

WEEKLY REPORT TO THE CITY COUNCIL

April 23, 2020

Members of the City Council City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

- 1. A special meeting of the City Council will be held on Friday, April 24th, 2020, at 2:00 p.m. To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted in-person and will have telephonic access for the public to attend. The City Council special meeting can be heard by dialing 1-855-747-8824 and entering the passcode 8215373, when prompted. Mayor Victoria Woodards will be providing an open letter to the people of Alaska, voicing support and solidarity during the pandemic. City of Tacoma staff will be providing an update on the status and impact of the COVID-19 virus and the City's response, followed by an update from the City Manager.
- 2. The Tacoma Public Utility Board study sessions have been cancelled until further notice. The Public Utility Board office will notice when the Board study sessions reconvene.
- 3. At the City Council meeting on Tuesday, April 28th, 2020, Planning and Development Services staff will present an overview of the Tideflats Interim Regulations and the proposed schedule for re-authorization. The Tacoma Municipal Code, consistent with State law, requires that the City Council re-authorize the interim regulations every 6-months subsequent to the initial 1-year authorization period. At the time of re-authorization, the Council may also consider amendments to the ordinance. Please see attached memorandum for more information.
- 4. May is National Historic Preservation Month! Every year in May, the Landmarks Preservation Commission Chair provides a report to the Council, which gives an overview of the Historic Preservation Program activities and metrics for past year, as well as a forecast of things to come. This year, the Chair's report is being provided to Council in written form. In addition, in recognition of Historic Preservation Month, the Historic Preservation Program is offering a series of virtual events and activities so we all can celebrate Tacoma's history and built environment remotely. For more information, please see www.hpmonthtacoma.com.

- 5. Planning and Development Services staff provide the attached memorandum regarding adjustments made by the department in response to the COVID-19 pandemic.
- 6. The Minority Business Development Agency Tacoma Office continues to provide services to better assist underserved business communities during the COVID-19 pandemic. Minority Business Development Agency Tacoma has been selected to offer the following webinar series: "Amazon-MBDA MBTI Virtual Roadshow," 5 weeks starting April 23rd, 2020.

Minority Business Development Agency Tacoma is one of the 6 Business Centers selected to launch the 5 week "How to Become a Seller on the Amazon Business Marketplace" virtual roadshow with the Amazon Business - Minority Business and Technology Institute. This is being rolled out with Joann Hill, Chief of the Office of Business Development at Minority Business Development Agency Headquarters. The Tacoma Center will host, market and promote this webinar series. Additional workshops and webinars are being developed for the business community to participate at no charge.

STUDY SESSION/WORK SESSION

- 7. The City Council study sessions have been cancelled until further notice. The City Clerk's office will notice when the City Council study sessions reconvene. Notices can be found at: http://www.cityoftacoma.org/notices
- 8. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

9. Tacoma Urban League virtual town hall "State of Black Tacoma, and How COVID-19 is Affecting the Black Community" Thursday, May 7th, 2020 11:00 am-12:30 pm. Register with the below link: https://www.eventbrite.com/e/state-of-black-tacomatickets-102450026788

Sincerely,

Eli O'Dul

Elizabeth A. Pauli City Manager



April 23, 2020

NOTICE SPECIAL MEETING

Tacoma City Council

Notice is hereby given that a special meeting of the City Council will be held on Friday, April 24, 2020, at 2:00 p.m. To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted in-person and will have telephonic access for the public to attend.

The City Council special meeting can be heard by dialing 1-855-747-8824 and entering the passcode 8215373, when prompted.

The purpose of this meeting is to discuss the following items:

- Approval of the submission of a letter to the U.S. Immigration and Customs Enforcement regarding the health of the detainees at the Northwest ICE Processing Center.
- Approval to sign on to a letter being circulated by the Port of Tacoma and Northwest Seaport Alliance regarding the importance of the trade relationship with Alaska and showing support and solidarity during the time of COVID-19.
- Update on the status and impact of COVID 19 and the City's response including:
 - o Update on Tacoma Public Utilities; and
 - o Update from the City Manager.

