



## WEEKLY REPORT TO THE CITY COUNCIL

October 31, 2019

Members of the City Council  
City of Tacoma, Washington

**Dear Mayor and Council Members:**

### ITEMS OF INTEREST

1. For your information the **2020 Association of Washington Cities' (AWC) Legislative Priorities** are attached. Assistant to the City Manager Anita Gallagher and Government Relations Analyst Alisa O'Hanlon contributed to this legislative agenda as part of the Legislative Priorities Committee this summer, and Council Member Mello approved the agenda as our member representative on the AWC Board of Directors earlier this month.
2. **The City of Tacoma will be conducting its biennial community survey this November.** For the next three weeks our contractor, MDB Insight, will call 750 randomly sampled households – 150 from each Councilmanic District – across Tacoma. Participants will have the opportunity to identify services and community issues they feel are important, which service areas have improved over time, and which service areas could improve in the future. The survey can be delivered in English and in Tacoma's five primarily-used languages other than English - including Spanish, Russian, Vietnamese, Korean, and Khmer. Residents will be randomly sampled from the telephone number of (866) 415-0012.

Callers will ask participants for general demographic information including age (but *not* date of birth), gender, race, annual family income, monthly housing costs, and whether one's residence is rented or owned. While specific residential addresses were not provided to the City of Tacoma as part of the dataset and report, general location information at the Councilmanic District level will be used to help in an analysis of differences in service levels. Please see the attached Frequently Asked Questions for additional information.

3. The **November 7<sup>th</sup> and November 8<sup>th</sup> Special Meeting of the Public Utility Board** is attached for your information.

### **STUDY SESSION/WORK SESSION**

4. The **City Council Study Session** of Tuesday, November 5, 2019, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Mid-Biennium Budget Modification Recommendations**; (2) **Other Items of Interest – Proposed Amendments to Ordinance No. 28624, Firearms and Ammunition Tax Discussion**; (3) **Committee Reports**; and, (4) **Agenda Review and City Manager’s Weekly Report**.

The **Mid-Biennium Budget Modification process** is used to align the budget with changes that have occurred since the 2019/2020 Biennial Budget adoption. At Tuesday’s Study Session, Council will be provided with recommended modifications that align with City Council priorities and/or tie to existing service level commitments.

In addition at Tuesday’s Study Session, under Other Items of Interest, the City Council will have an **opportunity to share and discuss potential amendments to Ordinance No 28624, the proposed Firearms and Ammunition Tax**. The Ordinance was continued to the Council meeting of November 12th.

5. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

### **COUNCIL MEETING**

6. **At Tuesday’s City Council meeting, staff will be requesting a motion to continue Ordinance No. 28626 until November 19<sup>th</sup>**. This proposed ordinance amends Title 1 of the Municipal Code, relating to Administration and Personnel, by adding a new Chapter 1.55, entitled “**Tacoma Creates**”, for the implementation of a cultural access program and establishing an advisory board. During the first reading of the ordinance, there were questions and comments from the Council Members and public. In order for staff to fully respond to the questions and work with Council Members to see if they would like amendments to the ordinance added to the published agenda prior to the Final Reading, I am recommending the item be continued to November 19<sup>th</sup> to allow time for that staff work to be done.

### **MARK YOUR CALENDARS**

7. You have been invited to the following events:
  - **South Sound Military & Communities Partnership Elected Official Council Event on Thursday, November 14<sup>th</sup>, 7:00 to 9:30 a.m.**, at the Eagles Pride Golf Course located at 116 Interstate 5.

- **Citizens for a Healthy Bay *Stand for Our Sound* Fall Fundraiser on Thursday, November 14<sup>th</sup>**, at the Pacific Seas Aquarium at the Point Defiance Zoo, located at 5400 North Pearl Street.
- Tacoma Arts Live presents the **74<sup>th</sup> Annual Holiday Tree Lighting on Saturday, November 30<sup>th</sup>**. Live music begins at 4:30 p.m., followed by the program at 6:00 p.m., in the Pantages Theater Lobby, located on 9<sup>th</sup> and Broadway.
- **Multicare Allenmore Hospital Emergency Department Ribbon-Cutting Reception on Wednesday, November 20<sup>th</sup>, 5:00 – 6:30 p.m.**, at 1901 South Union Avenue.

