



**TO:** Board of Contracts and Awards  
**FROM:** Toryono Green, Fire Chief  
Teresa Green, Fire Department Manager, Finance & Planning  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Jessica Tonka, Finance/Purchasing  
**SUBJECT:** Tractor Drawn Aerial Ladder Increase – Purchase Order No. 4500494119 –  
August 13, 2019  
**DATE:** July 25, 2019

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**RECOMMENDATION SUMMARY:**

The Tacoma Fire Department (TFD) requests approval to increase purchase order no. 4500494119 to Rosenbauer America, LLC DBA Rosenbauer South Dakota, LLC, Lyons, South Dakota, by \$29,312, for a tractor drawn 100 foot aerial ladder. This increase approves three change orders and will bring the order total to \$986,944, plus a 10% contingency, for a cumulative total of \$1,085,638, plus applicable taxes.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

**BACKGROUND:**

In February 2019, Resolution No. 40207 was approved to purchase a tractor drawn 100’ aerial ladder to replace the 1999 Spartan/Darley 100’ aerial ladder currently in front line service as Ladder 4.

**ISSUE:** During pre-construction conversations between TFD and the vendor, changes were made that both removed some items and added others. The amount approved with Resolution 40207 did not include change orders. Details are attached to this letter.

**ALTERNATIVES:** TFD could decline change orders to the aerial under construction. However, this would produce a vehicle that has features we would not utilize and would exclude some items that were found to be critical to operations, especially exterior and scene lighting.

**COMPETITIVE SOLICITATION:** National Joint Powers Alliance (NJPA, now Sourcewell) Request for Proposal 022818 resulted in the award of Contract No. 022818-RSB to Rosenbauer America, LLC on April 16, 2018. This contract meets the City of Tacoma’s competitive solicitation requirements.

**CONTRACT HISTORY:** Purchase order no. 4500494119 was issued on March 4, 2019 in the amount of \$957,632, as approved per Resolution No. 40207.

**SBE/LEAP COMPLIANCE:** Not applicable.



**FISCAL IMPACT:**

**EXPENDITURES:** (Amounts shown are exclusive of contingency and taxes.)

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
PW Fleet GF Equipment Rental Capital (5400-GFTFD)	467700	5641500	\$1,085,638
<b>TOTAL</b>			<b>\$1,085,638</b>

**REVENUES:** (Amounts shown are exclusive of contingency and taxes.)

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
PW Fleet GF Equipment Rental Capital (5400-GFTFD) – transfers from General Fund (Fire)	467700	6311010	\$1,085,638
<b>TOTAL</b>			<b>\$1,085,638</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** \$1,085,638 plus tax. To cover the full amount of the purchase, including tax, \$1,100,000 was transferred from the General Fund (Fire) to PW Fleet Fund in 2018. There sufficient funds in the PW Fleet Fund to accommodate the change orders.

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** Not Applicable.