



WEEKLY REPORT TO THE CITY COUNCIL

June 18, 2020

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. The Planning Commission is forwarding to the City Council a letter of comment and recommendation pertaining to **Pierce Transit's proposed update to the Destination 2040 long range plan**. The Planning Commission is charged by the City Charter with ensuring local plan consistency with One Tacoma, the City of Tacoma's Comprehensive Plan. The Commission determined that the proposed plan updates were broadly consistent with the One Tacoma Plan and recommended refinements for improved alignment between the priorities of the One Tacoma Plan and the long-term vision of Pierce Transit's Destination 2040. **These refinements include the recommended addition of a high capacity transit study for Portland Avenue, joint land use and transit planning for South 19th Street, and the inclusion of a new future bus route directly connecting the Proctor Mixed-use Center with the Tacoma Mall.** Please contact Stephen Atkinson, Principal Planner, Planning and Development Services, with any questions at satkinson@cityoftacoma.org.
2. Tacoma Police Department Chief Don Ramsdell provides the **attached Weekly Crime Report**.
3. The **Minority Business Development Agency (MBDA) Tacoma Business Center has received a grant award of \$518,521 from the U.S. Department of Commerce as part of the Federal CARES Act**. This supplemental funding for the current MBDA Tacoma Business Center is to provide relief to small and minority businesses to assist in their recovery from the effects of the COVID-19 crisis. The funds will provide financial assistance for the provision of technical assistance to these businesses, and for education, training, and advising to minority business enterprises. **Program delivery will leverage existing providers and contracts developed by the MBDA Tacoma Business Center. The grant funds must be expended by May 31, 2021.**
4. **Neighborhood and Community Services** Director Linda Stewart provides the **attached updates**.

5. Planning and Development Services Acting Director Brian Boudet forwards the **attached cover letter and Report No. 1 from the Transit-Oriented Development Advisory Group**. The TOD Advisory Group was created by the Council to help study and advise on proposed mass transit and other significant infrastructure projects in areas designated for transit-oriented development. **This first report summarizes their work done to date and, in particular, provides their current recommendations regarding Sound Transit's Tacoma Dome Link Extension (TDLE) project.** This report is also being provided to Sound Transit and to the City's Transportation Commission.
6. Please see the attached City of Tacoma **Weekly Meeting Schedule**.
7. Deputy City Manager Tadd Wille provides the attached **COVID-19 departmental updates**.
8. The **June 24, 2020 Public Utility Agenda is attached** for your information. Please note the following items which will be on the July 7, 2020 City Council Agenda for your consideration:
 - U-11171 – Authorize execution of a series of Letters of Agreement as negotiated with the International Brotherhood of Electrical Workers Local 483, Customer and Field Services, Court Clerks, Human Resources, Supervisors, Tacoma Power, Tacoma Water, and Water Pollution Control Units.
 - U-11172 – Authorize execution of a collective bargaining agreement as negotiated with the Washington State Council of County and City Employees, Local 120.
 - U-11173 – Authorize execution of a collective bargaining agreement as negotiated with the International brotherhood of Electrical Workers, Local 483, and Clerical Unit.
 - U-11174 – Amend the existing Department of Public Utilities Fleet Services Fund ordinance to transfer operating division fleet assets to the divisions for funding flexibility while maintaining the purchasing and maintenance responsibilities within TPU Fleet Services.
 - U-11176 – Authorize the amendment and extension of the existing water supply agreement with WestRock for one year and allow four additional annual one-year extensions by mutual agreement of the City and WestRock.

STUDY SESSION/WORK SESSION

9. The **City Council Study Session** of Tuesday, June 23, 2020, will be conducted through zoom conference, the public can “watch” the audio only meeting at: tv_tacoma.com. Discussion items will include: (1) **Police Body Cameras**; (2) **Active Transportation**; (3) **Ammunition Tax**; (4) **Committee Reports**; and (5) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session, Deputy City Manager and Police Department staff will provide the Mayor and City Council with an update on the **City's Police Body Camera implementation and deployment strategy**.

As a second item on the Study Session agenda, Planning and Development Director Kurtis Kingsolver will be discussing changes to **Title 11 of the Tacoma Municipal Code, relating to Traffic, to update and clarify rules related to active transportation, including micromobility**. Please see the attached memorandum.

In addition at Tuesday's Study Session, Deputy City Manager Tadd Wille and Finance Staff will present **recommendations to adjust the Firearms & Ammunition Tax** to 1) change the effective date of the tax from July 1, 2020 to a date to-be-determined by City Council in January, 2021 and 2) provide for review by the City Council in January, 2021 of the requirements for gathering information, conducting community and stakeholder outreach, and reports to the Mayor and City Council.

10. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

COMMITTEE OF THE WHOLE

11. The **Committee of the Whole Special Meeting** of Tuesday, June 23, 2020, will be conducted through zoom conference, the public can "watch" the audio only meeting at: tvtacoma.com.

At Tuesday's Special Committee of the Whole meeting, the **Mayor and City Council Members will be holding a discussion on Police Reform**.

MARK YOUR CALENDARS

12. COVID 19 testing at the Tacoma Dome supported by the Kroger Health group has been extended through the month of June. Below are the dates for testing at the Tacoma Dome. Please note that testing has been reduced to two days a week:
 - 6/23 - 6/24 Tues – Wed
 - 6/29 - 6/30 Mon - Tues (shift forward by 1 day as their testing is only approved through end of June)

Sincerely,



Elizabeth A. Pauli
City Manager



City of Tacoma
Planning Commission

Anna Petersen, Chair
Jeff McInnis, Vice-Chair
Carolyn Edmonds
Ryan Givens
David Horne
Christopher Kames
Brett Santhuff
Andrew Strobel
Alyssa Torrez

June 3, 2020

Darin L. Stavish, Principal Planner
Pierce Transit
3701 96th St. SW
Lakewood, WA 98499

RE: Comments on Pierce Transit *Destination 2040* Long Range Plan Update

Dear Mr. Stavish:

Thank you for providing briefings to the Planning Commission in November 2019 and March 2020 on Pierce Transit's *Destination 2040* Long Range Plan Update (LRPU). Also, given the extraordinary situation regarding the COVID-19 pandemic, thank you to Pierce Transit for extending the public comment period into June 2020.

The Planning Commission is charged by the City Charter with ensuring plan consistency with *One Tacoma*, the City's Comprehensive Plan. It is the duty of the Commission to review planned regional transit improvements, such as the Sound Transit Long Range Plan Update the Commission reviewed in 2016 and currently the LRPU project, to ensure they are consistent with, and help realize, relevant goals and policies of the *One Tacoma* plan.

