



WEEKLY REPORT TO THE CITY COUNCIL

August 15, 2019

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. In the attached memorandum, Public Works Director Kurtis Kingsolver provides an **update on the Safe Routes to School project for First Creek Middle and Lister Elementary Schools**. Construction under this project, which was funded by federal grant and voter-approved Streets Initiative funds, supports safer walking and bicycling routes and includes curb ramps, crosswalk signage and markings, and crosswalk warning beacons.
2. During the month of August, **Neighborhood and Community Services will continue to be in the community sharing proposed changes to the Neighborhood Council Program**. The focus is on programmatic changes reflected in TMC 1.45 and the Standards and Guidelines document that serve as an administrative guide for the Neighborhood Council Program. Conversations focus on ways to strengthen the program through increased City engagement in assisting the Neighborhood Councils to meet expectations. During this outreach phase, staff will be meeting with individual Neighborhood Councils and the Community Council at their regular meetings and/or special meetings, hosting an open house (Monday, August 26th, 5:30 p.m., at the Center for Urban Waters), and providing an online survey to gather a wide range of feedback. Results of these efforts will be presented to the Council's Community Vitality and Safety Committee on September 12th.

STUDY SESSION/WORK SESSION

3. The **Joint City Council/Public Utility Board Study Session** of Tuesday, August 20, 2019, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **2019 Legislative Session Recap**; (2) **Safety Initiative Update**; and (3) **Closed Session – Labor Negotiations**. Immediately following the Joint Study Session, there will be a regular **City Council Study Session**. Discussion items will include: (1) **Second Quarter Financial Report**; (2) **Other Items of Interest**; (3) **Committee Reports**; and, (4) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Joint City Council/Public Utility Board Study Session, General Government and Tacoma Public Utilities **Government Relations staff will provide the Council and Board a recap of the 2019 Legislative Session**.

In February of 2019, the City of Tacoma committed to establishing a Safety Initiative that focuses on eight key safety objectives and engages leadership and stakeholders across General Government and Tacoma Public Utilities. As a second item at the Joint Study Session, there will be a **status update on the Citywide Safety Initiative**, which will include an overview of our current Safety Program and outcomes, and provide an informed vision of the future state of the Program moving forward.

At the regular City Council Study Session on Tuesday, the Office of Management and Budget will provide a **Second Quarter Financial Update with an actuals report**, including initiative tracker and performance management.

4. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

5. You have been invited to the following events:
 - **Tacoma Historical Society's 2019 Destiny Dinner on Saturday, September 14th**, at the University of Puget Sound's Memorial Fieldhouse, located at 1500 North Warner. **Social hour is at 5:00 p.m., followed by the dinner and program at 6:00 p.m.**
 - **Forterra's South Sound Luncheon on Thursday, September 19th, Noon**, at the Greater Tacoma Convention Center, located at 1500 Commerce Street.
 - **Greater Tacoma Peace Prize 2019 Laureate Recognition Banquet for Mr. Wille C. Stewart, Sr. on Friday, September 20th, 5:30 p.m.**, at Chris Kuntzen Hall at Pacific Lutheran University, located at 12180 Park Avenue South.
 - **Asia Pacific Cultural Center's Third Annual Chuseok Korean Festival, Honoring Yesterday-Building Tomorrow, on Saturday, September 21st, 11:00 a.m. to 5:00 p.m.**, at 4851 South Tacoma Way.
 - **Hilltop Artists Silent Auction (10:30 a.m.) and Better Futures Luncheon (11:30 a.m.) on Tuesday, October 8th**, at the Hotel Murano's Bicentennial Pavilion, located at 1320 Broadway.

- **Graduate Tacoma's 2019 Cradle to Career Luncheon on Thursday, October 24th, 11:00 a.m. to 1:00 p.m.,** at the Greater Tacoma Convention Center, located at 1500 Commerce Street.


Sincerely,

A handwritten signature in blue ink, appearing to read "E. Pauli", with a stylized flourish at the end.

Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



TO: Elizabeth A. Pauli, City Manager
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer 
CC: Tadd Wille, Deputy City Manager
SUBJECT: Safe Routes to School Project - First Creek Middle School and Lister Elementary School
DATE: August 13, 2019

The Safe Routes to School project for First Creek Middle School and Lister Elementary School is nearing completion and will be ready for the start of school. The project supports safer walking and bicycling routes for K-12 students and encourages active and healthier lifestyles. The project is funded through a federal grant and Streets Initiative funds. Construction included curb ramps and crosswalk signage and markings. New crosswalk warning beacons will be installed for Lister Elementary School crossings. In addition, a new HAWK pedestrian signal will be installed on Portland Avenue near East 52nd Street for First Creek Middle School.

In preparation of this project, Public Works attempted to expedite the construction schedule by ordering the steel signal pole and mast arm for the new HAWK signal prior to the award of the construction contract. The order was placed in December 2018, and was scheduled for delivery by the end of March 2019. The pole manufacturer failed to meet the delivery date and after numerous attempts by Public Works to receive information, the manufacturer finally provided details on June 18, 2019, stating that there will be significant delays due to flooding in the Wisconsin area, which caused major damage to their facility. The manufacturer estimates that the steel signal pole and mast arm will be delivered by the end of October 2019.

Safe Routes to School projects and the safety benefits provided to the community are a top Public Works priority. The goal was to have the new HAWK signal installed prior to the start of school in September. The contractor has completed all the work required for the new signal except for the installation of the steel signal pole and mast arm.

In order to meet the goal of having the HAWK signal ready for the start of the 2019 school year, a temporary HAWK signal will be installed. The temporary signal will use the existing poles and span wire currently used for the existing overhead crosswalk sign at this location. The temporary signal will be installed starting August 13 and will be completed by August 30, 2019, one week before school starts. The contractor is scheduled to install the permanent steel signal pole and mast arm and transfer all the HAWK signal equipment from the temporary installation to the permanent installation prior to the Thanksgiving holiday. During the permanent signal construction, flaggers will control traffic and assist with pedestrian crossings.

The HAWK signal is a pedestrian traffic control device designed to improve crossing safety. The signal operates only when activated by a pedestrian and provides a clear message that motorists must stop and allow pedestrians to cross the street. When activated, red traffic signal indications are provided that require motorists to completely stop. The signal allows traffic to move freely for most of the time, while improving pedestrian crossing safety when needed.

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
August 20, 2019	Joint Council/Public Utility Board Study Session (TMBN 16, Noon)	2019 Legislative Session Recap	TPU/GRO	General Government and Tacoma Public Utilities Government Relations staff will provide a recap of the 2019 Legislative Session.
		Safety Initiative Update	TPU/GG/HR	Update will include an overview of our current Safety program and outcomes, and provide an informed vision of the future state of the program moving forward.
		Closed Session - Labor negotiations	CAO	
	City Council Study Session (TMBN 16, Noon)	Second Quarter Financial Report	OMB	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
August 27, 2019	City Council Study Session (TMBN 16, Noon)	City Council Actions, Regulatory Policies, and Repair and Replacement Strategy	OMB	Current City Council actions that direct organizational action, policies from higher levels of government, and a presentation of a funding strategy for a repair and replacement program.
		Comprehensive Plan 2019 Amendment	PDS	PDS staff will present the public testimony from the Council's Public Hearing on August 20th.
		Other Items of Interest - Puget Sound Regional Council's Draft Vision 2050 Plan	PDS/GRO	Staff is seeking input on a proposed letter from the City Council to the Puget Sound Regional Council regarding their Draft Vision 2050 Plan.
	Special Committee of the Whole Meeting (TMBN 16, 3:00)	Affordable Housing Trust Fund	CMO/CED	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
September 3, 2019	CANCELLED			
September 10, 2019	City Council City Council Study Session (TMBN 16, Noon)	Tacoma Creates Update	TVE	
		Equity in Contracting and Local Workforce Development (Phase 1 Recommendations)	CMO/CED	
	Special Committee of the Whole Meeting (TMBN 16, 3:00)	Inclusionary Zoning	PDS/CED/CMO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 17, 2019	City Council Study Session (TMB Council Chambers, Noon)	Cushman Substation Update	PDS	Presentation on the planning effort for the Cushman Substation.
		Level of Service Case Studies	OMB	An in-depth look at an important best practice when considering facility investments.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 24, 2019	City Council Study Session (TMBN 16, Noon)	Tacoma Housing Authority Update	THA	
		Internal Internship Program	HR	
		Legislative Agenda Workshop	CMO/GRO	
		City Council Meeting (TMB Council Chambers, 5:00 PM)		

