



WEEKLY REPORT TO THE CITY COUNCIL

June 4, 2020

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. A **special meeting of the City Council will be held on Friday, June 5, 2020, at 1:00 p.m.** To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted in-person and will have telephonic access for the public to attend. **The City Council special meeting can be heard on TVTacoma.com or by dialing 253-215-8782 and entering ID 854 4358 7742**, when prompted. The purpose of this meeting is to discuss the approval of the submission of a letter to Governor Inslee requesting an independent review of the death of Manuel Ellis to be conducted.
2. Tacoma Public Utilities Provides their **June 10, 2020 agenda**.
3. Please see the attached **Purchase Contract Awards** approved by City Manager Elizabeth Pauli.
4. Tacoma Police Department Chief Don Ramsdell provides the **attached Weekly Crime Report**.
5. Please see the attached City of Tacoma **Weekly Meeting Schedule**.

STUDY SESSION/WORK SESSION

6. The **City Council Study Session** of Tuesday, June 9, 2020, will be conducted through zoom conference, the public can "watch" the audio only meeting at: tvtacoma.com. Discussion items will include: (1) **City of Tacoma 2021-2022 Budget Process Update**; (2) **Committee Reports** and (3) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session, the City Manager's Office and Office of Management and Budget will provide an update on the 2021-2022 Budget Process, overview of financials and summary of potential issues related to the 2021-2022 budget.

7. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

8. There are no events to post at this time.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:ram



City of Tacoma
Office of the City Clerk

June 4, 2020

NOTICE SPECIAL MEETING

Tacoma City Council

Notice is hereby given that a special meeting of the City Council will be held on Friday, June 5, 2020, at 1:00 p.m. To comply with Governor Inslee's Proclamation 20-28, as extended through June 17, 2020, this meeting will not be conducted in-person and will have telephonic access for the public to attend.

The City Council special meeting can be heard by dialing 253-215-8782 and entering the meeting ID 854 4358 7742, when prompted.

The purpose of this meeting is to discuss the following items:

- Call to Order
- Roll Call
- Briefing Item
 - Approval of the submission of a letter to Governor Inslee requesting that an independent review of the death of Manuel Ellis be conducted.
- Adjournment

Doris Sorum
City Clerk



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the City Clerk's Office at 253-591-5505. TTY or speech to speech users please dial 711 to connect to Washington Relay Services.



SPECIAL MEETING NOTICE

**City of Tacoma
Public Utility Board
Wednesday, June 10, 2020
3:00 P.M.**

Notice is hereby given that a special meeting of the Tacoma Public Utility Board will be held on Wednesday, June 10, 2020 at 3:00 p.m.

*To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted in-person and will have telephonic access for the public to attend. The Public Utility Board meeting can be heard by dialing 1-866-705-2554 and entering the passcode 1928729, when prompted. This meeting will be broadcast on TV Tacoma and also [live streamed](#).

Call to Order

Roll Call

A. Approve Minutes of Previous Meetings

B. Comments by the Public

*Oral comments cannot be accepted at this meeting, but written comments submitted to the Board at utilityboard@cityoftacoma.org will be provided to the Board before the meeting if the comments are received by 2:00 p.m.

C. Reports of the Director

- Update on the status and impact of the COVID-19 virus and TPU's response to the emergency declaration.
- Commercial and Industrial Customer Impact Update
- Advanced Meter Program Policies
- 2019 Annual Audited Financial Reports for Power, Water, Rail
- General Updates

D. Comments of the Board

E. Executive Session

- Executive Session to review the performance of a public employee per RCW 42.30.110(1)(g)

F. Adjourn



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Purchase Contract Awards
For Weekly Report to the City Manager

Week of June 01, 2020

Specification	Description	Awardee	Amount
ES19-0432F	Biosolids Dewatering Polymer (Re-bid)	Marubeni Specialty Chemicals Inc.	\$604,608.00, sales tax not Applicable, for an initial two-year term with the option to renew for three additional one-year terms, for a projected contract total of \$1,511,520.00
PW19-0387F	S. Yakima Avenue Bridge Deck Repair	Razz Construction, Inc.	\$1,548,185.35, plus a 20 percent contingency, for a cumulative total of \$1,857,822.42, plus applicable taxes



City of Tacoma

City Manager Action Memorandum

TO: Elizabeth A. Pauli, City Manager

FROM: Michael P. Slevin III, P.E. Director, Environmental Services
Hugh Messer, Division Manager, Operations and Maintenance

COPY: City Council, City Manager, City Clerk, SBE Coordinator, SBE Coordinator, and Samol Hefley, Finance/Purchasing

SUBJECT: Biosolids Dewatering Polymer (Re-bid)
Request for Bid Specification No. ES19-0432F

DATE: 04/28/2020

MPS

CMS

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or designee.

