



WEEKLY REPORT TO THE CITY COUNCIL

November 27, 2019

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. The **December 4, 2019 Public Utility Board Agendas (Special and regular meeting)** are attached for your information. Please note items:
 - U-11130, repealing Resolution U-11102 adopted on September 11th and authorizing amending and revising sections of the Tacoma Municipal Code Chapter 12.10 regarding Water regulations and rates. This item is scheduled for Council consideration on December 10, 2019.
 - U-11124 – Authorizing resolution formalizing coordination improvements for the City's government relations operations and outlining additional structural actions to enhance harmony and effectiveness of government relations efforts between General Government and the Department of Public Utilities. This item will be discussed at the December 10th, Joint City Council/Public Utility Board Study Session.
2. Attached for your information is a memorandum with **themes that staff identified while attending recent Neighborhood Council meetings**. This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.

STUDY SESSION/WORK SESSION

3. The Joint City Council/Board of Directors for Tacoma Public Schools Study Session of Tuesday, December 3, 2019, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Joint Study Session discussion items will include: (1) **City of Tacoma's Youth Engagement – Mayor's Youth Commission, SummerJobs253 and Student Government Day**; (2) **Tacoma Public Schools' Bond – Facts**; (3) **How We Work Together – Supporting the Whole Child**; (4) **Safe Routes to Schools**; and, (5) **Supporting the Whole Child – Citywide Recognition of January as "Tacoma Whole Child Month"**. Immediately following the Joint Study Session there will be a regular City Council Study Session. Discussion items will include: (1) **Other Items of interest: Options for 2020 Council Meeting Cancellations, Process for Walk-on Amendments, and Council Consideration Request – HUD Maximum Home Values Eligible for Down Payment Assistance**; (2) **Committee Reports**; and, (3) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Joint Study Session with the Tacoma Public Schools (TPS) Board, there will be several topics of mutual interest to the City and TPS. City staff will provide a presentation on the **City's youth engagement efforts** to include the Mayor's Youth Commission of Tacoma, SummerJobs253 and Student Government Day. TPS will share **facts on the Tacoma Public Schools Bond** which will be on the February 2020 election ballot. In addition, they will share how we can work together on **Supporting the Whole Child through a Tacoma Whole Child Partnership** and a citywide recognition of "January Whole Child Month." TPS will also thank the City for their work on the Safe Routes to Schools program.

Immediately following the Joint Study Session, there will be a regular Study Session. Topics under Other Items of Interest include:

- **Options for 2020 City Council Cancelled Meetings** – Mayor Woodards will share her recommendations of which meetings to cancel in 2020. Through a resolution, the City Council is allowed to cancel up to six meetings. Please see attached list for recommended options.
 - **Council Process for Walk-on Amendments Discussion** – City Attorney Bill Fosbre will discuss the two attached revised draft rule change options for Rule 8 of the *Rules of Procedure of the Council of the City of Tacoma*.
 - **Council Consideration Request (CCR) – HUD Established Maximum Home Values Eligible for Down Payment Assistance** – Council Member Ibsen will share a request for the City's Housing Division to conduct a survey of home sale prices and take steps towards requesting the U.S. Department of Housing and Urban Development (HUD) to revise the area-median sales prices on existing homes and new construction for eligibility for down payment assistance. Please see the attached CCR for additional information.
4. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

COUNCIL MEETING

5. On Tuesday's City Council agenda **under the Consent agenda will be the Final Reading of Ordinance No. 28606, reclassifying the property bounded by South 19th, South Proctor, South Madison, and South Durango Streets to develop the Tacoma Behavioral Hospital**. On September 17, 2019, the City Council heard the first reading of a proposed rezone requested by Signature Health ("Signature") of six parcels fronting South 19th Street and South Durango Street to allow for development of a Tacoma Behavioral Health Hospital ("TBHH"). The current zoning of the site is C-1 General Neighborhood Commercial, and T Transitional (neighborhood to commercial). The current zoning would not allow the project. The Signature project application included two variances (parking and setback), a Conditional Use Permit (CUP), and a rezone. The Hearing Examiner conditionally granted the variances and CUP, but all those are subject

to Council approval of the rezone. The Council reviews and considers the rezone request in its general political policy role, rather than as a quasi-judicial matter. All of the above is pre-permitting activity, so even if the rezone is approved Signature Health would still need to go through a full permitting process.

