



WEEKLY REPORT TO THE CITY COUNCIL

March 12, 2020

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. This is a reminder that **you are required to submit** to the Public Disclosure Commission, **no later than Wednesday, April 15th**, your **"Personal Financial Affairs Statement."** In addition, **please provide a copy of your report to the City Clerk's Office for our records.** The Public Disclosure Commission's link for filing is: <https://www.pdc.wa.gov/learn/file-online>.

ITEMS OF INTEREST

2. On October 28, 2019, **Environmental Services Presented to the City Council Study Session** outlining some recommendations for a test case within a portion of the Downtown BIA to address blight and litter in the Theater District downtown. Please see the attached document with an update on the progress made.
3. On March 5th, 2020, the **Tacoma Police Department had their annual Awards Ceremony highlighting their Officer of the Year, Detective of the Year and the Employee of the Year.** Please see the attachment honoring their wonderful talents and many contributions to the City of Tacoma.
4. The **City Manager will be providing a brief update on COVID-19** during the **March 17th, 2020 Study Session.**

STUDY SESSION/WORK SESSION

5. The **City Council Study Session** of Tuesday, March 17, 2020 will be held in the Council Chambers of the Tacoma Municipal Building, at Noon. Discussion items will include: (1) **Tideflats Interim Regulations- Potential 6 Month Extension**; (2) **Tideflats Subarea Plan- Community Engagement**; (3) **Other Items of Interest**; (4) **Committee Reports**; (5) **Agenda Review and City Manager's Weekly Report**; **City Manager brief update on COVID-19**; and (6) **Executive Session- Pending Litigation.**

At Tuesday's Study Session, The Planning and Development Services staff will be providing a **briefing on the proposed six-month extension of the Tideflats Interim Regulations.**

For the second topic at Tuesday's Study Session, the Planning and Development Services staff with Berk Consulting, will provide **an update on the Tideflats Subarea Plan and present draft proposals for the Tideflats Community Engagement Plan.**

6. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

COMMITTEE OF THE WHOLE

7. At Tuesday's Committee of the Whole Meeting, Council will be discussing their **strategic priorities, policy development and bodies of work for the various Council Standing Committees.**

MARK YOUR CALENDARS

8. You have been invited to the following events:
 - **Rescheduled to future date - South Sound Sustainability Expo, Saturday, March 14th 10 a.m. to 3:00 pm.**, at the Greater Tacoma Convention Center, 1500 Commerce St, Tacoma WA 98402.
 - **Postponed - T-Town: Play, Explore, Learn City Services Expo on Saturday, March 28, 10:00 a.m. to 3:00 p.m.**, at the Tacoma Dome, 2727 East D Street.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:ram



TO: Elizabeth A. Pauli, City Manager

FROM: Michael P. Slevin III, P.E., Environmental Services Director

SUBJECT: Clean and Sanitary Downtown Test Case Update

DATE: March 4, 2020

Re: Clean and Sanitary Downtown Test Case Update

Environmental Services presented to City Council Study Session on October 28, 2019, outlining some recommendations for a test case within a portion of the Downtown BIA to address blight and litter in the theatre district downtown. The following is an update on progress made for the test case so far.

Public Litter Containers:

Two big belly public litter containers have been installed at the Spanish Steps to increase public litter container capacity and reduce litter around McMenamin's and the surrounding businesses. These containers have replaced traditional public litter containers located above the steps on Broadway and below the steps on Commerce Street.

Staff has worked with purchasing to procure the additional solar public litter containers for the test case area. There are at least two vendors who can provide solar powered compacting public litter containers, so a request for bids (RFB) is in development to allow for a competitive solicitation process. The specifications have been developed and the RFB should be advertised in the next few weeks. We anticipate that we can award the contract and issue a purchase order to the vendor by March or April. Allowing for fabrication, shipping, and installation, these should be installed by June or July.