RECOMMENDATION SUMMARY:

The Environmental Services Department recommends a contract be awarded to Marubeni Specialty Chemicals Inc., White Plains, NY, in the amount of \$604,608.00, sales tax not applicable, budgeted from the ES Wastewater Fund 4300, for an initial two-year term with the option to renew for three additional one-year terms, for a projected contract total of \$1,511,520.00, for biosolids dewatering polymer used at the Central Wastewater Treatment Plant.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

Dewatering polymer removes moisture from wastewater solids creating raw material of the nutrient rich, organic soil amendment TAGRO product and provides the cleanest residual water remaining from the wastewater treatment process.

BACKGROUND:

ISSUE: Biosolids dewatering polymer produces the best dewatered solids and the cleanest residual water remaining from the treatment process. Dewatered biosolid is used as a raw material in the City of Tacoma TAGRO soil amendment product.

ALTERNATIVES: The alternative to not approving this contract would cause a re-bid of the same required product to meet the purchase and warranty agreements of the new biosolids dewatering system located at the Central Treatment Plant. Without the use of dewatering polymer the City could not remove moisture from wastewater solids used in the creation of TAGRO products.



City of Tacoma

COMPETITIVE SOLICITATION: Request for Bid Specification No. ES19-0432F was opened February 4, 2020. Five companies were invited to bid in addition to normal advertising of the project. Three submittals were received. The low bidder, Marubeni Specialty Chemicals Inc., is recommended for award.

<u>Respondent</u>	<u>Location (city and state)</u>	<u>Submittal Amount</u>
Marubeni Specialty Chemicals Inc.	White Plains, NY	\$604,608.00
Polydyne Inc	Riceboro, GA	\$678,456.00
Solenis LLC	Wilmington, DE	\$824,508.00

Pre-bid Estimate: \$ 1,302,000.00

The recommended award is 54 percent below the pre-bid estimate.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: The use of dewatering polymer is a key ingredient in the recycling of wastewater solids into raw material used in creation of the nutrient rich, soil amendment TAGRO with the resulting removed water being retreated and returned to Commencement Bay.

EIC COMPLIANCE: Not applicable.

RECOMMENDATION:

The Environmental Services Department recommends a contract be awarded to Marubeni Specialty Chemicals Inc., White Plains, NY, in the amount of \$604,608.00, sales tax not applicable, budgeted from the ES Wastewater Fund 4300, for an initial two-year term with the option to renew for three additional one-year terms, for a projected contract total of \$1,511,520.00, for biosolids dewatering polymer used at the Central Wastewater Treatment Plant.



City of Tacoma

FISCAL IMPACT:**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Wastewater Fund 4300	525100	5216070	1,511,520.00
Total			1,511,520.00

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Wastewater Fund 4300	523900	4343150	1,511,520.00
Total			1,511,520.00

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$604,608.00**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes****IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A**

Funding beyond the current biennium is subject to future availability of funds. Funds are anticipated to be included in future biennium budgets. No budget modifications are required.

APPROVED

DocuSigned by:

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Elizabeth Pauli, City Manager

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City of Tacoma

City Manager Action Memorandum

TO: Elizabeth A. Pauli, City Manager kk JJ
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer
 Basel Kitmitto, P.E., Project Manager, Public Works Engineering
COPY: City Manager, City Council, City Clerk, EIC Coordinator, LEAP Coordinator, and
 Doreen Klaaskate, Finance/Purchasing
SUBJECT: S. Yakima Avenue Bridge Deck Repair
 Request for Bids, Specification No. PW19-0387F
DATE: May 28, 2020

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or designee.

RECOMMENDATION SUMMARY:

The Public Works Department recommends a contract be awarded to Razz Construction Inc, Bellingham, WA, in the amount of \$1,548,185.35, plus a 20 percent contingency, for a cumulative total of \$1,857,822.42, plus applicable taxes, budgeted from the 1060 Transportation Capital Fund, for bridge deck maintenance and repairs, ADA improvements and roadway adjustments and restriping to accommodate new bicycle lanes.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Cultivate a vibrant cultural sector that fosters a creative, cohesive community.
- Assure outstanding stewardship of the natural and built environment.

The proposed project will provide necessary bridge upgrades to extend the life span of the bridge and improve travel safety. The project will install ADA, pedestrian and bike improvements promoting active transportation alternatives.

BACKGROUND:

The Yakima Avenue bridge deck is cement concrete and is in need of repairs. Funding to repair the bridge deck was acquired from a 2017 Local Bridge Program federal grant for \$2,990,000.00. The grant also included ADA improvements as necessary. The grant was accepted by the City Council in Resolution No. 39924, adopted January 30, 2018. During the design of the repairs and improvements, the opportunity to install bike lanes as a part of restriping the bridge was identified. Bike lanes across the bridge are included within the City's Transportation Master Plan.