6. On October 29th, staff presented **Ordinance No. 28626** for first reading. The proposed ordinance will amend **Title 1 of the Municipal Code, relating to Administration and Personnel, by adding a new Chapter 1.55, entitled "Tacoma Creates", for the implementation of a cultural access program, and establishing an advisory board.** The final reading of the Ordinance was moved to Tuesday's Council agenda due to revisions requested by Council Members. In Tuesday's published agenda will be a Substitute Ordinance and Substitute Council Action Memorandum which responds to questions and suggestions posed, input gathered and specific amendments proposed by Council Members. The majority of questions and concerns were focused on ensuring access and equity are integral to the program and practices of Tacoma Creates.

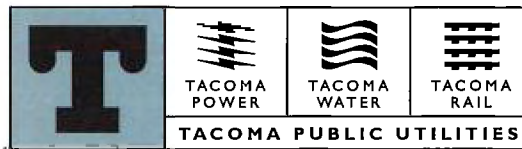
MARK YOUR CALENDARS

7. You have been invited to the following events:
 - Tacoma Arts Live presents the **74th Annual Holiday Tree Lighting on Saturday, November 30th**. Live music begins at 4:30 p.m., followed by the program at 6:00 p.m., in the Pantages Theater Lobby, located on 9th and Broadway.
 - **Tacoma Urban League's 8th Annual Holiday Luau on Friday, December 6th, 6:30 p.m.**, at the Asia Pacific Cultural Center, located at 4851 South Tacoma Way.
 - **Tacoma Pierce County Chamber of Commerce 2019 Public Official Holiday Jingle & Mingle on Monday, December 9th, 5:00 – 7:00 p.m.**, at the Tacoma Art Museum, located at 1701 Pacific Ave

Sincerely,



Elizabeth A. Pauli
City Manager



City of Tacoma
Public Utility Board Meeting
December 4, 2019; 6:30 p.m.
Tacoma Public Utilities – Ground Floor Auditorium
3628 S 35th Street, Tacoma WA 98409

Call to Order

Roll Call

A. Approve Minutes of Previous Meetings

B. Comments by the Public

Recognition: Smart Energy Provider award from American Public Power Association

C. Consent Agenda

D. Regular Agenda

D-1 Resolution U-11123 – Award contracts and approve purchases:

1. Increase and extend contract with Internet Service Provider Network to provide continued call center customer services (\$100,000, plus applicable taxes. Cumulative contract total \$290,000, plus applicable taxes) [Pam Burgess, Click! Business Operations Manager];
2. Increase contract to Z2 Solutions LLC for test coordination, enhanced deployment support, operational planning, and implementation change management phases of the Advanced Meter Project (\$583,324, plus applicable taxes. Cumulative total \$2,628,524, plus applicable taxes) [Andre Pedferri, Advanced Meter Program Manager];
3. Award contract to Excergy Corporation for customer engagement portal consulting services related to the Advanced Meter Project (\$718,681, plus applicable taxes) [Andre Pedferri, Advanced Meter Program Manager];
4. Award contract to ABB, Inc., for the Mossyrock Unit 51 and 52 generator breaker replacement project (\$1,246,760, plus applicable taxes) [Eric Hoffman, Power Engineer];
5. Increase contract to Olsson, Inc., to provide additional engineering services during the construction and commissioning phase of the Cowlitz Trout Hatchery ozone generator replacement project (\$50,000, plus applicable taxes. Cumulative total \$250,000, plus applicable taxes) [Karen Hedlund, Generation Project Manager];
6. Award contract to Jacobs Engineering to provide engineering consulting services to develop a plan for pressurizing Tacoma Water Pipeline No. 1 (\$624,537, plus applicable taxes) [Michael Washington, Principal Engineer].

D-2 Resolution U-11124 – Authorize resolution formalizing coordination improvements for the City's government relations operations and outlining additional structural actions to enhance harmony and effectiveness of government relations efforts between General Government and the Department of Public Utilities.
(Discussion scheduled for 12/10/19 Joint City Council/Public Utility Board Study Session)

- D-3 Resolution U-11125 – Approve and adopt TPU’s state and federal legislative policies. [Clark Mather, Community and Government Relations Manager].
- D-4 Resolution U-11126 – Approve and adopt TPU’s state and federal legislative agenda. [Clark Mather, Community and Government Relations Manager].

