



City of Tacoma Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

June 18, 2019

10:00 AM

Chair Anders Ibsen, Vice Chair Lillian Hunter, Keith Blocker,
Ryan Mello, Robert Thoms (alternate)

JOINT MEETING WITH THE AUDIT ADVISORY BOARD

Call To Order

Chair Ibsen called the meeting to order at 10:04 a.m.

Present: 3 - Blocker, Hunter and Ibsen

Absent: 1 - Mello

Audit Advisory Board Members

Present: 1 - Jones

Absent: 2 - Larkin, Ball

Council Member Mello arrived at 10:10 a.m.

Approval of Minutes

1. [19-0619](#) Approval of the minutes of the June 4, 2019 meeting

MOTION: Council Member Hunter moved to approve the minutes of the June 4, 2019 meeting.

SECONDED BY: Council Member Blocker.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Blocker, Hunter and Ibsen

Absent: 1 - Mello

Agenda Item No. 4 was addressed before Agenda Item No. 2.

Briefing Items

4. [19-0622](#) Workforce Central Contract Extension
[Linda Nguyen, CEO, Workforce Central]

At approximately 10:04 a.m., Linda Nguyen, CEO, Workforce Central, presented an update on the contract extension with Workforce Central, including why the contract is necessary, what the emergency fund would be used for if needed, and a request to extend the \$250,000 line of credit for two years. Andy Cherullo, Director, Finance, further explained the purpose of the credit line and how it affects the bond cap.

Discussion ensued throughout regarding the emergency credit line, the amount of credit, total bond cap, interest percentage, and Pierce County matching the line of credit.

MOTION: Council Member Hunter moved to recommend the renewal of the Workforce Central contract to the full City Council for consideration.

SECONDED BY: Council Member Blocker.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Blocker, Hunter and Ibsen

Absent: 1 - Mello

Council Member Mello arrived here, at 10:10 a.m.

2. [19-0620](#) Moss Adams 2018 Exit Conference
[Susan Calderon, Assistant Director, Finance]

At approximately 10:11 a.m., Leda Voigt, Utilities Accounting Division Manager, Tacoma Public Utilities (TPU), introduced Olga Darlington, Partner, Moss Adams. Ms. Darlington presented a summary of the completed audits for TPU and Environmental Services, including the auditor's report on the financial statements, areas of audit emphasis, responsibilities under auditing standards, required communications with governance, audit adjustments and passed audit adjustments, and new accounting standards.

Discussion ensued regarding passed audit adjustments and unbilled revenue.

3. [19-0621](#) State Auditor 2018 Entrance Conference
[Susan Calderon, Assistant Director, Finance]

At approximately 10:25 a.m., Susan Calderon, Assistant Director, Finance, made opening statements and introduced Joanne Klein, Audit Manager, Washington State Auditor's Office (SAO), and Linda Mastin, Assistant Audit Manager, SAO. Ms. Klein introduced the executive management team and presented an overview of the SAO mission, vision, and purpose. Ms. Mastin presented a summary on the 2018 audit scope, including financial statements, federal grant compliance, accountability, expected timelines for the audit, and the loss reporting process.

Topics for Upcoming Meetings

5. [19-0623](#) July 2 - Participatory Budgeting
July 16 - TBD

Bucoda Warren, Committee Liaison, stated the next meeting will be on July 2, 2019 and will include presentations on participatory budgeting and Forterra's public asset mapping project. He further stated Bill Fosbre, City Attorney, will present an amendment to the City Council Rules regarding walk on amendments at the July 16, 2019 meeting. Mr. Warren presented a summary of the Committee's priorities list and requested direction on going forward with topics, including coordination of youth engagement, Lincoln Park, affordable housing, and designing a commission consideration process. He further presented potential topics, including green jobs, Tacoma Employees' Retirement System, and renewable energy.

Discussion ensued regarding scheduling potential topics in groups to maximize efficiency, and acquiring a list of existing commissions and the impact those commissions have.

Other Items of Interest

There were no other items of interest.

Public Comment

There was no Public Comment.

Adjournment

There being no further business, the meeting adjourned at 10:42 a.m.

Anders Ibsen, Chair

Mary Crabtree, City Clerk's Office