



WEEKLY REPORT TO THE CITY COUNCIL

February 20, 2020

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. This is a reminder that **you are required to submit** to the Public Disclosure Commission, **no later than Wednesday, April 15th, your "Personal Financial Affairs Statement."** In addition, **please provide a copy of your report to the City Clerk's Office for our records.** The Public Disclosure Commission's link for filing is: <https://www.pdc.wa.gov/learn/file-online>.

ITEMS OF INTEREST

2. The community is invited to attend the **Annual South Sound Sustainability Expo on Saturday, March 14th, from 10 a.m. to 3 p.m.**, at the Greater Tacoma Convention Center, located at 1500 Broadway.

This family friendly free event allows participants to discover services and products from companies and nonprofits that address sustainability needs in the local community, **to include interactive workshops, arts and crafts, an animal and plant exhibit, a scavenger hunt, a screen printing station, and more!**

The workshops this year will explore a zero waste lifestyle, sustainable self-care, and how to be a good advocate for your community. There will also be a green infrastructure tour of downtown Tacoma to learn how smart street design can impact the environment. For event information, visit www.SouthSoundSustainabilityExpo.org.

3. On Wednesday, February 19th, **the Community and Economic Development Department and the Minority Business Development Agency-Tacoma Business Center hosted a roundtable discussion** with Congressman Derek Kilmer.

Eight Tacoma based woman and minority owned businesses participated in the Roundtable with **Rep. Kilmer and discussed the proposed Presidents 2021 elimination of the Economic Development Administration, Small Business Administration and entrepreneurial programs like the Minority Business Development Agency.** Rep. Kilmer reaffirmed his support of the MBDA-Tacoma business center and relayed his commitment to fight to and maintain the program on the House floor during the budget appropriations discussions.

The Tacoma based MBEs shared stories of the immense support they received from the MBDA-Tacoma Business Center in growing their businesses and hiring more people.

Rep. Kilmer stated, the MBDA-Tacoma Businesses center generates \$98 in return for every \$1 invested with MBES. During fiscal year 2019, this center has created 214 jobs, retained 174, and secured \$27.4 M in contracts for Tacoma based businesses.

STUDY SESSION/WORK SESSION

4. The City Council Study Session of Tuesday, February 25, 2020, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Pierce Transit Bus Rapid Transit Update**; (2) **Other Items of Interest**; (3) **Committee Reports**; and (4) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session, **Pierce Transit will provide an update on the Pierce Transit Pacific Avenue/SR-7 Bus Rapid Transit (BRT)**. Attached is a mailer Pierce Transit will send out on February 21st to the entire BRT corridor which highlights the next round of open houses and provides a special project update.

5. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

COMMITTEE OF THE WHOLE

6. On February 7th the Mayor and City Council attended a Strategic Planning workshop. **During the Committee of the Whole Meeting, Council Members will have an opportunity to complete their discussion on policy objectives for the remaining three priority indicators.**

MARK YOUR CALENDARS

7. You have been invited to the following events:
 - In recognition of Black History Month, the **Tacoma Urban Performing Arts Center** will perform an excerpt from their original ballet, Harriet: The Black Swan and Rocka My Soul in the Bosom of Abraham and the **Lighthouse (10:00-10:30 am)** and Beacon Activity Center **(11:00-11:30 am)** on February 25, 2020.

- **The World Trade Center Tacoma** will be celebrating excellence in international trade at the **26th Annual Globe Awards , Thursday , February 27th, 5:00-7:00 pm.**, Port of Tacoma Administration Building, One Sitcum Plaza Tacoma, WA 98421
- **2020 Urban Studies Forum:** Attainable Housing and the Future of Prosperity and Inclusion in Pierce County, **Wednesday March 4, 2020 8:15-1:30 pm.**, at the UW Tacoma William Phillip Hall.
- **Citizens for a Healthy Bay's *Cheers to a Healthy Bay*** on Friday, **March 27th, 5:30 to 10:30 pm.**, at the Foss Waterway Seaport Museum, located at 705 Dock Street.
- **T-Town: Play, Explore, Learn City Services Expo on Saturday, March 28, 10:00 a.m. to 3:00 p.m.**, at the Tacoma Dome, 2727 East D Street.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:ram

Bus Rapid Transit | Open Houses April 2020



Pierce Transit invites you to learn more about Bus Rapid Transit (BRT) and the project plans for this new transit service along Pacific Avenue/SR-7 between Tacoma and Spanaway. In early April, the BRT project will be about 30 percent designed.