The City received construction authorization from Washington State Department of Transportation (WSDOT) on March 3, 2020.

ISSUE: The existing Yakima Avenue bridge deck surface is spalled and delaminated, and all expansion joints have failed. This project will provide a new cement concrete overlay on the bridge deck, expansion joints and minor bridge repairs. ADA improvements will also be provided.



City of Tacoma

Other work activities funded by the City will include those necessary to re-channelize the bridge and areas north and south of the bridge for bike lane accommodations in accordance with the City's Transportation Master Plan.

ALTERNATIVES: Alternatives to completing this project would be to wait and provide the needed maintenance at later time pending availability of funds, provide temporary measures to maintain the bridge or do not move forward with the repairs and improvements. Likely repercussions of the alternatives include loss of funding, a missed opportunity to install bike lanes across the bridge, and in the longer term potential bridge closure due to lack of maintenance. The alternatives would not support the City's strategic policy goals of supporting the economy, its residents/communities and operating in an efficient and effective manner.

COMPETITIVE SOLICITATION:

Request for Bids Specification No. PW19-0387F was opened April 21, 2020. No companies were invited to bid in addition to normal advertising of the project. Nine submittals were received.

Razz Construction Inc submitted a bid that resulted in the lowest evaluated submittal after consideration of Underutilized Disadvantaged Business Enterprise (UDBE) participation goals and requirements. MJ Hughes Construction Inc, Quigg Bros Inc and Global Contractors LLC were deemed non-responsive due to failing to submit an original bid bond.* Westwater Construction Co and Conway Construction Co were deemed non-responsive due to failing to submit an original bid bond and for failing to submit the required UDBE Written Confirmation Document within 48 hours of bid opening.**

The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u> (city and state)	<u>Submittal Amount</u>
Razz Construction Inc	Bellingham, WA	\$1,548,185.35
Stellar J Corporation	Woodland, WA	\$1,557,882.75
Combined Construction Inc	Mukilteo, WA	\$1,786,333.15
Hamilton Construction Co	Olympia, WA	\$1,865,707.95
MJ Hughes Construction Inc	Vancouver, WA	\$1,922,032.52*
Quigg Bros Inc	Aberdeen, WA	\$2,043,003.00*
Global Contractors LLC	Eatonville, WA	\$2,118,828.00*
Westwater Construction Co	Renton, WA	\$2,089,572.50**
Conway Construction Co	Vancouver, WA	\$2,439,906.20**

Pre-bid Estimate: \$2,260,000.00

The recommended award is 31 percent below the pre-bid estimate.

Based on the estimated 70 working days staff believes this project will result in 5600 labor hours.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: The project will improve the City's bridge infrastructure and safety of residents by providing a new driving surface for motorized and non-motorized travel.



City of Tacoma

Bike lanes and ADA curb ramps will also be installed as part of the contract addressing social equity factors including mobility, as well as ergonomic and human health impacts.

EIC/LEAP COMPLIANCE: Not Applicable

UNDERUTILIZED DISADVANTAGED BUSINESS ENTERPRISE: The recommended contract is in compliance with 49 Code of Federal Regulations Part 26, per WSDOT concurrence dated May 4, 2020. The UDBE goal for this project is 6 percent, and the UDBE participation is 6.5 percent. There are no designated training hours for this project.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1060_CAPTL – Transportation Capital Projects	PWK-G0030-05-01	53310100	\$1,857,822.42
TOTAL			Up to \$1,857,822.42

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Federal Grant (BRAC)	PWK-G0030-FS-04	4333240	\$1,323,754.32
Streets Initiative Revenues	PWK-G0030-FS-02	6311108	\$484,068.10
Traffic Engineering Enforcement & Education Fund (1650)	PWK-G0030-FS-02	6311100	\$50,000.00
TOTAL			\$1,857,822.42

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,857,822.42

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A

APPROVED

DocuSigned by:

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Elizabeth Pauli, City Manager