Doris Sorum City Clerk



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the City Clerk's Office at (253) 591-5505. TTY or speech to speech users please dial 711 to connect to Washington Relay Services.



City of Tacoma

Memorandum

TO: Elizabeth Pauli, City Manager

FROM: Peter Huffman, Director, Planning and Development Services

Stephen Atkinson, Principal Planner, Planning and Development Services

SUBJECT: Presentation – Tideflats Interim Regulations – April 28, 2020

DATE: April 22, 2020

On Tuesday, April 28, 2020, Planning and Development Services staff will present an overview of the Tideflats Interim Regulations and the proposed schedule for re-authorization. The Tacoma Municipal Code, consistent with State law, requires that the City Council re-authorize the interim regulations every 6-months subsequent to the initial 1-year authorization period. At the time of re-authorization, the Council may also consider amendments to the ordinance.

BACKGROUND:

On May 9, 2017, the City Council adopted Resolution No. 39723 initiating a subarea planning process for the Port/Tideflats area. In addition, the resolution requested the Planning Commission consider the need for interim regulations in the Tideflats area while the subarea planning process is under way.

The Planning Commission determined the interim regulations were warranted, and on October 4, 2017, the Commission forwarded its recommendation to the City Council for consideration. In support of their deliberation, the Commission conducted a public hearing, at which 81 people testified, and reviewed over 200 written comments.

Following its own public hearing, and substantial community input and deliberation, the City Council, on November 21, 2017, adopted the Tideflats Interim Regulations by Amended Ordinance No. 28470. Since the initial adoption of the Interim Regulations, the Council has taken the following actions to extend the ordinance:

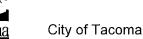
- November 13, 2018: Ordinance No. 28542 6-month Extension
- May 21, 2019: Ordinance No. 28582 6-month Extension
- November 12, 2019: Ordinance No. 28619 6-month Extension

The current ordinance is set to expire on June 2, 2020.

SUMMARY OF THE INTERIM REGULATIONS:

The Tideflats Interim Regulations consist of the following elements, which are further described in Attachment A:

- Category 1: Expanded public notification of heavy industrial use permits;
- Category 2: Temporary prohibition of new non-industrial uses in the Port of Tacoma Manufacturing and Industrial Center;
- Category 3: Temporary prohibition of new residential development along Marine View Drive and Northeast Tacoma slopes; and
- Category 4: Temporary prohibition on certain types of new heavy industrial uses.



City of Tacoma Memorandum

PROPOSED SCHEDULE FOR REAUTHORIZATION:

Date	Event		
March 17	City Council – Resolution to set public hearing for April 28, 2020.		
April 7	City Council – Resolution to re-schedule the public hearing for May 5, 2020.		
April 28	City Council – Review the Interim Regulations ordinance and the schedule for consideration of a 6-month extension.		
May 5	City Council — Public Hearing on the proposed 6-month extension of the current interim regulations.		
May 12	City Council — First reading of Ordinance; review public testimony and provide guidance on any Ordinance modifications.		
May 19	City Council – Final reading of Ordinance.		
June 2	Current Interim Regulations expire.		

ADDITIONAL INFORMATION:

The following links provide additional information on the Interim Regulations and related Subarea Plan.

- Interim Regulations: www.cityoftacoma.org/tideflatsinterim. This page includes the full public record of the adoption of the Tideflats Interim Regulations.
- Interactive Map: https://wspdsmap.cityoftacoma.org/website/PDS/TIR/. This map enables a parcel search to determine if the interim regulations may apply to a specific property.
- Tideflats Subarea Plan: www.cityoftacoma.org/tideflatsplan. This page includes information on the Tideflats Subarea Plan and relevant background information.

