



## WEEKLY REPORT TO THE CITY COUNCIL

January 9, 2020

Members of the City Council  
City of Tacoma, Washington

**Dear Mayor and Council Members:**

### **ACTION REQUESTED**

1. Please mark your calendars for the **City's *Vision 2020 Beyond the Dream* Dr. Martin Luther King, Jr. Celebration on Monday, January 20<sup>th</sup>, program begins at 11:00 a.m.**, at the Greater Tacoma Convention Center. Guests are encouraged to bring donations of non-perishable food for the MLK Food Drive and learn about service opportunities at the Community Outreach Fair, which begins at 10:00 a.m.
2. In addition, please mark your calendars for the **City Council Strategic Planning Work Session on Friday, February 7<sup>th</sup>, 8:30 a.m. to 4:30 p.m.**, at the University of Puget Sound's Tahoma Room. More details will be provided closer to the date.

### **ITEMS OF INTEREST**

3. **East 40<sup>th</sup> Street - Greenroads Certification** - The City of Tacoma's East 40th Street Green Street Infrastructure and Utility Improvements Project earned a "Silver Certification" as approved by the Greenroads Board of Directors on November 27, 2019, marking the distinct achievement of becoming the highest scoring Greenroads Project in the world, since the inception of the Project Rating Program in 2010. Please see the attached summary for additional information.
4. As a reminder, the **January 21<sup>st</sup> City Council meetings have been canceled** due to the Martin Luther King, Jr. Celebration; therefore, **there won't be an agenda packet or weekly report next Thursday, January 16<sup>th</sup>.**

### **STUDY SESSION/WORK SESSION**

5. The **City Council Study Session** of Tuesday, January 14, 2020 will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Commercial Office Space Incentive Legislation**; (2) **Firearms and Ammunition Tax (Ordinance No. 28624) Administrative Timeline**; (3) **Other Items of Interest: Council Consideration Request-National League of Cities 2020 Cities Agenda Support**; (4) **Committee Reports**; and, (5) **Agenda Review and City Manager's Weekly Report.**

At Tuesday's Study Session, Community and Economic Development staff will present the **proposed implementation plan for the 2019 Washington State legislation that allows for municipalities to incentivize the development of commercial office space** via Sales and Use Tax Remittance and Local Property Tax Reinvestment programs.

On November 12, 2019, the City Council approved Ordinance No. 28624, amending the Tax Code by adding a new Chapter 6A.120 to impose a **Firearms and Ammunition Tax**. As a second item on Tuesday's Study Session, City Manager Office staff will share the **administrative timeline for bringing recommendations to the City Council prior to the implementation of the tax on July 1, 2020**.

In addition at Tuesday's Study Session, under Other Items of Interest, Mayor Woodards will share the attached **Council Consideration Request for a resolution expressing support of the National League of Cities' "Leading Together 2020 Cities Agenda"**

6. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

### **MARK YOUR CALENDARS**

7. You have been invited to the following events:
  - **Association of Washington Cities' City Action Days on Tuesday, January 28<sup>th</sup> and Wednesday, January 29<sup>th</sup>**. Registration opens December 4<sup>th</sup> and more information is available on AWC's website: <https://www.wacities.org/events-education/conferences/city-action-days>
  - **TractionSpace Ribbon Cutting and Grand Opening Event on Wednesday, January 29<sup>th</sup>, 4:00 to 6:30 p.m.**, located at 748 Market Street.
  - **Tacoma Community College's 2020 Annual Reach Higher Luncheon on Thursday, February 6<sup>th</sup>, Noon – 1:00 p.m.**, at TCC, Building 20 - Health & Wellness Center, located at 6501 South 19<sup>th</sup> Street.
  - **Asia Pacific Cultural Center's 22<sup>nd</sup> Annual New Year Celebration featuring Vietnam Country and Culture on Saturday, February 8<sup>th</sup>, 11:00 a.m. to 6:00 p.m.**, at the Tacoma Dome Exhibition Hall, located at 2727 East D Street.

- **Citizens for a Healthy Bay's *Cheers to a Healthy Bay* on Friday, March 27<sup>th</sup>, 5:30 to 10:30 pm.**, at the Foss Waterway Seaport Museum, located at 705 Dock Street.