Centralized Compactors:

Staff are in the process of developing the project scope and budget with Bright Engineering to design the centralized solid waste enclosures for the Downtown Business Improvement Area (BIA) test area. This will include upgrading the existing compactor facilities on 'A' Street and the design of facilities at two additional sites to be determined. Two potential sites have been identified. One site is located at the southern portion of Ben Gilbert Park immediately North of the Tacoma Municipal Building. The second site is a privately held property between Broadway and Commerce Streets. Staff are working with Public Works, Real Property Services and Community and Economic Development Department to vet these sites and explore options for siting compactors at these locations. The timeframe for completion of the new centralized compactors in the test case area is dependent on acquisition of suitable locations.

Officer of the Year – Officer Corey Peyton

Officer Cory Peyton is a perfect example of how impactful and long lasting changes can improve the lives of citizens when police and community work together towards a common goal. Since his appointment to Community Liaison Officer in Sector 1, he has set himself apart by building strong, committed relationships with community partners that aim to better the quality of life within the sector. His commitment and dedication are admirable and he has distinguished himself by modeling the department core values of teamwork, respect, innovation, service and accountability.

Officer Peyton is innovative and is not afraid to think outside the box. Recently he suggested using Dr. Kirkpatrick as a resource for a chronic mental health caller. Dr. Kirkpatrick consulted and identified a systematic response to this caller, which will assist with limiting calls for service. Additionally, Officer Peyton is creating a universal tracking system, which the Community Liaison Officers will be able to use to manage their chronic nuisance cases. The system is to be housed on one database, which each Community Liaison Officer can view and update.

Another example of Officer Peyton demonstrating innovation was identifying a safety solution for a large, downtown apartment complex with a history of entry problems. In the interest of tenant safety, the complex management changed their technology, which made the interior stairs, elevator and other areas inaccessible unless the manager, private security or staff was on duty. The result of this change limited access to first responders, which delayed officers or prevented any response to any floors in the complex. The inability to enter the building to respond to calls for service or emergencies was becoming a real issue and in fact hindering tenant safety. Officer Peyton contacted the complex managers but with limited results ultimately contacted the out of state building owner to address the safety concerns. Due to Officer Peyton's efforts, the building owner has addressed the safety concerns and is actively participating in safety solutions to minimize the impact on the department and community. The owner has given a large number of access cards to Officer Peyton, who organized a management and distribution system for TPD Officers, which has improved response times for tenant services.

A community partner made this statement about Officer Peyton, which summarizes how he represents himself every day; she said Officer Peyton was one of the most compassionate officers she had ever spoken with and if he is a representation of what your department is like, then your department is headed in the right direction.

Officer Cory Peyton exemplifies Tacoma Police Department values on a daily basis and represents the department in a professional and compassionate manner. It is with great honor to present **Police Patrol Officer Cory Peyton** as the **2019 Officer of the Year**.

Detective of the Year – Detective Kim Cribbin

Detective Cribbin joined the Tacoma Police Department on September 28, 1998. During her tenure as a patrol officer, she quickly earned a reputation for being a hard worker with a tenacious, investigative mindset. On April 4, 2006, she promoted to Detective and transferred to the Criminal Investigations Division where she continually excels as a veteran detective.

Detective Cribbin soon specialized in the area of financial crimes where she excelled as an investigator. When the opportunity presented itself, she was assigned as a video detective and has since become a certified video technician through the international Law Enforcement and Emergency Services Video Association. (LEVA). In order to maintain certification, Detective Cribbin regularly attends professional development courses necessary to keep pace with increasing technologies utilized to properly process digital evidence and to testify to those same processes as an expert in the courtroom. Detective Cribbin routinely examines current workflows and makes recommendations on how to better efficiently and effectively process the exorbitant amount of evidence that filters through her workspace from all areas of the department. In addition, Detective Cribbin has been instrumental in incorporating the department's new Digital Evidence Management System, to include finding solutions for uploading digital evidence and sharing the evidence with external partners such as the Pierce County Prosecutor's Office. As a team player, Detective Cribbin has personally contacted each detective that has uploaded digital evidence to ensure it is being done correctly for the benefit of the respective detective engaged in the upload itself. Lastly, Detective Cribbin routinely advises her chain of command whenever a potential career criminal is identified in a video that may be helpful to further investigations and support successful prosecution.