To ensure a coordinated approach to service provision, the *One Tacoma* plan includes policies to guide joint planning, setting of level of service standards, concurrency, and the integration of land use and transportation planning. From the Planning Commission's perspective, this integration of City-Transit Agency long-range plans is necessary to ensure the long-term health and welfare of our community and to bring our community's aspirations to fruition.

Based on our review of the LRPU, we offer the following comments for Pierce Transit consideration in finalizing the Plan:

1. One Tacoma Plan Consistency.

The Planning Commission concludes that the LRPU broadly fulfills and is consistent with multiple policies outlined in the following elements of the *One Tacoma* plan:

- ❖ Urban Form
- ❖ Design + Development
- ❖ Economic Development
- ❖ Housing
- ❖ Transportation

Please see [Attachment A](#) for a reference of pertinent policies from the *One Tacoma* plan.

2. System Network Prioritization.

The Commission concurs with the prioritization of span, frequency, and accessibility over new routing, with some exceptions (see below re: Underserved Areas and Priority Corridors). To

support increased transit use within our growing community we suggest that Pierce Transit consider service improvements to make transit ridership the preferred option for our residents. This could include: 1) expanding hours of operation on all routes, 2) increasing frequency on current fixed routes to attract demand and support one-or-zero car households, 3) reducing financial barriers to riding, and 4) providing additional shelters for existing transit lines.

3. Equitable Access.

The Planning Commission supports efforts to reduce fares and to improve equitable access to transit and suggests that Pierce Transit consider joining Sound Transit, King County Metro, and Community Transit in participating in the ORCA Lift low-income fare program or other targeted fare reduction efforts.

4. Reliability and Comfort.

To improve reliability and convenience, the Commission asks that Pierce Transit consider BRT-like improvements on all high frequency transit routes (20-minute service or better), such as off-coach fare collection, additional shelters and improved weatherization, high capacity buses with multiple loading doors, improved lighting, level boarding, signalization, and pedestrian accessibility improvements.

5. Frequent Transit Network (FTN).

The Commission broadly supports the creation of a Frequent Transit Network (FTN). The Pierce Transit Vision Scenario should identify a set of routes with 20 minute or better frequency that will compose the Frequent Transit Network (FTN) with a focus on establishing routes that are 1) *direct*, 2) *productive*, and 3) offering opportunities for *future density* or *future connections* to regional light rail service. The City of Tacoma is the designated Metropolitan Center of Pierce County and as such, the Pierce Transit Vision Scenario should explicitly focus the first tier of the High Frequency Network within the City, followed by expansion of the network to surrounding communities, with a plan to phase in the network over time in response to latent demand.

6. Multiple Route Options.

Within Mixed-use Centers and Regional Growth Centers, we encourage Pierce Transit to provide multiple route options that expand the range of destinations accessible from the Centers.

7. Standardizing Routes and Operations.

Standardizing Pierce Transit route service levels and practices would better support planning coordination with the City of Tacoma.

8. Underserved Areas and Priority Corridors.

We encourage Pierce Transit to include the following corridors for expanded study and joint planning. Please see [Attachment B](#) for specific summary and recommendations.

- ❖ South 19th Street
- ❖ Portland Avenue
- ❖ Tacoma Avenue
- ❖ Downtown Tacoma to Lakewood
- ❖ Point Ruston
- ❖ Proctor to Tacoma Mall

9. Concurrence between Long Range Plans

The Commission recommends a stronger commitment to concurrency between the Pierce Transit Vision Scenario and the *One Tacoma* plan, the Tacoma Mall Neighborhood Subarea Plan, the adopted Puget Sound Regional Council (PSRC) Transportation Plan, and Sound Transit 3 (ST3) in both planning and future implementation.

10. Active Partnership and Collaboration

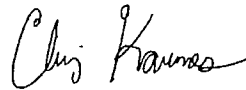
The City of Tacoma and Pierce Transit have a long history of joint planning and collaboration and we encourage this ongoing partnership to implement the LRPU and continuously improve transit services for the people of Tacoma and Pierce County.

Thank you for the opportunity to comment. If you have any questions, please contact Principal Planner, Stephen Atkinson, Planning and Development Services Department, at (253) 591-5532 or satkinson@cityoftacoma.org.

Sincerely,



Anna Petersen
Chair of Planning Commission
(Representing "Environmental Community")



Chris Karnes
Member of Planning Commission
(Representing "Public Transportation")

c: Victoria Woodards, Mayor of the City of Tacoma and Chair of Pierce Transit Board
Members of the Tacoma City Council
Elizabeth Pauli, Tacoma City Manager
Tacoma Planning Commission
Tacoma Transportation Commission

Attached:

Appendix A: City of Tacoma - Comprehensive Plan Policy References
Appendix B: Underserved Areas and Priority Corridors

Appendix A

City of Tacoma – Comprehensive Plan Policy References

Reference:

https://www.cityoftacoma.org/government/city_departments/planning_and_development_services/planning_services/one_tacoma_comprehensive_plan

❖ **Public Facilities and Services**

- Policy PFS-1.4: Adopt by reference the capital facilities plans of the following providers of public facilities and services in Tacoma.
 - Parks: Metropolitan Park District
 - Schools: Tacoma School District
 - Transportation: Pierce Transit, Sound Transit and Washington State Department of Transportation
- Policy PFS-5.6: Use capital facility improvements within mixed-use centers to enhance and revitalize these areas, support compact development and encourage transit use.

❖ **Housing**

- Policy H-1.6: Allow and support a robust and diverse supply of affordable, accessible housing to meet the needs of special populations, to include older adults, and people with disabilities, and permanent, supportive housing for homeless individuals, especially in centers and other places which are in close proximity to services and transit.
- Policy H-3.3: Promote transit supportive densities along designated corridors that connect centers, including duplex, triplex, cottage housing, and townhouses.
- Policy H-4.4: Facilitate the expansion of a variety of types and sizes of affordable housing units, and do so in locations that provide low-income households with greater access to convenient transit and transportation, education and training opportunities, Downtown Tacoma, manufacturing/industrial centers, and other employment areas.

