lt. Darlington was able to provide numbers about the reductions in transient activity
- Concerns were expressed with students leaving Lincoln high school during lunch as a closed campus, syringes on school grounds, Pacific Ave crosswalk by Stewart Middle School
- Gas Station and Biker Memorial Park updates were presented by City Manager Rep. and the SENCO board will decide next meeting whether to adopt park or push the City to void maintenance agreement and take the park back
- NOTICE- Members of the SENCO board brought up a vote to re-elect the entire board and officers in November due to a bylaws violation. The violation voiced was that some members of board had been mistakenly telling others that there needed to be 2 years of service on SENCO before you could become an officer. This was not stated in the bylaws and the members who brought the motion believed a reset was in order to restore fairness as the false statements about 2 years experience needed had kept many people from applying over the years. This vote failed 4-4 with one abstain, one absence, and one board member leaving due to the bickering before the vote

South Tacoma (*Lynda Foster, CMO*) –
Andy Cherullo

- City Manager budget listening session. Topics of interest included recycling fee changes and timeline, money for street scape improvements, Click! and broadband, and positive feedback re: TPU customer service.
- Presentation from student related to Communities in Schools on tobacco advertising
- Business District report included discussion about Tacoma Creates initiative

West End (*Will Suarez, CMO*) – *Peter Huffman*

- City Manager budget presentation
- Discussion about the need for a bigger space for meetings



Budget Work Session Calendar

| |
|---|
| October 9 - Asset Management, Walkability, and Community Development |
| Capital Budget |
| Public Works |
| Planning and Development |
| Community & Economic Development |
| October 16 - Utilities |
| Environmental Services |
| Tacoma Public Utility |
| October 23 - Public Safety & Homelessness |
| Police Department |
| Fire Department |
| Neighborhood & Community Services |
| October 30 - Library and NonDept - First Public Hearing |
| NonDepartmental |
| Library |
| Revenue Update |
| Engagement Report Out (at Council Meeting) |
| November 6 - Wrap-up - Second Public Hearing |
| Tacoma Venues and Events |
| Wrap-up |
| November 13 (Tentative) - Wrap-up (Only if Needed) - First Reading |

**City of Tacoma 2018
City Council Forecast Schedule**

| Date | Meeting | Subject | Department | Background |
|-------------------------|---|---|----------------------|---|
| October 9, 2018 | City Council Study Session (TMB Council Chambers, Noon) | General Government Budget Presentation | OMB, PW, PDS & CED | Asset Management, Walkability and Community Development will be the focus of this budget presentation. |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | | | |
| October 16, 2018 | City Council/Joint Utility Board Study Session (TMB Council Chambers, Noon) | Joint Public Utility Board Study Session - TPU Proposed 2019-2020 Biennial Budget presentation. | TPU | |
| | | Utility Affordability | TPU/Customer Service | |
| | City Council Study Session (TMB Council Chambers, Noon) | Environmental Service Budget Presentation | ESD | |
| | Special Meeting Committee of the Whole (TMBN 16, 3:00 PM) | | | |
| | Special Meeting Transportation Benefit District Meeting (TMB Council Chambers, TBD) | Resolution Setting Public Hearing for the 2019/2020 Budget and Spending Plan | PW | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | | | |
| October 23, 2018 | City Council Study Session (TMB Council Chambers, Noon) | General Government Budget Presentation | Police, Fire and NCS | Public Safety & Homelessness will be the focus of this budget presentation |
| | City Council Meeting (Rialto Theater, 310 South 9th Street , 5:00 PM) | Public Hearing Interim Tideflats Regulations Extension | PDS | Public Hearing on the proposed 6-month extension of and any modifications to the current Interim Tideflats regulations |
| October 30, 2018 | City Council Study Session (TMB Council Chambers, Noon) | General Government Budget Presentation and Revenues Update | Library and OMB | Library and Non-Departmental budget presentation, to include a revenues update and engagement report out. |
| | | Tideflats Interim Regulations | PDS | Review public testimony related to the Interim Tideflats Regulations and provide guidance on any Ordinance modifications. |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Tideflats Interim Regulations Ordinance First Reading and Biennial Budget First Public Hearing | PDS | |
| | Special Meeting Transportation Benefit District Meeting (TMB Council Chambers, TBD) | Public Hearing on the Transportation Benefit District's 2019/2020 budget and spending plan. | PW | |

