



## WEEKLY REPORT TO THE CITY COUNCIL

January 2, 2020

Members of the City Council  
City of Tacoma, Washington

**Dear Mayor and Council Members:**

### **ACTION REQUESTED**

1. You are invited to attend a **reception for the newly elected Council Members: John Hines and Kristina Walker, and the re-elected Council Members: Keith Blocker and Conor McCarthy, on Tuesday, January 7<sup>th</sup>, 4:15-5:00 p.m.**, in Room 148 of the Tacoma Municipal Building.
2. Please mark your calendars for the **City's *Vision 2020 Beyond the Dream* Dr. Martin Luther King, Jr. Celebration on Monday, January 20<sup>th</sup>, program begins at 11:00 a.m.**, at the Greater Tacoma Convention Center. Guests are encouraged to bring donations of non-perishable food for the MLK Food Drive and learn about service opportunities at the Community Outreach Fair, which begins at 10:00 a.m.
3. In addition, please mark your calendars for the **City Council Strategic Planning Work Session on Friday, February 7<sup>th</sup>, 8:30 a.m. to 4:30 p.m.**, at the University of Puget Sound's Tahoma Room. More details will be provided closer to the date.

### **ITEMS OF INTEREST**

4. The **January 8, 2020 Public Utility Board Agenda** is attached for your information.

### **STUDY SESSION/WORK SESSION**

5. The **City Council Study Session** of Tuesday, January 7, 2020 will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Tacoma 2025 Overview and Update**; (2) **Other Items of Interest**; (3) **Committee Reports**; (4) **Agenda Review and City Manager's Weekly Report**; and, (5) **Executive Session – Pending Litigation**.

At Tuesday's Study Session, staff will provide an overview of **Tacoma 2025, which represents our community's vision and strategic plan for Tacoma's future**. With defined indicators and other ways to measure progress, it is a plan that guides where the City of Tacoma is going over the next ten years, as both a local government organization and a community. It also helps direct our efforts and resources in ways that reflect our growing community's evolving needs.

6. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

**MARK YOUR CALENDARS**

7. You have been invited to the following events:

- **Association of Washington Cities' City Action Days on Tuesday, January 28<sup>th</sup> and Wednesday, January 29<sup>th</sup>.** Registration opens December 4<sup>th</sup> and more information is available on AWC's website: <https://www.wacities.org/events-education/conferences/city-action-days>
- **Tacoma Community College's 2020 Annual Reach Higher Luncheon on Thursday, February 6<sup>th</sup>, Noon – 1:00 p.m.,** at TCC, Building 20 - Health & Wellness Center, located at 6501 South 19<sup>th</sup> Street.
- **Asia Pacific Cultural Center's 22<sup>nd</sup> Annual New Year Celebration featuring Vietnam Country and Culture on Saturday, February 8<sup>th</sup>, 11:00 a.m. to 6:00 p.m.,** at the Tacoma Dome Exhibition Hall, located at 2727 East D Street.
- **Citizens for a Healthy Bay's *Cheers to a Healthy Bay* on Friday, March 27<sup>th</sup>, 5:30 to 10:30 pm.,** at the Foss Waterway Seaport Museum, located at 705 Dock Street.

Sincerely,



Tadd Wille  
Acting City Manager

TGW:crh  
Attachments



**City of Tacoma**  
**Public Utility Board Meeting**  
**January 8, 2020; 6:30 p.m.**  
**Tacoma Public Utilities – Ground Floor Auditorium**  
**3628 S 35<sup>th</sup> Street, Tacoma WA 98409**

**Call to Order**

**Roll Call**

**A. Approve Minutes of Previous Meetings**

**B. Comments by the Public**

**C. Consent Agenda**

**D. Regular Agenda**

D-1 Resolution U-11131 – Adopt Public Utility Board Strategic Directives on Environmental Leadership and Innovation.

D-2 Resolution U-11132 – Adopt Public Utility Board’s Board-Director Linkage policies.

D-3 Resolution U-11133 – Adopt Public Utility Board Governance Process policies.