For more information, please contact Stephen Atkinson, Principal Planner, at (253) 591-5531 or satkinson@cityoftacoma.org.

Attachment

A. Tideflats Interim Regulations Summary



Tideflats Interim Regulations

On November 21, 2017, the Tacoma City Council adopted Ordinance No. 28470 - *Tideflats Interim Regulations*. Provided below is a summary of the interim regulations.

What do the Tideflats Interim Regulations do?

Expanded Notification for Heavy Industrial Uses

- These amendments expand public notification of heavy industrial use permits to taxpayers and interested parties.
- The taxpayer notification distances increase from 1000 feet to 2500 feet from the site of the proposal. For projects located within a designated manufacturing and industrial center (M/IC), the 2500-foot notification distance is measured from the boundary of the applicable center.
- This expanded notification applies to all heavy industrial projects city-wide that require a discretionary permit (such as a conditional use permit) or SEPA determination.



Map above: Zoning Districts that Allow Heavy Industrial Uses.

Non-industrial Uses in the Port of Tacoma Manufacturing/ Industrial Center (M/IC)

- Certain new non-industrial uses are prohibited in the City's Heavy Industrial zoning districts (M-2 and PMI) within the Port of Tacoma M/IC, including:
 - o Destination/high intensity parks and recreation,
 - Agriculture,
 - Residential uses,
 - o Hospitals,
 - o Airports,
 - o Schools (K-12),
 - o Retail,
 - o Cultural institutions, and
 - o Care facilities.
- Existing non-industrial uses may expand and are not subject to limitation.



Map above: Port of Tacoma Manufacturing and Industrial Center.



Planning and Development Services
City of Tacoma, Washington
Peter Huffman, Director

www.cityoftacoma.org/planning

Staff Contact

Stephen Atkinson, Principal Planner

satkinson@cityoftacoma.org

www.citvoftacoma.org/tideflatsinterim

Marine View Drive Residential Development Restrictions

- These regulations pause all new residential platting and subdivision of land along Marine View Drive and the adjacent hillside.
- Property owners in the R-1 and R-2 single family zoning districts will be allowed to build a single residential unit on existing legal lots.
- New construction requires a notice on title regarding the proximity of the residential building to heavy industrial uses.



Map above: Area of Applicable Residential Development Restrictions

Heavy Industrial Zoning

- These interim regulations pause the establishment of the following new heavy industrial uses citywide:
 - Coal terminals and bulk storage facilities,
 - Oil or other liquefied fossil fuel terminals, bulk storage, manufacturing, production, processing or refining,
 - o Chemical Manufacturing,
 - Mining and quarrying,
 - o Smelting.
- Existing uses may expand under current permit procedures and land use standards.

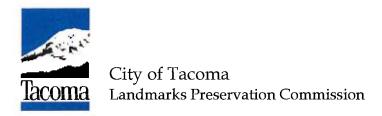


Map above: Zoning Districts that Allow Heavy Industrial Uses.

Proposed Schedule for Reauthorization

The Interim Regulations may be re-authorized by the City Council every 6 months thereafter until the Tideflats Subarea Plan is completed. The following is a tentative schedule for re-authorization of the Tideflats Interim Regulations:

Date Event		
March 17	City Council – Resolution to set public hearing for April 28, 2020.	
April 7	City Council – Resolution to re-schedule the public hearing for May 5, 2020.	
April 28	City Council – Review the Interim Regulations ordinance and the schedule for consideration of a 6-month extension.	
May 5	City Council – Public Hearing on the proposed 6-month extension of the current interegulations.	
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May 19	City Council – Final reading of Ordinance.	
June 2	Current Interim Regulations expire.	



April 29, 2020

Dear Mayor Woodards and Members of the City Council:

Every year in May, the City of Tacoma celebrates Historic Preservation Month with events and activities that serve to highlight our shared history and meaningful places. As Chair of the Landmarks Preservation Commission, I have the privilege of providing a brief overview of the past year of Commission activities and a forecast of the year to come.