Tacoma Power

- D-5 Resolution U-11127 – Authorize a contract amendment with The Lamar Company for Customer Energy Programs for outdoor poster advertising. [Julie Jensen, Communications Supervisor].
- D-6 Resolution U-11128 – Authorize payment of the Western Electricity Coordinating Council (WECC), North American Electric Reliability Corporation (NERC), and Western Interconnection Regional Advisory Board (WIRAB) statutory costs for 2020 in the amount of \$228,518. [Harley Johnson, T&D Systems Operations Manager].

Tacoma Water

- D-7 Resolution U-11129 – Authorize Tacoma Water to participate in the City of Tacoma, Department of Public Works, East 64th Street Project to install approximately 3,300 feet of new four-inch water main along East 64th Street from Pacific Avenue to McKinley Avenue. [Ali Polda, Principal Engineer].
- D-8 Resolution U-11130 – Repeal Resolution U-11102 adopted on September 11, 2019 and authorize amending and revising sections of Tacoma Municipal Code Chapter 12.10 regarding Water regulations and rates. **(To Council: December 10, 2019)**

H. Reports of the Director

- H-1 September 2019 cash projections for Power, Water, Rail
- H-2 September 2019 financials for Power, Water, Rail, Fleet, Self-Insurance Fund



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



SPECIAL MEETING NOTICE

**City of Tacoma
Public Utility Board**

**Wednesday, December 4, 2019
2:00 – 3:00 p.m.**

**Tacoma Public Utilities
3628 South 35th Street
3rd Floor Conference Room (LT1)
Tacoma WA 98409**

1. Call to Order
2. Roll Call
3. Executive Session related to real property
(RCW 42.30.110(1)(c))
4. Executive Session related to security
(RCW 42.30.110 (1)(a)(ii))
5. Adjournment



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TO: Elizabeth Pauli, City Manager
FROM: Bucoda Warren, Management Fellow, Neighborhood and Community Services
COPY: City Council; City Clerk; Linda Stewart, Director, Neighborhood and Community Services
DATE: November 26, 2019
SUBJECT: November Neighborhood Council Liaison Report

SUMMARY:

The purpose of this memo is to provide a summary of topics and concerns discussed at the eight neighborhood councils and the Community Council of Tacoma during the month of November. These items have been identified by the City Manager's Office liaison to each council as important or useful to bring to the City Council and City leadership's attention.

TOPICS DISCUSSED:

Community Council

In 2020, the City of Tacoma is adjusting the Innovative Grant process to improve application and project timelines. The changes will increase the amount of time available to apply for projects and decrease the time between application and approval of funding. Neighborhood Councils and community groups can expect to see the applications in January of 2020.

Central Neighborhood Council

State Representative Jake Fey attended the Central Neighborhood Council meeting. He did not give a formal presentation, but shared his frustrations with the City's notification processes and lack of engagement for developments in neighborhoods. Residents shared similar concerns generally, and specifically around the mental health hospital project.

Eastside Neighborhood Council

Captain Scruggs with Tacoma Police Department presented a plan he will be sharing with the Chief of Police in June of 2020 to outfit all officers with body worn cameras.

CONCERNS SHARED:

All Neighborhood Councils

Neighborhood Councils shared concerns regarding Ordinance #28615, which amended Chapter 8.27 of the Municipal Code to limit the use of walled structures in parks. Neighborhood Councils shared concerns regarding where else individuals experiencing homelessness will be able to find shelter in the winter months. Residents also shared concerns about how the City will enforce regulations regarding camping in planting strips throughout the city.

Options for 2020 Cancelled Council Meetings
(total of six allowed)

___ January 2nd (December 31, 2019* meeting moved to next business day, which is Thursday, January 2nd, 2020, so this would count as one of the 2020 canceled meetings)

___ March 10th (Tuesday during National League of Cities Conf in Washington DC)

___ May 26th (Tuesday after Memorial Day)

___ September 8th (Tuesday after Labor Day)

___ December 22nd (Tuesday week of Christmas)

___ December 29th (Tuesday week of New Year's)

**Council Rules of Procedure, Rule 1, Section A-2, If Tuesday of any week shall fall on Christmas Eve or New Year's Eve, the regular meeting of that week shall be held at 5:00 p.m. on the next business day.*