**Tacoma Power**

D-4 Resolution U-11134 – Authorize a standard form five-year land use permit to WR Holdings, LLC and Purdy Topsoil & Gravel, LLC for their use of 165,000 square feet of the Potlatch Transmission Line right-of-way located in Purdy, WA.

**Tacoma Water**

D-5 Resolution U-11135 – Authorize Tacoma Water to execute a franchise agreement with the City of Auburn for the operation of water facilities within City of Auburn right-of-way.

**H. Reports of the Director**

H-1 October 2019 cash projections for Power, Water, Rail

H-2 October 2019 financials for Power, Water, Rail, Fleet, Self-Insurance Fund



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director’s Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.

**City of Tacoma 2020  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
January 7, 2020	City Council Study Session (TMBN 16, Noon)	Tacoma 2025 Update	MCO	Tacoma 2025 represents our community's vision for Tacoma's future. With defined indicators and other ways to measure progress, it is a plan that guides where the City of Tacoma – as both a local government organization and a community – is going over the next 10 years. It also helps direct our efforts and resources in ways that reflect our growing community's evolving needs.
		Executive Session – Pending Litigation	CAO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
January 14, 2020	City Council Study Session (TMBN 16, Noon)	Commercial Office Space Incentive Legislation	CED	Staff will present the proposed implementation plan for the 2019 Washington State legislation that allows for municipalities to incentivize the development of commercial office space via Sales and Use Tax Remittance and Local Property Tax Reinvestment programs.
		Multi-Family Property Tax Exemption Discussion		Council will have an opportunity to continue their discussion on the proposed amendment to add affordability and equity in contracting requirements for Multi-Family Property Tax Exemptions.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
January 21, 2020	Cancelled			

**City of Tacoma 2020  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
January 28, 2020	City Council Study Session (TMBN 16, Noon)	Community Survey Presentation	OMB	
	Committee of the Whole (TMBN 16, 3:00 PM)	Council Action Memorandum Update	MCO	The Council Action Memorandum (CAM) has been updated to implement several of the City's policy goals such as Resolution No. 39893, adopting a "Health and Equity in All Policies" policy, and directing the City Manager to analyze proposed policies using a health and equity lens. This Committee of the Whole will orient Council to the updated CAM.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety			
<b>Committee Members:</b> Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter <b>Executive Liaison:</b> Linda Stewart; <b>Staff Support -</b> Bucoda Warren		<b>2nd and 4th Thursdays</b> <b>4:30 p.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
<b>January 9, 2020</b>	Canceled		
<b>Future</b>			
<b>January 23, 2020</b>	Election of Chair and Vice Chair for 2020		
	Chronic Nuisance Code 8.30A.020.F.11 (Request for Ordinance)	Danielle Larson, Manager, Tax and License; and Kieth Echterling, City Attorney's Office	Updating the Chronic Nuisance Code to remove domestic violence from the list of nuisance activities which define a chronic nuisance property under TMC 8.30A.020.F.11
	Participatory Budgeting (Informational)	Kenny Coble, Community Engagement Manager; Amy McBride, Tacoma Arts Coordinator	A presentation on participatory budgeting projects by the City and Tacoma Creates
	Project Peace (Informational)	Shawn Stringer, Assitant Chief, Tacoma Police Department; and Korbett Mosesly, Management Analyst, OEHR	A discussion on the program goals, outreach beyond youth, and the composition of the executive committee for Project Peace
	CVS 2019 Annual Report (Request to adopt)	Bucoda Warren, Senior Management Fellow, Neighborhood and Community Services	Staff will present a review of the committee's work in 2019 to achieve the Council and 2025 goals
<b>February 13, 2020</b>	Interviews for Tacoma Community Redevelopment Authority and Human Rights Commission	Doris Sorum, City Clerk	

