



City of Tacoma

Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

November 06, 2018

10:00 AM

Chair Anders Ibsen, Vice Chair Ryan Mello,
Keith Blocker, Lillian Hunter, Robert Thoms (alternate)

Call To Order

Vice Chair Mello called the meeting to order at 10:02 a.m.

Present: 3 - Blocker, Hunter and Mello

Absent: 1 - Ibsen

Deputy Mayor Ibsen arrived at 10:50 a.m.

Briefing Items

1. [18-1296](#) Board of Ethics Interviews
[Doris Sorum, City Clerk]

At approximately 10:02 a.m., Doris Sorum, City Clerk, stated the Committee members would be interviewing five applicants and reviewing three written responses provided from applicants who were unable to attend the interviews due to prior engagements. She provided information regarding open positions on the Board of Ethics and stated two of the applicants, Juan Calvo and Antonia Moore, are interested in being considered for both the Board of Ethics and the Audit Advisory Board.

The Committee interviewed Juan Calvo, Linda Batway, Antonia Moore, and Fredrick Powell.

Discussion ensued throughout regarding the total number of positions on the Board of Ethics, what the positions consist of, and the number of positions open. Discussion continued on the applicants seeking reappointment, applicants' qualifications, and scheduling interviews for the applicants who could not attend.

MOTION: Council Member Hunter moved to recommend the reappointment of Linda Batway to the Board of Ethics to serve a three-year term, effective January 1, 2019, to expire December 31, 2021.

SECONDED BY: Council Member Blocker.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Blocker, Hunter and Mello

Absent: 1 - Ibsen

2. [18-1295](#)

Audit Advisory Board Interviews
[Doris Sorum, City Clerk]

At approximately 10:40 a.m., the Committee interviewed Jeff Ball for the open position on the Audit Advisory Board.

Discussion ensued regarding the number of open positions on the Audit Advisory Board.

MOTION: Council Member Blocker moved to recommend the reappointment of Jeff Ball to the Audit Advisory Board to serve a two-year term, effective January 1, 2019, to expire December 31, 2020.

SECONDED BY: Council Member Hunter.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Blocker, Hunter and Mello

Absent: 1 - Ibsen

3. [18-1292](#)

Director Confirmation Process
[Shelby Fritz, Assistant Director, Human Resources]

At approximately 10:47 a.m., Tadd Wille, Assistant City Manager, presented the recommended process for director confirmations, including background and factors to consider.

Deputy Mayor Ibsen arrived here, at 10:50 a.m.

Mr. Wille concluded by describing the director confirmation areas,

confirmation process guidelines, and process exceptions.

Discussion ensued throughout regarding if the director confirmation process would be placed in the City Council rules or if it would remain in presentation format for reference in the future, director confirmation areas, confirmation process guidelines, an idea of formalizing the process, engaging with Director Jackie Flowers with Tacoma Public Utilities to see if she would like to use the process for superintendent appointments, and process exceptions.

4. [18-1316](#)

Filling Council Vacancies
[Bill Fosbre, City Attorney]

At approximately 11:05 a.m., Bill Fosbre, City Attorney, provided a briefing on filling council vacancies, including an overview and background, noting state and local laws related to filling vacant council positions. He concluded by describing policy issues, process issues, and examples of policy processes from other cities.

Discussion ensued throughout regarding the state and local laws related to filling vacant council positions. Discussion concluded on a comparison of the recent City of Tacoma Council vacancy process to other city processes, documenting the process, policy and process issues, extended absences, and next steps.

5. [18-1293](#)

Proposed Fee Schedule Adjustments
[Sam Benscoter, Principle Budget Analyst, Office of Management and Budget]

At approximately 11:42 a.m., Sam Benscoter, Principle Budget Analyst, Office of Management and Budget, presented the proposed 2019-2020 General Government fee schedule, including a summary of the changes; new fees, including public disclosure fees and sales of flags by the City Clerk's Office; and updated fees, including special event, off-duty Police rates.

Discussion ensued regarding the General Government fee schedule.

MOTION: Council Member Hunter moved to recommend the proposed Fee Schedule to the full City Council for consideration.

SECONDED BY: Council Member Mello.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Blocker, Hunter, Ibsen and Mello

Topics for Upcoming Meetings

6. [18-1297](#) November 20 - Livable Wage in Service Contracts, Minimum Wage for Disabled Persons, and Responsive Bidding Process
- December 4 - Joint Audit Advisory Board Meeting and Environmentally and Socially Responsible Investing
- Bucoda Warren, Committee Liaison, stated the meeting on November 20, 2018 will include livable wages for service contracts, minimum wage for disabled persons, and the responsive bidding process. He further stated the December 4, 2018 and December 18, 2018 meetings will likely be cancelled and both will be rescheduled to be one special meeting on December 11, 2018 and will include environmental and socially responsible investing and an item from the Joint Audit Advisory Board.

Other Items of Interest

There were no other items of interest.

Public Comment

There was no Public Comment.

Adjournment

There being no further business, the meeting adjourned at 11:51 a.m.

Anders Ibsen, Chair

Jessica Jenkins, City Clerk's Office