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 1, 2019	City Council Study Session (TMB Council Chambers, Noon)	Tacoma Permit Advisory Task Force Update	DM McCarthy & TPATF	
		Tideflats Interim Regulations Reauthorization	PDS	Overview of the Interim Tideflats Regulations for reauthorization consideration prior to the public hearing that evening.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Tideflats Interim Regulations Reauthorization Public Hearing	PDS	
October 8, 2019	City Council Study Session (TMB Council Chambers, Noon)	Tideflats Interim Regulations Reauthorization Public Hearing Testimony Summary	PDS	Summary of comments from the public hearing related to the Interim Tideflats Regulations reauthorization. First reading of the ordinance is schedule for that evening.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	First Reading of the Tideflats Interim Regulations Reauthorization Ordinance	PDS	
October 15, 2019	City Council Study Session (TMB Council Chambers, Noon)	Federal Legislative Update	CMO/Simon & Co	Tentative date for a briefing from our Federal Lobbyist in Washington D.C.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Final Reading of the Tideflats Interim Regulations Reauthorization Ordinance	PDS	
October 22, 2019	Joint Council/Public Utility Board Study Session (TMBN 16, Noon)			
	City Council Study Session (TMB Council Chambers, Noon)	Tideflats Interim Regulations Reauthorization Public Hearing Comments Summary	PDS	Summary of comments from the public hearing related to the Interim Tideflats Regulations reauthorization. First reading of the ordinance is schedule for that evening.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 29, 2019	City Council Study Session (TMB Council Chambers, Noon)	Department of Ecology's Tacoma Smelter Plume Update	WSDOE/PDS	WA Department of Ecology will be providing an update on the Tacoma Smelter Plume to include progress of soil samplings, yard cleanups and outreach efforts with TPC Health Dept.
		Ensuring Safe, Clean and Sanitary Downtown	ESD/TPD	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: - Citizen Police Advisory Committee - Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
August 22, 2019	Parks Code Amendments (Request for Ordinance)	Anita Gallagher, Assistant to the City Manager, City Manager's Office	Tacoma Police Department and Metro Parks Staff will be presenting recommendations for changes to the municipal code regarding park spaces to better improve safety for users.
	Fireworks After Action 2019 (Informational)	Assitant Chief Shawn Gustason, Tacoma Police Department	A review of the 2019 July 4 after action report for fireworks violations and discussion of enforcement.
Future			
September 12, 2019	Neighborhood and Community Services Community Mobilization Contracts (Informational)	Allyson Griffith, Neighborhood Enhancement Team Manager, NCS; and Kristin Ely, Management Analyst, NCS	Information update on the status of community mobilization efforts funded by Neighborhood and Community Services contracts.
	Neighborhood Council Program (Request for Ordinance)	Allyson Griffith, Neighborhood Enhancement Team Manager, NCS; and Bucoda Warren, Senior Management Fellow, NCS	NCS will provide an update on the proposed changes to the NC program and be asking for a recommendation to proceed with an ordinance adopting changes.
	State of Black Tacoma (Informational)	Diane Powers, Director, Office of Equity and Human Rights; Korbett Mosesly, Mangement Analyst, OEHR;	A presentation highlighting disparities in health care, education, wealth, housing, incarceration rates, low birth weight, and infant mortality.
September 26, 2019	Domestic Violence Strategic Alliance (Informational)	Linda Stewart, Director, Neighborhood and Community Services	
	Receivership Pilot (Informational) [TENTATIVE]	NCS	
	Code Compliance Update (Informational) [TENTATIVE]	NCS	
	Closed Captioning Resolution and Education Campaign Update (Request for Ordinance) [TENTATIVE]	Lucas Smiraldo, Policy Analyst II, Office of Equity and Human Rights; Todd Holloway, Chair, Tacoma Area Commission on Disabilities	The Tacoma Area Commission on Disabilities (TACOD) is requesting support from the Community, Vitality and Safety Committee to recommend a resolution that will promote the practice of using closed captioning on televisions in establishments frequented by people in Tacoma including pubs, restaurants, bars, waiting rooms and other shared public spaces. This is an update to the conversation on July 11.