Tacoma's Historic Preservation Program continues to work to provide access and resources to Tacoma's unique history and stories to residents and visitors, with focus on providing access to all Tacomans. This includes innovative and engaging programming with our community partners, and a healthy and growing social media and virtual presence. Over the last year, achievements include:

- A calendar that includes 20+ events per year, including more accessible virtual programs
- Increased neighborhood programming in South & East Tacoma
- 139 project approvals in 2019 and 2 additions to the Tacoma Register of Historic Places
- Record breaking \$45 million in tax incentives granted, including the long-awaited rehabilitation of the Elks Temple
- Enhanced review of demolition permitting and cultural resources protections
- Expanding audiences and strengthening partnerships, including with the Puyallup Tribe
- Over 9000 social media followers in 2020 a 13% increase over the past year.

Program goals and initiatives for 2020-2021 include:

- Increased neighborhood and Mixed Use Center historic surveys, providing critical data about historic buildings in locations where development is anticipated and desired
- Review of enforcement codes and procedures to address illegal demolitions and other non-permitted work
- Review of Historic Preservation policies and development of a framework to increase equitable outcomes for historic preservation citywide.

Lastly, I would like to invite you to attend the Historic Preservation Month events at hpmonthtacoma.com. This year, the Historic Preservation Office—along with our community partners—has pivoted to offer virtual opportunities for Tacomans to experience Tacoma's historic and cultural resources while maintaining safe social distancing. This year, our focus is the significance of Tacoma's open spaces and natural environment to our past, present, and future.

On behalf of the Landmarks Preservation Commission, I thank the City Council for its continued interest and support. It is an honor to play even a small part in the preservation of Tacoma's important history and character.

Best Regards,

Kevin Bartoy, Chair

HISTORIC 20 PRESERVATION MONTH 0 PRESERVATION MONTH



CULTURAL LANDSCAPES



Wright Park



Pt. Defiance



Swan Creek



Wapato Park

EVENT PROGRAM

THE CITY OF TACOMA PRESENTS

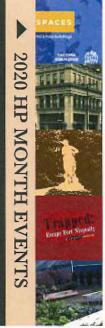
HISTORIC PRESERVATION MONTH

National Historic Preservation Month was established in 1973 by the National Trust for Historic Preservation in order to promote historic Preservation and community pride in local heritage sites. This May, the theme for Tacoma's Historic Preservation Month is Cultural Landscapes. The City of Tacoma's Historic Preservation Office and many local partners have worked together to create a month-long calendar of events that highlight the different aspects of Tacoma's historic resources and heritage community. Please visit the Historic Preservation Month website for up to date information on all the Historic Preservation Month events.

www.hpmonthtacoma.com facebook.com/TacomaHistoricPreservation



Tacoma's past is deeply rooted. Carrying that history forward through restoration and adaptive reuse honors that legacy and supports vibrant, analysis or paids before the



Sacred Spaces: Virtual Tour May 2 @ 8PM • Online

This FREE virtual tour will take us through some of Tacoma's most beautiful and iconic sacred spaces.

More info at: www.hpmonthtacoma.com

Bank on Tacoma, 1873-1993 @ Tacoma Historical Society

Exhibition on the unexpectedly eventful history of banking in Tacoma.

More info at: www.tacomahistory.com

Virtual Wright Park Walking Tour May 5 @ 3:30PM • Online

Learn about the history of Tacoma's iconic Wright Park while walking with a virtual tour guide. More Info at: www.hpmonthtacoma.com

Trapped: Escape Fort Nisqually (Virtual) May 7-9 from 5:30PM-9PM • Online

Escape Fort Nisqually games use archival history and objects to create a puzzle that teams must solve to escape. Updates at: www.hpmonthtacoma.com

Tacoma's Agricultural Heritage Virtual Zoom Panel • May 9 (visit site)

Harvest Pierce County Cultural Ambassadors will discuss the importance of community gardens to the heritage of Tacoma's immigrant communities.

