



## WEEKLY REPORT TO THE CITY COUNCIL

June 27, 2019

Members of the City Council  
City of Tacoma, Washington

**Dear Mayor and Council Members:**

### **ITEMS OF INTEREST**

1. **City Offices will be closed next Thursday, July 4<sup>th</sup> for Independence Day;** therefore, your **agenda packets and the Weekly Report will be sent out Wednesday, July 3<sup>rd</sup>** for the July 9<sup>th</sup> City Council meetings.

### **STUDY SESSION/WORK SESSION**

2. The **City Council Study Session** of Tuesday, July 2, 2019, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Environmental Action Plan**; (2) **Facilities Tour Debrief and Facilities Assessment Overview**; (3) **Other Items of Interest**; (4) **Committee Reports**; and, (5) **Agenda Review and City Manager's Weekly Report**.

Each year during Earth Month, the City releases its latest assessment of the state of our environment. As the first item on Tuesday's Study Session agenda, the **Office of Environmental Policy and Sustainability staff will give an overview of the 2018 annual Environmental Action Plan Progress Report**. The overview will include progress towards meeting targets, accomplishing actions and highlight key inter-departmental and community partnership successes.

In addition at Tuesday's Study Session, there will be a facilities tour debrief and Facilities Assessment Overview. The discussion will provide the City Council Members an **opportunity to discuss the tours of City facilities and for staff to provide an overview of current facility conditions**.

3. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.


### **COUNCIL REQUESTS/INQUIRIES**

4. In response to a question raised by Council Member Ibsen during the last Study Session regarding **Substitute House Bill 1406 (retail sales tax related to affordable and supportive housing)**, the City Attorney's Office reports that with the revenue from the shared state tax approximately **\$10 million could be bonded**. Cities may enter into an interlocal agreement with one or more other counties, cities, or housing authorities to provide the affordable or supportive housing. Staff will be reviewing how best to utilize this money and make related recommendations in the future.

### **MARK YOUR CALENDARS**

5. You have been invited to the following events:
- **Tacoma Events Commission's 2019 Air Show VIP Dock during the Tacoma Freedom Fair on Thursday, July 4<sup>th</sup>, 12:30 to 3:30 p.m.**, on the Les Davis Pier, located at 3427 Ruston Way.
  - **Metro Parks Tacoma's Dune Peninsula/Wilson Way Opening Ceremony on Saturday, July 6<sup>th</sup>, 8:30-11:30 a.m.**, located in Point Defiance Park, 5400 North Pearl (gather at Lot B).
  - **Asia Pacific Cultural Center's Samoa Cultural Day on Saturday, July 6<sup>th</sup>, 11:00 a.m. to 5:00 p.m.**, at the Tacoma Dome Exhibition Hall, located at 2727 East D Street.
  - **Carol Milgard Breast Center's Pink in the Park event on Sunday, July 14<sup>th</sup>, 1:35 p.m.**, at Cheney Stadium, located at 2502 South Tyler.
  - **Frank Tobey Jones Grand Opening on Thursday, July 25<sup>th</sup> 10:00 a.m. to Noon**, located at 5340 North Bristol Street.
  - **Tacoma Maritime Fest on Saturday, July 27<sup>th</sup> through Sunday, July 28<sup>th</sup>**, at 705 Dock Street.

Sincerely,



Tadd G. Wille  
Acting City Manager

**City of Tacoma 2019  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
July 2, 2019	City Council Study Session (TMBN 16, Noon)  City Council Meeting (TMB Council Chambers, 5:00 PM)	Environmental Action Plan	ESD	Each year, the City releases its latest assessment of the state of our environment. Staff will give an overview of the 2018 annual Environmental Action Plan Progress Report.
		Facilities Tour Debrief and Facilities Assessment Overview	PW-Fac/OMB	An opportunity for Council Members to discuss tours of City facilities and for staff to provide an overview of current facility conditions.
July 9, 2019	Joint Metropolitan Park District Commissioners/City Council Study Session (TMBN 16, Noon)	Heidelberg Stadium Project	Metro Parks Tacoma	
	Special Committee of the Whole Meeting (TMBN 16, 3:00)	Policy Development Tools Introduction	CMO	Staff will introduce templates designed to assist City Council in development of policy and provide clarity around the legislative process.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
July 16, 2019	City Council Study Session (TMBN 16, Noon)	Beacon Senior Center Update and Stability Site Recommendations	NCS	Staff will provide an update on the youth and young adult services, including overnight shelter, and the senior services at the Beacon Center. In addition, recommendations for the Stability Site will be shared.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
July 23, 2019	City Council Study Session (TMBN 16, Noon)	Hilltop Link Extension	ST/PW	
		Municipal Finance Overview	OMB	Funding mechanisms for facility and other capital projects.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2019  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
July 30, 2019	City Council Study Session (TMBN 16, Noon)	Affordable Housing Action Strategy Update	CED	
		Disparity Study, Priority Hire and I-1000 Update	CMO/CAO/CED	Presentation on City staff's review and recommendations related to the City's disparity study findings, the advisory committee recommendations and priority hiring, and the impacts of I-1000 on City Public Works projects.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2019  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
August 6, 2019	City Council Study Session (TMBN 16, Noon)	Homelessness Program Update	NCS	
		Quarterly Tacoma Police Department Hiring Update	TPD	TPD will present quarterly update related to hires and separations and the efforts to diversify the department.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
August 13, 2019	City Council Study Session (TMBN 16, Noon)	City Council Actions, Regulatory Policies, and Repair and Replacement Strategy	OMB	Current City Council actions that direct organizational action, policies from higher levels of government, and a presentation of a funding strategy for a repair and replacement program.
		Second Quarter Financial Report	OMB	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
August 20, 2019	Joint Council/Public Utility Board Study Session (TMBN 16, Noon)	City's Classification and Compensation Study Update	HR	
	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
August 27, 2019	City Council Study Session (TMBN 16, Noon)	Cushman Substation Update	PDS	Presentation on the planning effort for the Cushman Substation.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2019  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
September 3, 2019	CANCELLED			
September 10, 2019	City Council City Council Study Session (TMBN 16, Noon)	Tacoma Creates Update	TVE	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 17, 2019	City Council Study Session (TMB Council Chambers, Noon)	Level of Service Case Studies	OMB	An in-depth look at an important best practice when considering facility investments.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 24, 2019	City Council Study Session (TMBN 16, Noon)	Tacoma Housing Authority Update	THA	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			