2020

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VERSION 1 – City Council Suggestions From 11/19/29 Study Session
Rules of Procedure of the
Council of the City of Tacoma

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RULE 8 - MISCELLANEOUS

- A. **Agenda.** The City Clerk, under the direction of the City Manager, shall prepare the Agenda for each session of the Council in regular order in accordance with these rules, which order shall not be departed from for any purpose, except as provided for in these rules. Such Agenda shall include all resolutions, ordinances, and matters requested by any Council Member, including the Mayor, or by the City Manager. No item shall be deleted from the Agenda, except by motion approved by the Council.
- B. **Amendments to Motions, Resolutions, and Ordinances.** It is the policy of the Council to process legislation in a manner that is fair, equitable, transparent, effective, and respectful towards the public, constituent groups, and to the Council itself. The Council shall consider an amendment (including substitutes) to pending legislation only if the following requirements are met:
1. The amendment shall be in writing.
 2. The amendment shall include a brief statement or analysis of the effect of the amendment.
 3. The amendment shall be provided to all members of the Council, City Manager, City Clerk, and City Attorney a minimum of two (2) hours as soon as possible prior to the meeting in which it will be offered.

These requirements may be waived by a ~~two-third~~ simple majority vote of the Council Members present at the meeting in which the amendment will be offered. The rule is not intended to limit the public's right to influence the legislative process or to devalue the public's right to comment on and change pending legislation. The presiding officer shall retain authority to allow public comment on amendments that substantially change original legislation after introduction.

Council Members are encouraged to consider the following additional best practices prior to submission of an amendment that will substantially change the policy scope or policy language, use of City resources, or costs to the City if the original legislation is amended.

1. Distribute the written amendment for input at a Council study session at least one week prior to the meeting in which it will be offered.

2. Distribute the written amendment for input to the public, constituents groups, and/or Committee, Board, or Commission that may have provided comment on the original legislation.
3. Distribute the written amendment to the City Manager for purposes of obtaining input from City staff or outside experts.
4. Distribute the written amendment to the City Clerk's Office on the Thursday prior to the meeting it will offered so it can be included in the published agenda and to allow for comments by the public during Public Comment.
5. Obtain co-sponsorship of the written amendment from other Council Members.

VERSION 2 – Non-mandatory Best Practices 11/19/29 Study Session
Rules of Procedure of the
Council of the City of Tacoma

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RULE 8 - MISCELLANEOUS

- A. **Agenda.** The City Clerk, under the direction of the City Manager, shall prepare the Agenda for each session of the Council in regular order in accordance with these rules, which order shall not be departed from for any purpose, except as provided for in these rules. Such Agenda shall include all resolutions, ordinances, and matters requested by any Council Member, including the Mayor, or by the City Manager. No item shall be deleted from the Agenda, except by motion approved by the Council.
- B. **Amendments to Motions, Resolutions, and Ordinances.** It is the policy of the Council to process legislation in a manner that is fair, equitable, transparent, effective, and respectful towards the public, constituent groups, and to the Council itself. Council Members are encouraged to consider the following best practices prior to submission of an amendment that will substantially change the policy scope or policy language, use of City resources, or costs to the City if the original legislation is amended.
1. Prepare the amendment in writing.
 2. Include a brief statement or analysis of the effect of the amendment.
 3. Distribute the amendment to all members of the Council as soon possible prior to the meeting in which it will be offered.
 4. Distribute the amendment prior to the meeting to obtain input from the public, constituents groups, and/or Committee, Board, or Commission that may have provided comment on the original legislation.
 5. Distribute the amendment to the City Manager for purposes of obtaining input from City staff or outside experts, and the City Attorney for legal review.
 6. Distribute the amendment to the City Clerk's Office on the Thursday prior to the meeting it will offered so it can be included in the published agenda to allow for comments by the public during Public Comment.
 7. Obtain co-sponsorship of the amendment from other Council Members.

The rule is not intended to limit the public's right to influence the legislative process or to devalue the public's right to comment on and change pending legislation.



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST**

TO: Mayor & City Council
FROM: Council Member Anders Ibsen and Council Assistant Claire Goodwin
COPIES TO: Elizabeth Pauli, City Manager; Tadd Wille, Deputy City Manager; Bill Fosbre, City Attorney
SUBJECT: HUD Established Maximum Home Values Eligible for Down Payment Assistance
DATE: November 22, 2019

I ask for your support for a Resolution.