Sincerely,



Elizabeth A. Pauli  
City Manager

EAP:crh  
Attachments

## East 40<sup>th</sup> Street - Greenroads Certification

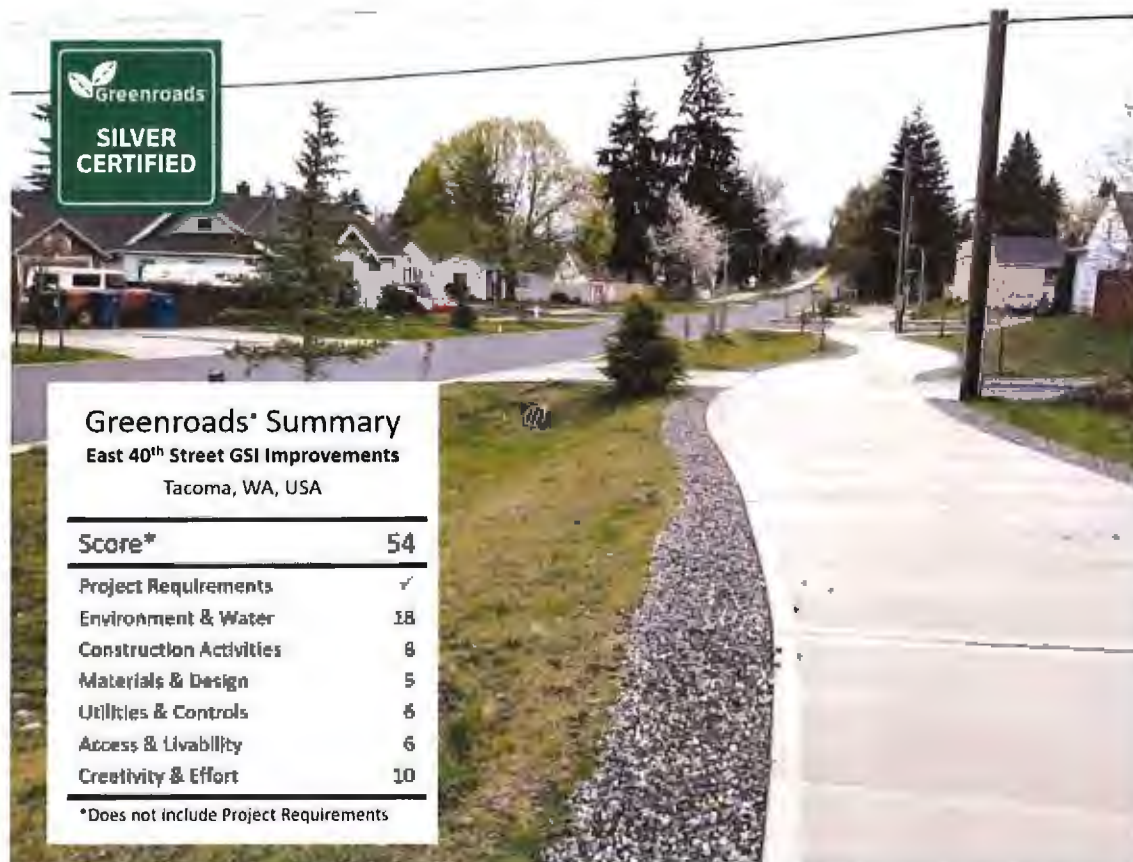
The City of Tacoma's East 40th Street Green Street Infrastructure and Utility Improvements Project earns "Silver Certification" as approved by the Greenroads Board of Directors on November 27, 2019, marking the distinct achievement of becoming the highest scoring Greenroads Project in the world since the inception of the Project Rating Program in 2010.

