



City of Tacoma

Community Vitality and Safety

Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

March 14, 2019

4:30 PM

Chair Keith Blocker, Vice Chair Catherine Ushka,
Chris Beale, Robert Thoms, Lillian Hunter (alternate)

Call To Order

Chair Blocker called the meeting to order at 4:36 p.m.

Present: 3 - Beale, Blocker and Ushka

Absent: 1 - Thoms

Approval of Minutes

1. [19-0236](#) Approval of the Minutes of the February 28, 2019 Meeting

MOTION: Council Member Ushka moved to approve the minutes of the February 28, 2019 meeting.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Beale, Blocker and Ushka

Absent: 1 - Thoms

Briefing Items

2. [19-0232](#) Commission on Immigrant and Refugee Affairs Interviews
[Doris Sorum, City Clerk]

At approximately 4:36 p.m., Susan Haigh, Records Management Supervisor, City Clerk's Office, provided background information regarding interviews previously held for the Commission on Immigrant and Refugee Affairs vacancies, noting the number of applicants interviewed and provided written

response from, number of applicants seeking reappointment, and the need to reassign an applicant seeking reappointment out of the Youth or Young Adult position into a Member position if recommended for reappointment due to no longer qualifying for that position. She concluded by stating due to no applicants qualifying for the Youth or Young Adult position the Committee requested we reached out to current Members that would qualify for the Youth or Young Adult position to request and confirm if one would be interested in being reassigned in order to maintain all applicants seeking reappointment, and provide information regarding the vacancies on the Commission.

MOTION: Council Member Ushka moved to recommend the reappointment of Vaelupemaua Anitema Talamoni to the Commission on Immigrant and Refugee Affairs to serve a three-year term to expire March 31, 2022.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Beale, Blocker and Ushka

Absent: 1 - Thoms

MOTION: Council Member Ushka moved to recommend the reappointment of Saiyare Refaei to the Commission on Immigrant and Refugee Affairs to serve a three-year term to expire March 31, 2022.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Beale, Blocker and Ushka

Absent: 1 - Thoms

19-0232

Commission on Immigrant and Refugee Affairs Interviews
[Doris Sorum, City Clerk]

MOTION: Council Member Ushka moved to recommend the reappointment of Jason Gamboa to the Commission on Immigrant and Refugee Affairs to fill an unexpired term to expire March 31, 2020, followed by a three-year term to expire March 31, 2023.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Beale, Blocker and Ushka

Absent: 1 - Thoms

MOTION: Council Member Ushka moved to recommend the reassignment of Alma Vargas to the “Youth or Young Adult” position on the Commission on Immigrant and Refugee Affairs to serve a three-year term to expire March 31, 2022.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Beale, Blocker and Ushka

Absent: 1 - Thoms

MOTION: Council Member Ushka moved to recommend the appointment of Perla Gamboa-Ravelo to the “Alternate” position on the Commission on Immigrant and Refugee Affairs to serve a three-year term to expire March 31, 2022.

SECONDED BY: Council Member Beale.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Beale, Blocker and Ushka

Absent: 1 - Thoms

3. [19-0233](#) Library Board of Trustees Annual Report
[Kate Larsen, Director, Tacoma Public Library; Wayne Williams, President, Library Board of Trustees]

At approximately 4:39 p.m., Kate Larsen, Director, Tacoma Public Library (TPL), introduced Wayne Williams, President, Library Board of Trustees. Mr. Williams made opening remarks and Ms. Larsen presented the TPL Annual Report, including an overview; TPL history, noting the formation of Tacoma's library, Carnegie Era, opening of multiple branches and a bookmobile, the Main Library expansions, and closures; and a map indicating the geographic dispersal of current library locations. She outlined the organizational structure; Library Board of Trustees members; mission statement and core values; how TPL shares, supports, and integrates the Tacoma 2025 goals; partnerships and positioning; Libraries Transform Tacoma, a civic engagement initiative, noting questions asked in regards to what people wanted from their communities; and TPL's goals and abilities. Ms. Larsen concluded by reviewing images of meetings held at multiple locations; results from the Libraries Transform Tacoma process; what the TPL plans to do with the results; and strategic accomplishments, noting utilization of resources, funding, strategy, partnerships, and operations.

Discussion ensued throughout regarding the TPL history in regards to the Carnegie Era. Discussion continued on the strategic accomplishments and library closures.

4. [19-0234](#) Neighborhood and Community Services Pilot Project
[Keith Williams, Code Compliance Supervisor, Neighborhood and Community Services]

At approximately 5:15 p.m., Keith Williams, Code Compliance Supervisor, Neighborhood and Community Services (NCS), provided information on the NCS Code Compliance Pilot Project, including 2018 project successes, noting the NCS Code Compliance top ten status report; and the 2019 work plan and recommendations for expansion, noting continued emphasis in Council Districts 4 and 5, program expansion based on number of open cases with reference to a chart titled "Cases by Type and Council District", and implementation of program enhancements, including an overview of building cases and compliance strategies and an example of a code compliance mapping tool.

Discussion ensued regarding the cases by Council District chart and reducing District 4 numbers before expanding, what happens to code compliance cases that are taken off of backlog, timeframes for cases from the time they are opened to the time they are assigned or closed, the code compliance mapping tool, building cases and compliance strategies, recommendations, community

outreach in regards to informing them of the code compliance process, and the idea to conduct code compliance process trainings with Neighborhood Council Members. Discussion concluded on sharing monthly code enforcement reports with the Neighborhood Council Members, how volunteers can help with distribution of educational information on non-standard properties, inclusion of the telephone number on TacomaFIRST311 materials, if there is a way to track when properties turn over and send welcoming packets to new community members informing them of resources available to them, provision of a map in the future that shows progress, and if NCS has considered conducting a community event informing them of any amendments or changes in particular areas in regards to code enforcement.

Topics for Upcoming Meetings

5. [19-0235](#) March 28, 2019 - Hilltop Links to Opportunity Project; Strengthening Family and Domestic Violence Services in Tacoma and Pierce County; and Program Year 2019-20 Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant Funding Recommendations for Annual Action Plan

April 11, 2019 - Neighborhood and Community Services Equity Initiative

William Suarez, Committee Liaison, stated the next meeting will be on March 28, 2019, and will include presentations on the Hilltop Links to Opportunity Project; Strengthening Family and Domestic Violence Services in Tacoma and Pierce County; and Program Year 2019-20 Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant Funding Recommendations for Annual Action Plan. He further stated the meeting on April 11, 2019 will include a presentation on the NCS Equity Initiative.

Discussion ensued regarding the NCS Equity Initiative.

Other Items of Interest

There were no other items of interest.

Public Comment

There was no Public Comment.

Adjournment

There being no further business, the meeting adjourned at 5:53 p.m.

Keith Blocker, Chair

Jessica Jenkins, City Clerk's Office