❖ **Downtown**

- Policy 2.3D.D: In neighborhoods adjacent to Downtown, parking should be coordinated with programs available in the downtown, including a transit pass program.
- Policy 2.3G.A: In collaboration with Pierce Transit and Sound Transit design transit stops and intermodal connections integrated with the public realm, providing gathering spaces and an improved end-to-end transit experience.
- Policy 2.3G.B: Work with Pierce Transit and other transit providers to ensure ride quality on public transit. New vehicles should be of modern design, clean, and universally accessible.
- Policy 2.3G.C: Transportation planning should be coordinated with land use decisions, with transit supportive land uses located near to major transit hubs.
- See also corridors in Downtown Tacoma: Planning for Transit Priority (p. DT-82)

❖ **Transportation**

- Policy T-1.4: Partner with Transit - Integrate land use and transportation planning, promote transit-oriented or transit-supportive development (TOD) and multimodal transit access, and ultimately improve the reliability, availability, and convenience of bus, streetcar, and light rail transit options for all users and modes through partnerships with public transit agencies, local and regional government, and other regional agencies to leverage resources.
- Policy T-3.2: Green Hierarchy - Elevate active travelers and public transit riders in the planning and design of streets using the Green Transportation Hierarchy
- Policy T-3.4: System Completeness - The City will build the transportation system, as defined in the most current project list in Appendix B of the TMP, at a rate equal or ahead of the pace of development during the planning horizon. This system completeness LOS standard is measured against the proportion of the transportation network that is constructed, and will be accompanied by performance measures that track the transportation system's progress toward meeting the policy goals set forth in this document. Sample Performance Measures (for transit):
 - Presence of amenities at highly-utilized transit stops
 - Transit route speed and reliability
 - Provision of transit-accommodating treatments along major routes
 - Transit service frequency and headways
- Policy T-3.12: Transit Operational Efficiency - Support efficient transit operations through street and transit stop designs on transit priority streets that comply with standards and include transit-supportive elements for bus, streetcar, and light rail transit. See page 83 for potential transit-supportive elements
- Policy T-3.13: Encourage transit ridership by implementing pedestrian improvements near transit stops, conducting outreach to employers, and working with public transit agencies to identify strategies to improve the frequency and ridership of transit service, including bus, streetcar, and light rail, between high density residential areas and employment centers. These strategies would include locating transit stops / stations to maximize convenience of transfers between modes and/or connecting to other routes.
- Policy T-3.14: Create a Tacoma Streetcar Network that moves and connects people efficiently and effectively throughout the City focusing on connections to regional destinations, mixed use centers, and local and regional transit centers and routes.
- Policy T-4.4: Congestion Management - Decrease the use of SOVs and the environmental degradation associated with their use by encouraging and improving the appeal, convenience, and time competitiveness of travel by active modes, public transit, assistive devices, and ridesharing.
- Policy T-6.4: Support Mixed-Use Centers - Serve and support the existing MUCs and aid Tacoma in attracting new investments by giving high priority to those transportation facilities that serve these centers. Increase the livability of the MUCs by providing transportation choices and integrating amenities that create a safe and inviting environment for walking, bicycling, and taking public transit. Transportation facilities should include context-sensitive design that considers the unique needs of each neighborhood, such as on-street parking and public spaces.
- Policy T-6.8 Transit-Oriented Development: Promote TOD or transit-supportive development and provide incentives for development that includes specific TOD features.

Appendix B

Underserved Areas and Priority Corridors

- ❖ **High Capacity Transit Study for South 19th Street.** Pierce Transit should engage with the City of Tacoma, Sound Transit, and Metro Parks Tacoma in a high capacity transit study that covers the South 19th Street corridor between Tacoma Community College and St. Joseph Medical Center. The current Sound Transit Long Range Plan calls for an extension of Tacoma Link Light Rail to Tacoma Community College via South 19th Street for completion in 2039. Pierce Transit's draft LRP update calls for including Bus Rapid Transit on the same corridor by 2040. The Planning Commission believes that a coordinated high capacity transit study on South 19th Street that identifies the alternatives along this corridor is warranted to reduce duplication of efforts and establish a sustainable transportation vision to accelerate the implementation of the transit vision for this corridor. The inclusion of Metro Parks Tacoma in such a study may prove important given the intent to site a major sports facility on the corridor.
- ❖ **High Capacity Transit Study for Portland Avenue.** Pierce Transit should engage with the City of Tacoma, Sound Transit, Metro Parks Tacoma, and the Puyallup Tribe of Indians on a high-capacity transit study of Portland Avenue from the proposed East Tacoma Light Rail Station south to the City limits. This past year the City rezoned multiple areas along this corridor to allow for low to high-density multifamily development. In addition, the Corridor includes two designated mixed-use centers, a direct connection to the Link Light Rail, as well as recent investments in the Emerald Queen Casino and the Eastside Community Center that will provide a regional draw to this corridor. A high capacity transit study for this corridor is a top priority for the City and such transit investments could catalyze growth and development in the City's East Side.
- ❖ **Tacoma Avenue Service in the Downtown Regional Growth Center.** The Planning Commission believes Pierce Transit should investigate or study the need and potential for service along Tacoma Avenue in the Downtown Tacoma Regional Growth Center.
- ❖ **Downtown Tacoma to Lakewood High Capacity Transit Study.** The Planning Commission recommends that the City of Tacoma and Pierce Transit conduct a high capacity transit study for the Downtown Tacoma to Lakewood Bus Rapid Transit proposal. The proposed project is consistent with the One Tacoma Plan and supports the subarea planning work completed for the Tacoma Mall Regional Growth Center.
- ❖ **Point Ruston.** Pierce Transit should investigate or study the need and potential for transit service to the Point Ruston Neighborhood Mixed-Use Center. One alternative worth studying would be a pilot deviation of Route 10 and/or 11 from Pearl Street along North 51st to the Main Street roundabout. Such a deviation may cost substantially less than standalone fixed route services.
- ❖ **North-South Connection between Proctor and Tacoma Mall.** There is no current transit route that directly connects the mixed-use centers of Proctor and the Tacoma Mall, thus many transit users must take two or more routes with connections in Downtown Tacoma. After frequency and span improvements to existing routes have been implemented, Pierce Transit should consider reestablishing a fixed route connection that links the Proctor, 6th Avenue, Tacoma Central and Tacoma Mall Mixed-Use Centers.