The complexity and the sheer volume of digital evidence that she has been required to process, has increased dramatically. For that alone, Detective Cribbin is a strong asset to the Tacoma Police Department. What truly makes her unique and valuable is her tireless work ethic and uncompromising willingness to help others. Detective Cribbin's work ethic and willingness to go above and beyond her normal scope of duties is second to none. She has proven to be a true inspiration for others.

Detective Kimberly Cribbin has excelled in her capacity as a detective. She is highly respected amongst her peers for her work ethic, knowledge and willingness to be a team player. Her dedication demonstrates a pattern of behavior that exemplifies the highest ideals of the Tacoma Police Department. It is with great honor to present **Detective Kimberly Cribbin** as the **2019 Detective of the Year**.

Employee of the Year – Computer Support Technician Terrence Tong

Computer Support Technician Terence Tong is the employee that exemplifies the highest ideals and core value of **Team for the Common Good** of the Tacoma Police Department. He is quick to make himself available when computer issues arise and is rarely, if ever, stumped by the issue that the employee is facing.

September 2019, through October 2019, Terence was the only Computer Support Technician available for IT support with the department. During this time frame, he worked on several program applications without complaint. Terence assisted with the Biometric Fingerprint Technology deployment, Taser 7 evaluation, the Drone program, the Body Worn Camera program, the laptop turn in program, provided technology assistance to the Range and the EVOC Cadre. He did this while also providing continuous excellent IT support to department

members and completing IT service desk assignments. During this time, he also made himself available on short notice to troubleshoot an issue with a back-up PIO not able to access the City's Content Management System for posting new releases.

Terence continues to receive positive comments from department members regarding his work ethic and selfless desire to assist all department employees. His vast knowledge, quick response time and pleasant demeanor is another aspect of him modeling another department core value of **Respect for Our Employees and Citizens**.

In our increasingly technology-driven world, Terence continues to keep this department moving forward. For his dedication and commitment to the Tacoma Police Department and all of the department employees he was honored and recognized as December's Employee of the Month.

For his outstanding service and dedication to the City of Tacoma and the Tacoma Police Department, it is with great honor to present **Computer Support Technician (CST) Terence Tong** as the **2019 Employee of the Year**.



TO: Elizabeth Pauli, City Manager
FROM: Peter Huffman, Director, Planning and Development Services *CEN L*
Stephen Atkinson, Principal Planner, Planning and Development Services
SUBJECT: Setting a Public Hearing Re: Tideflats Interim Regulations – March 17, 2020
DATE: March 11, 2020

On Tuesday, March 17, 2020, Planning and Development Services staff will present an overview of the Tideflats Interim Regulations and the proposed schedule for re-authorization. The Tacoma Municipal Code, consistent with State law, requires that the City Council re-authorize the interim regulations every 6-months subsequent to the initial 1-year authorization period. At the time of re-authorization, the City Council may also consider amendments to the ordinance.

BACKGROUND:

On May 9, 2017, the City Council adopted Resolution No. 39723 initiating a subarea planning process for the Port/Tideflats area. In addition, the resolution requested the Planning Commission consider the need for interim regulations in the Tideflats area while the subarea planning process is under way.

The Planning Commission determined that interim regulations were warranted, and on October 4, 2017, the Commission forwarded its recommendation to the City Council for consideration. In support of these deliberations the Commission conducted a public hearing, at which 81 people testified, and reviewed over 200 written comments.

Following its own public hearing, and substantial community input and deliberation, the City Council, on November 21, 2017, adopted the Tideflats Interim Regulations by Amended Ordinance No. 28470. Since the initial adoption of the Interim Regulations, the Council has taken the following actions to extend the ordinance:

- November 13, 2018: Ordinance No. 28542 – 6-month Extension
- May 21, 2019: Ordinance No. 28582 – 6-month Extension
- November 12, 2019: Ordinance No. 28619 – 6-month Extension

The current ordinance is set to expire on June 2, 2020.

