



TO: Board of Contracts and Awards
FROM: **Linda Stewart**, Director, Neighborhood & Community Services
Erica Azcueta, Program Manager, Neighborhood & Community Services
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
Alex Clark, Finance/Purchasing
SUBJECT: Homeless Provider Convening – Temporary Sheltering SR2025887326
DNW, Contract No. C676 – October 29, 2019
DATE: October 8, 2019

RECOMMENDATION SUMMARY:

Neighborhood & Community Services requests approval to increase Contract Number C676, to Metropolitan Development Council, Tacoma, WA, by \$150,000, plus any applicable taxes, for a convening of faith-based organizations, non-profit organizations, and community stakeholders for the purpose of identifying and implementing temporary shelter sites in Tacoma as well as performance of a landscape analysis and asset mapping to provide recommendations on future implementation and sustainability of temporary sheltering. This increase will bring the contract to a cumulative total of \$1,442,269.00, plus any applicable taxes.

STRATEGIC POLICY PRIORITY:

- Ensure all Tacoma residents are valued and have access to resources to meet their needs.

BACKGROUND:

On April 10, 2018, Tacoma City Council approved Ordinance No. 28498 adopting permanent regulations to authorize hosting of permitted temporary shelters by non-profit or faith-based organizations. Since adoption of the regulations, only one organization has utilized the temporary shelter permit, providing 40 additional shelter beds in Tacoma. Tacoma has an overall deficit of 400 beds. Neighborhood and Community Services staff has met with multiple faith-based and non-profit organizations to discuss potential sites of a shelter without success. Given the City's current declaration of emergency on homelessness, it is imperative to increase shelter capacity.

Metropolitan Development Council has the experience to work in partnership with Associated Ministries and the Ministerial Alliance to convene providers, faith-based organizations and community stakeholders to assess the current landscape for potential shelter sites and fully implement a site during the inclement weather season.

ISSUE: Metropolitan Development Council (MDC), in collaboration with Associated Ministries and the Ministerial Alliance, will convene faith-based organizations, non-profit organizations, and community stakeholders for the purpose of identifying and implementing temporary shelter sites in Tacoma. MDC and its partners will also conduct a landscape analysis and asset mapping to provide recommendations on future implementation and sustainability of temporary sheltering.



ALTERNATIVES: Council could choose not to approve this recommendation or to approve only a portion of the funding. This would likely result in no change to the number of applications the City receives to implement temporary shelter locations but would likely further the gap between available and needed services.

COMPETITIVE ANALYSIS:

Waiver of competitive bidding requested as Metropolitan Development Council is the only service provider that has the capacity to meet all of the deliverables in the scope of work in the six-month time period to address the urgent need of sheltering for individuals experiencing homelessness.

CONTRACT HISTORY: This contract was originally awarded to Metropolitan Development Council as a result of RFP Specification No. NC18-0177F and Direct Negotiation Waiver SR1536966869 in January 2019.

SUSTAINABILITY: The Sustainability Factors considered include:

- 1. Social equity factors (human health impacts)
- 2. Fiscal factors (impact on staff time and labor)

SBE/LEAP COMPLIANCE: Not applicable.

FISCAL IMPACT:

All previous expenditures on the contract have been in 1185 - MHCD. This increase will be accounted for in the General Fund.

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 General Fund - NCS	91130	5330100	\$150,000
TOTAL			Up to \$150,000

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 General Fund - NCS	Various	Various	\$150,000
TOTAL			



FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$150,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A