Citywide Weekly Briefing for 08 June 2020 to 14 June 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	10-Jun-2019	08-Jun-2020	20-May-2019	18-May-2020	01-Jan-2019	01-Jan-2020			
	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020			
Persons	93	70	369	269	1944	1608	24.7%▼	27.1%▼	17.3%▼
Assault	85	67	333	252	1703	1466	21.2%▼	24.3%▼	13.9%▼
Homicide	0	0	2	1	10	12	0.0%	50.0%▼	20.0%▲
Kidnapping/Abduction	1	0	4	2	29	23	100.0%▼	50.0%▼	20.7%▼
Sex Offenses, Forcible	7	3	30	13	192	105	57.1%▼	56.7%▼	45.3%▼
Property	445	279	1746	1402	9563	8942	37.3%▼	19.7%▼	6.5%▼
Arson	1	3	6	17	45	59	200.0%▲	183.3%▲	31.1%▲
Burglary/Breaking and Entering	42	33	161	141	865	847	21.4%▼	12.4%▼	2.1%▼
Counterfeiting/Forgery	7	4	20	10	101	70	42.9%▼	50.0%▼	30.7%▼
Destruction/Damage/Vandalism of Property	129	84	510	384	2918	2623	34.9%▼	24.7%▼	10.1%▼
Fraud	40	6	174	40	847	394	85.0%▼	77.0%▼	53.5%▼
Larceny/Theft	164	102	678	644	3738	3823	37.8%▼	5.0%▼	2.3%▲
Motor Vehicle Theft	44	36	127	131	691	801	18.2%▼	3.1%▲	15.9%▲
Robbery	8	8	43	22	198	167	0.0%	48.8%▼	15.7%▼
Stolen Property	10	3	26	10	144	134	70.0%▼	61.5%▼	6.9%▼
Society	27	6	112	51	537	405	77.8%▼	54.5%▼	24.6%▼
Drug/Narcotic	21	1	78	29	384	271	95.2%▼	62.8%▼	29.4%▼
Pornography/Obscene Material	0	1	5	3	27	16	NC	40.0%▼	40.7%▼
Prostitution	0	0	3	1	15	4	0.0%	66.7%▼	73.3%▼
Weapon Law Violations	6	4	26	18	111	114	33.3%▼	30.8%▼	2.7%▲
Citywide Totals	565	355	2227	1722	12044	10955	37.2%▼	22.7%▼	9.0%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 68.7% (46/67) of the Assaults were coded Simple Assault.
- There were 53 DV-related offenses.
- 67.9% (36/53) of the DV-related offenses were Persons.
- 49.3% (33/67) of the Assaults were DV-related.
- DV-related Offenses: 54 ↘ 53
- There were 2 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 79 ↘ 35

Top 5 Locations - Compared to last year

- 4315 6th Ave: 0 ↗ 8
- 110 S 10th St: 0 ↗ 4
- 2120 S 48th St: 0 ↗ 4
- 8 Locations with 3

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 92 ↘ 60
- Single Family Residence: 66 ↘ 53
- Parking Lot: 79 ↘ 45
- Apartment: 24 ↗ 29
- Drug Store: 18 ↔ 18



Sector 1 Weekly Briefing for 08 June 2020 to 14 June 2020

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	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020			
Persons	31	23	103	77	490	431	25.8%▼	25.2%▼	12.0%▼
Assault	30	21	97	74	436	396	30.0%▼	23.7%▼	9.2%▼
Homicide	0	0	0	0	3	4	0.0%	0.0%	33.3%▲
Kidnapping/Abduction	0	0	1	0	4	6	0.0%	100.0%▼	50.0%▲
Sex Offenses, Forcible	1	2	5	3	44	25	100.0%▲	40.0%▼	43.2%▼
Property	82	74	346	364	2001	2018	9.8%▼	5.2%▲	0.8%▲
Arson	1	1	2	8	20	23	0.0%	300.0%▲	15.0%▲
Burglary/Breaking and Entering	6	9	39	31	215	174	50.0%▲	20.5%▼	19.1%▼
Counterfeiting/Forgery	0	1	1	2	25	10	NC	100.0%▲	60.0%▼
Destruction/Damage/Vandalism of Property	30	24	110	92	687	629	20.0%▼	16.4%▼	8.4%▼
Fraud	5	1	34	11	133	70	80.0%▼	67.6%▼	47.4%▼
Larceny/Theft	35	27	121	185	725	914	22.9%▼	52.9%▲	26.1%▲
Motor Vehicle Theft	3	6	24	25	138	136	100.0%▲	4.2%▲	1.4%▼
Robbery	2	3	15	6	44	35	50.0%▲	60.0%▼	20.5%▼
Stolen Property	0	2	0	2	12	22	NC	NC	83.3%▲
Society	7	3	27	17	122	75	57.1%▼	37.0%▼	38.5%▼
Drug/Narcotic	4	0	20	11	102	55	100.0%▼	45.0%▼	46.1%▼
Pornography/Obscene Material	0	1	1	1	2	2	NC	0.0%	0.0%
Prostitution	0	0	1	0	3	0	0.0%	100.0%▼	100.0%▼
Weapon Law Violations	3	2	5	5	15	18	33.3%▼	0.0%	20.0%▼
Sector Totals	120	100	476	458	2613	2524	16.7%▼	3.8%▼	3.4%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 71.4% (15/21) of the Assaults were coded Simple Assault.
- There were 16 DV-related offenses.
- 75.0% (12/16) of the DV-related offenses were Persons.
- 47.6% (10/21) of the Assaults were DV-related.
- DV-related Offenses: 10 ⤴ 16
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 18 ⤴ 13

Top 5 Locations - Compared to last year

- 110 S 10th St: 0 ⤴ 4
- 1001 S 14th St: 0 ⤴ 3
- 776 Commerce St: 1 ⤴ 3
- 19 Locations with 2

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 11 ⤴ 19
- Street/Right Of Way: 20 ⤴ 18
- Parking Lot: 15 ⤴ 13
- Apartment: 5 ⤴ 9
- Sporting Goods Store: 4 ⤴ 7