SUMMARY OF THE INTERIM REGULATIONS:

The Tideflats Interim Regulations consist of the following elements, which are further described in Attachment A:

- Category 1: Expanded public notification of heavy industrial use permits;
- Category 2: Temporary prohibition of new non-industrial uses in the Port of Tacoma Manufacturing and Industrial Center;
- Category 3: Temporary prohibition of new residential development along Marine View Drive and NE Tacoma slopes; and
- Category 4: Temporary prohibition on certain types of new heavy industrial uses.

**PROPOSED SCHEDULE FOR REAUTHORIZATION:**

Date	Event
March 17	City Council – Study Session to review the Interim Regulations ordinance and the schedule for consideration of a 6-month extension. City Council – Resolution to set the public hearing
April 28	City Council – Public Hearing on the proposed 6-month extension of the current interim regulations
May 5	City Council – Study Session to review public testimony and provide guidance on any ordinance modifications; Summary of Fossil Fuel Study methodology and preliminary results.
May 12	City Council – First reading of Ordinance
May 19	City Council – Final reading of Ordinance
June 2	<i>Current Interim Regulations expire</i>

ADDITIONAL INFORMATION:

The following links provide additional information on the Interim Regulations and related Subarea Plan.

- Interim Regulations: www.cityoftacoma.org/tideflatsinterim. This page includes the full public record of the adoption of the Tideflats Interim Regulations.
- Interactive Map: <https://wspdsmap.cityoftacoma.org/website/PDS/TIR/>. This map enables a parcel search to determine if the interim regulations may apply to a specific property.
- Tideflats Subarea Plan: www.cityoftacoma.org/tideflatsplan. This page includes information on the Tideflats Subarea Plan and relevant background information.

For more information, please contact Stephen Atkinson, Principal Planner, at (253) 591-5531 or satkinson@cityoftacoma.org.

Attachment**A. Tideflats Interim Regulations Summary**



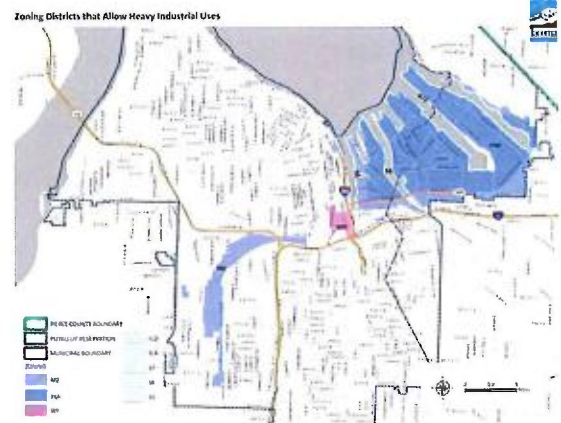
Tideflats Interim Regulations

On November 21, 2017, the Tacoma City Council adopted Ordinance No. 28470 - *Tideflats Interim Regulations*. Provided below is a summary of the interim regulations.

What do the Tideflats Interim Regulations do?

Expanded Notification for Heavy Industrial Uses

- These amendments expand public notification of heavy industrial use permits to taxpayers and interested parties.
- The taxpayer notification distances increase from 1000 feet to 2500 feet from the site of the proposal. For projects located within a designated manufacturing and industrial center (M/IC), the 2500-foot notification distance is measured from the boundary of the applicable center.
- This expanded notification applies to all heavy industrial projects city-wide that require a discretionary permit (such as a conditional use permit) or SEPA determination.



Map above: Zoning Districts that Allow Heavy Industrial Uses.

Non-industrial Uses in the Port of Tacoma Manufacturing/ Industrial Center (M/IC)

- Certain new non-industrial uses are prohibited in the City's Heavy Industrial zoning districts (M-2 and PMI) within the Port of Tacoma M/IC, including:
 - Destination/high intensity parks and recreation,
 - Agriculture,
 - Residential uses,
 - Hospitals,
 - Airports,
 - Schools (K-12),
 - Retail,
 - Cultural institutions, and
 - Care facilities.
- Existing non-industrial uses may expand and are not subject to limitation.