Greenroads – recognizes sustainable transportation projects that utilize innovative design and construction best practices promoting the following five core areas:

- ✓ Environment & Water
- ✓ Construction Activities
- ✓ Material & Design
- ✓ Utilities and Controls
- ✓ Access & Livability

Measured Benefits:

- ✓ Cut costs (initial and maintenance)
- ✓ Engage stakeholders
- ✓ Create green jobs
- ✓ Improve resilience and durability
- ✓ Reduce environmental impacts
- ✓ Promote safety and community health





**CITY OF TACOMA, WASHINGTON  
OFFICE OF THE CITY COUNCIL  
COUNCIL CONSIDERATION REQUEST (CCR)**

**TO:** Mayor & City Council  
**FROM:** Mayor Victoria Woodards and Chief Policy Analyst Melanie Harding  
**COPIES TO:** Elizabeth Pauli, City Manager; Tadd Wille, Assistant City Manager; Bill Fosbre, City Attorney; Executive Leadership Team; File  
**SUBJECT:** Request for Resolution – NLC 2020 Cities Agenda – January 28, 2020  
**DATE:** January 14, 2020

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**ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:**

I respectfully request City Council support to direct the City Manager to prepare a resolution for Council consideration on January 28, 2020 that would express support for the National League of Cities' "Leading Together 2020 Cities Agenda."

**BRIEF BACKGROUND:**

In its work to represent 19,000 cities across the United States and in acknowledgement that the presidential platforms built in 2020 have the potential to impact each of those cities and towns for a minimum of four years, the National League of Cities (NLC) has undergone its first-ever effort to craft a federal agenda for the current election cycle. The 2020 Cities Agenda was created by a bipartisan task force composed of 28 local leaders from across the country, including Mayor Woodards. The Task Force convened between June and November 2019 to develop the agenda, and it was subsequently accepted by the full 40-member NLC Board at the annual City Summit held in November 2019.

NLC proposes that elected leaders in local government are uniquely positioned to understand the day-to-day needs of the community, as they interact with constituents every day – in the grocery store, in places of worship, and at school/community events. The 2020 Cities Agenda reflects this deep understanding of America's top needs and concerns.

The four pillars of the agenda – building sustainable infrastructure, creating a skilled workforce, ending housing instability and homelessness, and reducing gun violence – reflect items prioritized by the Tacoma City Council as well as concerns that have consistently been included in NLC's annual advocacy agenda. They also address pressing, emergent topics that have arisen in NLC's Standing Federal Advocacy Committees.

A full copy of the agenda is attached for your information.

**STRATEGIC POLICY PRIORITY:**

**State and briefly explain which strategic policy priority is best aligned to this action. Please remove the statements below you are not directly addressing.**

- Strengthen and support a safe city with healthy residents.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Encourage thriving residents with abundant opportunities for life-long learning.

**POLICY DEVELOPMENT PATH:**

☐ **Request for policy development and legislation**

**This item is best aligned with the purview of the following Council Standing Committee (refer to Council Standing Committee Process Manual):**

☐ Community Vitality and Safety

☐ Economic Development

☐ Government Performance and Finance ☐ Infrastructure, Planning and Sustainability

☒ **Request for Resolution**

☒ **Is there a specific deadline for this request?** (*Note: All Council Consideration Requests will be expedited as soon as possible*) 1/28/2020

**Please provide a brief explanation of deadline:** This initiative is intended to have federal influence throughout 2020.

In you have a question related to the Council Consideration Request, please contact Melanie Harding at 253-591-5156 or [Melanie.harding@CityofTacoma.org](mailto:Melanie.harding@CityofTacoma.org).

SUBMITTED FOR COUNCIL CONSIDERATION BY:   
Mayor

**SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)**

(*Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.*)

1.  POS # 3

2.  POS# 4





# leading together

2020

**cities  
agenda**

## An Agenda for the 2020 Presidential Election from America's Local Leaders

We are America's local elected leaders. We are the voice of America's cities, towns and villages, representing more than 200 million people. We are Republicans, Democrats and Independents. We may disagree on some issues, but we are united in the belief that our nation is strongest when all levels of government work together to protect and advance the priorities of America's communities and their residents. We are committed to **Leading Together**.

We know what Americans want from their elected leaders because we are the level of government closest to the people. We talk with our constituents every day—in the grocery store, in our places of worship, at school and community events. We understand what keeps Americans up at night and what kind of future they want for their families.

Our **Leading Together Cities Agenda** for the 2020 presidential election reflects this understanding of Americans' top priorities and concerns. This is America's agenda for a strong, safe and fair nation.

We call on the presidential candidates to endorse this Cities Agenda. We look forward to working with the President to deliver common-sense solutions for growing the economy, promoting public safety, and investing in the 21<sup>st</sup>-century infrastructure that will support all of America to thrive.