Sector 2 Weekly Briefing for 08 June 2020 to 14 June 2020

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	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020			
Persons	20	11	84	37	446	280	45.0%▼	56.0%▼	37.2%▼
Assault	17	11	73	37	383	248	35.3%▼	49.3%▼	35.2%▼
Homicide	0	0	0	0	2	3	0.0%	0.0%	50.0%▲
Kidnapping/Abduction	0	0	0	0	8	4	0.0%	0.0%	50.0%▼
Sex Offenses, Forcible	3	0	11	0	51	25	100.0%▼	100.0%▼	51.0%▼
Property	136	64	553	401	2682	2611	52.9%▼	27.5%▼	2.6%▼
Arson	0	0	2	1	10	6	0.0%	50.0%▼	40.0%▼
Burglary/Breaking and Entering	11	7	44	33	257	228	36.4%▼	25.0%▼	11.3%▼
Counterfeiting/Forgery	1	1	5	2	21	23	0.0%	60.0%▼	9.5%▲
Destruction/Damage/Vandalism of Property	47	15	175	104	859	766	68.1%▼	40.6%▼	10.8%▼
Fraud	6	1	48	13	213	120	83.3%▼	72.9%▼	43.7%▼
Larceny/Theft	53	27	238	208	1134	1221	49.1%▼	12.6%▼	7.7%▲
Motor Vehicle Theft	12	11	27	33	132	181	8.3%▼	22.2%▲	37.1%▲
Robbery	2	2	7	4	27	45	0.0%	42.9%▼	66.7%▲
Stolen Property	4	0	7	2	22	15	100.0%▼	71.4%▼	31.8%▼
Society	5	1	23	3	64	49	80.0%▼	87.0%▼	23.4%▼
Drug/Narcotic	5	0	16	2	43	37	100.0%▼	87.5%▼	14.0%▼
Pornography/Obscene Material	0	0	1	0	4	2	0.0%	100.0%▼	50.0%▼
Prostitution	0	0	0	0	1	0	0.0%	0.0%	100.0%▼
Weapon Law Violations	0	1	6	1	16	10	NC	83.3%▼	37.5%▼
Sector Totals	161	76	660	441	3192	2940	52.8%▼	33.2%▼	7.9%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 100.0% (11/11) of the Assaults were coded Simple Assault.
- There were 6 DV-related offenses.
- 66.7% (4/6) of the DV-related offenses were Persons.
- 36.4% (4/11) of the Assaults were DV-related.
- DV-related Offenses: 11 ↘ 6
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 33 ↘ 7

Top 5 Locations - Compared to last year

- 4315 6th Ave: 0 ↗ 8
- 1965 S Union Ave: 3 ↔ 3
- 3320 S 23rd St: 4 ↘ 3
- 12 Locations with 2

Top 5 Offense Locations - Compared to last year

- Parking Lot: 29 ↘ 9
- Drug Store: 5 ↗ 9
- Single Family Residence: 21 ↘ 8
- Street/Right Of Way: 28 ↘ 6
- Apartment: 6 ↔ 6



Sector 3 Weekly Briefing for 08 June 2020 to 14 June 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	10-Jun-2019	08-Jun-2020	20-May-2019	18-May-2020	01-Jan-2019	01-Jan-2020			
	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020			
Persons	25	17	80	78	441	413	32.0%▼	2.5%▼	6.3%▼
Assault	22	17	69	71	387	381	22.7%▼	2.9%▲	1.6%▼
Homicide	0	0	0	1	1	5	0.0%	NC	400.0%▲
Kidnapping/Abduction	1	0	3	0	8	6	100.0%▼	100.0%▼	25.0%▼
Sex Offenses, Forcible	2	0	8	6	42	21	100.0%▼	25.0%▼	50.0%▼
Property	115	59	397	293	2374	2079	48.7%▼	26.2%▼	12.4%▼
Arson	0	0	1	3	4	11	0.0%	200.0%▲	175.0%▲
Burglary/Breaking and Entering	14	13	37	55	195	238	7.1%▼	48.6%▲	22.1%▲
Counterfeiting/Forgery	1	2	7	5	24	24	100.0%▲	28.6%▼	0.0%
Destruction/Damage/Vandalism of Property	30	16	99	87	663	597	46.7%▼	12.1%▼	10.0%▼
Fraud	12	2	41	8	236	93	83.3%▼	80.5%▼	60.6%▼
Larceny/Theft	36	18	164	105	961	849	50.0%▼	36.0%▼	11.7%▼
Motor Vehicle Theft	16	6	33	23	191	185	62.5%▼	30.3%▼	3.1%▼
Robbery	2	2	7	5	48	44	0.0%	28.6%▼	8.3%▼
Stolen Property	4	0	8	2	50	34	100.0%▼	75.0%▼	32.0%▼
Society	12	1	26	19	149	139	91.7%▼	26.9%▼	6.7%▼
Drug/Narcotic	9	0	17	10	99	92	100.0%▼	41.2%▼	7.1%▼
Pornography/Obscene Material	0	0	2	2	14	9	0.0%	0.0%	35.7%▼
Prostitution	0	0	0	0	2	2	0.0%	0.0%	0.0%
Weapon Law Violations	3	1	7	7	34	36	66.7%▼	0.0%	5.9%▲
Sector Totals	152	77	503	390	2964	2631	49.3%▼	22.5%▼	11.2%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 47.1% (8/17) of the Assaults were coded Simple Assault.
- There were 11 DV-related offenses.
- 63.6% (7/11) of the DV-related offenses were Persons.
- 41.2% (7/17) of the Assaults were DV-related.
- DV-related Offenses: 19 ▾ 11
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 15 ▾ 5

Top 5 Locations - Compared to last year

- 2120 S 48th St: 0 ▴ 4
- 3701 S Orchard St: 1 ▴ 3
- 6802 S Sheridan Ave: 0 ▴ 3
- 1601 South Tacoma Way: 0 ▴ 3
- 7 Locations with 2

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 27 ▾ 13
- Parking Lot: 18 ▾ 11
- Apartment: 10 ▾ 8
- Single Family Residence: 16 ▾ 6
- Other Business: 7 ▾ 4