**City of Tacoma 2018
City Council Forecast Schedule**

| Date | Meeting | Subject | Department | Background |
|-------------------|---|---|------------------|--|
| November 6, 2018 | City Council Study Session (TMB Council Chambers, Noon) | General Government Budget Presentation | TBD | |
| | | Accessory Dwelling Units | PDS | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Tideflats Interim Regulations Ordinance Final Reading & Biennial Budget Second Public Hearing | PDS | |
| November 13, 2018 | City Council Study Session (TMBN 16, Noon) | Joint Metro Parks Board of Park Commissioners | | Overview of MPT accomplishments, on-going projects, future projects, and issues of concern. Work product produced by the joint MPT/City staff interagency coordinating committee. |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Biennial Budget First Reading | OMB | |
| November 20, 2018 | City Council City Council Study Session (TMBN 16, Noon) | 2019/2020 Neighborhood and Community Services Contracts | NCS | NCS staff will present the contracts recommended for the 2019-2020 biennium. |
| | | Water Resource Plan | TPU/Tacoma Water | |
| | | Workforce Connect Project | TPU | |
| | Special Meeting Committee of the Whole (TMBN 16, 3:00 PM) | | | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Public Hearing - Accessory Dwelling Units and Biennial Budget Final Reading | PDS/OMB | |
| | Special Meeting Transportation Benefit District Meeting (TMB Council Chambers, TBD) | Resolution to Adopt the 2019/2020 Transportation Benefit District's Budget and Spending Plan | PW | |
| November 27, 2018 | City Council Study Session (TMBN 16, Noon) | Health and Medicine Academy at Stadium High | TPS | Presentation on the Tacoma School District's Health and Medicine Academy at Stadium High School. Tacoma Health Careers Collaborative provides students with equitable access to world-class learning focused on medical careers. |
| | | 3 rd Quarter Financials & Biennium-End Modification | OMB | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | | | |

**City of Tacoma 2018
City Council Forecast Schedule**

| Date | Meeting | Subject | Department | Background |
|-------------------|--|--|--------------|------------|
| December 4, 2018 | City Council Study Session (TMBN 16, Noon) | Neighborhood Council Program Review | CED | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | | | |
| December 11, 2018 | Joint Utility Board Study Session (TMBN 16, Noon) | Continuing Disclosure Update | Finance | |
| | Regular Study Session | Executive Session - Mid-Year City Manager Performance Review | City Council | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | | | |
| December 18, 2018 | City Council Study Session (TMBN 16, Noon) | | | |
| | Special Meeting Committee of the Whole (TMBN 16, 3:00 PM) | | | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | | | |
| December 26, 2018 | CANCELLED | | | |

| Community Vitality and Safety | | | |
|---|---|---|---|
| Committee Members: Blocker (Chair), Beale, Camarata, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Will Suarez | | 2nd and 4th Thursdays 4:30 p.m. Room 248 | CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority |
| October 11, 2018 | Comprehensive Emergency Management Plan Update (informational briefing) | Tory Green, Fire Chief Deputy, Tacoma Fire Department | The purpose of the CEMP is to provide an overview of how Tacoma city officials and community representatives plan to respond during a major emergency or disaster in an effort to keep our citizens and their property safe. Staff will present proposed updates to the CEMP, last updated in 2013. |
| | Sustained Contracts and Competitive Funding for 2019-2020 | Vicky McLaurin, Program Manager, Neighborhood and Community Services; Erica Azcueta, Program Manager, Neighborhood and Community Services | Neighborhood & Community Services (NCS) 2019-2020 Human Services and Community Services contracts under the General Fund (GF) and Mental Health and Substance Use Disorder (MHSUD) funding recommendations. |
| FUTURE: | | | |
| October 25, 2018 | | | |
| November 8, 2018 | Citizen Police Advisory Committee | Clerk's Office | 5 vacancies |

