



# City of Tacoma

## Government Performance and Finance Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

**January 21, 2020**

**10:00 AM**

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Chair Lillian Hunter, Vice Chair Robert Thoms, John Hines,  
Kristina Walker, Keith Blocker (alternate), Karen Larkin (ex officio)

### Call To Order

Vice Chair Hunter called the meeting to order at 10:04 a.m.

**Present:** 3 - Hunter, Thoms and Walker

**Absent:** 1 - Hines

Council Member Hines arrived at 10:07 a.m.

### Approval of Minutes

1. [20-0056](#) Approval of the minutes of the joint Audit Advisory Board meeting of December 17, 2019

**MOTION: Council Member Thoms moved to approve the minutes of the December 17, 2019 meeting.**

**SECONDED BY: Council Member Walker.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hunter, Thoms and Walker

**Absent:** 1 - Hines

## Briefing Items

2. [20-0058](#) Election of the Committee Chair and Vice Chair

**MOTION: Council Member Thoms moved to elect Council Member Hunter as Chair of the Economic Development Committee for the year 2020.**

**SECONDED BY: Council Member Walker.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hunter, Thoms and Walker

**Absent:** 1 - Hines

**MOTION: Council Member Walker moved to elect Council Member Thoms as Vice Chair of the Economic Development Committee for the year 2020.**

**SECONDED BY: Chair Hunter.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hunter, Thoms and Walker

**Absent:** 1 - Hines

Council Member Hines arrived here, at 10:07 a.m.

3. [20-0057](#) Government Performance and Finance Committee 2019 Year-End Report  
[Latasha Ware, Committee Liaison, and Andy Cherullo, Executive Liaison]

At approximately 10:07 a.m., Andy Cherullo, Executive Liaison, presented the Government Performance and Finance Committee (GPFC) overview, including the role of the Standing Committees; an outline of each Standing Committee; the purpose of GPFC; subject matter directed by GPFC; a review of GPFC's 2019 priorities; potential topics for 2020; next steps; and the 2019 year-end report.

Discussion ensued throughout regarding the investigation component; taxes, rates, and fees in the budget development process; the 2019 year-end report; the City Council retreat; and approving the year-end report at a later meeting.

4. [20-0059](#) Human Resource and Payroll Module Replacement Project  
[Ben Thurgood, Assistant Director, Human Resources]

At approximately 10:30 a.m., Ben Thurgood, Assistant Director, Human Resources, presented the Human Resource and Payroll Module Replacement Project, including the SAP Suite on HANA software functions; the announcement regarding SAP changes in 2025; support functions that will no longer be available after the 2025 update; key focus items; and an outline of what the City is doing, noting three phases. He further reviewed why the City is taking action, how the City will respond, what the City will do going forward, communications, and next steps.

Discussion ensued throughout regarding the 2025 Enterprise Resource Planning software crisis, if SAP will have a new product, are the public support functions part of this effort, why SAP would drop those functions, updating processes, a cost estimate, and what the investments in SAP have been over the last 10 years.

## Topics for Upcoming Meetings

5. [20-0060](#) February 4, 2020 - Insurance Program  
February 18, 2020 - To be determined

Chair Hunter stated the next meeting will be on February 4, 2020, and will include a presentation on the insurance program.

## Other Items of Interest

Council Member Thoms requested that information on housing levies be brought before GPFC.

## Public Comment

There was no Public Comment.

## Adjournment

There being no further business, the meeting adjourned at 10:51 a.m.

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Lillian Hunter, Chair

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Mary Crabtree, City Clerk's Office