Revised: 05/07/2020

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Citywide Weekly Briefing for 25 May 2020 to 31 May 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	27-May-2019	25-May-2020	06-May-2019	04-May-2020	01-Jan-2019	01-Jan-2020			
	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020			
Persons	80	65	362	287	1614	1479	18.8% ▼	20.7% ▼	8.4% ▼
Assault	67	62	321	271	1402	1349	7.5% ▼	15.6% ▼	3.8% ▼
Homicide	1	0	1	1	7	11	100.0% ▼	0.0%	57.1% ▲
Kidnapping/Abduction	0	0	5	1	24	21	0.0%	80.0% ▼	12.5% ▼
Sex Offenses, Forcible	12	3	33	13	171	96	75.0% ▼	60.6% ▼	43.9% ▼
Property	410	267	1768	1469	7931	8186	34.9% ▼	16.9% ▼	3.2% ▲
Arson	4	5	9	14	43	50	25.0% ▲	55.6% ▲	16.3% ▲
Burglary/Breaking and Entering	35	33	156	126	709	768	5.7% ▼	19.2% ▼	8.3% ▲
Counterfeiting/Forgery	8	2	19	10	81	63	75.0% ▼	47.4% ▼	22.2% ▼
Destruction/Damage/Vandalism of Property	110	76	510	373	2427	2398	30.9% ▼	26.9% ▼	1.2% ▼
Fraud	46	8	169	54	718	373	82.6% ▼	68.0% ▼	48.1% ▼
Larceny/Theft	155	109	702	727	3106	3497	29.7% ▼	3.6% ▲	12.6% ▲
Motor Vehicle Theft	32	28	129	124	552	731	12.5% ▼	3.9% ▼	32.4% ▲
Robbery	13	5	38	19	167	154	61.5% ▼	50.0% ▼	7.8% ▼
Stolen Property	7	0	33	16	114	128	100.0% ▼	51.5% ▼	12.3% ▲
Society	30	14	92	64	434	387	53.3% ▼	30.4% ▼	10.8% ▼
Drug/Narcotic	23	8	67	41	311	266	65.2% ▼	38.8% ▼	14.5% ▼
Pornography/Obscene Material	1	0	6	1	25	12	100.0% ▼	83.3% ▼	52.0% ▼
Prostitution	1	1	3	1	13	3	0.0%	66.7% ▼	76.9% ▼
Weapon Law Violations	5	5	16	21	85	106	0.0%	31.3% ▲	24.7% ▲
Citywide Totals	520	346	2222	1820	9979	10052	33.5% ▼	18.1% ▼	0.7% ▲

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 67.7% (42/62) of the Assaults were coded Simple Assault.
- There were 51 DV-related offenses.
- 78.4% (40/51) of the DV-related offenses were Persons.
- 62.9% (39/62) of the Assaults were DV-related.
- DV-related Offenses: 49 ↗ 61
- There were 5 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 64 ↘ 26

Top 5 Locations - Compared to last year

- 747 Market St: 0 ↗ 11
- 1424 Puyallup Ave: 0 ↗ 5
- 8726 S Hosmer St: 0 ↗ 5
- 720 6th Ave: 0 ↗ 4
- 7048 Pacific Ave: 0 ↗ 4
- 4315 6th Ave: 0 ↗ 4

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 85 ↘ 55
- Street/Right Of Way: 66 ↘ 52
- Parking Lot: 82 ↘ 38
- Apartment: 34 ↘ 24
- Sporting Goods Store: 30 ↘ 22



Sector 1 Weekly Briefing for 25 May 2020 to 31 May 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	27-May-2019	25-May-2020	06-May-2019	04-May-2020	01-Jan-2019	01-Jan-2020			
	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020			
Persons	17	16	90	81	393	391	5.9%▼	10.0%▼	0.5%▼
Assault	14	16	80	80	344	361	14.3%▲	0.0%	4.9%▲
Homicide	0	0	0	0	3	4	0.0%	0.0%	33.3%▲
Kidnapping/Abduction	0	0	0	0	2	6	0.0%	0.0%	200.0%▲
Sex Offenses, Forcible	3	0	10	1	41	20	100.0%▼	90.0%▼	51.2%▼
Property	92	62	353	393	1676	1829	32.6%▼	11.3%▲	9.1%▲
Arson	0	2	3	6	18	19	NC	100.0%▲	5.6%▲
Burglary/Breaking and Entering	10	7	37	26	174	155	30.0%▼	29.7%▼	10.9%▼
Counterfeiting/Forgery	0	0	5	1	22	9	0.0%	80.0%▼	59.1%▼
Destruction/Damage/Vandalism of Property	29	18	104	89	575	574	37.9%▼	14.4%▼	0.2%▼
Fraud	7	1	35	13	113	64	85.7%▼	62.9%▼	43.4%▼
Larceny/Theft	31	28	126	227	609	829	9.7%▼	80.2%▲	36.1%▲
Motor Vehicle Theft	7	5	28	20	116	123	28.6%▼	28.6%▼	6.0%▲
Robbery	8	1	11	6	36	31	87.5%▼	45.5%▼	13.9%▼
Stolen Property	0	0	4	3	12	20	0.0%	25.0%▼	66.7%▲
Society	4	4	27	14	94	71	0.0%	48.1%▼	24.5%▼
Drug/Narcotic	3	2	22	10	80	54	33.3%▼	54.5%▼	32.5%▼
Pornography/Obscene Material	0	0	2	0	2	1	0.0%	100.0%▼	50.0%▼
Prostitution	1	0	2	0	3	0	100.0%▼	100.0%▼	100.0%▼
Weapon Law Violations	0	2	1	4	9	16	NC	300.0%▲	77.8%▲
Sector Totals	113	82	470	488	2163	2291	27.4%▼	3.8%▲	5.9%▲