| Economic Development Committee | | | |
|--|---|--|---|
| Committee Members: McCarthy (Chair), Hunter, Ushka, Woodards, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster | | 2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248 | CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee |
| October 9, 2018 | Interviews for City Events and Recognitions Committee | Clerk's office | |
| | Downtown On the Go's Live.Work.Tacoma program | Kristina Walker – Executive Director and Beka Burton – Business Outreach Manager | Presentation on Live.Work.Tacoma, a re-vamp of the Live Downtown Program. It will be active Jan 1, 2019. This program financially incentivizes employees to live closer to where they work. |
| FUTURE: | | | |
| October 23, 2018 | Parking Changes at Tacoma Dome Station | Alexandra Mather, Government & Community Relations Officer, Pierce Transit | A presentation on proposed changes to parking at the Tacoma Dome Station |
| | Manufacturing Industrial Council | Meredith Neal, Manufacturing Industrial Council Director, Tacoma-Pierce County Chamber | A presentation on the goals and purpose of the recently created Manufacturing Industrial Council. |
| October 30, 2018 | Foss Waterway Development Authority (FWDA) Interviews (tentative) | Clerk's office | |

Government Performance and Finance Committee

| | | | |
|---|--|--|--|
| Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Camarata Executive Liaison: Andy Cherullo; Staff Support - Bucoda Warren | | 1st and 3rd Tuesday 10 a.m. Room 248 | CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board |
| October 16, 2018 | Title 6 clean up | Danielle Larson, Tax and License | These adjustments would provide a comprehensive clean-up of the language in title 6 but not any substantive changes. |
| | Entertainment and Show License Update | Danielle Larson, Tax and License | Amendments to 6B.70, 6B.80, and 6B.230 provide procedural changes |
| | Study on Minimum Wage | Sergio Flores, Management Analyst, Tax and License | By code the City must make a proposal regarding conducting a minimum wage study. This item will detail the proposal to meet that requirement. |
| | Increase Tacoma Minimum Wage | Sergio Flores, Management Analyst, Tax and License | A discussion on the Current Tacoma minimum wage and 2019 inflation adjustments. |
| | Manitou Annexation | Lihuang Wung, Senior Planner, Planning and Development Services Department | Follow up on the details of the Manitou neighborhood annexation including costs and benefits to the city and neighborhood. |
| | Proposed PDS fee changes | Peter Huffman, Director, Planning and Development Services | This will be a brief follow up to the September 18, 2018 presentation by PDS |
| | Tacoma Power Long-range Plan | Chris Robinson, Superintendent, Tacoma Power | |
| FUTURE: | | | |
| November 6, 2018 | Board of Ethics Interviews | Doris Sorum, City Clerk | 2 positions open |
| | Audit Advisory Board Interviews | Doris Sorum, City Clerk | 1 position open |
| | Director's and Council Appointment Process | Shelby Fritz, Assistant Director, Human Resources | |
| November 20, 2018 | Livable Wages for Service Contracts | Debra Casparian, Attorney, City Attorney's Office | Discussion of whether the City can require those vendors who enter into service contracts with the City to pay their employees a "livable wage", and what the definition of "livable" is. |
| | Minimum Wage for Disabled Persons | Debra Casparian, Attorney, City Attorney's Office | Follow up discussion of whether the City can require employers to pay disabled persons the standard minimum wage generally applicable to employees. State law, allows employers to pay "worker with a disability" less than standard minimum wage. |
| | Responsive Bidding Process | Martha Lantz, Deputy City Attorney, Civil Division, City Attorney's Office | |

Infrastructure, Planning and Sustainability Committee

| | | | |
|--|-------------------------------------|---|---|
| Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston | | 2nd and 4th Wednesdays 4:30 p.m. Room 16 | CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission |
| October 10, 2018 | Sea Level Rise | Jim Parvey, Office of Environmental Policy and Sustainability | |
| FUTURE: | | | |
| October 24, 2018 | Green Roads/Green Infrastructure | Jessica Knickerbocker, Environmental Services; Chris Larson, Public Works | Update on the Greenroads Policy and Program, Overview of opportunities for green infrastructure |
| | Hilltop Links to Opportunity Update | Ian Munce, Planning and Development Services; Andy Micklow, Senior Planner, Planning and Development Services | Staff will provide an update on the Links to Opportunity Streetscape Improvements Project. |
| November 14, 2018 | Safe Routes to School Update | Jennifer Kammerzell, Engineer, Public Works | |
| | Traffic Calming | Jennifer Kammerzell, Engineer, Public Works | |



TO: Elizabeth A. Pauli, City Manager
FROM: Peter Huffman, Director, Planning and Development Services
Brian Boudet, Long-Range Planning Manager, Planning and Development Services
CC: Tadd Wille, Assistant City Manager
SUBJECT: Request for Annexation of 8717 McKinley Avenue East
DATE: October 4, 2018

On October 9, 2018, the City Council will consider a resolution to acknowledge the receipt of an application for annexation and set October 23, 2018 as the date for a public meeting with the applicant.