Map above: Port of Tacoma Manufacturing and Industrial Center.



Planning and Development Services

City of Tacoma, Washington
Peter Huffman, Director

www.cityoftacoma.org/planning

Staff Contact

Stephen Atkinson, Principal Planner
satkinson@cityoftacoma.org

www.cityoftacoma.org/tideflatsinterim

Marine View Drive Residential Development Restrictions

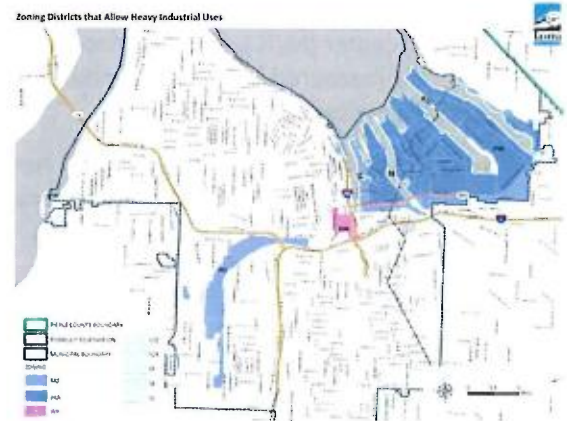
- These regulations pause all new residential platting and subdivision of land along Marine View Drive and the adjacent hillside.
- Property owners in the R-1 and R-2 single family zoning districts will be allowed to build a single residential unit on existing legal lots.
- New construction requires a notice on title regarding the proximity of the residential building to heavy industrial uses.



Map above: Area of Applicable Residential Development Restrictions.

Heavy Industrial Zoning

- These interim regulations pause the establishment of the following new heavy industrial uses citywide:
 - Coal terminals and bulk storage facilities,
 - Oil or other liquefied fossil fuel terminals, bulk storage, manufacturing, production, processing or refining,
 - Chemical Manufacturing,
 - Mining and quarrying,
 - Smelting.
- Existing uses may expand under current permit procedures and land use standards.



Map above: Zoning Districts that Allow Heavy Industrial Uses.

Proposed Schedule for Reauthorization

The Interim Regulations may be re-authorized by the City Council every 6 months thereafter until the Tideflats Subarea Plan is completed. The following is a tentative schedule for re-authorization of the Tideflats Interim Regulations:

Date	Event
March 17	City Council – Study Session to review the Interim Regulations ordinance and the schedule for consideration of a 6-month extension. City Council – Resolution to set the public hearing
March 31	City Council – Public Hearing on the proposed 6-month extension of the current interim regulations
April 14	City Council – Study Session to review public testimony and provide guidance on any Ordinance modifications City Council – First reading of Ordinance
April 21	City Council – Final reading of Ordinance
June 2	Current Interim Regulations expire



TO: Elizabeth Pauli, City Manager
FROM: Peter Huffman, Director, Planning and Development Services *CEN for*
Stephen Atkinson, Principal Planner, Planning and Development Services
SUBJECT: Tideflats Subarea Plan Public Engagement – March 17, 2020
DATE: March 11, 2020

On March 17, 2020, Planning and Development Services staff will present a status update on the Tideflats Subarea Plan and introduce the next project milestone for discussion. The Tideflats Subarea Plan is currently in a project initiation phase. The Intergovernmental Work Plan was approved by the Steering Committee on February 10, 2019. Following that, the City and Project Management Team conducted the Request for Proposal process for consultant services over the summer of 2019, leading to a consultant selection in October 2019. On November 6, 2019, the Steering Committee reviewed the selection process and recommended the City Council approve the contract with Berk Consulting. Since the consultant selection, the City, with its partner governments, has been negotiating the scope and budget with Berk Consulting. The contract is expected to go to the City Council in the next few weeks.

The next major process milestone will be the development of a Public Engagement Plan (PEP) for consideration by the Tideflats Steering Committee tentatively on April 9, 2020. To support the development of the PEP and the achievement of that project milestone, the Project Team convened the Tideflats Advisory Group (TAG) on February 20, 2020, to provide input on engagement methods.