<b>Economic Development Committee</b>			
<b>Committee Members:</b> Thoms (Chair), Hunter, McCarthy, Ushka Alternate-Beale <b>Executive Liaison:</b> Tadd Wille; <b>Staff Support -</b> Lynda Foster		<b>2nd, 4th, and 5th Tuesdays</b> <b>10:00 a.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
<b>January 14, 2020</b>	Cancelled		
<b>Future</b>			
<b>January 28, 2020</b>	Election of Chair	EDC members	
	Tacoma Arts Commission Interviews	City Clerk	2 interviews
	Downtown Parking System	Eric Huseby, Parking Services Manager, Public Works	Informational briefing on parking capacity and management in downtown Tacoma, and overview of the 2019 occupancy study
	Parking and LRF	Elly Walkowiak, Assistant Community & Economic Development Director & Dana Brown, Assistant Public Works Division Manager	Leveraging Local Revitalization Financing proceeds to enable economic development by addressing parking and mobility related issues.
<b>February 11, 2020</b>	Quarterly collaboration Check In	Jeff Robinson, Director, Community & Economic Development Department, and Peter Huffman, Director, Planning, Development Services Department	



**Government Performance and Finance Committee**

**Committee Members:** \_\_\_\_\_ (Chair), Blocker, Hunter, \_\_\_\_\_, Alternate-  
Thoms  
**Executive Liaison:** Andy Cherullo; **Staff Support -** Latasha Ware

**1st and 3rd Tuesday**  
**10 a.m.**  
**Room 248**

**CBC Assignments:** •Public Utility Board •Board of Ethics •Audit  
Advisory Board •Civil Service Board

<b>January 7, 2020</b>	Cancelled		
<b>Future</b>			
<b>January 21, 2020</b>	Human Resource and Payroll Module Replacement Project	Susan Calderon, Assistant Finance Director/Controller	Update on HR's payroll IT system
<b>February 4, 2020</b>	Tacoma 2025 Update	Alison Beason, Senior Policy Analyst	Update on recommendations for planning beyond Tacoma 2025



Infrastructure, Planning and Sustainability Committee			
<b>Committee Members:</b> ____ (Chair), Beale, ____, McCarthy, Alternate-Hunter <b>Executive Liaison:</b> Kurtis Kingsolver; <b>Staff Support</b> - Claire Goodwin		<b>1st and 3rd Wednesdays</b> <b>Start time to be confirmed</b> <b>Room 248</b>	<b>CBC Assignments:</b> •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
<b>January 15, 2020</b>	Election of the Committee Chair and Vice Chair		
	Missing Middle Housing and Infill Pilot Program	Mesa Sheriff, Senior Planner, Planning and Development Services	Update on the Infill Pilot Program 2.0.
	Micromobility (Scooter Share) Program Update and Next Steps	Liz Kaster, Senior Planner & Active Transportation Coordinator, Public Works	Update on scooter share operations to date and next steps on the Request for Proposals (RFP) process.
	Neighborhood Engagement and Standards for Construction Projects Program Update	Corey Newton, Site and Building Division Manager, Planning and Development Services	Project overview update regarding how an evaluation will be completed on the key topics and timeline resulting from the Resolution passed Oct. 6, 2019 directing review and recommendations around neighborhood engagement and standards for construction projects.
<b>Future</b>			
<b>February 5, 2020</b>	Underground Storage Tanks and Groundwater Protection (tentative)	Esther Beaumier, Program Manager, Health Department	Informational briefing from County Health Department regarding underground storage tanks and groundwater protection.
	Small Cell Deployment on City Street Lightpoles	Kurtis Kingsolver, Public Works Director; Steve Victor, Deputy City Attorney	Status update and presentation on small cell deployment and City street light poles. Cellular companies are working to better improve the coverage area and preparing for 5G deployment. This requires "small cells" and will be prevalent in the City - on utility poles and street lights. The FCC has said the City must allow these devices. City will need to work with cellular companies to develop a master contract.
<b>February 19, 2020</b>	Sustainable Tacoma Commission Interviews	Doris Sorum, City Clerk	Candidates will be interviewed to fill vacant positions on the Sustainable Tacoma Commission