LEGISLATIVE INTENT:

1. Resolution Request:

That the City Manager request the City's Housing Division conduct a survey of home sale prices over a two to three month period of time and take needed steps towards requesting the U.S. Department of Housing and Urban Development (HUD) revise the area-median sales prices on existing homes and new construction in order to submit with the Fiscal Year 2020-2021 Annual Action with an effective date of July 1, 2020.

Background:

The City of Tacoma offers down payment assistance to income-eligible residents through the federal HOME Investment Partnerships Program (HOME) administered by HUD. The Washington State Housing Finance Commission (WSHFC) manages the program on the City of Tacoma's behalf. The program provides a maximum loan of \$20,000 with \$10,000 coming from HOME funds and the other \$10,000 coming from WSHFC. In 2019, the City allocated \$75,000 to the program. Eligibility is based on income (households that make up to 80% area-median income) and maximum purchase price of the home to be purchased. HUD determines this amount annually and limits it to 95% of the area-median sales price using Federal Housing Administration (FHA) single family mortgage program data. For Fiscal Year 2020 (July 1, 2019 – June 30, 2020), HUD determined the maximum amounts were \$285,000 for existing homes and \$354,000 on new construction. HOME regulations allow a local jurisdiction to request a change to these amounts through an administrative action. This action requires a survey of sale prices over at least a two-month period. The survey includes both new and existing housing sales prices and includes sales only within the city limits of Tacoma. Based on this survey and analysis the jurisdiction can recommend approval from HUD of the new amounts. The request is reviewed by the local HUD office in Seattle and is allowable during the city's "program year" (July 1 – June 30).

Problem Statement:

The problem to be solved is that HUD's established maximum home values eligible for assistance through the HOME grant program is below what the actual median sales prices are for the City. The formula HUD uses to establish the area median sales price is flawed. In order to make the HOME grant program useable for those who qualify based on income, the City should take action towards requesting a revision to HUD. This begins by directing the City Manager to move forward with a survey of home sales prices over at least a two-month period of time to include the revised sales prices in the Annual Action Plan for the next program year beginning in July 2020.

DESIRED RESOLUTION DATE: Tuesday, December 3, 2019 or Tuesday, December 10, 2019

ALIGNMENT WITH TACOMA 2025 KEY FOCUS AREAS:

This legislation, program, project, or event is best aligned with the following (Check all that apply):

Economy/Workforce: Equity Index Score: Moderate Opportunity

Increase the percentage of people relocating to the city and affordability of housing compared to neighboring jurisdictions.


Decrease the number of vacant properties downtown and in the neighborhood business districts.


If you have a question related to the Council Consideration Request, please contact Claire Goodwin, Council Assistant at 253-591-5164 or claire.goodwin@cityoftacoma.org.

SUBMITTED FOR COUNCIL CONSIDERATION BY: Council Member Anders Ibsen

SUPPORTING COUNCIL MEMBERS SIGNATURES (2 SIGNATURES ONLY)