Sector 4 Weekly Briefing for 08 June 2020 to 14 June 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	10-Jun-2019	08-Jun-2020	20-May-2019	18-May-2020	01-Jan-2019	01-Jan-2020			
	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020	16-Jun-2019	14-Jun-2020			
Persons	17	19	102	77	567	484	11.8%▲	24.5%▼	14.6%▼
Assault	16	18	94	70	497	441	12.5%▲	25.5%▼	11.3%▼
Homicide	0	0	2	0	4	0	0.0%	100.0%▼	100.0%▼
Kidnapping/Abduction	0	0	0	2	9	7	0.0%	NC	22.2%▼
Sex Offenses, Forcible	1	1	6	4	55	34	0.0%	33.3%▼	38.2%▼
Property	112	82	450	344	2506	2234	26.8%▼	23.6%▼	10.9%▼
Arson	0	2	1	5	11	19	NC	400.0%▲	72.7%▲
Burglary/Breaking and Entering	11	4	41	22	198	207	63.6%▼	46.3%▼	4.5%▲
Counterfeiting/Forgery	5	0	7	1	31	13	100.0%▼	85.7%▼	58.1%▼
Destruction/Damage/Vandalism of Property	22	29	126	101	709	631	31.8%▲	19.8%▼	11.0%▼
Fraud	17	2	51	8	265	111	88.2%▼	84.3%▼	58.1%▼
Larceny/Theft	40	30	155	146	918	839	25.0%▼	5.8%▼	8.6%▼
Motor Vehicle Theft	13	13	43	50	230	299	0.0%	16.3%▲	30.0%▲
Robbery	2	1	14	7	79	43	50.0%▼	50.0%▼	45.6%▼
Stolen Property	2	1	11	4	60	63	50.0%▼	63.6%▼	5.0%▲
Society	3	1	36	12	202	142	66.7%▼	66.7%▼	29.7%▼
Drug/Narcotic	3	1	25	6	140	87	66.7%▼	76.0%▼	37.9%▼
Pornography/Obscene Material	0	0	1	0	7	3	0.0%	100.0%▼	57.1%▼
Prostitution	0	0	2	1	9	2	0.0%	50.0%▼	77.8%▼
Weapon Law Violations	0	0	8	5	46	50	0.0%	37.5%▼	8.7%▲
Sector Totals	132	102	588	433	3275	2860	22.7%▼	26.4%▼	12.7%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 66.7% (12/18) of the Assaults were coded Simple Assault.
- There were 20 DV-related offenses.
- 65.0% (13/20) of the DV-related offenses were Persons.
- 66.7% (12/18) of the Assaults were DV-related.
- DV-related Offenses: 14 ⚡ 20
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 13 ⚡ 10

Top 5 Locations - Compared to last year

- 8401 S Hosmer St: 0 ⚡ 3
- 16 Locations with 2

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 17 ⚡ 23
- Single Family Residence: 18 ⚡ 20
- Parking Lot: 17 ⚡ 12
- Apartment: 3 ⚡ 6
- Sporting Goods Store: 15 ⚡ 5
- Hotel/Motel: 1 ⚡ 5

NCS Director Update for Tuesday, June 16, 2020 meeting

The City's focus continues to be on mitigating the impacts of the pandemic on our community.

Rental Assistance Update :

LASA continues to administer the rental assistance program and has issued 69 payments totaling \$61,284 to date. LASA has contacted **all** rental assistance applicants and lottery awardees and is awaiting response from 608 applicants, or their landlords, prior to issuing payments. The City intends to release an additional round of lottery funding.

The Rental Assistance Fund at the Greater Tacoma Community Foundation has received 7 gifts totaling \$1,750; these gifts will be added to the available funding amount. We will work to position this donation opportunity for the public's awareness.

HUD Emergency Solutions Grant (ESG-CV): Additional Housing and Urban Development Emergency Solutions Grant funding should be coming to the City. Council will receive an update when HUD issues final notice of allocation.

Expansion of 24/7 temporary shelter operations: Emergency shelters at Altheimer and Bethlehem Baptist Church continue to operate at 24/7 capacity as a pandemic response. We are observing consistent utilization of this temporary shelter option.

Temporary Emergency Micro-shelter Expansion: Construction at 623 E. 60th is underway for the expansion of emergency micro-shelters (which includes relocating the existing units from 8th and MLK). The site, when fully constructed, will have 50 micro-shelter units with capacity for no more than 65 individuals at any time. The site will be fully fenced, have 24/7 security, provide basic hygiene services including restrooms, showers and laundry and case management services. The City expects the site to be fully operational by mid-August.

Coronavirus Emergency Supplemental Funding Grant (CESP): Neighborhood and Community Services will contract with a local service provider for virtual counseling that engages youth and young adults who may be experiencing increased mental health concerns related to impacts from pandemic such as financial hardship, violence, and loneliness or isolation. This effort reflects a commitment to continuing youth and young adult violence prevention services, even during the pandemic restrictions.

Collaboration with Service Providers: NCS is continuing work with providers, using digital methods, to support their equity, diversity and inclusion work. This is a contractual requirement for funded providers and NCS considers it a priority to supporting providers in this work, to ensure equitable service delivery. NCS is also surveying provider needs, in terms of understanding what they are struggling with to manage response and recovery.



City of Tacoma
Transit-Oriented Development Advisory Group

June 15, 2020

The Honorable Mayor and City Council
City of Tacoma
747 Market Street, Suite 1200
Tacoma, WA 98402

RE: Transit-Oriented Development Advisory Group – Progress Report No. 1

Honorable Mayor Woodards and Members of the City Council,

On behalf of the Tacoma Transit-Oriented Development Advisory Group (TODAG), we are submitting our Progress Report No. 1 (attached). This document summarizes and outlines our progress to date and in particular relays our thoughts and recommendations concerning the Tacoma Dome Link Extension (TDLE) project to Sound Transit in a timely manner, as the project is quickly moving into the Draft Environmental Impact Statement (DEIS) process.

The TODAG is a broad-based advisory group established by the City Council on April 16, 2019, per Resolution No. 40303, to review and make recommendations on the various projects impacting regional and local public transportation facilities in neighborhoods and business districts where transit-oriented development (TOD) opportunities are transpiring. We are currently tasked to review three projects, i.e., the TDLE, the Pierce Transit Pacific Avenue Bus Rapid Transit (BRT) project, and the City's pending Puyallup Avenue design project.

Since our first monthly meeting in August 2019, we have been focusing our reviews and deliberations on the TDLE project, for reasons stated in the opening paragraph. Our monthly meeting agendas have consisted of detailed evaluation, presentation and discussion with various organizations, case study analysis, and review and analysis of existing relevant reports and documents. We also conducted a walking tour and on-site discussion of the Tacoma Dome Station Area in February 2020.

To guide our review and assessment of the TDLE project, we developed the following Design Principles, which are based on Sound Transit's Guiding Principles while providing a clearer emphasis on local social, cultural and equity considerations:

- (1) Multimodal Connectivity
- (2) Economic Development Opportunities
- (3) Placemaking/Urban Form
- (4) Social + Cultural Impacts
- (5) Community Benefit

As detailed in the attached Progress Report No. 1, we offer the following preliminary recommendations:

- A. Design Principles** – The above mentioned five Design Principles, along with the respective subsets of criteria, have proven to be a very practical and effective tool that guided us through the review of the TDLE project. We will continue to apply these principles for the review of other TOD related projects. We recommend that Sound Transit incorporate the five Design Principles into the TDLE's EIS process.
- B. Tacoma Dome Station Area** – For the Tacoma Dome Station area, we recommend that the "Close-to-Sounder" alignment and station option be the Preferred Alternative. We believe it exemplifies the optimal realization of the five Design Principles and represents a consensus of our group's deliberations. Conditions exist with this recommendation, as it will involve air-rights



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considerations over existing private property or possibly the acquisition of the Freighthouse Square site. Either way this will require the development of public/private partnerships and development agreements. Critical to this option will be the development of interlocal agreements between Sound Transit and the City of Tacoma to ensure that the areas between East 'G' Street and East 'D' Street under the elevated tracts and station above, will be developed with retail and other pedestrian-oriented uses at street-level along the East 25th Street frontage, with possible mixed-use office/housing uses above.