Sincerely,



Elizabeth A. Pauli  
City Manager

EAP:crh  
Attachments



# 2020

## Legislative Priorities



### **Adopt a comprehensive city transportation package that provides new resources and options**

Cities are responsible for a significant share of the statewide transportation system and fund most of that responsibility out of local tax dollars. Cities struggle to meet the \$1 billion gap in transportation maintenance and preservation costs. To meet these ever-expanding needs, the state must maintain existing and create new transportation-specific revenue options for cities. The state must also work on a statewide transportation package that includes increased resources for city transportation needs.



### **Fully fund the Public Works Trust Fund (P WTF)**

The Public Works Trust Fund is a crucial funding partner in our efforts to provide the necessary infrastructure for our communities. We seek full funding for the program and ask the state to protect the current stream of loan repayments and uphold the 2% state share of REET dedicated to the account. Additionally, we look to strengthen the program by ending the ongoing revenue diversions as soon as possible.



### **Create a tax increment financing (TIF) option for cities**

Washington's cities need economic development tools that help maintain, expand, and modernize local infrastructure to help spur local private sector investment. By investing in TIF, the Legislature can partner with cities and towns to advance our shared goals of building a robust and diverse economy for communities around the state. For maximum impact, cities need access to both property-tax and sales-tax based TIF programs.



### **Preserve city fiscal health with secure funding sources**

Cities need revenue authority and flexibility to keep up with community growth and increasing service needs. State investment in shared revenue distributions is instrumental to support essential programs and services. Responsive revenue options allow local elected officials to make the best community-based decisions about how to keep up with growth and the increasing costs of providing basic services like public safety and transportation. Arbitrary restrictions on local revenue decisions unnecessarily hurt residents by limiting critical local services.



### **Support statewide medication assisted treatment (MAT) services in city and regional jails with local flexibility**

Cities are experiencing the ramifications of an overwhelmed state behavioral health system. While the state has made investments to address some of the challenges, more help is needed. Local jails have increasingly been called to action to address opioid use disorder and provide treatment. However, the economic costs are overwhelming city criminal justice budgets across the state. City jails need additional state support to access MAT services to save lives and reduce recidivism.



### **Advance a watershed-based strategic plan to address local fish-blocking culverts along with state culverts**

Cities need the state to adopt a broader vision to create a comprehensive response that funds local barrier corrections and provides actual habitat access for fish. Cities recognize that the state is facing a \$4 billion price tag to fix fish-blocking culverts that the U.S. Supreme Court has found to impinge on tribal treaty rights to fish harvests. Cities also own 1,300 barriers in the same streams, and similarly have no identified revenues to pay for needed corrections. A statewide approach is the only way to achieve meaningful salmon and orca recovery.



### **Continue to pursue new resources and policies to increase affordable housing both at the state and local level**

Our communities continue to face a housing crisis and need state support to incentivize housing options. The Legislature can help by proactively supporting cities' voluntary adoption of more effective ADU ordinances and providing additional councilmanic tax authority for housing. Cities need enhanced tools to attract and preserve multifamily development, like changing the multifamily tax exemption program to open it to smaller cities, extending the tax exemption for continued affordability guarantees, and expanding the ability to preserve existing affordable housing.

## Contact:

**Candice Bock**

Government Relations Director  
candiceb@awcnet.org • 360.753.4137





# 2019-20 Community Survey

## Frequently Asked Questions

### 1) What is the City's community survey about?

A total of 750 randomly sample households – 150 from each Councilmanic District – across Tacoma will have the opportunity to identify which services and community issues they feel are important, which service areas have improved over time, and which service areas could improve in the future.

### 2) When will this community survey take place?

The community survey will be conducted from Nov. 4, 2018 – Nov. 22, 2019.

### 3) Who is administering this community survey for the City?

The community survey will be administered by MDB Insight, a firm that will deliver the findings the City needs to assess its performance in major service areas, better understand community members' perceptions of these service areas, and define the community's current priorities, which in turn will aid ongoing planning and improvement processes.

### 4) What information will the City get?

Besides compiling valuable insight into community perceptions about City services, the community survey will also capture general demographic information including age (but *not* date of birth), gender, race, annual family income, monthly housing costs, and whether ones residence is rented or owned. While specific residential addresses will not be provided to the City of Tacoma as part of the dataset and report, general location information at the Councilmanic District level will be used to help in an analysis of differences in service levels. The community survey will *not* ask for one's social security number or banking/credit card information.