Economic Development Committee			
Committee Members: Thoms (Chair), Hunter, McCarthy, Ushka Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
August 27, 2019	Commercial Tenant Overview	Gloria Fletcher, Business Development Manager, CED	Informational briefing on commercial tenant regulations
	Informational briefing on the Transit Oriented Development Advisory Group	Ian Munce, Special Assistant to the Director, Planning and Development Services	Transit Oriented Development Advisory Group to provide a multiparty venue for the discussion of the project details from the Tacoma Dome LINK Extension and the Bus Rapid Transit projects with a view to developing more dense housing around a station area
Future			
September 10, 2019	Minority Business Development Agency	Linda Womack, CED	
	Citywide Parking Services Overview	Eric Huseby, Operations manager, Public Works	
September 24, 2019			

Government Performance and Finance Committee			
Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Thoms Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
August 20, 2019	Tacoma Power Long Range Financial Plan	Bill Berry, Rates, Planning & Analysis manager, Tacoma Power	Information briefing on an update to Tacoma Power's long range financial plans
	Govt. Relations	Clark Mather, TPU Government Relations and Anita Gallagher, Assistant to the City Manager	Information briefing on joint implementation of legislative advocacy.
	wholesale pricing and policy revisions	Sean Senescall, Manager of Tacoma Water Finance & Analytics, Lyna Vo, Water Analyst	Information briefing on an update to Tacoma Water's wholesale pricing
September 3, 2019	Cancelled (Holiday)		
Future			
September 17, 2019	Anchor Institutions	Tanisha Jumper, Media and Communications Director	Enterprises such as hospitals and schools that are rooted in their community are considered anchor institutions. These anchors increasingly are looking to align their resources to build stronger community partnerships and create more inclusive local economies. This conversation will follow up on the recent kick off of the Tacoma Anchor Collaborative and next steps.
	Council Rules on Walk on Amendments (Update to include committee suggestions)	Bill Fosbre, City Attorney	Proposed rules for transparency and accountability to the public regarding last minute amendments to important legislation.
October 1, 2019	TERS Update	Tim Allen, Retirement Director	Informational Briefing on the investing strategies and any divestment of fossil fuels carried out by the TERS board.

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		1st and 3rd Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
August 21, 2019	Planning Commission Interviews	Doris Sorum, City Clerk	1 vacancy
	Urban Forestry Management Plan	Mike Carey, Urban Forest Program Manager, Office of Environmental Policy and Sustainability	Update on progress and work plan for the urban forestry program.
Future			
September 4, 2019	Planning Commission Annual Report and Work Program	Brian Boudet, Division Manager, Planning and Development Services	Discussion of the Planning Commission's upcoming work plan and annual report.
September 18, 2019	Pacific Avenue Corridor Planning Update	Brian Boudet, Division Manager, Planning and Development Services	Update on the planning efforts along the Pacific Avenue Transportation Corridor.
	Naming Policy Update	Reuben McKnight, Historic Preservation Officer, Planning and Development Services	
	Sidewalk Projects and Missing Links Updates and Progress	Reid Bennion, Management Analyst, Public Works	Update on Public Works' current efforts to collect data of sidewalks condition,