WE WANT YOUR INPUT ON:

- Updated project designs, including lane configurations and station locations
- Potential roundabouts
- Left turn management
- Project timeline

SPECIAL PROJECT UPDATE:

In March, a Pierce Transit contractor will be conducting required soil sampling along the future Bus Rapid Transit route. This will require about three weeks of temporary lane closures along Pacific Avenue/SR-7, working in sections from Military Road to downtown Tacoma. The contractor will not be working in the road during peak traffic times. **If you have questions or concerns, please call 253.983.3407.**



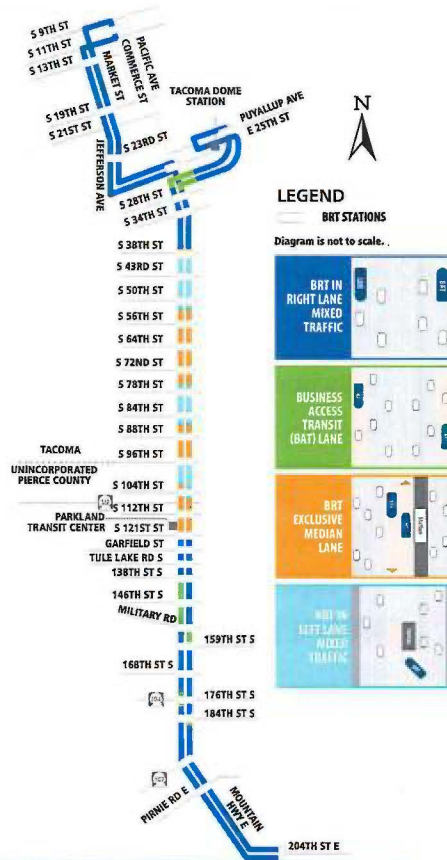
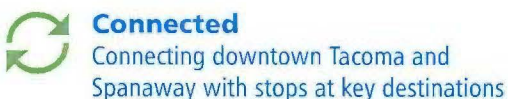
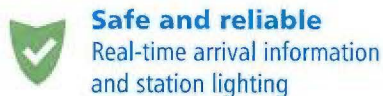
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- We want your input –
attend an open house!**

Join us to discuss updated project designs, potential roundabout locations, left turn management and the project timeline. This is also a great time to get your questions answered about the project.

TUESDAY
APR 14
4:30 - 7 PM

University of Washington Tacoma
1918 Pacific Ave., Tacoma
William W. Phillip Hall,
Jane Thompson Russell Commons
Room WPH 101A

Served by Routes 1, 2, 3, 13, 41, 42, 400, 500, 501 and Sound Transit's Routes 590, 594 and Link light rail