BACKGROUND

The Tacoma Tideflats is one of nine designated Manufacturing and Industrial Centers in the Puget Sound Regional Council's (PSRC) regional development plan VISION 2040. The State Growth Management Act (GMA) requires that local comprehensive plans comply with VISION 2040 and directs local jurisdictions having one or more regionally designated centers to prepare a subarea plan for each such center.

On September 25, 2018, the City Council adopted a resolution approving the City of Tacoma to enter into an inter-governmental agreement (IGA) concerning cost sharing for the Tideflats Subarea Plan. The resolution also directed the City Manager to work with the Puyallup Tribe, Port of Tacoma, City of Fife, and Pierce County to develop a mutually satisfactory subarea planning and approval process. On February 8, 2019, the Tideflats Steering Committee, consisting of two elected representatives of each partner government as established in the IGA, approved a work plan for the Tideflats Subarea Planning process.

NEXT MILESTONE – PUBLIC ENGAGEMENT PLAN

The Public Engagement Plan is the next key milestone in the planning process and will be presented to the Steering Committee for review and approval. Attached is an outline of the Public Engagement Plan for City Council review.

A focus of the discussion will be on the following questions:

1. What will a successful community process look like?
2. Whom should we directly engage with to ensure equitable representation through this process?
3. What methods of notification or engagement have been successful for you in the past?
4. Are there other resources or tools that we should be aware of that would help expand the breadth of engagement?

**WORK PLAN SUMMARY**

The intent of the work plan is to provide a clear framework for cooperation and information sharing among the City of Tacoma, the Puyallup Tribe, the Port of Tacoma, Pierce County, and the City of Fife while respecting Tacoma's jurisdiction, role as State Environmental Policy Act (SEPA) lead agency, and existing substantive and procedural obligations under State law and the Tacoma Municipal Code.

In addition, the work plan will address requirements under Washington State law to include SEPA environmental review, GMA, Shoreline Management Act, the Puyallup Land Claims Settlement, the Container Port Element and elements for certification of a Manufacturing and Industrial Center (MIC) by the PRSC.

The following non-exclusive list of elements represent the required checklist as well as issues identified by the participating governments:

Plan Concept or Vision	<ul style="list-style-type: none">• Preservation of industrial land base• Economic role of the Manufacturing and Industrial Center• Relationship to Comprehensive Plan• Relationship to adjacent areas
Environment	<ul style="list-style-type: none">• Protection of sensitive areas• Stormwater management• Air pollution and greenhouse gas emissions• Contaminated soils• Environmental risks and hazard areas, including sea level rise• Opportunities for proactive environmental remediation
Land Use	<ul style="list-style-type: none">• Employment growth targets• Description of appropriate industrial and manufacturing uses• Incompatible land uses• Buffers for industrial uses and appropriate transitions• Mitigation of aesthetic impacts
Economy	<ul style="list-style-type: none">• Economic development and growth strategies• Maintain and expand family wage jobs• Key sectors and industry clusters
Public Services and Facilities	<ul style="list-style-type: none">• Capital plans and investments to meet targeted employment growth• Safety and Emergency Response
Transportation	<ul style="list-style-type: none">• Freight movement• Employee commuting• Transit and mode splits• Priority projects• Financing strategy• Design standards



**Implementation
Actions**

- Zoning and Code Amendments
- Programs
- Funding Strategies
- Other

For more information, please contact Stephen Atkinson, Principal Planner, at (253) 591-5531 or satkinson@cityoftacoma.org. Public review materials are available online at www.cityoftacoma.org/tideflatsplan.

Attachment

A. Draft Public Engagement Plan Outline

WHAT COULD COMMUNITY ENGAGEMENT LOOK LIKE?