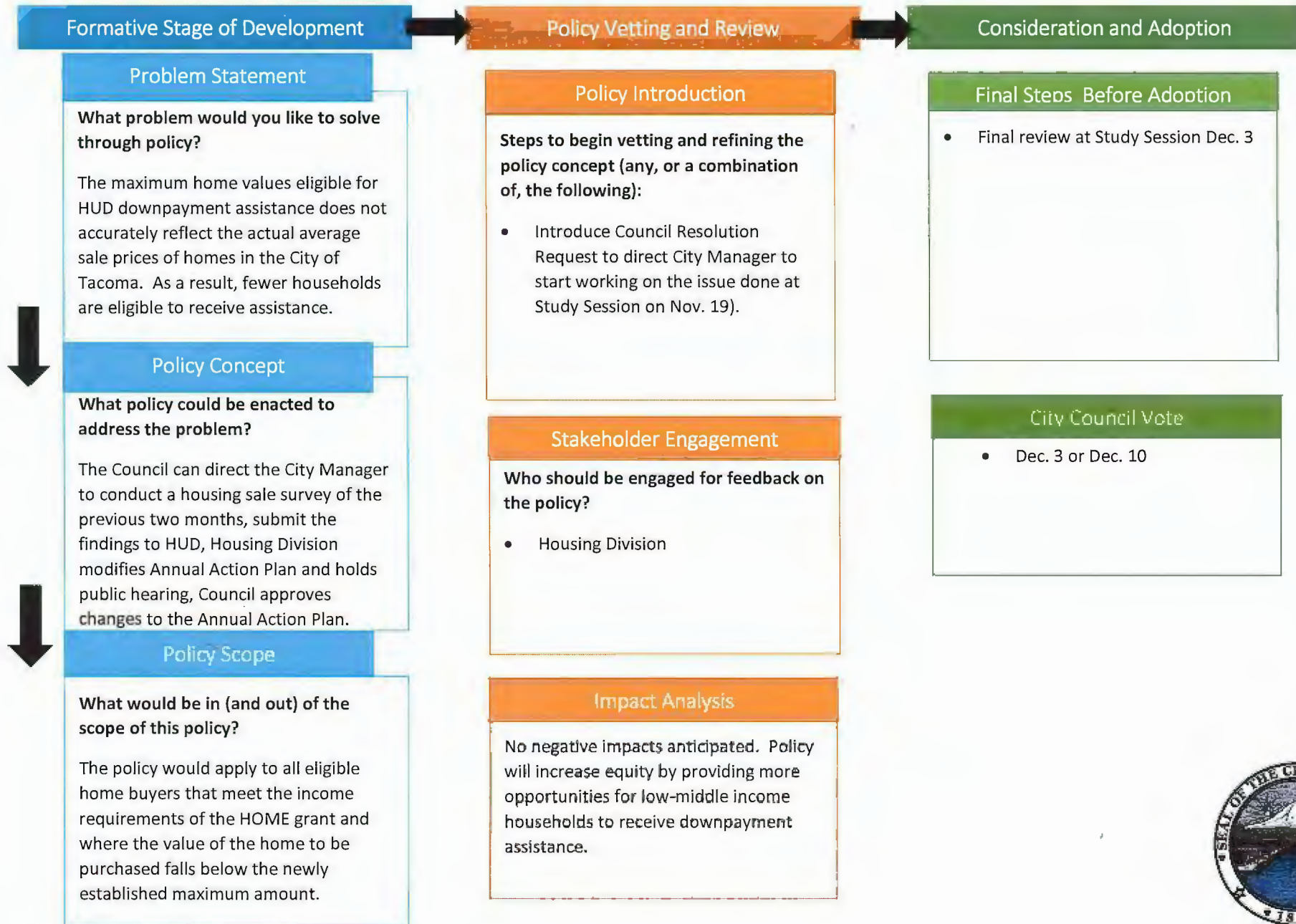
(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1.  POS# 5

2.  POS# 6

3.  POS# 3

City Council Policy Development Flowchart Worksheet



**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
December 3, 2019	Joint City Council/Tacoma Public Schools Board Study Session (TMBN 16, Noon)	Tacoma Public Schools Board and City Council Updates on Items of Mutual Interest	TPS/Council	Updates from Tacoma Schools and the City on various topics of mutual interest: SummerJobs253, Mayor's Youth Commission, Student Government Day, TPS Bond Facts, and Collaboration on supporting the Whole Child Tacoma Partnership.
	City Council Study Session (TMB Council Chambers, Immediately following the Joint Study Session)	Other Items of Interest: *Options for 2020 City Council Cancelled Meetings *Council Process for Walk-on Amendments Discussion *Council Consideration Request - HUD Established Maximum Home Values Eligible for Down Payment Assistance	Mayor City Attorney Council Member Ibsen	*Mayor will share her recommendations for which meetings to cancel in 2020. The meetings are canceled through a resolution for Council consideration tentatively scheduled for Dec 17th. *City Attorney will bring revised draft rule changes or guidelines for walk-on amendments. * Request for Housing Division to conduct a survey of home sale prices and take steps towards requesting the U.S. Department of Housing and Urban Development (HUD) revise the area-median sales prices on existing homes and new construction.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 10, 2019	Joint Utility Board Study Session (TMBN 16, Noon)	City-wide Draft Legislative Agendas	TPU/GG Government Relations	TPU and GG Staff will share the proposed Federal and State Legislative Agendas for review prior to Council consideration.
	City Council Study Session (TMBN 16, approximately 1:30 p.m.)	Executive Session - City Manager's Mid-Year Performance Review	Mayor and Council Members	
		LID Appeal (approximately 1:30 p.m.)	HEX/Appellant	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	*Resolution to establish the Mayor's Youth Commission of Tacoma *Ordinance for the Neighborhood Council Program Review First Reading	CMO NCS	
December 17, 2019	City Council Study Session (TMB Council Chambers, Noon)	Update on the City Insurance Program	Risk Mgt, Finance	Risk Manager Saada Gegoux will provide an update on the various City Procured Insurance Policies and information on the City's Third Party Liability Claims Fund.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Ordinance for the Neighborhood Council Program Review Final Reading	NCS	