### 5) How will this community survey be administered?

Delivered in English and in Tacoma's five primarily-used languages other than English – which are Spanish, Russian, Vietnamese, Korean and Khmer – the community survey will be conducted through calls from the telephone number (866) 415-0012 to randomly sampled Tacoma landlines and cellphone numbers. Those called can choose to take the community survey at that time, or schedule a later time to speak to an interviewer in their preferred language. If a call is missed, no messages will be left, but another call back may be received at a later time. Alternatively, those called can also choose to complete the community survey online in their preferred language.

### 6) What about people who are on the National Do Not Call Registry?

This type of survey is exempt from the rules surrounding the National Do Not Call Registry. MDB Insight will also maintain its own list of individuals who do not wish to participate.

### 7) Where can I find more information?

[More information about the community survey, including community survey data from previous years, is available on the City's website](#) or by contacting Jared Eyer from the City's Office of Management and Budget at [jeयर@cityoftacoma.org](mailto:jeयर@cityoftacoma.org) and (253) 594-7954.





## SPECIAL MEETING NOTICE

**City of Tacoma**  
**Public Utility Board**  
**Thursday, November 7, 2019; 8:30 a.m. – 4:30 p.m.**  
**Friday, November 8, 2019; 8:30 a.m. – 4:30 p.m.**  
**Environmental Services Building (West Room)**  
**9850 64<sup>th</sup> St W, University Place WA 98467**

### **November 7**

<b>Estimated time</b>	<b>Topic</b>
8:30	Call to order and roll call
8:30 – 8:45	Welcome, comments, and agenda overview by Chair and Director
8:45 – 9:30	Customer Satisfaction
9:30 – 10:15	Employee Satisfaction/Engagement
10:30 – 11:30	Water Strategic Plan
12:30 – 1:30	Power Strategic Plan
1:45 – 2:45	Rail Strategic Plan
3:00 – 4:15	Discussion of Board Strategic Directives, Government Processes, and Board-Director Linkage Policies
4:15	Recap/summarize action items
4:30	Adjournment

### **November 8**

<b>Estimated time</b>	<b>Topic</b>
8:30	Call to order and roll call
8:30 – 9:00	Recap/follow-up from day one
9:00 – 11:00	Prioritization and assignment of Board Strategic Directives; continued discussion of Board Governance Processes, and Board-Director Linkage Policies
11:00 – 12:00	Budget/Financing for 2021/2022 biennium
1:00 – 4:15	Budget/Financing for 2021/2022 biennium
4:15	Recap/summarize action items
4:30	Adjournment



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay Services.

**City of Tacoma 2019  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
<b>November 5, 2019</b>	City Council Study Session (TMB Council Chambers, Noon)	Mid-Biennium Budget Modification Recommendations	OMB	The Mid-Biennium Budget Modification process is used to align the budget with changes that have occurred since budget adoption. The City Manager will provide the Council will recommended modifications that align with City Council priorities and/or tie to existing service level commitments.
		Other Items of Interest - Proposed Amendments to Ordinance No. 28624, Firearms and Ammunition Tax Discussion	Council Members	The Council will have an opportunity to share and discuss potential amendments to Ordinance No 28624, proposed Firearms and Ammunition Tax. The Ordinance was continued to the Council meeting of November 12th.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Click! Resolutions - Declaring Surplus and Rainer Connect Agreement (tentative)	CAO	Resolution declaring surplus for the potential use of the excess capacity of the Tacoma Power Commercial Network where the user pays for the capital and operating costs related to excess capacity, while the <u>City retains full ownership of the Network</u> ; and, declaring surplus for potential sale of related inventory, equipment and vehicles. Resolution authorizing the City to enter into the proposed agreement with Rainier Connect for the use and operation of the surplus excess capacity of the Tacoma Power Commercial Network.