<b>Community Vitality and Safety</b>			
<b>Committee Members:</b> Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter <b>Executive Liaison:</b> Linda Stewart; <b>Staff Support -</b> Bucoda Warren		<b>2nd and 4th Thursdays</b> <b>4:30 p.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
<b>July 11, 2019</b>	Mental Health and substance abuse	Neighborhood & Community Services Department	
	Closed Captioning Resolution and Education Campaign	Lucas Smiraldo, Policy Analyst II, Office of Equity and Human Rights; Todd Holloway, Chair, Tacoma Area Commission on Disabilities	The Tacoma Area Commission on Disabilities (TACOD) is requesting support from the Community, Vitality and Safety Committee to recommend a resolution that will promote the practice of using closed captioning on televisions in establishments frequented by people in Tacoma including pubs, restaurants, bars, waiting rooms and other shared public spaces.
<b>Future</b>			
<b>July 25, 2019</b>	Northwest Detention Center	Anita Gallagher, Assistant to the City Manager, City Manager's Office	Will provide a report on the information gathered in response to the Committee's list from the May 9th meeting as well as an approximate timeline for response on the outstanding items.
	Homelessness	Neighborhood & Community Services Department	
	Advocates for Immigrants in Detention (Tentative)	Bill Tudor, President of AIDNW	
<b>August 8, 2019</b>	Tacoma Area Commission on Disabilities Interviews	Doris Sorum, City Clerk	3 vacancies
	Rental Housing Code update	ChiQuata Elder, Office of Equity and Human Rights	Periodic review regarding the impact of the Rental Housing Code so that changes can be made to protect both the rental market or tenant's rights if so warranted.
	Public Safety: Street Crime and Opioid Response		

<b>Economic Development Committee</b>			
<b>Committee Members:</b> Thoms (Chair), McCarthy, Ushka, Woodards, Alternate-Beale <b>Executive Liaison:</b> Tadd Wille; <b>Staff Support</b> - Lynda Foster		<b>2nd, 4th, and 5th Tuesdays</b> 10:00 a.m. Room 248	<b>CBC Assignments:</b> •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
<b>July 9, 2019</b>	Council Policy Priorities for EDC	TBD	Review Council priorities assigned to the EDC committee
	BIA Options in Tacoma	Debbie Bingham, Project Manager, CEDD	Staff will provide an overview of the what Business Improvement Areas (BIA) are intended to accomplish, the many forms a BIA can take, the process to form a BIA and the City's role with the current downtown Tacoma BIA.
<b>Future</b>			
<b>July 23, 2019</b>	LRF Presentation	Elly Walkowiak, Assistant Community & Economic Development Director	
<b>July 30, 2019</b>	Commercial Tenant Overview	Pat Beard	
	Tacoma Creates Update	Amy McBride & Kim Bedier	



<b>Government Performance and Finance Committee</b>			
<b>Committee Members:</b> Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Thoms <b>Executive Liaison:</b> Andy Cherullo; Staff Support - Latasha Ware		<b>1st and 3rd Tuesday</b> <b>10 a.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
<b>July 2, 2019</b>	Participatory Budgeting Pilot	Katie Johnston, Budget Director, Office of Management and Budget	
	Forterra Public Asset Mapping Project	Nick Bratton, Policy Director, Forterra	A briefing on how to use the public asset map and next steps for regional implementation that was developed for the Joint Municipal Action Committee
<b>Future</b>			
<b>July 16, 2019</b>	Council Rules on Walk on Amendments	Bill Fosbre, City Attorney	Proposed rules for transparency and accountability to the public regarding last minute amendments to important legislation.
	2025 Metrics	Jacques Colon, Strategic Plan Manager	A briefing on how the City is measuring success of its actions for Tacoma 2025
<b>August 6, 2019</b>	City-Wide Cultural Improvements	Gary Buchanan, Human Resources Director	HR will update the Committee on the various initiatives currently underway to help the city improve its organizational culture

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston (Nick Anderson will be covering through June)		1st and 3rd Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
July 3, 2019	Tentatively Cancelled (Holiday)		
Future			
July 17, 2019	Passenger Ferry Study	Gil Cerise, Principal Planner, Puget Sound Regional Council	Presentation on Passenger-Only Ferry Service. Puget Sound Regional Council is leading a study with money designated by the Washington State Legislature. The presentation will include a work plan and progress update.
	East R Street One Way Code Update	Jennifer Kammerzell, Project Manager, Public Works	All City streets designated for one-direction traffic are enumerated in Code. Requested action by IPS to recognize East R Street as a one-way street and forward recommendations to full City Council.
August 7, 2019	Board of Building Appeals Interviews	Doris Sorum, City Clerk	3 vacancies
	Transportation Commission Interviews	Doris Sorum, City Clerk	2 vacancies