*2020 Presidential Election Task Force  
National League of Cities*

NATIONAL  
LEAGUE  
OF CITIES

## SHARED VALUES ...

As local leaders, we know that governing effectively is not just about *what* we do; it is also about *how* we get it done. We want to work with the President to bring a spirit of partnership to American politics and governance. We urge the President to join us in making a commitment to the following principles for our work together:

**RESPECT.** America's local leaders ask that the President respect the authority of local government to act in the best interests of our communities—by eliminating unfunded mandates, preemptions, and other restrictions on local decision making, and by providing resources directly to local governments.

**PARTNERSHIP.** Local leaders are committed to working together across parties and ideologies to solve problems. We ask that the President join us in lifting up America's political and policy discourse, looking for consensus, and forging bipartisan solutions.

**INCLUSION.** As our communities grow more diverse every year, America's local leaders want to partner with the President to build a nation and an economy that work for everyone. That means advancing policies that treat all people fairly and that create conditions where everyone can find opportunities to thrive and achieve their American dream.

**ACCOUNTABILITY.** America's local leaders understand that we are accountable for addressing the challenges and opportunities confronting our communities and their residents. We ask that the President join us in delivering on the promises we have made to our constituents and working diligently for positive results for America's communities.

## ... AND A SHARED COMMITMENT

America's communities —rural and urban, small and large— are facing challenges and opportunities across a wide range of issues. We recommend that the President adopt the following four priorities in the first 100 days of the new administration.



## Building Sustainable Infrastructure

Much of our nation's infrastructure is in need of repair, improvement and modernization to meet the demands of the 21<sup>st</sup> century. By investing strategically, we can ensure that America's infrastructure will support a stronger economy and withstand extreme weather events. To rebuild and reimagine our infrastructure, we ask the President to:

- ➔ Partner with local governments to rebuild and fully fund the nation's transportation network, better connect our regions, and innovate with technology and sustainable solutions.
- ➔ Provide grants, tools and resources to support local efforts to strengthen infrastructure and make communities safer and more resilient in the face of extreme weather events.
- ➔ Make the necessary investments to ensure that reliable, affordable broadband service is available to all Americans, including those in small and rural communities, while eliminating hurdles to local innovation.

## Creating A Skilled Workforce

Investing in the American workforce is critical to protecting and expanding our nation's economic success and ensuring that all people have opportunities to thrive. Because of the diversity of local economies, the federal government needs to empower local workforce solutions, streamline federal funding, and drive new resources to proven approaches in our communities. To advance workforce readiness in the face of changing economic forces and technology, we ask the President to:

- ➔ Boost investment in and awareness of apprenticeship programs that provide a pathway to successful careers, including industry and sector partnerships and pre-apprenticeship programs for workers with barriers to employment.
- ➔ Expand Pell grants and other financial aid programs to cover needed workforce skills training, such as short-term programs leading to certificates.
- ➔ Create new pathways to successful careers for unemployed and underemployed Americans through expanded investments in skills training and wraparound supports, such as childcare and transportation.

## Ending Housing Instability And Homelessness

Housing costs continue to climb in diverse communities across the country, leaving millions of individuals and families without enough money for food, transportation and other basic needs. The growing imbalance of housing supply and demand is putting affordable housing and homeownership out of reach for too many, while undermining economic success at all levels. This crisis is overwhelming cities and service providers working at the intersection of mental health, substance use

disorder and homelessness. Effective local responses require multi-sector partnerships and a strong federal partner. To promote comprehensive housing solutions, we ask the President to:

- ➔ Ensure sufficient federal funding streams are in place, partnerships are enabled and encouraged, and federal funds are appropriated directly to the local level for mental health, drug treatment and other emergency services.
- ➔ Prevent homelessness by providing wraparound services, emergency assistance and crisis interventions for at-risk individuals and families before they face a crisis.
- ➔ Promote housing affordability by advancing new policies to stabilize and stem the loss of public and affordable housing, while authorizing new funding for pilot programs that advance housing for all.