- C. East Tacoma Station Area** – For the East Tacoma Station area, we defer our recommendation at this time, since we feel further study and engagement with the Puyallup Tribe and WSDOT are required for making a sound recommendation. We expect to formulate our recommendations for this station area in a subsequent Progress Report No. 2 in the near future.
- D. Future Considerations** – As we continue to stay engaged in the TDLE and other significant projects, we recommend that the Puyallup Tribe and WSDOT be invited to actively participate in our dialogue and review process, especially at the East Tacoma Station Area. We also recommend that the City of Tacoma build on this unique opportunity and advance TOD in these areas by pursuing and updating effective planning and development activities, such as but not limited to: subarea master planning, massing analysis, connectivity and accessibility analysis, integration of transportation and land use, parking studies, public/private partnership strategies, and capital improvement program and financing strategies.

This Progress Report No. 1 is being forwarded to the City's Transportation Commission, as Resolution No. 40303 requires that "proposals by the TODAG will be forwarded to and reviewed by the City's Transportation Commission, for concurrence with adopted transportation and land use plans and policies." We are hereby respectfully soliciting the Commission's feedback on the report. We are confident that our thoughts and recommendations are consistent with all TOD-related policies of the *One Tacoma Comprehensive Plan*.

This Progress Report No. 1 is also being forwarded to Sound Transit's project development director for the TDLE. We hereby request that this report be incorporated into the DEIS process as part of the public comments. We also acknowledge and appreciate that Sound Transit has been well represented in our monthly meetings and deliberations.

We appreciate the opportunity to reflect the community vision and the values of Tacoma on this important project through the collective expertise, knowledge, talents and passion of the TODAG membership. We are optimistic for a great future for the Dome District and the East Tacoma area. If you have any questions about this submittal, please contact TODAG's staff liaison, Brian Boudet, Planning Manager, Planning and Development Services Department, at (253) 573-2389 or bboudet@cityoftacoma.org.

Respectfully,



Imad H. Bahbah, RA, SARA
Chair of TODAG

Enclosure: TODAG Progress Report No. 1, May 2020

- c. Elizabeth Pauli, City Manager
Brian Boudet, Planning Manager, Planning and Development Services Department
Tacoma Planning Commission
Tacoma Transportation Commission
Curvie Hawkins Jr., TDLE Project Development Director, Sound Transit



TRANSIT-ORIENTED DEVELOPMENT ADVISORY GROUP

PROGRESS REPORT NO. 1

May 2020

A. Executive Summary

About This Report

This Progress Report No. 1 summarizes and outlines the accomplishments to date and the next steps of the Tacoma Transit-Oriented Development Advisory Group (TODAG). In particular, the report delivers the TODAG's current thoughts and recommendations concerning Sound Transit's Tacoma Dome Link Extension (TDLE) project, which is moving into the Draft Environmental Impact Statement (DEIS) phase. This report includes the following sections:

- A. Executive Summary
- B. Evaluation Methodology
- C. Sites Under Consideration
- D. Recommendations
- E. Next Steps
- F. Membership

Establishment of TODAG

The TODAG is a broad-based advisory group established by the City Council on April 16, 2019, per Resolution No. 40303, to review and make recommendations on the various projects impacting regional and local public transportation facilities in neighborhoods and business districts where TOD opportunities are transpiring. The TODAG is currently tasked to review three projects, i.e., the TDLE, the Pierce Transit Pacific Avenue Bus Rapid Transit (BRT) project, and the City of Tacoma's Puyallup Avenue design project. The TODAG's website, which includes membership information and meeting agenda, presentations, and notes, is: www.cityoftacoma.org/TODAdvisoryGroup.

Evaluation Methodology and Design Principles

The TODAG has been meeting monthly since August 2019 (up until March when meetings were temporarily placed on-hold due to the COVID-19 pandemic) and focusing our reviews and deliberations on the TDLE project. Our monthly meeting agendas have consisted of detailed evaluation, presentation and discussion with various organizations, case study analysis, and review and analysis of existing relevant reports and documents. We conducted a walking tour and on-site discussion of the Tacoma Dome Station Area in February 2020.

We developed five Design Principles along with review criteria to guide our review and assessment of the TDLE project. These principles and criteria have proven to be a very practical and effective tool, which we will continue to apply for the review of other TOD-related projects. The five design principles are:

- (1) Multimodal Connectivity
- (2) Economic Development Opportunities
- (3) Placemaking/Urban Form



- (4) Social + Cultural Impacts
- (5) Community Benefit

Recommendations

The TODAG offers the following recommendations concerning the TDLE project:

1. Design Principles:

We recommend that Sound Transit incorporate the above-mentioned five Design Principles into the TDLE's DEIS process.

2. Tacoma Dome Station Area:

For the Tacoma Dome Station area, we recommend that the "Close-to-Sounder" alignment and station option be the Preferred Alternative. We believe it exemplifies the optimal realization of the five Design Principles and represents a consensus of our group's deliberations. Conditions exist within this recommendation, which can be found in the body of this report. At the same time, the other 3 station locations have been identified as adding negative attributes to the neighborhood. See the body of this report for details.

3. East Tacoma Station Area:

For the East Tacoma Station area, we defer our recommendation at this time, since we feel further study and engagement with the Puyallup Tribe and WSDOT are required for making a sound recommendation. We also recognize that the two design alternatives still under consideration are fairly similar.

4. Future Considerations:

We recommend that the Puyallup Tribe and WSDOT be invited to actively participate in our dialogue and review process, especially at the East Tacoma Station Area.

We also recommend that the City of Tacoma build on the opportunities in both station areas by continuing to pursue effective planning and development activities and implementation strategies.

We appreciate the opportunity to reflect the community vision and the values of Tacoma on this important project through the collective expertise, knowledge, talents and passion of the TODAG membership. We are optimistic for a great future for the Dome District and the East Tacoma area.