**City of Tacoma 2019  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
<b>November 12, 2019</b>	City Council Study Session (TMBN 16, Noon)	Quarterly Affordable Housing Action Strategy Plan Update	CED/CMO	Quarterly update on implementation of the Affordable Housing Action Strategy (AHAS) and actions taken by each of the 12 tactical action teams.
		Tacoma Dome Link Extension Update	PDS	Staff from PDS and Sound Transit will provide an update, including recent Sound Transit Board action and the next steps as the projects moves into the environmental review phase.
		Other Items of Interest - Mayor's Youth Commission of Tacoma Update	Mayor Woodards	Council Members will be updated on the work of the Mayor's Youth Commission of Tacoma and proposed next steps.
		<b>Bid Protest Appeal Hearing</b> - Miles Resources, LLC, appealing the decision of the Contracts and Award Board regarding Specification No. PW19-0213F, East 64th Street Phase 1 – Pacific Avenue to McKinley Avenue. Setting the Study Session Meeting of Tuesday, November 12, 2019 at approximately 1:30 p.m. as the date for the appeal before the City Council.	Council Members/Purchasing	This will be a Quasi Judicial Hearing of the City Council where they can take action on the bid protest by Miles Resources Inc., related to a contract with Pivetta Brothers Construction Inc, for the construction of 64th Street between Pacific Avenue and McKinley Avenue, including sewer and water system improvements.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	*Final Reading of the Tideflats Interim Regulations Reauthorization Ordinance *Final Reading of the Firearms and Ammunition Tax Ordinance *Public hearings 2019-2020 Biennial Budget Mid-Biennium Modification & 2019-2020 Capital Budget	PDS	*At the 10/8/19 Council Meeting, final reading of Ordinance No. 28619 was moved to 11/12/19. * At the 10/29/19 Council Meeting, final reading of Ordinance No. 28624 was moved to 11/12/19.



**City of Tacoma 2019  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
November 19, 2019	City Council City Council Study Session (TMBN 16, Noon)	Rental Housing Code Update	NCS/OEHR	Staff will provide information on a proposed amendment to the Rental Housing Code (TMC 1.95). This amendment would align the Rental Housing Code's notification requirements with Engrossed Substitute House Bill 1440, which went into effect on July 28, 2019.
		Homelessness Updates	NCS	Request for Council authorization to extend the Emergency Declaration on Homelessness to December 31, 2020, to include a discussion on the Temporary Shelter Regulations.
		Proposed Council Process for Walk-on Amendments	CAO	Review of existing Council process for walk-on amendments, and proposing a rule change to the <i>Council Rules of Procedure</i> to formalize the walk-on amendment process.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Final Reading of the Mid-Biennial Budget Modifications	OMB	
November 26, 2019	CANCELLED			

**City of Tacoma 2019  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
December 3, 2019	Joint City Council/Tacoma School Board Study Session (TMBN 16, Noon)	Tacoma School Board and City Council Updates on Items of Mutual Interest	TPS/Council	Updates from Tacoma Schools and the City will be discussed on various topics of mutual interest: SummerJobs253, Mayor's Youth Commission, etc.
	City Council Study Session (TMB Council Chambers, Noon)	Other Items of Interest - Options for 2020 City Council Cancelled Meetings	Mayor	Mayor will share her recommendations for which meetings to cancel in 2020. The meetings are canceled through a resolution for Council consideration tentatively scheduled for December 17th.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Ordinance for the Neighborhood Council Program Review First Reading	NCS	
December 10, 2019	Joint Utility Board Study Session (TMBN 16, Noon)	City-wide Draft Legislative Agendas	TPU/GG Government Relations	TPU and GG Staff will share the proposed Federal and State Legislative Agendas for review prior to Council consideration.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	*Resolution to establish the Mayor's Youth Commission of Tacoma *Ordinance for the Neighborhood Council Program Review Final Reading	CMO NCS	
December 17, 2019	City Council Study Session (TMB Council Chambers, Noon)	Update on the City Insurance Program	Risk Mgt, Finance	Risk Manager Saada Gegoux will provide an update on the various City Procured Insurance Policies and information on the City's Third Party Liability Claims Fund.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 26, 2019	<b>CANCELLED</b> <b>** Please note there will not be a meeting on December 31, 2019. (Due to the holiday, this meeting will be moved to next business day, January 2, 2020 or cancelled)</b>			