## Reducing Gun Violence

As local elected officials, we are charged with keeping our communities safe. Every day, 100 Americans die because of gun violence, and hundreds more are shot and injured. It's time for the nation's elected leaders to work together at all levels to address this crisis by advancing common-sense solutions to protect our communities and our children while ensuring that law-abiding residents maintain their Second Amendment rights. To reduce gun violence and promote public safety, we ask the President to:

- ➔ Convene a national commission on gun violence (including elected officials from all levels of government, victims' family members, survivors, gun advocates, law enforcement, and others) to offer recommendations.
- ➔ Advance legislation requiring fully federally funded and completed background checks for all gun sales and transfers, consistent with state and local laws.
- ➔ Enact federal legislation that would allow judges to issue extreme risk protection orders to reduce firearm-related suicides, murder-suicides, and domestic violence.
- ➔ Provide sufficient funding to the Centers for Disease Control to conduct comprehensive research to identify the underlying causes that lead to gun violence and mass shootings in communities.

By **Leading Together**, elected leaders at all levels of government can advance positive solutions and build a strong, safe and fair America. During the 2020 election cycle, the National League of Cities is pleased to serve as a resource for those vying to be the next leader of our nation, and for those who want to better communicate about the needs of America's communities and their residents.

Learn more at: [www.nlc.org/citiesagenda](http://www.nlc.org/citiesagenda)

**City of Tacoma 2020  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
January 14, 2020	City Council Study Session (TMBN 16, Noon)	Commercial Office Space Incentive Legislation	CED	Proposed implementation plan for the 2019 Washington State legislation that allows for municipalities to incentivize the development of commercial office space via Sales and Use Tax Remittance and Local Property Tax Reinvestment programs.
		Firearms and Ammunition Tax (Ordinance No. 28624) Administrative Timeline	CMO	Timeline for bringing recommendations prior to the implementation of the Firearms and Ammunition Tax (7/1/2020).
		Other Items of Interest - Council Consideration Request	Mayor	Mayor is requesting City Council consideration of a resolution to express support for the National League of Cities' "Leading Together 2020 Cities Agenda,"
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
January 21, 2020	Cancelled			
January 28, 2020	City Council Study Session (TMBN 16, Noon)	Community Survey Presentation	OMB	City Staff and contractor, MDB Insights Inc., will present the results from the 2019-2020 Community Survey.
	Committee of the Whole (TMBN 16, 3:00 PM)	Council Action Memorandum Update	MCO	The Council Action Memorandum (CAM) has been updated to implement several of the City's policy goals such as Resolution No. 39893, adopting a "Health and Equity in All Policies" policy, and directing the City Manager to analyze proposed policies using a health and equity lens. This Committee of the Whole will orient Council to the updated CAM.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2020  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
February 4, 2020	City Council Study Session (TMBN 16, Noon)	City Manager's Performance Review Process	HR	HR staff will share the proposed process the City Council will use for the City Manager's annual performance review.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
February 11, 2020	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
February 18, 2020	Joint Library Board of Trustees & City Council Study Session (TMBN 16, Noon)	Overview and Update on Tacoma Public Library's services	Library	Tacoma Public Library will share an overview of the services they provide and an update on services provided in 2019.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
February 25, 2020	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety			
<b>Committee Members:</b> Blocker (Chair), Beale, Thoms, Ushka, Alternate-Hunter <b>Executive Liaison:</b> Linda Stewart; <b>Staff Support -</b> Bucoda Warren		<b>2nd and 4th Thursdays</b> <b>4:30 p.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
<b>January 9, 2020</b>	Canceled		
<b>Future</b>			
<b>January 23, 2020</b>	Election of Chair and Vice Chair for 2020		
	Chronic Nuisance Code 8.30A.020.F.11 (Request for Ordinance)	Danielle Larson, Manager, Tax and License; and Kieth Echterling, City Attorney's Office	Updating the Chronic Nuisance Code to remove domestic violence from the list of nuisance activities which define a chronic nuisance property under TMC 8.30A.020.F.11
	Participatory Budgeting (Informational)	Kenny Coble, Community Engagement Manager; Amy McBride, Tacoma Arts Coordinator	A presentation on participatory budgeting projects by the City and Tacoma Creates
	CVS 2019 Annual Report (Request to adopt)	Bucoda Warren, Senior Management Fellow, Neighborhood and Community Services	Staff will present a review of the committee's work in 2019 to achieve the Council and 2025 goals
<b>February 13, 2020</b>	Interviews for Tacoma Community Redevelopment Authority and Human Rights Commission	Doris Sorum, City Clerk	
<b>February 27, 2020</b>	Interviews for the Commission on Immigrant and Refugee Affairs, and the Citizen Police Advisory Committee	Doris Sorum, City Clerk	