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 56.3% (9/16) of the Assaults were coded Simple Assault.
- There were 1 DV-related offenses.
- 500.0% (5/1) of the DV-related offenses were Persons.
- 31.3% (5/16) of the Assaults were DV-related.
- DV-related Offenses: 8 ↗ 11
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 12 ↘ 6

Top 5 Locations - Compared to last year

- 747 Market St: 0 ↗ 11
- 1424 Puyallup Ave: 0 ↗ 5
- 1717 S J St: 3 ↔ 3
- 311 S 9th St: 0 ↗ 3
- 13 Locations with 2

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 14 ↗ 18
- Parking Lot: 17 ↘ 8
- Government Office: 0 ↗ 7
- Apartment: 5 ↗ 6
- Other Business: 4 ↗ 6



Sector 2 Weekly Briefing for 25 May 2020 to 31 May 2020

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	27-May-2019	25-May-2020	06-May-2019	04-May-2020	01-Jan-2019	01-Jan-2020			
	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020			
Persons	21	14	87	48	382	265	33.3% ▼	44.8% ▼	30.6% ▼
Assault	18	14	78	45	330	233	22.2% ▼	42.3% ▼	29.4% ▼
Homicide	0	0	0	0	2	3	0.0%	0.0%	50.0% ▲
Kidnapping/Abduction	0	0	1	0	8	4	0.0%	100.0% ▼	50.0% ▼
Sex Offenses, Forcible	3	0	8	3	40	25	100.0% ▼	62.5% ▼	37.5% ▼
Property	132	88	576	446	2225	2406	33.3% ▼	22.6% ▼	8.1% ▲
Arson	2	1	3	1	10	6	50.0% ▼	66.7% ▼	40.0% ▼
Burglary/Breaking and Entering	12	6	51	39	221	212	50.0% ▼	23.5% ▼	4.1% ▼
Counterfeiting/Forgery	2	1	5	3	16	22	50.0% ▼	40.0% ▼	37.5% ▲
Destruction/Damage/Vandalism of Property	34	29	180	111	709	715	14.7% ▼	38.3% ▼	0.8% ▲
Fraud	19	5	58	17	186	114	73.7% ▼	70.7% ▼	38.7% ▼
Larceny/Theft	51	38	239	239	930	1116	25.5% ▼	0.0%	20.0% ▲
Motor Vehicle Theft	9	6	26	29	105	159	33.3% ▼	11.5% ▲	51.4% ▲
Robbery	2	1	6	4	24	43	50.0% ▼	33.3% ▼	79.2% ▲
Stolen Property	1	0	6	1	17	13	100.0% ▼	83.3% ▼	23.5% ▼
Society	8	0	13	8	47	47	100.0% ▼	38.5% ▼	0.0%
Drug/Narcotic	4	0	7	5	29	36	100.0% ▼	28.6% ▼	24.1% ▲
Pornography/Obscene Material	1	0	1	0	4	2	100.0% ▼	100.0% ▼	50.0% ▼
Prostitution	0	0	0	0	1	0	0.0%	0.0%	100.0% ▼
Weapon Law Violations	3	0	5	3	13	9	100.0% ▼	40.0% ▼	30.8% ▼
Sector Totals	161	102	676	502	2654	2718	36.6% ▼	25.7% ▼	2.4% ▲

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 64.3% (9/14) of the Assaults were coded Simple Assault.
- There were 12 DV-related offenses.
- 83.3% (10/12) of the DV-related offenses were Persons.
- 71.4% (10/14) of the Assaults were DV-related.
- DV-related Offenses: 9 ↗ 12
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 20 ↘ 8

Top 5 Locations - Compared to last year

- 4315 6th Ave: 0 ↗ 4
- 720 6th Ave: 0 ↗ 4
- 8401 6th Ave: 0 ↗ 3
- 2702 6th Ave: 0 ↗ 3
- 3919 S 19th St: 1 ↗ 3
- 5924 6th Ave: 0 ↗ 3

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 19 ↘ 15
- Single Family Residence: 20 ↘ 13
- Sporting Goods Store: 6 ↗ 12
- Mobile Home/Travel Trailer: 2 ↗ 8
- Convenience Store (7-11): 0 ↗ 7
- Apartment: 13 ↘ 7
- Drug Store: 5 ↗ 7