Community Vitality and Safety			
Committee Members: Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
November 14, 2019	Citizen Police Advisory Committee Interviews	Doris Sorum, City Clerk	5 vacancies
	Chronic Nuisance Code Implementation (informational)	Danielle Larson, Tax & License Manager and Keith Echterling, Assistant City Attorney	The updated Chronic Nuisance Code went into effect a year ago. Staff will provide an informational briefing on the implementation efforts related to the updated code.
	Code Compliance Pilot Update (Informational)	NCS	Update on receivership pilot program.
	Mental Health Co-Responder Program Update	NCS and TPD	
Future			
November 28, 2019	Canceled		
December 12, 2019	Community Engagement (Informational)	Tanisha Jumper, Director, Media and Communications; Kenny Coble, Community Engagement Manager	
	Updated Comprehensive Emergency Management Plan (Informational)	Fire Chief Tory Green, Tacoma Fire Department	An update to the CEMP to be approved before the end of the year
	Project Peace (Informational)	Ed Wade, Assistant Chief, Tacoma Police Department; and Korbett Mosesly, Management Analyst, OEHR	An update of the Project Peace youth outreach meetings and executive team retreat.

		<i>Economic Development Committee</i>	
Committee Members: Thoms (Chair), Hunter, McCarthy, Ushka Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
October 29, 2019	Green economy policy recommendations	Gloria Fletcher, Business Development Manager, CED	Third presentation on the Tacoma green job economy, with staff recommendations for policy updates
	TPU Economic Development Strategic Plan	Michael Catsi, TPU's Economic Development Manager	Continuing the conversation from the EDC meeting on Sept. 24 on the new TPU Economic Development Strategic Plan, outlining initiatives and priorities.
Future			
November 12, 2019	Tacoma Arts Commission Interviews	Clerks Office	5 vacancies
November 26, 2019	Cancelled		



Government Performance and Finance Committee			
Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Thoms Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
November 5, 2019	Rainier Connect Cable TV Purchasing Agreement	Jeff Leuders	Review of agreement with new Cable TV franchise provider
	Title 6 in response to HB1403	Danielle Larson, Tax & License Manager	HB 1403 makes changes to the service apportionment tests, definitions and alternative apportionment process effective January 1, 2020. HB 1059 changes the due date for annual business & occupation tax filers to April 15 effective January 1, 2021
	Civil Service Board	Becky Summers	
Future			
November 19, 2019	Board of Ethics Interviews	Doris Sorum, City Clerk	2 vacancies
	Title 18 Employment Standards	Danielle Larson, Tax & License Manager	A follow-up discussion on repealing the City's Minimum Wage and Paid Sick Leave Ordinance. Labor & Industries will present on their investigation process and answer questions. Staff will provide follow-up on stakeholder outreach efforts.
	Public Disclosure Request	Tadd Wille, Deput Cjty Manager	Requesting resolution that directs City Manager to implement rules and policies to provide more efficient public disclosure service to residents
	Purchasing Thresholds	Patsy Best, Purchasing Manager, Finance Department	Staff will present recommended changes to purchasing thresholds. The last time these thresholds were changed was in 2010
December 3, 2019	CBC Review	Lisa Woods, Assistant to the City Manager	A review of current boards and commissions and how council assigns topics to them and creates/consolidates CBCs

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		1st and 3rd Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
November 6, 2019	Sustainable Tacoma Commission Interviews	Doris Sorum, City Clerk	2 positions open
	Electric Vehicle Updates	Cam LeHouillier, Power Section Assistant Manager, Tacoma Public Utilities	A presentation from Tacoma Public Utilities regarding recent State legislation and related programming for electric vehicle adoption.
	Code Updates for Electric Vehicle Adaptation	Kristi Lynett, Office of Environmental Policy and Sustainability	
Future			
November 20, 2019	Landmarks Preservation Commission Interviews	Doris Sorum, City Clerk	
	Scooter and Bike Share (tentative)	Jennifer Kammerzell, Principal Engineer, Public Works	
	Urban Forestry Management Plan	Mike Carey, Office of Environmental Policy and Sustainability	Present Urban Policy recommendations that would be incorporated into a resolution for Council Consideration on December 3, 2019
December 4, 2019	Sustainable Tacoma Commission Interviews (cont.)	Doris Sorum, City Clerk	2 positions open - potentially 3 interviews
	Healthy Homes, Healthy Neighborhoods (tent.)	Kristi Lynett, Office of Environmental Policy and Sustainability	Program Update