



# City of Tacoma Economic Development Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

**June 25, 2019**

**10:00 AM**

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Chair Robert Thoms, Vice Chair Conor McCarthy, Lillian Hunter,  
Catherine Ushka, Chris Beale (alternate)

## Call To Order

Chair Thoms called the meeting to order at 10:02 a.m.

**Present:** 3 - Hunter, Thoms and Ushka

**Absent:** 1 - McCarthy

## Approval of Minutes

1. [19-0649](#) Approval of the minutes of the June 11, 2019 meeting

**MOTION: Council Member Ushka moved to approve the minutes of the June 11, 2019 meeting.**

**SECONDED BY: Council Member Hunter.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hunter, Thoms and Ushka

**Absent:** 1 - McCarthy

## Briefing Items

2. [19-0650](#) City Events and Recognitions Committee Interviews  
[Doris Sorum, City Clerk]

At approximately 10:03 a.m., Doris Sorum, City Clerk, informed the Committee they would be interviewing three applicants for the City Events and Recognitions Committee, including Rhonda Ware, who was unable to attend the May 14, 2019 interviews, where the Committee requested to interview her in person or by phone. She stated that Ms. Ware would be participating telephonically, as well as Glendon McCallum. Ms. Sorum concluded by stating that there are two positions open on the Committee, consisting of Council District Nos. 2 and 5.

The Committee interviewed Adan Espino, Rhonda Ware, and Glendon McCallum.

Discussion ensued regarding applicants' qualifications and familiarity of City events.

**MOTION: Council Member Hunter moved to recommend the appointment of Adan Espino to the "Council District No. 2" position on the City Events and Recognitions Committee to fill an unexpired term to expire June 30, 2021.**

**SECONDED BY: Council Member Ushka.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hunter, Thoms and Ushka

**Absent:** 1 - McCarthy

**19-0650**

City Events and Recognitions Committee Interviews  
[Doris Sorum, City Clerk]

**MOTION: Council Member Hunter moved to recommend the appointment of Rhonda Ware to the “Council District No. 5” position on the City Events and Recognitions Committee to fill an unexpired term to expire June 30, 2019, followed by a three-year term to expire June 30, 2022.**

**SECONDED BY: Council Member Ushka.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hunter, Thoms and Ushka

**Absent:** 1 - McCarthy

**3. 19-0651**

Commercial Office Space Development Incentive  
[Gloria Fletcher, Business Development Manager,  
Community and Economic Development]

At approximately 10:36 a.m., Gloria Fletcher, Business Development Manager, Community and Economic Development, presented an overview of the commercial office space development and rehabilitation incentive, including background, project timeline, potential development areas, building quality definitions, property tax allocations, sales and use tax allocations, considerations, a project example, and proposed legislation. She concluded by reviewing the implementation process and recommendations.

Discussion ensued throughout regarding the allowed total assessed value percentage, jurisdictions, approval process, evaluations, infrastructure requirements, duration of the property tax allocations, impact fees, developer tax credit, parking, benefits, and the developers’ involvement.

## Topics for Upcoming Meetings

**4. 19-0652**

July 9, 2019 - Business Improvement Area Options in Tacoma;  
Council Policy Priorities for the Economic Development Committee

Chair Thoms stated the next meeting will be on July 9, 2019 and will include Council priorities for the Economic Development Committee and business improvement area options in Tacoma.

Discussion ensued regarding adding equity and zoning, and commercial tenant overview to the priorities list.

## **Other Items of Interest**

There were no other items of interest.

## **Public Comment**

Public Comment was heard from:

1. David Schroedel, Tacoma-Pierce County Chamber, speaking on the commercial office space development incentive.

## **Adjournment**

There being no further business, the meeting adjourned at 11:38 a.m.

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Robert Thoms, Chair

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Mary Crabtree, City Clerk's Office