**City of Tacoma 2019
City Council Forecast Schedule**

Date	Meeting	Subject		Department	Background
December 26, 2019	CANCELLED ** Please note there will not be a meeting on December 31, 2019. (Due to the holiday, this meeting will be moved to next business day, January 2, 2020 or cancelled)				

**** Please note there will not be a meeting on December 31, 2019 (Due to the holiday, this meeting will be moved to next business day, January 2, 2020, or cancelled.)**

Community Vitality and Safety			
Committee Members: Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
Future			
December 12, 2019	Community Engagement (Informational)	Tanisha Jumper, Director, Media and Communications; Kenny Coble, Community Engagement Manager	
	Project Peace (Informational)	Ed Wade, Assitant Chief, Tacoma Police Department; and Korbett Mosesly, Management Analyst, OEHR	An update of the Project Peace youth outreach meetings and executive team retreat.
December 26, 2019	Canceled		

		Economic Development Committee	
Committee Members: Thoms (Chair), Hunter, McCarthy, Ushka Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
December 10, 2019	Food innovation	Carol Wolfe, Community and Economic Development Department	Presentation on Tacoma Pierce County Health Departments' work on food equity and an informational briefing on food innovation models
	Tacoma Economic Development Strategic Plan	Jeff Robinson, Community and Economic Development Director	The major components of the recently completed economic development strategic plan will be presented.
	Lead Agency Discussion Informational Briefing	Steve Victor, City Attorney's Office, and Shirley Shultz, Planning and Development Services	Briefing on project review under the State Environmental Policy Act (SEPA), with emphasis on the role and responsibilities of a project's SEPA lead agency, and information on the differences between SEPA review, permitting requirements and criteria, and jurisdictional differences between the SEPA lead and agency and other permitting agencies involved in a project.
	CED & PDS Collaboration/Communication opportunities with EDC	Jeff Robinson, Community and Economic Development Director, and Peter Huffman, Planning & Development Services	
Future			
December 24, 2019	Cancelled		
December 31, 2019	Cancelled		

Government Performance and Finance Committee			
Committee Members: Ibsen (Chair), Blocker, Hunter, Mello, Alternate-Thoms Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
December 3, 2019	CBC Review	Lisa Woods, Assistant to the City Manager	A review of current boards and commissions and how council assigns topics to them and creates/consolidates CBCs
Future			
December 17, 2019	Joint GPFC Audit Advisory	Susan Calderon, Assistant Finance Director/Controller	2019 Moss Adams entrance conference

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Beale, Ibsen, McCarthy, Alternate-Hunter Executive Liaison: Kurtis Kingsolver; Staff Support - Claire Goodwin		1st and 3rd Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
December 4, 2019	Sustainable Tacoma Commission Interviews	Doris Sorum, City Clerk	
	Healthy Homes, Healthy Neighborhoods Program Update	Kristi Lynett, Sustainable Officer and Patrick Babbitt	report on 2012-2019 Healthy Homes, Healthy Neighborhoods program implementation results and potential future plans
Future			
December 18, 2019 - Rescheduled to 3pm	Pierce Transit Update - Long Range Plan and Partnerships with the City	Alex Mather, Government and Community Relations Officer, Pierce Transit; Brian Boudet, Planning and Development Services Division Manager; and Manuel Abarca, Olympic Region Traffic Design Engineer, WSDOT	Presentation on Pierce Transit's long-range plan, bus rapid transit partnerships, issues around upzoning, future partnerships with the City, and how the City ensures correct zoning in the future. Brief overview on the Intersection Change Evaluation.
	Construction Demolition Reuse and Recycling	Jim Parvey and Beth Jarot, Office of Environmental Policy and Sustainability; and Lewis Griffith, Solid Waste Management Division Manager	Presentation on incentivizing recycling construction materials.
January 1, 2020	CANCELLED (Holiday)		