



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Tory Green, Fire Chief, Tacoma Fire Department  
**COPY:** Community Vitality and Safety Committee; Bucoda Warren  
**PRESENTER:** Tory Green, Fire Chief  
**SUBJECT:** City of Tacoma Comprehensive Emergency Management Plan (CEMP) review and promulgation process  
**DATE:** March 12, 2020

**PRESENTATION TYPE:**

Request for Resolution

**SUMMARY:**

The City of Tacoma's Comprehensive Emergency Management Plan has been updated, as required by Washington State regulation. Staff will brief the committee on the plan and request a recommendation to move it forward to the full council for adoption no later than May 2020. The updated plan must be promulgated before the expiration of the current plan, which will occur on June 30, 2020.

**BACKGROUND:**

The State of Washington requires every jurisdiction that desires recognition as an emergency management organization to produce and keep current a comprehensive emergency management plan. Having a current, promulgated plan allows the City of Tacoma to seek reimbursement from the federal government for expenses incurred secondary to a locally declared emergency or disaster.

**ISSUE:**

The City of Tacoma Comprehensive Emergency Management Plan is a required component for the City to be recognized by the federal/state government as a direct recipient of disaster relief funding. In the absence of this document, all federal/state funding received for a disaster within the City of Tacoma would be directed to Pierce County for distribution, as determined by Pierce County.

**ALTERNATIVES:**

Optionally, the City of Tacoma can relinquish its current recognition as an emergency management organization and contract emergency management services from the Pierce County Department of Emergency Management.

**FISCAL IMPACT:**

There is no fiscal impact.

**RECOMMENDATION:**

Staff is seeking a recommendation to take the City of Tacoma Comprehensive Emergency Management Plan to the full council for final approval and promulgation by resolution.