<b>Economic Development Committee</b>			
<b>Committee Members:</b> Thoms (Chair), Hunter, McCarthy, Ushka Alternate-Beale <b>Executive Liaison:</b> Tadd Wille; <b>Staff Support</b> - Lynda Foster		<b>2nd, 4th, and 5th Tuesdays</b> <b>10:00 a.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
<b>January 14, 2020</b>	Cancelled		
<b>Future</b>			
<b>January 28, 2020</b>	Election of Chair	EDC members	
	Tacoma Arts Commission Interviews	City Clerk	2 interviews
	Economic Development Committee 2019 Year-End Report	Tadd Wille, Executive Liaison to the Economic Development Committee	Review of the Economic Development Committee's 2019 work
	Downtown Parking Occupancy and Leveraging Local Revitalization Financing	Elly Walkowiak, Assistant Community & Economic Development Director, Dana Brown, Assistant Public Works Division Manager, Public Works, and Eric Huseby, Parking Services Manager, Public Works	Informational briefing regarding opportunities to leverage Local Revitalization Financing and partnerships to enable economic development by addressing parking and mobility related issues.
<b>February 11, 2020</b>	Quarterly collaboration Check In	Jeff Robinson, Director, Community & Economic Development Department, and Peter Huffman, Director, Planning, Development Services Department	
	Waste Stream Mapping update and next steps (tentative)	Lewis Griffith, Division Manager, Solid Waste, and Gloria Fletcher, Community & Economic Development	

**Government Performance and Finance Committee**

<b>Committee Members:</b> _____ (Chair), Blocker, Hunter, _____, Alternate-Thoms <b>Executive Liaison:</b> Andy Cherullo; <b>Staff Support -</b> Latasha Ware		<b>1st and 3rd Tuesday</b> <b>10 a.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
<b>January 21, 2020</b>	Human Resource and Payroll Module Replacement Project	Susan Calderon, Assistant Finance Director/Controller	Update on HR's payroll IT system
<b>Future</b>			
<b>February 4, 2020</b>	Tacoma 2025 Update	Alison Beason, Senior Policy Analyst	Update on recommendations for planning beyond Tacoma 2025
<b>February 18, 2020</b>			

**Infrastructure, Planning and Sustainability Committee+A119:D133**

<b>Committee Members:</b> (Chair TBD), Beale, Hunter, McCarthy, & _____ <b>Alternate-Ushka</b> <b>Executive Liaison:</b> Kurtis Kingsolver; Staff Support - Claire Goodwin		<b>1st and 3rd Wednesdays</b> <b>Start time to be confirmed</b> <b>Room 248</b>	<b>CBC Assignments:</b> •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
January 15, 2020			
Future			
February 5, 2020	Small Cell Deployment on City Street Lightpoles	Kurtis Kingsolver, Public Works Director; Steve Victor, Deputy City Attorney	Status update and presentation on small cell deployment and City street light poles. Cellular companies are working to better improve the coverage area and preparing for 5G deployment. This requires "small cells" and will be prevalent in the City - on utility poles and street lights. The FCC has said the City must allow these devices. City will need to work with cellular companies to develop a master contract.
	Bring Your Own Bag Program Annual Update (tentative)	Jim Parvey, Division Manager; Leah Michaelson, Community Relations Officer, Office of Environmental Policy and Sustainability	Annual update and survey results of the Bring Your Own Bag program.
February 19, 2020	Sustainable Tacoma Commission Interviews	Doris Sorum, City Clerk	Candidates will be interviewed to fill vacant positions on the Sustainable Tacoma Commission
	Pierce Transit Update	Alex Mather, Government Affairs Manager, Pierce Transit	Pierce Transit outreach and milestone update for Bus Rapid Transit project (Part 1 of 4)