Sector 3 Weekly Briefing for 25 May 2020 to 31 May 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	27-May-2019	25-May-2020	06-May-2019	04-May-2020	01-Jan-2019	01-Jan-2020			
	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020			
Persons	14	17	77	76	361	377	21.4%▲	1.3%▼	4.4%▲
Assault	11	17	66	70	314	348	54.5%▲	6.1%▲	10.8%▲
Homicide	0	0	0	1	0	4	0.0%	NC	NC
Kidnapping/Abduction	0	0	3	0	6	6	0.0%	100.0%▼	0.0%
Sex Offenses, Forcible	3	0	6	5	38	19	100.0%▼	16.7%▼	50.0%▼
Property	79	62	394	288	1950	1914	21.5%▼	26.9%▼	1.8%▼
Arson	1	2	2	4	4	10	100.0%▲	100.0%▲	150.0%▲
Burglary/Breaking and Entering	6	13	35	34	155	204	116.7%▲	2.9%▼	31.6%▲
Counterfeiting/Forgery	5	1	7	5	20	20	80.0%▼	28.6%▼	0.0%
Destruction/Damage/Vandalism of Property	17	14	99	84	548	545	17.6%▼	15.2%▼	0.5%▼
Fraud	10	1	45	13	204	88	90.0%▼	71.1%▼	56.9%▼
Larceny/Theft	31	24	162	115	792	794	22.6%▼	29.0%▼	0.3%▲
Motor Vehicle Theft	3	6	30	25	146	175	100.0%▲	16.7%▼	19.9%▲
Robbery	2	1	7	5	40	41	50.0%▼	28.6%▼	2.5%▲
Stolen Property	4	0	7	3	39	33	100.0%▼	57.1%▼	15.4%▼
Society	7	5	19	23	123	132	28.6%▼	21.1%▲	7.3%▲
Drug/Narcotic	5	2	13	15	82	90	60.0%▼	15.4%▲	9.8%▲
Pornography/Obscene Material	0	0	2	1	13	7	0.0%	50.0%▼	46.2%▼
Prostitution	0	0	0	0	2	2	0.0%	0.0%	0.0%
Weapon Law Violations	2	3	4	7	26	33	50.0%▲	75.0%▲	26.9%▲
Sector Totals	100	84	490	387	2434	2423	16.0%▼	21.0%▼	0.5%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 82.4% (14/17) of the Assaults were coded Simple Assault.
- There were 18 DV-related offenses.
- 66.7% (12/18) of the DV-related offenses were Persons.
- 70.6% (12/17) of the Assaults were DV-related.
- DV-related Offenses: 12 ↗ 18
- There was 2 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 14 ↘ 6

Top 5 Locations - Compared to last year

- 5015 Tacoma Mall Blvd: 0 ↗ 3
- 4302 Center St: 0 ↗ 3
- 7007 South Tacoma Way: 0 ↗ 3
- 3202 S Mason Ave: 0 ↗ 3
- 4502 S Steele St: 12 ↘ 3

Top 5 Offense Locations - Compared to last year

- Parking Lot: 21 ↘ 13
- Single Family Residence: 11 ↗ 12
- Apartment: 8 ↗ 9
- Street/Right Of Way: 9 ↔ 9
- Sporting Goods Store: 6 ↘ 5
- Shopping Mall/Plaza Common Area: 4 ↗ 5
- Other Business: 7 ↘ 5



Sector 4 Weekly Briefing for 25 May 2020 to 31 May 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	27-May-2019	25-May-2020	06-May-2019	04-May-2020	01-Jan-2019	01-Jan-2020			
	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020	02-Jun-2019	31-May-2020			
Persons	28	18	108	82	478	446	35.7% ▼	24.1% ▼	6.7% ▼
Assault	24	15	97	76	414	407	37.5% ▼	21.6% ▼	1.7% ▼
Homicide	1	0	1	0	2	0	100.0% ▼	100.0% ▼	100.0% ▼
Kidnapping/Abduction	0	0	1	1	8	5	0.0%	0.0%	37.5% ▼
Sex Offenses, Forcible	3	3	9	4	52	32	0.0%	55.6% ▼	38.5% ▼
Property	107	55	445	342	2080	2037	48.6% ▼	23.1% ▼	2.1% ▼
Arson	1	0	1	3	11	15	100.0% ▼	200.0% ▲	36.4% ▲
Burglary/Breaking and Entering	7	7	33	27	159	197	0.0%	18.2% ▼	23.9% ▲
Counterfeiting/Forgery	1	0	2	1	23	12	100.0% ▼	50.0% ▼	47.8% ▼
Destruction/Damage/Vandalism of Property	30	15	127	89	595	564	50.0% ▼	29.9% ▼	5.2% ▼
Fraud	10	1	31	11	215	107	90.0% ▼	64.5% ▼	50.2% ▼
Larceny/Theft	42	19	175	146	775	758	54.8% ▼	16.6% ▼	2.2% ▼
Motor Vehicle Theft	13	11	45	50	185	274	15.4% ▼	11.1% ▲	48.1% ▲
Robbery	1	2	14	4	67	39	100.0% ▲	71.4% ▼	41.8% ▼
Stolen Property	2	0	16	9	46	62	100.0% ▼	43.8% ▼	34.8% ▲
Society	11	5	33	19	170	137	54.5% ▼	42.4% ▼	19.4% ▼
Drug/Narcotic	11	4	25	11	120	86	63.6% ▼	56.0% ▼	28.3% ▼
Pornography/Obscene Material	0	0	1	0	6	2	0.0%	100.0% ▼	66.7% ▼
Prostitution	0	1	1	1	7	1	NC	0.0%	85.7% ▼
Weapon Law Violations	0	0	6	7	37	48	0.0%	16.7% ▲	29.7% ▲
Sector Totals	146	78	586	443	2728	2620	46.6% ▼	24.4% ▼	4.0% ▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 66.7% (10/15) of the Assaults were coded Simple Assault.
- There were 20 DV-related offenses.
- 65.0% (13/20) of the DV-related offenses were Persons.
- 80.0% (12/15) of the Assaults were DV-related.
- DV-related Offenses: 20 ↗ 20
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 18 ↘ 6