WEDNESDAY
APR 15
4:30 - 7 PM

Moore Library
215 S. 56th St., Tacoma
Served by Routes 1, 41, 42, 45

THURSDAY
APR 16
4:30 - 7 PM

Parkland/Spanaway Library
13718 Pacific Ave. S., Tacoma
Served by Route 1

SATURDAY
APR 18
10 AM - Noon

Fern Hill Library
765 S. 84th St., Tacoma
Served by Routes 1, 45, 48

TUESDAY
APR 21
4:30 - 6:30 PM

Sprinker Recreation Center
Alder Room
14824 C St., Tacoma
Served by Route 1

Stay in Touch

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**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
February 25, 2020	City Council Study Session (TMBN 16, Noon)	Pierce Transit Bus Rapid Transit Update	Pierce Transit	Pierce Transit outreach and milestone update for Bus Rapid Transit (BRT) Project
	Committee of the Whole (TMBN 16, 3:00 PM)	Strategic Planning Work Session Follow Up	MCO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
March 3, 2020	Joint Utility Board Study Session (TMBN 16, Noon)	Advanced Electric and Water Meters: Program Update and Customer Benefits	Tacoma Power & Tacoma Water	
		TPU Director Performance Review Process	HR	
		Classification and Compensation Study	HR	
		Joint Executive Session - Pending Litigation	CAO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
March 10, 2020	Cancelled			
March 17, 2020	City Council Study Session (TMBN 16, Noon)	Interim Regulations Tideflats & Subarea Community Engagement	PDS	Staff will provide a briefing on the proposed six-month extension of the Tideflats Interim Regulations.
		Fossil Fuel Baseline Study	PDS	
	Committee of the Whole (TMBN 16, 3:00 PM)	City Council's Standing Committee Assignments	Mayor	As a follow up to the February 7th Strategic Planning Work Session, the Council will discuss the strategic priorities policy development and the bodies or work for the various Council Standing Committees.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
March 24, 2020	City Council Study Session (TMBN 16, Noon)	HUD Consolidated Plan Draft	CED/Housing	Overview of the draft Tacoma-Lakewood Regional Consolidated Plan for 2020-2024. This 5-year plan sets goals and actions for expenditure of several federal grants, including CDBG (Community Development Block Grant), ESG (Emergency Solutions Grant), and HOME (HOME Investments Partnership Program).
		Cushman / Adams Substation	PDS	
		Executive Session- City Manager Presents Self Evaluation	HR	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
March 31, 2020	City Council Study Session (TMBN 16, Noon)	Quarterly Tacoma Police Department Hiring Update	TPD	TPD will present a quarterly update related to hires and separations and their efforts to diversify the department.
		Executive Session- Mayor/Council prepares City Manager performance evaluation	HR	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Infrastructure, Planning and Sustainability Committee			
Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Walker; Alternate-Ushka Executive Liaison: Kurtis Kingsolver; Staff Support - Claire Goodwin		1st and 3rd Wednesdays 4:30pm Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
March 4, 2020	Limiting New Storage Unit Developments	Brian Boudet, Planning and Development Services Division Manager	At the request of CM Blocker and in response to community concerns about new self-storage facilities potentially using land that could be suitable for higher priorities, such as affordable housing, staff will present current zoning provisions related to these uses and concepts for how those could be modified to limit their expansion and better address their impacts.
Future			
	Micromobility Update on RFP	Jennifer Kammerzell, Principal Engineer, Public Works; Liz Kaster, Senior Planner & Active Transportation Coordinator, Public Works	Public Works Department staff will present an overview of the Micromobility Request for Proposals (RFP) process, which will replace the current micromobility permit.
March 18, 2020	Transportation Improvement Plan (Part 1)	Jennifer Kammerzell, Principal Engineer, Public Works; Nick Anderson, Office of Management and Budget	Staff will review the process of the annual Transportation Improvement Plan and IPS's role in preparation for the full report on April 15.
	History of Mixed-Use Center Zoning	Peter Huffman, Planning and Development Services Director	The Planning and Development Services Department will present the history of mixed-use zoning in Tacoma and how bonuses are awarded.

Government Performance and Finance Committee			
Committee Members: Hines, Hunter (chair), Thoms (vice chair), and Walker Alternate - Blocker Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
March 3, 2020	TBD		
Future			
March 17, 2020	College Internship Processes	Cathy Journey, Sr. HR Manager	Staff to provide an update on (waiting for Cathy to send descriptor)
	Continuous Improvement Overview	Ben Thurgood, Human Resources Assistant Director	Staff will provide a briefing on the City's Continuous Improvement work including an overview of the process, projects in progress and completed, the Continuous Improvement Advocate Program and other topics.

Economic Development Committee			
Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee •Tacoma Creates Advisory Board
February 25, 2020	Cancelled		
Future			
March 10, 2020	Cancelled		
March 24, 2020	Waste Stream Mapping update and next steps	Lewis Griffith, Division Manager, Solid Waste, and Gloria Fletcher, Community & Economic Development	Summary of Waste Stream Mapping project to identify opportunities to connect businesses that can utilize waste materials as resources and presentation of recommended next steps.
	(Tentative) Downtown Parking Occupancy Study and the Tacoma Dome District Parking and Access Study	Dana Brown, Assistant Public Works Division Manager, Public Works, and Eric Huseby, Parking Services Manager, Public Works	Informational presentation on parking occupancy studies for both the downtown district and the Tacoma Dome district.

Community Vitality and Safety			
Committee Members: Blocker (Chair), Beale, Hines, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
February 27, 2020	Interviews for the Commission on Immigrant and Refugee Affairs, and the Citizen Police Advisory Committee	Doris Sorum, City Clerk	
	2019 CIRA Annual Report (Informational)	Latasha Ware, Management Fellow, City Manager's Office	Annual report of the actions and plans of the Commission on Immigrant and Refugee Affairs
	Citizen Police Advisory Committee Annual Report (Informational)	Latasha Ware, Management Fellow, City Manager's Office	
Future			
March 12, 2020	Updated Comprehensive Emergency Management Plan	Fire Chief Tory Green, Tacoma Fire Department	An update to the CEMP to be approved before the end of the year
	Project Peace (Informational)	Ed Wade, Assistant Chief, Tacoma Police Department;	A discussion on the program goals, outreach beyond youth, and the composition of the executive committee for Project Peace
	Metropolitan Development Council Convening Update (Informational Briefing)	Linda Stewart, Director, Neighborhood and Community Services	
	Neighborhood Councils Quarterly Update	Allyson Griffith, Assistant Director, Neighborhood and Community Services; Tyler Whitemarsh, Chair, Community Council of Tacoma	
March 26, 2020	Interviews for the Human Rights Commission	Doris Sorum, City Clerk	