



City of Tacoma

Infrastructure, Planning and Sustainability Committee Minutes

733 Market Street Tacoma, WA 98402

Conference Room 16

December 12, 2018

4:00 PM

Chair Ryan Mello, Vice Chair Anders Ibsen,
Chris Beale, Conor McCarthy, Lillian Hunter (alternate)

SPECIAL MEETING

Call To Order

Chair Mello called the meeting to order at 4:01 p.m.

Present: 4 - Beale, Hunter, Ibsen and Mello

Absent: 1 - McCarthy

Approval of Minutes

1. [18-1467](#) Approval of the Minutes of the November 14, 2018 Meeting

MOTION: Deputy Mayor Ibsen moved to approve the minutes of the November 14, 2018 meeting.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Beale, Hunter, Ibsen and Mello

Absent: 1 - McCarthy

Briefing Items

2. [18-1492](#) Commingled Recycling
[Lewis Griffith, Solid Waste Management Division Manager, Environmental Services]

At approximately 4:02 p.m., Lewis Griffith, Solid Waste Management Division Manager, Environmental Services, provided a briefing on

commingled recycling, including an overview; background of other jurisdictions, noting the average recycling rate increase by county; issues, noting financial implications; and proposed long-term alternatives, including option 1 – lowest cost, limited recycling; option 2 – partial recycling; and option 3 – maintain full curbside recycling. He concluded by further describing option 2, including glass drop stations and mobile staffed recycle satellite sites; a glass collection comparison chart, noting Pierce County drop-off stations model versus Tacoma curbside status quo; "recycle right" messaging; a health, equity, and sustainability analysis; outreach; and next steps.

Discussion ensued throughout regarding proposed actions for long-term alternatives; the status of the pilot for mechanical glass collection recycling; "recycle right" messaging; outreach; and the health, equity, and sustainability analysis.

3. [18-1463](#)

Accessory Dwelling Units

[Elliott Barnett, Senior Planner, Planning and Development Services]

At approximately 4:33 p.m., Brian Boudet, Planning Division Manager, Planning and Development Services (PDS), introduced Elliott Barnett, Senior Planner, PDS; Stephen Wambach, Chair, Planning Commission (PC); and Anna Petersen, Vice Chair, PC. Mr. Boudet presented the PC's recommendations for Accessory Dwelling Unit (ADU) regulations, including an overview and background. Mr. Wambach provided a summary of the proposed changes and the process. Mr. Barnett described details of the recommendations, including ADU size limit and calculation, adding flexibility for ADU height and setbacks, updating ADU requirements and design standards, and establishing a time period to legalize non-conforming ADU's. He concluded by reviewing proposed clarifications, outreach themes, and next steps.

Discussion ensued throughout regarding ADU size limit and calculation, recommended updates to the ADU requirements, added flexibility for ADU height, updates to the ADU design standards, ADU size limit and calculation, outreach, and the recommendation to establish a time period to legalize non-conforming ADU's.

Public Comment was heard from:

1. Marty Webb, Tacoma, WA.
2. Jacqueline Colburn, North Slope Historic District.
3. James Colburn, North Slope Historic District.
4. Molly Nichols, 1522 North Oakes Street.
5. Susan Ryan, 3017 North 13th Street.
6. Karen Ramage, 1403 South Washington Street.

7. Mitchell Shook, Tacoma, WA.
8. Meredith Neal, 4114 North 27th Street.
9. Ken Miller, 3421 North 29th Street.
10. Kathryn Longwell, North Slope Historic District.

Discussion concluded on the current proposal for minimum lot width, if there are standard specifications for Detached Accessory Dwelling Units, and next steps.

4. [18-1465](#) Urban Agriculture Assessment Report Findings
[Kristi Lynett, Sustainability Officer, Office of Environmental Policy and Sustainability]

At approximately 5:54 p.m., Kristi Lynett, Sustainability Officer, Office of Environmental Policy and Sustainability, made opening remarks and introduced Brandi Yanez-Riddle, Community of Interest (COI) Coordinator; Adriane Wilson, COI Assistant Coordinator, Just and Healthy Food System (JHFS); and Kristen McIvor, Director, Harvest Pierce County.

Ms. Yanez-Riddle provided an update on Urban Agriculture opportunities, including a compilation of recommendations from the Urban Agriculture Task Force, Community Created Research teams, and JHFS Community Council; a list of other members and partners within the JHFS COI; context of the goals for the report; report layout; and a recommendation summary.

Due to a lack of quorum, the meeting adjourned.

Topics for Upcoming Meetings

5. [18-1493](#) December 26, 2018 - Cancelled
January 9, 2019 - JBLM Airport Compatibility and Bring Your Own Bag Implementation

This item was not addressed.

Public Comment

Public Comment was heard earlier in the meeting.

Adjournment

Due to a lack of quorum, the meeting adjourned at 6:00 p.m.

Ryan Mello, Chair

Jessica Jenkins, City Clerk's Office