Updates at: www.hpmonthtacoma.com



Tacoma Historical Society: History of Old City Hall

May 11 @ 7PM • Visit Site for More info Learn more about the history of Tacoma's iconic City Hall building. Info at: www.hpmonthtacoma.com

Queen Victoria's Birthday (Virtual) May 16 from 11AM-5PM • Online

A Hudson's Bay Company Celebration of the Queen's Birthday! Celebrate with cannon fire and Victorian finery: More Info at: www.hpmonthtacoma.com

Sherman Elementary Salmon Release May 16 from 9AM-11AM • Online

Watch online as the salmon raised by Sherman Elementary students are released into Swan Creek. More Info at: www.hpmonthtacoma.com

Old Town Scavenger Hunt 1PM-4PM @ Job Carr Cabin Museum

Explore Old Town Tacoma with a scavenger hunt. Museum admission and events are pay-as-you-can. More info at: www.jobcarr.museum.org

Virtual Walking Tour of Proctor District May 17 from 1PM-4PM • Online

Discover the history of the Proctor District in this engaging, virtual tour.

Register at: www.proctortour.eventbrite.com



The Salish Sea, Then, Now and in the Future

@ Foss Waterway Seaport Museum

Visit the Foss Waterway Seaport for a Salmon Science Fair with 5th grade classes of Sherman Elementary.

Historic Preservation Awards Event Postponed

We are currently accepting nominations.

More Info at: www.hpmonthtacoma.com

Wapato Park Virtual Bike Tour May 30 from 11AM-1PM • Online

Virtual bike tour of Wapato Park will focus on the history or the area and delve into how the park itself came to be. More Info at: www.hpmonthtacoma.com

Due to evolving public health social distancing recommendations, event changes are anticipated. Please visit the Historic Preservation Month website for up to date information on all the Historic Preservation Month events.

www.hpmonthtacoma.com

HISTORIC DE PRESERVATION MONTH

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More Info at: www.hpmonthtacoma.com



City of Tacoma Memorandum

TO: Elizabeth A. Pauli, City Manager

FROM: Peter Huffman, Planning and Development Services Director

CC: Tadd Wille, Deputy City Manager
SUBJECT: PDS COVID-19 Adjustments Summary

DATE: April 22, 2020

In response to the COVID-19 pandemic, Planning and Development Services (PDS) has made the following adjustments:

- Accept and review all development permits, and issue permits and inspect projects that applicants deem are in alignment with the Governor's Stay Home, Stay Healthy Order.
- Established a PDS team to assist with all emergency COVID-19 facilities.
- Issue permits needing a Right-of-Way Bond with a PDF and tracking number to verify the original is being mailed in.
- Accept check payments by mail. Staff is going in the office one day a week to coordinate with Treasury to process payments.
- Hold Pre-Construction meetings virtually or on-site with the inspector.
- Continue inspections during normal business hours with best practices in place to ensure employee and customer safety.
- Allow photo inspection for some permit types that only need a single inspection.
- Hold virtual Pre-development project meetings with the applicant.
- Extend development permits until June 29, 2020.

In addition, PDS has amended or created the following Director's Rules (located at https://www.tacomapermits.org/policy-documents-directors-rules):

- Director's Rule 01-2019 Amended: provides an extended notice and comment period for certain projects that trigger SEPA review.
- Director's Rule 01-2020: provides early notification of certain construction projects by posting a sign on the subject site.
- Director's Rule 02-2020: relaxes the sign code to facilitate advertising for businesses that are open during the COVID-19 pandemic.
- Directors Rule 03-2020: gives developers additional time to file for a Final Plat. Depending on how long ago the Preliminary Plat was approved, the developer has between 7 or 9 years to file for Final Plat, rather than the typical 5 years.