The property owner, ABM Construction, LLC, has filed a Notice of Intention to Commence Annexation Proceedings for two parcels of property located at 8717 McKinley Avenue East in unincorporated Pierce County. The 4.4-acre site is near the southwest corner of the City, adjacent to Council District 5, and is highlighted in the map insert.

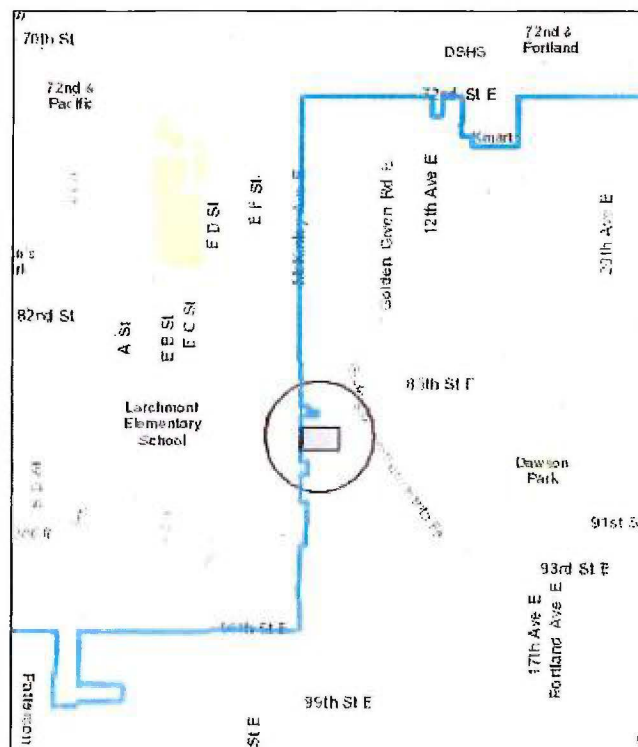
The Council's action on October 9th — simply to set a public meeting — is administrative and does not involve any decision-making on the application. However, staff recognizes that this is a fairly unique process and one that the Council has not seen for many years, and thus would like to provide a little background information:

1. Why is the applicant seeking the annexation?

The applicant indicates that they are seeking annexation to gain access to the City's sewer system and facilitate the development of the site into a multi-lot, single-family residential neighborhood. Without access to the City's sewer system, the project would have to be constructed with septic systems.

2. What happens at the public meeting?

While not technically a public hearing, the public meeting on October 23rd will be conducted during the Council's regular meeting in a fairly similar manner. The Council will call the special public meeting to order, receive a briefing from staff, and accept testimony from citizens wishing to voice approval or disapproval of the proposed annexation. At the conclusion of the public meeting, the Council will determine whether the City shall accept, reject, or geographically modify the proposed annexation.



3. What does it mean if the Council *accepts* the proposed annexation?

Accepting the proposal, with or without modifications, does not commit the Council to ultimately annexing the territory; it merely allows the proposal to move forward procedurally. If moved forward, the Council would not make a decision on the annexation proposal until it has proceeded through many additional reviews, which often takes 12 to 18 months, or longer. As outlined in State law, this annexation method generally consists of the following sequential steps:



In preparation for the public meeting on October 23rd, staff will prepare additional information regarding the details of the proposal, applicable policies and regulations, and any concerns and considerations the Council should be aware of in making its decision on whether to accept, reject or geographically modify the proposal. That information will be provided to Council in a future weekly report and will be summarized by staff during our presentation at the public meeting.

If you have any questions, please contact Lihuang Wung, Senior Planner, at 253-591-5682, or lwung@cityoftacoma.org; or Brian Boudet, Long-Range Planning Manager at 253-573-2389, or bboudet@cityoftacoma.org.