TACOMA TIDEFLATS SUBAREA PLAN PRELIMINARY PUBLIC ENGAGEMENT PLAN OUTLINE

1. Introduction

- Purpose of public engagement
- Work Plan process for developing Public Engagement Plan
- Summary description of the engagement plan

2. Planning Framework

- Description of state, regional, and local planning context
- Work Plan Summary

3. Tideflats Subarea Plan

- Project overview
- Other related projects
- Generalized timeframe

4. Community Engagement

- Communications materials for each project phase
- 3-4 public meetings
- Social media and an interactive project website
- Meetings-in-a-Box
- Small group visioning meetings

5. Decision-making Process

- Work Plan governance process
- City of Tacoma legislative process and Work Plan provisions

6. Evaluation and Accountability

- Feedback loop for public comment and decisions
- Effectiveness of public involvement tools

7. Equity and Empowerment Framework

- City of Tacoma Equity and Empowerment Framework

8. Coordinated Schedule and Engagement

- Schedule for involvement



**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
March 17, 2020	City Council Study Session (TMBN 16, Noon)	Tideflats Interim Regulations- Potential 6 month Extension	PDS	Staff will provide a briefing on the proposed six-month extension of the Tideflats Interim Regulations.
		Tideflats Subarea Plan- Community Engagement Plan	PDS	The Planning and Development Services Staff and Berk Consulting will provide an update on the Tideflats Subarea Plan and present draft proposals for the Tideflats Community Engagement Plan. .
		Executive Session- Pending Litigation	Legal	
	Committee of the Whole (TMBN 16, 3:00 PM)	City Council's Standing Committee Assignments	Mayor	As a follow up to the February 7th Strategic Planning Work Session and the February 25th Committee of the Whole , the Council will discuss the strategic priorities policy development and the bodies of work for the various Council Standing Committees.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
March 24, 2020	City Council Study Session (TMBN 16, Noon)	HUD Consolidated Plan Draft	CED/Housing	Overview of the draft Tacoma-Lakewood Regional Consolidated Plan for 2020-2024. This 5-year plan sets goals and actions for expenditure of several federal grants, including CDBG (Community Development Block Grant), ESG (Emergency Solutions Grant), and HOME (HOME Investments Partnership Program).
		Cushman / Adams Substation	PDS	
		Executive Session- City Manager Presents Self Evaluation	HR	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
March 31, 2020	City Council Study Session (TMBN 16, Noon)	Quarterly Tacoma Police Department Hiring Update	TPD	TPD will present a quarterly update related to hires and separations and their efforts to diversify the department.
		Executive Session- Mayor/Council prepares City Manager performance evaluation	HR	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
April 7, 2020	City Council Study Session (TMBN 16, Noon)	Housing Levy Discussion	CED	
		Executive Session- Mayor/Council prepares City Manager performance evaluation	HR	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety			
Committee Members: Blocker (Chair), Beale, Hines, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
	Topic	Presenters	Description
March 26, 2020	Neighborhood Councils Quarterly Update	Allyson Griffith, Assistant Director, Neighborhood and Community Services; Tyler Whitemarsh, Chair, Community Council of Tacoma	
	Interviews for the Human Rights Commission	Doris Sorum, City Clerk	
Future			
April 9, 2020	Project Peace (Informational)	Shawn Stringer, Captain, Tacoma Police Department;	A discussion on the program goals, outreach beyond youth, and the composition of the executive committee for Project Peace
	Citizen Police Advisory Committee Annual Report (Informational)	Latasha Ware, Management Fellow, City Manager's Office	
	Updated Comprehensive Emergency Management Plan	Fire Chief Tory Green, Tacoma Fire Department	An update to the CEMP to be approved for 2020
	Domestic Violence Strategic Alliance (Informational)	Vicky McLaurin, Social Wellness Manager, Neighborhood and Community Services	
April 23, 2020	Beacon Center Renovation Project (Informational)	Vicky McLaurin, Social Wellness Manager, Neighborhood and Community Services	
	WSDOT Right of Way Encampment Clean Up Response (Informational)	Allyson Griffith, Assistant Director, Neighborhood and Community Services	