The adjustments listed above were communicated to the public through updates to the <u>COVID-19 Update</u> page on the <u>tacomapermits.org</u> website. Staff also send updates to all registered Accela users when needed, and work with the Media and Communications Office and Emergency Management to keep them informed.

City of Tacoma 2020 City Council Forecast Schedule

Date	Meeting	Subject	Department	Background
April 24, 2020	City Council Emergency Management Update 2:00pm (dial-in)	Pierce Transit Long Range Plan Briefing (will be rescheldled for a future date)	Pierce Transit- Alex Mather	Alex Mather will be presenting on Pierce Transit's Long Range Plan
		Covid-19 Response Update	City of Tacoma Staff	City of Tacoma Staff will be providing on update on the status and impact of COVID-19 and the City's response.
Agril 18, 2020	City Council Study Session (TMBN 16, Noon) Cancelled	Tideflats Interim Regulations- Potential 6 month Extension (Presentation to be given at City Council meeting)	PDS	Staff will provide a briefing on the proposed six-month extension of the Tideflats Interim Regulations.
	City Council Meeting 5:00 pm (dail-in)			
May 1, 2020	City Council Emergency Management Update 2:00 pm (dail-in)	Covid-19 Response Update	City of Tacoma Staff	City of Tacoma Staff will be providing on update on the status and impact of COVID-19 and the City's response.
May 5, 2020	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
May 12, 2020	City Council Study Session (TMBN 16, Noon)	Class and Compensation Updates	HR	
			HR	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

City of Tacoma 2020 City Council Forecast Schedule

Date	Meeting	Subject	Department	Background
May 19, 2020	City Council Study Session (TMBN 16, Noon)	Historic Preservation Annual Update	PDS	PDS will give their ammual updateonthe Historic Preservation Program, as well as Landmarks Commission, as a part of Preservation Month.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
May 26, 2020	Cancelled			

	NO DESCRIPTION OF THE PROPERTY OF THE PARTY	Community Vitality and Safety	
Hunter	ker (Chair), Beale, Hines, Ushka, Alternate- tewart; Staff Support - Bucoda Warren	2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
	Topic	Presenters	Description
May 14, 2020	TBD		
Future			
	Updated Comprehensive Emergency Management Plan	Fire Chief Tory Green, Tacoma Fire Department	An update to the CEMP to be approved for 2020
June 11, 2020	Interviews for the Human Rights Commission	Doris Sorum, City Clerk	

		Economic Development Committee	
Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-2nd, 4th, and 5th Tuesdays		CBC Assignments: •Tacoma Arts Commission •Greater	
Beale		10:00 a.m.	Tacoma Regional Convention Center Public Facilities Distri
Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		Room 248	•Foss Waterway •City Events and Recognition
			Committee •Tacoma Creates Advisory Board
	Topic	Presenters	Description
April 28, 2020	Cancelled		
Future			
May 12, 2020			
May 26, 2020	Cancelled		

	No residence to the second	Government Performance and Finance Committee	
Walker Alternate - Blocker	s, Hunter (chair), Thoms (vice chair), and herullo; Staff Support - Latasha Ware	1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
	Topic	Presenters	Description
May 5, 2020	TBD		
Future			
May 19, 2020	2019 Audit exit conference for Moss Adams	Susan Calderon, Assistant Finance Director/Controller	Joint GPFC and Audit Advisory Meeting

	Infr	astructure, Planning and Sustainability Comm	ittee
Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Valker; Alternate-Ushka		1st and 3rd Wednesdays	CBC Assignments: •Sustainable Tacoma Commission
		4:30pm	•Planning Commission •Landmarks Preservation Commission
Executive Liaison: Mike Slevin; Staf	f Support - Claire Goodwin	Room 248	Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
May 6, 2020	Cancelled		
Future			
May 20, 2020	Cancelled		