Top 5 Locations - Compared to last year

- 8726 S Hosmer St: 0 ↗ 5
- 7048 Pacific Ave: 0 ↗ 4
- 7250 Pacific Ave: 1 ↗ 3
- 8 Locations with 2

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 36 ↘ 25
- Parking Lot: 16 ↘ 11
- Street/Right Of Way: 24 ↘ 10
- Sporting Goods Store: 15 ↘ 3
- Hotel/Motel: 5 ↘ 3
- Grocery Store: 2 ↗ 3



MEETINGS FOR THE WEEK OF JUNE 8, 2020 THROUGH JUNE 12, 2020

TIME	MEETING	LOCATION
MONDAY, JUNE 8, 2020		
5:00 PM	Local Improvement District Meeting * – CANCELLED	
5:00 PM	Tacoma Arts Commission – CANCELLED	
6:00 PM	City Events and Recognitions Committee – CANCELLED	
6:00 PM	Citizen Police Advisory Committee	Please check cityoftacoma.org for more information
6:00 PM	Metro Parks Tacoma Board of Commissioners	Join Zoom Meeting at: https://zoom.us/j/94715526859 Telephonic: Dial 253-215-8782 Meeting ID: 947 1552 6859, press #
TUESDAY, JUNE 9, 2020		
9:00 AM	Hearing Examiner's Hearing * – CANCELLED	
10:00 AM	Economic Development Committee - CANCELLED	
11:00 AM	Bid Opening – CANCELLED	
NOON	City Council Study Session	Telephonic: Dial 253-215-8782 Meeting ID: 848 0943 8889
5:00 PM	City Council Meeting	Join Zoom Meeting at: https://zoom.us/j/89027150863 Telephonic: Dial 253-215-8782 Meeting ID: 890 2715 0863
WEDNESDAY, JUNE 10, 2020		
9:00 AM	Contracts & Awards Board ** – CANCELLED	
10:00 AM	Mayor's Youth Commission – CANCELLED	
3:00 PM	Public Utility Board Study Session – CANCELLED	
3:00 PM	Public Utility Board – SPECIAL MEETING	Telephonic: Dial 1-866-705-2554 Passcode: 1928729
5:00 PM	Metro Parks Tacoma Board of Commissioners – Capital Improvement Committee	Please check metroparkstacoma.org for more information
5:30 PM	Landmarks Preservation Commission – CANCELLED	
6:00 PM	Human Services Commission – CANCELLED	
6:30 PM	Public Utility Board Meeting – CANCELLED	
THURSDAY, JUNE 11, 2020		
7:30 AM	Tacoma Community Redevelopment Authority Board	Join Zoom Meeting at: https://zoom.us/j/83523754189 Telephonic: Dial 253-215-8782 Meeting ID: 835 2375 4189 Password: 603298
9:00 AM	Hearing Examiner's Hearing * – CANCELLED	
10:00 AM	Tacoma Permit Advisory Task Force – CANCELLED	
1:00 PM	Tacoma Employees' Retirement System Board Meeting – CANCELLED	
4:30 PM	Community Vitality and Safety Committee – CANCELLED	
5:00 PM	Land Use Public Meeting *** – CANCELLED	
FRIDAY, JUNE 12, 2020		
8:00 AM	Joint Municipal Action Committee	Join Zoom Meeting at: https://zoom.us/j/84064886981 Telephonic: Dial 253-215-8782 Meeting ID: 840 6488 6981
4:00 PM	Tacoma Area Commission on Disabilities	Please check cityoftacoma.org for more information



