



WEEKLY REPORT TO THE CITY COUNCIL

August 8, 2019

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. **The August 14, 2019 Public Utility Board Agenda is attached for your information.** Please note the following items which will be on the August 27th City Council agenda for your consideration:
 - U-11096 – Authorize Tacoma Rail to enter into a grant agreement with the Washington State Department of Transportation to upgrade an existing railroad track along Marine View Drive in Tacoma.
 - U-11097 – Authorize Tacoma Rail to enter into two loan agreements with the Washington State Department of Transportation for the purpose of upgrading 1,550 feet of railroad track for Mazda Siding and 1,900 feet of railroad track for TOTE Yard.

STUDY SESSION/WORK SESSION

2. The **City Council Study Session** of Tuesday, August 13, 2019, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Recycling Recommendations** (2) **Comprehensive Plan 2019 Amendment**; (3) **Other Items of Interest**; (4) **Committee Reports**; and, (5) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session, Environmental Services' Solid Waste Management staff will provide **additional information and revised recommendations to follow up on comments and concerns brought by the City Council at the June 11th Study Session related to commingled recycling.**

In addition at Tuesday's Study Session, Planning and Development Services staff will present an **overview of the 2019 Amendment to the Comprehensive Plan and Land Use Regulatory Code (2019 Amendment), as recommended by the Planning Commission, in preparation for a public hearing on August 20th.** The Planning Commission completed its review of the 2019 Amendment through a public process including public hearings on May 1 and May 15, 2019. Per the Tacoma Municipal Code (TMC), the City Council is required to conduct a public hearing before enacting any amendments to the Comprehensive Plan and the TMC.

Planning and Development Services Director Peter Huffman provides the attached memorandum with additional information. A hard copy of the Planning Commission's recommendation packet, dated June 19, 2019, which includes a Letter of Recommendation, the Findings of Fact and Recommendations Report, and the text and maps of the proposed amendments, will be provided at the study session. The document is also available online at www.cityoftacoma.org/2019amendments.

3. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

COMMITTEE OF THE WHOLE MEETING

4. At Tuesday's Special Committee of the Whole meeting, the City Council will be provided an **opportunity to discuss the Multi-Family Property Tax Exemption (MFTE) program and options for how this tool can be adjusted to increase affordable housing as part of the Affordable Housing Action Strategy.**

GRANT APPLICATIONS

5. The City has applied for the following grant:
 - **2019 Edward Byrne Memorial Justice Assistance Grant** - Each year the City and Pierce County complete a joint application submission for the Byrne Justice Assistance Grant (JAG). The City and County are disparate jurisdictions and will apply for a combined total of \$290,738 with no City match required. Should this grant be awarded, Tacoma's portion would be \$145,369, with no City match required.

The Neighborhood and Community Services and Tacoma Police Departments would partner to use the City's funds and share equally to address criminal activity, strengthen neighborhoods, engage underrepresented populations, address community priorities, and coordinate supportive services.

MARK YOUR CALENDARS

6. You have been invited to the following events:
 - **Bridge Renaming Ceremony - Fishing Wars Memorial Bridge - on Friday, August 9th, 10:00 a.m.** The bridge is located at Puyallup and Portland Avenues. Attendees are asked to park in Tacoma Dome Lot G, located at 779 Wiley Avenue, and take the shuttle to the bridge.

- Public Works and the Office of Environmental Policy and Sustainability celebrate the **Grand Opening of the New Bike Depot on Thursday, August 15th, from 11:00 a.m. to Noon**, at the Tacoma Municipal Building Garage, located at 747 Market Street.
- **Tacoma Historical Society's 2019 Destiny Dinner on Saturday, September 14th**, at the University of Puget Sound's Memorial Fieldhouse, located at 1500 North Warner. **Social hour is at 5:00 p.m., followed by the dinner and program at 6:00 p.m.**
- **Forterra's South Sound Luncheon on Thursday, September 19th, Noon**, at the Greater Tacoma Convention Center, located at 1500 Commerce Street.
- **Greater Tacoma Peace Prize 2019 Laureate Recognition Banquet for Mr. Wille C. Stewart, Sr. on Friday, September 20th, 5:30 p.m.**, at Chris Kuntzen Hall at Pacific Lutheran University, located at 12180 Park Avenue South.
- **Asia Pacific Cultural Center's Third Annual Chuseok Korean Festival, Honoring Yesterday-Building Tomorrow, on Saturday, September 21st, 11:00 a.m. to 5:00 p.m.**, at 4851 South Tacoma Way.