Economic Development Committee			
Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee •Tacoma Creates Advisory Board
	Topic	Presenters	Description
March 24, 2020	Waste Stream Mapping update and next steps	Lewis Griffith, Division Manager, Solid Waste, and Gloria Fletcher, Community & Economic Development	Summary of Waste Stream Mapping project to identify opportunities to connect businesses that can utilize waste materials as resources and presentation of recommended steps.
	Downtown Parking Occupancy Study and the Tacoma Dome District Parking and Access Study	Dana Brown, Assistant Public Works Division Manager, Public Works, and Eric Huseby, Parking Services Manager, Public Works	Informational presentation on parking occupancy studies in the downtown district and the Tacoma Dome district.
	Quarterly collaboration Check In	Jeff Robinson, Director, Community & Economic Development Department, and Peter Huffman, Director, Planning, Development Services Department	Staff will present updates; Council Members have requested more information on opportunity zones and collaboration with Pierce County
Future			
March 31, 2020 (Special Meeting early start)	Tacoma Creates Interviews	City Clerk	
April 14, 2020	Downtown Tacoma Partnership Update	Debbie Bingham, Project Manager, Community and Economic Development Department	Annual update on the Downtown Tacoma Partnership (for BIA). The annual work plan and budget will be discussed.
	Creative Economy Survey Report	Amy McBride, Arts Administrator, Tacoma Venue and Events Arts Program	Tacoma was selected as the first city in WA State to participate in a Creative Economy study, conducted by the new non-profit Whipsmart that was established to define and build the Creative Economy in Washington State
April 28, 2020	Food Innovation District Update	Carol Wolf & Shari Hart, Community and Economic Development Department	Update on process for request for proposal

Government Performance and Finance Committee			
Committee Members: Hines, Hunter (chair), Thoms (vice chair), and Walker Alternate - Blocker Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
	Topic	Presenters	Description
March 17, 2020	College Internship Processes	Cathy Journey, Sr. HR Manager	Staff to provide an update on (waiting for Cathy to send descriptor)
	Continuous Improvement Overview	Ben Thurgood, Human Resources Assistant Director	Staff will provide a briefing on the City's Continuous Improvement work including an overview of the process, projects in progress and completed, the Continuous Improvement Advocate Program and other topics.
Future			
April 7, 2020	Surplus Property	Jennifer Hines, Public Works Real Estate Services	Overview of City processes as they relate to surplus property

Infrastructure, Planning and Sustainability Committee			
Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Walker; Alternate-Ushka Executive Liaison: Mike Slevin; Staff Support - Claire Goodwin		1st and 3rd Wednesdays 4:30pm Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
March 18, 2020	Cancelled		
Future April 1, 2020			
	Water Quality and Fish Habitat Preservation	Jason Jordan and Tony Warfield, Port of Tacoma; Andrew Strobel, Puyallup Tribe; Jim Parvey, Office of Environmental Policy and Sustainability; Joel Baker, UW Puget Sound Institute	The Port of Tacoma will present its Habitat Mitigation Strategy, including past project successes, lessons learned and future planned efforts. The Tribe will present on its environmental restoration projects. Environmental Services will discuss storm water mitigation and environmental remediation projects. UW will present on Urban Waters.
	Underground Storage Tanks and Groundwater Protection	Esther Beaumier, Program Manager, Tacoma-Pierce County Health Department	An informational presentation about underground storage tanks and groundwater protection through the work of Health Department's Underground Storage Tank program.
April 15, 2020	Pierce Transit Update	Alex Mather, Government Affairs Manager, Pierce Transit	Pierce Transit outreach and milestone update for Bus Rapid Transit project (Part 2 of 4)
	Air Quality Tracking Update	Jim Parvey, Alison Beason, and Joel Baker	Update on the Purple Air program and future plans and partnerships with Microsoft.
	Active Transportation Code Changes	Liz Kaster, Senior Planner, Public Works	Public Works Staff will present proposed amendments to Chapters 11.05 Model Traffic Ordinance, 11.06 Motorized Scooters and Electric Personal Assistive Mobility Devices, and 11.30 Bicycles, Skateboards, Roller Skates, and Scooter Helmets. The codes include transportation regulations of the City and State model traffic laws adopted by the City.