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

Date	Meeting	Subject	Department	Background
June 5, 2020	Special City Council Meeting 1:00 pm (dial-in)	Approval of letter	City of Tacoma Staff	Mayor and City Council will discuss the approval of a letter to Governor Inslee requesting an independent review of the death of Manuel Ellis to be conducted.
June 9, 2020	City Council Study Session (dial-in, Noon)	2021-2022 Budget Process Update	CMO & Budget Office	CMO and the Budget Office will provide an update on the 2021-2022 budget process, overview of financials, and summary of potential issues related to the 2021-2022 budget.
	City Council Meeting (zoom conference, 5:00 pm)			
June 16, 2020	City Council Study Session (dial-in, Noon)			
	City Council Meeting (zoom conference , 5:00 pm)			
June 23, 2020	City Council Study Session (dial-in, Noon)			
	City Council Meeting (zoom conference, 5:00 PM)			
June 30, 2020	City Council Study Session (dial-in, Noon)	Executive Session- Present Performance Review for TPD Director	Board Director Chair	
	City Council Meeting (zoom conference, 5:00 PM)			
July 7, 2020	City Council Study Session dial-in, Noon			
	City Council Meeting (zoom conference, 5:00 PM)			

<i>Community Vitality and Safety</i>			
Committee Members: Blocker (Chair), Beale, Hines, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
	Topic	Presenters	Description
Future			
June 11, 2020	TBD		

<i>Economic Development Committee</i>			
Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee •Tacoma Creates Advisory Board
	Topic	Presenters	Description
Future			
June 9, 2020			
June 23, 2020			
June 30, 2020			
July 14, 2020			
July 28, 2020			

Government Performance and Finance Committee

Committee Members: Hines, Hunter (chair), Thoms (vice chair), and Walker Alternate - Blocker Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
	Topic	Presenters	Description
June 2, 2020	Cancelled		
June 16, 2020	Status of Meeting TBD		Chair Hunter will determine the need to cancel upon more information from Governor Inslee
August 19, 2020	ESD Preliminary Budget and Overall Revenue Increase	Mike Slevin, Environmental Services Director	Overview of the Environmental Services Department budget with high level revenue rates
September 16, 2020	ESD Proposed Budget and Rates	Mike Slevin, Environmental Services Director	Update to ES budget overview and individual rates
Items to be rescheduled due to COVID mtg cancelations			
	College Internship Processes	Cathy Journey, Sr. HR Manager	Staff to provide an update on (waiting for Cathy to send descriptor)
	Continuous Improvement Overview	Ben Thurgood, Human Resources Assistant Director	Staff will provide a briefing on the City's Continuous Improvement work including an overview of the process, projects in progress and completed, the Continuous Improvement Advocate Program and other topics.
	Surplus Property	Jennifer Hines, Public Works Real Estate Services	Overview of City processes as they relate to surplus property
	2019 Audit exit conference for Moss Adams	Susan Calderon, Assistant Finance Director/Controller	Joint GPFC and Audit Advisory Meeting
	State Auditors 2018 Exit Accountability and 2019 Entrance Audit	Susan Calderon, Assistant Finance Director/Controller	Joint GPFC and Audit Advisory Meeting
Potential Topics	Public Utility Board Interviews	Doris Sorum, City Clerk	

Infrastructure, Planning and Sustainability Committee

Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Walker; Alternate-Ushka
Executive Liaison: Mike Slevin; Coordinator: Claire Goodwin

1st and 3rd Wednesdays; Beginning in June 2020, 2nd and 4th Wednesdays
4:30pm
Room 248

CBC Assignments: •Sustainable Tacoma Commission
•Planning Commission •Landmarks Preservation Commission
•Board of Building Appeals •Transportation Commission

	Topic	Presenters	Description
June 10, 2020	<i>Cancelled</i>		
Future 6/24/2020 Special Meeting	Building/Development Code and Community Engagement Enhancement (tentative)	Corey Newton, Division Manager, Planning and Development Services	Staff will present proposals related to Building and Development Code updates, and also a recommendation for an ordinance to provide additional administrative community engagement tools. This responds to Resolution No. 40443 passed in 2019.
July 8, 2020	TBD		
July 22, 2020	Transportation Improvement Plan (tentative)	Jennifer Kammerzell, Principal Engineer, Public Works; Nick Anderson, Office of Management and Budget	Public Works Staff will present the draft Six Year Transportation Improvement Program Amended 2020 and 2021-2026 (draft program). The Revised Code of Washington requires each city and town prepare and adopt a comprehensive transportation program for the ensuing six calendar years through a public hearing process.
August 12, 2020	Transportation Commission Interviews	Doris Sorum, City Clerk	Candidates will be interviewed to fill vacant positions on the Transportation Commission Appeals