Sincerely,

A handwritten signature in black ink, appearing to read "Elizabeth A. Pauli", with a stylized flourish at the end.

Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



City of Tacoma
Public Utility Board Meeting
August 14, 2019; 6:30 p.m.
Tacoma Public Utilities – Ground Floor Auditorium
3628 S 35th Street, Tacoma WA 98409

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Consent Agenda**
- D. Regular Agenda**

Departmental

D-1 Resolution U-11094 – Award contracts and approve purchases:

- 1. Award contract to Maroni Construction, Inc., for citywide debris and sediment hauling service (\$146,250, plus applicable taxes. Includes option to renew for four additional one-year renewals for a projected amount of \$585,000) [Patsy Best, Procurement and Payables Manager];
- 2. Award three-year contract to PPC Solutions, Inc., for citywide unarmed, uniformed security officer services (\$5,854,192, plus applicable taxes. Includes option to renew for one additional two-year renewal for a projected amount of \$10,261,097) [Patsy Best, Procurement and Payables Manager];
- 3. Award contract to AAC Utility Partners, LLC for evaluating alternatives for the replacement of the SAP Customer Interaction Center (\$349,000, plus applicable taxes) [Mike Hill, Assistant Customer Services Manager];
- 4. Award contract to Last Mile, Inc., for the purchase of a replacement video management system and for ongoing purchases of cameras and related security system equipment (\$569,192, plus applicable taxes) [Judd Johnson, Power Supervisor].

Tacoma Water

- D-2 Resolution U-11095 – Authorize Tacoma Water to participate in the City of Tacoma, Department of Public Works Street Initiative #1 Project to replace approximately 1,700 feet of six-inch cast iron water main. [Troy Saghafi, Professional Engineer].**

Tacoma Rail

- D-3 Resolution U-11096 – Authorize Tacoma Rail to enter into a grant agreement with the Washington State Department of Transportation to upgrade an existing railroad track along Marine View Drive in Tacoma. [Kyle Kellem, Roadmaster].
(To Council for consideration: August 27, 2019)**
- D-4 Resolution U-11097 – Authorize Tacoma Rail to enter into two loan agreements with the Washington State Department of Transportation for the purpose of upgrading 1,550 feet of railroad track for Mazda Siding and 1,900 feet of railroad track for TOTE Yard.
(To Council for consideration: August 27, 2019)**

H. Reports of the Director

H-1 Second Quarter Budget Performance Report

- Advanced Meter Project Update – Advanced Analytics



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



TO: Elizabeth A. Pauli, City Manager
FROM: Peter Huffman, Director, Planning and Development Services
Steve Atkinson, Principal Planner, Planning and Development Services
SUBJECT: 2019 Amendment to the Comprehensive Plan and Land Use Regulatory Code
DATE: August 7, 2019

At the August 13, 2019 study session, Planning and Development Services staff will present an overview of the 2019 Amendment to the Comprehensive Plan and Land Use Regulatory Code (2019 Amendment), as recommended by the Planning Commission, in preparation for a public hearing on August 20, 2019. The Planning Commission completed its review of the 2019 Amendment through a public process including public hearings on May 1 and May 15, 2019. Per the Tacoma Municipal Code (TMC), the City Council is required to conduct a public hearing before enacting any amendments to the Comprehensive Plan and the TMC.

A hard copy of the Planning Commission's recommendation packet, dated June 19, 2019, which includes a Letter of Recommendation, the Findings of Fact and Recommendations Report, and the text and maps of the proposed amendments, will be provided at the study session. The document is also available online at www.cityoftacoma.org/2019amendments.

The 2019 Amendment consists of six distinct applications/proposals, all of which are recommended for adoption. The following is a brief summary of each of the proposals:

APPLICATION	AMENDMENT TYPE
1. FUTURE LAND USE MAP IMPLEMENTATION – AREA-WIDE REZONES	
The proposed amendment: (1) Identifies areas where the City's Comprehensive Plan Future Land Use Map and Zoning Maps are inconsistent; and (2) Recommends Future Land Use Map and Zoning Map amendments to ensure internal consistency between the Plan and Zoning, consistent with State law and Tacoma Municipal Code. To find out if this potentially impacts you, visit www.cityoftacoma.org/flum/ or view the zoning story map at https://arcg.is/0rfauf	Plan and Zoning Maps
2. SHORELINE MASTER PROGRAM – PERIODIC REVIEW	
The proposed amendments fulfill the Shoreline Management Act requirement for a periodic review of locally adopted Shoreline Master Programs. The amendments address recent changes to the comprehensive plan and development regulations, changed circumstances, and new information or improved data.	Plan and Code
3. AFFORDABLE HOUSING ACTION STRATEGY – INCORPORATION INTO THE COMPREHENSIVE PLAN	
The following amendments are proposed to the Housing Element: (1) Incorporate the Affordable Housing Action Strategy (AHAS) as a housing implementation strategy; (2) Add a summary of the AHAS; (3) Update data pertinent to housing	Plan

affordability; and (4) Add new, and update existing, policies consistent with the AHAS.

4. HISTORIC PRESERVATION CODE AMENDMENTS

Proposed amendments are intended to: (1) Establish a city-wide demolition review process; (2) Clarify the nomination and designation process; and (3) Increase effectiveness of the Historic Conditional Use Permit. Code

5. MANITOU POTENTIAL ANNEXATION

Proposed Future Land Use Designations and Zoning Districts for the Manitou Potential Annexation Area, to be effective if and when the annexation occurs. Plan and Code

6. MINOR PLAN AND CODE AMENDMENTS

Minor amendments to various sections of Chapters 1.37, 8.30, 13.04, 13.05, 13.06, 13.06A, and 13.09 of the Tacoma Municipal Code. Plan and Code

In addition to the specific Plan and Code recommendations, the Planning Commission is providing the following recommendations for future policy initiatives:

1. **Portland Avenue Corridor Plan.** The Commission recommends the City Council consider funding a broader Portland Avenue Corridor Plan to consider land use and zoning alongside capital programming, including multimodal transportation improvements plans.
2. **View Sensitive District.** The Commission recommends a broader, city-wide evaluation of the purpose and applicability of the View Sensitive Overlay District.
3. **Affordable Housing Action Strategy (AHAS).** The Commission is providing implementation recommendations for Action 1.8 emphasizing the importance of a robust, thoughtful, and broadly inclusive community engagement and policy development effort.
4. **Sea Level Rise and Managed Retreat.** The Commission identified joint planning efforts for Ruston Way and the Port Tideflats as an opportunity to consider a managed retreat policy and methodology in conjunction with our planning partners.
5. **Narrows Mixed-use Center and Neighborhoods.** As part of the Future Land Use Map implementation, the Commission reviewed the Skyline and N. Howard neighborhood for a potential rezone to R-3 or R-4L. Ultimately, the Commission did not reach a recommendation for the specific zoning in this area, but recognizes the many community assets and characteristics that could provide a high opportunity area for new housing. Instead, the Commission recommends reconsidering this area in a future work program, taking a broader view of the Narrows Neighborhood Center and its relationship with adjacent areas.

For more information, please contact Stephen Atkinson, Principal Planner, at (253) 591-5531 or satkinson@cityoftacoma.org.

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
August 13, 2019	City Council Study Session (TMBN 16, Noon)	Recycling Recommendations	ESD	Solid Waste Mgt will provide additional information and revised recommendations related to commingled recycling.
		Comprehensive Plan 2019 Amendment	PDS	PDS staff will share the Planning Commission's recommendations prior to the Public Hearing on August 20th.
	Special Committee of the Whole Meeting (TMBN 16, 3:00)	Multifamily Tax Exemption	CED/CMO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
August 20, 2019	Joint Council/Public Utility Board Study Session (TMBN 16, Noon)	City's Classification and Compensation Study Update	HR	
		2019 Legislative Session Recap	TPU/GRO	
		Safety Initiative	TPU/GG/HR	
	City Council Study Session (TMBN 16, Noon)	Second Quarter Financial Report	OMB	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
August 27, 2019	City Council Study Session (TMBN 16, Noon)	Comprehensive Plan 2019 Amendment	PDS	PDS staff will present the public testimony from the Council's Public Hearing on August 20th.
		City Council Actions, Regulatory Policies, and Repair and Replacement Strategy	OMB	Current City Council actions that direct organizational action, policies from higher levels of government, and a presentation of a funding strategy for a repair and replacement program.
	Special Committee of the Whole Meeting (TMBN 16, 3:00)	Affordable Housing Trust Fund	CMO/CED	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
September 3, 2019	CANCELLED			
September 10, 2019	City Council City Council Study Session (TMBN 16, Noon)	Tacoma Creates Update	TVE	
		Equity in Contracting and Local Workforce Development (Phase 1 Recommendations)	CMO/CED	
	Special Committee of the Whole Meeting (TMBN 16, 3:00)	Inclusionary Zoning	PDS/CED/CMO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 17, 2019	City Council Study Session (TMB Council Chambers, Noon)	Cushman Substation Update	PDS	Presentation on the planning effort for the Cushman Substation.
		Level of Service Case Studies	OMB	An in-depth look at an important best practice when considering facility investments.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 24, 2019	City Council Study Session (TMBN 16, Noon)	Tacoma Housing Authority Update	THA	
		Internal Internship Program	HR	
		Special Committee of the Whole Meeting (TMBN 16, 3:00)	CMO/GRO	
		City Council Meeting (TMB Council Chambers, 5:00 PM)		

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 1, 2019	City Council Study Session (TMB Council Chambers, Noon)	Tacoma Permit Advisory Task Force Update	DM McCarthy & TPATF	
		Tideflats Interim Regulations Reauthorization	PDS	Overview of the Interim Tideflats Regulations for reauthorization consideration prior to the public hearing that evening.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Tideflats Interim Regulations Reauthorization Public Hearing	PDS	
October 8, 2019	City Council Study Session (TMB Council Chambers, Noon)	Tideflats Interim Regulations Reauthorization Public Hearing Testimony Summary	PDS	Summary of comments from the public hearing related to the Interim Tideflats Regulations reauthorization. First reading of the ordinance is schedule for that evening.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	First Reading of the Tideflats Interim Regulations Reauthorization Ordinance	PDS	
October 15, 2019	City Council Study Session (TMB Council Chambers, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Final Reading of the Tideflats Interim Regulations Reauthorization Ordinance	PDS	
October 22, 2019	Joint Council/Public Utility Board Study Session (TMBN 16, Noon)			
	City Council Study Session (TMB Council Chambers, Noon)	Tideflats Interim Regulations Reauthorization Public Hearing Comments Summary	PDS	Summary of comments from the public hearing related to the Interim Tideflats Regulations reauthorization. First reading of the ordinance is schedule for that evening.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 29, 2019	City Council Study Session (TMB Council Chambers, Noon)	Department of Ecology's Tacoma Smelter Plume Update	WSDOE/PDS	WA Department of Ecology will be providing an update on the Tacoma Smelter Plume to include progress of soil samplings, yard cleanups and outreach efforts with TPC Health Dept.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety			
Committee Members: Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
August 22, 2019	Parks Code Amendments (Request for Ordinance)	Anita Gallagher, Assistant to the City Manager, City Manager's Office	Tacoma Police Department and Metro Parks Staff will be presenting recommendations for changes to the municipal code regarding park spaces to better improve safety for users.
	Fireworks After Action 2019 (Informational) [TENTATIVE]	Chief Don Ramsdell, Tacoma Police Department	A review of the 2019 July 4 after action report for fireworks violations and discussion of enforcement.
Future			
September 12, 2019	Neighborhood and Community Services Community Mobilization Contracts (Informational) [TENTATIVE]	Allyson Griffith, Neighborhood and Community Services Department	Information update on the status of community mobilization efforts funded by Neighborhood and Community Services contracts.
	Neighborhood Council Program (Request for Ordinance)	Allyson Griffith, NET Manager and Bucoda Warren, Senior Management Fellow	NCS will provide an update on the proposed changes to the NC program and be asking for a recommendation to proceed with an ordinance adopting changes.
	State of Black Tacoma (Informational) [TENTATIVE]	Diane Powers, Director, Office of Equity and Human Rights; Korbett Mosesly, Mangement Analyst, OEHR;	A presentation highlighting disparities in health care, education, wealth, housing, incarceration rates, low birth weight, and infant mortality.
	Project Peace (Informational)	Chief Don Ramsdell, Tacoma Police Department; Diane Powers, Director, Office of Equity and Human Rights	An update of the Project Peace outreach meetings and lessons learned.
September 26, 2019	Domestic Violence Strategic Alliance (Informational)	Linda Stewart, Director, Neighborhood and Community Services	
	Receivership Pilot (Informational) [TENTATIVE]	NCS	
	Code Compliance Update (Informational) [TENTATIVE]	NCS	
	Closed Captioning Resolution and Education Campaign Update (Request for Ordinance) [TENTATIVE]	Lucas Smiraldo, Policy Analyst II, Office of Equity and Human Rights; Todd Holloway, Chair, Tacoma Area Commission on Disabilities	The Tacoma Area Commission on Disabilities (TACOD) is requesting support from the Community, Vitality and Safety Committee to recommend a resolution that will promote the practice of using closed captioning on televisions in establishments frequented by people in Tacoma including pubs, restaurants, bars, waiting rooms and other shared public spaces. This is an update to the conversation on July 11.

<i>Economic Development Committee</i>			
Committee Members: Thoms (Chair), Hunter, McCarthy, Ushka Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
August 13, 2019	FWDA interviews	Clerk's Office	2 vacancies
Future			
August 27, 2019	Commercial Tenant Overview	Gloria Fletcher, Business Development Manager, CED	Informational briefing on commercial tennant regulations
	Informational briefing on the development of the TODAG and next steps	Ian Munce, Special Assistant to the Director, Planning and Development Services	Transit Oriented Development Advisory Group to provide a multiparty venue for the discussion of the project details from the Tacoma Dome LINK Extension and the Bus Rapid Transit projects with a view to developing more dense housing around a station area
September 10, 2019	Citywide Parking Services Overview	Eric Huseby, Operations manager, Public Works	

Government Performance and Finance Committee			
Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Thoms Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
August 20, 2019	Tacoma Power Long Range Financial Plan	Bill Berry, Rates, Planning & Analysis manager, Tacoma Power	Information briefing on an update to Tacoma Power's long range financial plans
	wholesale pricing and policy revisions	Sean Senescall, Manager of Tacoma Water Finance & Analytics, Lyna Vo, Water Analyst	Information briefing on an update to Tacoma Water's wholesale pricing
	Govt. Relations	Clark Mather, TPU Government Relations and Anita Gallagher, Assistant to the City Manager	Information briefing on joint implementation of legislative advocacy.
Future			
September 3, 2019	Cancelled (Holiday)		
September 17, 2019	Anchor Institutions	Tanisha Jumper, Media and Communications Director	Enterprises such as hospitals and schools that are rooted in their community are considered anchor institutions. These anchors increasingly are looking to align their resources to build stronger community partnerships and create more inclusive local economies. This conversation will follow up on the recent kick off of the Tacoma Anchor Collaborative and next steps.
	Council Rules on Walk on Amendments (Update to include committee suggestions)	Bill Fosbre, City Attorney	Proposed rules for transparency and accountability to the public regarding last minute amendments to important legislation.

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		1st and 3rd Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
August 21, 2019	Planning Commission Interviews	Doris Sorum, City Clerk	1 vacancy
	Urban Forestry Management Plan	Mike Carey, Urban Forest Program Manager, Office of Environmental Policy and Sustainability	Update on progress and work plan for the urban forestry program.
Future			
September 4, 2019	Planning Commission Annual Report and Work Program	Brian Boudet, Division Manager, Planning and Development Services	Discussion of the Planning Commission's upcoming work plan and annual report.
September 18, 2019	Pacific Avenue Corridor Planning Update	Brian Boudet, Division Manager, Planning and Development Services	Update on the planning efforts along the Pacific Avenue Transportation Corridor.
	Naming Policy Update	Reuben McKnight, Historic Preservation Officer, Planning and Development Services	
	Sidewalk Projects and Missing Links Updates and Progress	Reid Bennion, Management Analyst, Public Works	Update on Public Works' current efforts to collect data of sidewalks condition,