This report is prepared and submitted by Imad Bahbah, Chair, and Donald Erickson, Vice-Chair, as entrusted by the TODAG membership and with technical assistance provided by staff of the City's Planning and Development Services Department.

B. Evaluation Methodology

Governance and Guidance

1. The Tacoma Transit-Oriented Development Advisory Group (TODAG) is a broad-based advisory group established by the City Council to review and make recommendations on the various projects impacting regional and local public transportation facilities in neighborhoods and business districts where TOD opportunities are transpiring.
(City Council Resolution No. 40303, April 16, 2019, establishing TODAG)
2. The TODAG is tasked to review three major projects: the Sound Transit Tacoma Dome Link Extension (TDLE), the Pierce Transit Pacific Avenue Bus Rapid Transit (BRT) project, and the City's pending Puyallup Avenue design project.
(City Council Resolution No. 40303, April 16, 2019, establishing TODAG)
3. The TODAG is to provide a multiparty venue for the discussion of the project details from the TDLE and the BRT, somewhat comparable to the earlier Amtrak Station Design Citizen Advisory Committee that helped make recommendations about design considerations, routing, and how to leverage the transit to promote TOD in the Dome District.
(Comment by Councilmember Robert Thoms, District 2, August 19, 2019)
4. Having additional citizen input into the design of these major transit projects is very useful, which could help shape future transportation funding decisions.
(Comment by State Representative Jake Fey, Transportation Committee Chair, August 19, 2019)
5. For the TDLE to truly function as a catalyst for transit-oriented development, the system, and particularly the stations, must be developed as "development-oriented transit" – a system designed to maximize the opportunities for dense development and limit the impacts to the function of the urban environment, particularly in well-established, high-intensity, mixed-use urban areas and neighborhoods such as the Dome District of Tacoma's Downtown Regional Growth Center.
(Part of City Council's comments on the EIS Scoping for TDLE, Resolution No. 40346, June 11, 2019)

Leadership and Administration

The TODAG meets on the 3rd Monday of each month, at 4:00 p.m., and has met on the following dates: August 19, September 16, October 21, November 18, and December 16 of 2019, and January 27 and February 24 of 2020. The scheduled meetings in March, April and May 2020 were canceled due to the COVID-19 pandemic.

The TODAG elected Imad Bahbah as the Chair and Donald Erickson as the Vic-Chair at the meeting on January 27, 2020. In the absence of a presiding officer, all meetings in 2019 were facilitated by Keith Walzak, VIA Architecture. Staffing support has been provided by the City's Planning and Development Services Department.

Agendas, notes and review materials associated with these meetings are posted on the TODAG's website at www.cityoftacoma.org/TODAdvisoryGroup.

Evaluation Methodology

Since August 2019, we have been focusing our reviews and deliberations on the TDLE project. Our monthly meeting agendas have consisted of detailed evaluation, presentation and discussion with various organizations, case study analysis, and review and analysis of existing relevant reports and documents. We also conducted a walking tour and on-site discussion of the Tacoma Dome Station Area on February 24, 2020.

Listed below are some of the subjects reviewed and discussed:

- TDLE Status Report (presented by City staff, 8/19/19)
- Tacoma Dome Area Visioning (VIA Architecture, 8/19/19)
- Sound Transit ST3, TDLE and Tacoma Hilltop Link Expansion (Sound Transit, 11/18/19)
- Dome District TOD – Urban Land Institute Technical Assistance Panel Report (ULI, 11/18/19)
- Amtrak Station Design Context (Don Erickson, 11/18/19)
- Tacoma Dome District Overview (City staff, 12/16/19)
- Station Design Best Practices – Design Principles and Case Studies (VIA Architecture, 12/16/19)
- TDLE Station Design Concepts (Sound Transit staff, 12/16/19 and 1/27/20)
- Walking Tour – Tacoma Dome Station Area (Imad Bahbah, 2/24/20)
- Additional resources referred to TODAG members for review:
 - South Downtown Subarea Plan and EIS (document)
 - Sound Transit TDLE (website)
 - Pierce Transit BRT (website)
 - The Urbanist (article)
 - Railway Age (article)
 - The Suburban Times (article)
 - City of Tacoma websites for Planning and Development Services, Community and Economic Development, Public Works, and Tacoma Venues

Design Principles and Evaluation Matrix

We have also developed five Design Principles along with the respective subsets of criteria to guide our review and assessment of the TDLE project. These principles and criteria have proven to be a very practical and effective tool, which we will continue to apply for the review of other TOD related projects.

The five design principles are:

- (1) Multimodal Connectivity
- (2) Economic Development Opportunities
- (3) Placemaking/Urban Form
- (4) Social + Cultural Impacts
- (5) Community Benefit

Depicted on the next two pages are a summary of the five design principles and the associated criteria (Figure 1), followed by an example of how these principles and criteria are used to evaluate the TDLE station design options (Figure 2).

Figure 1. Design Principles and Review Criteria
(Transit-Oriented Development Advisory Group, December 2019)

TACOMA DOME LINK EXTENSION STATION LOCATION AND DESIGN REVIEW CRITERIA/PRINCIPLES

Sound Transit is seeking input on the 6 preliminary station locations and design concepts as presented as part of the Draft EIS process. The TODAG is asked to consider Sound Transit's proposed Guiding Principles as well as the Design Principles presented and provide input on the preliminary designs. The TODAG input is NOT intended compare the 6 alternatives at this time (that will happen later in the process), but rather provide input on each alternative presented, taking into consideration how the preliminary, high-level station and track alignments may be adjusted (basic layout, location, station components, and access features), if at all, to better address the Design Principles below.

Multi Modal Connectivity

- Does the option enable *multiple modal connections* in close proximity to the station location?
- Does the option provide *direct and safe connections* between the station and Sounder, Tacoma Link, city bus, Amtrak Station and others?
- Does the option provide for *legible wayfinding and navigation*?
- Does the option optimize *pedestrian and bike safety / security*?
- Does the option help improve traffic management (access to parking, Amtrak Station, Tacoma Link, businesses, residential uses, and Dome entertainment activities)?

Economic Development Opportunities

- Is the station located in a way to *stimulate development / redevelopment opportunities*?
- Does the option provide for opportunities to support *new mix-use, affordable housing and/or civic spaces* adjacent to the station site?
- Will the station location help promote *employment* opportunities in the area?

Placemaking / Urban Form

- Does the option provide for a unique *placemaking experience*?
- Does the station provide for a potential *iconic architectural response* (if desired?)
- Does the option enhance the *District neighborhood identity*?
- Does the option provide for a *signature amenity space or other public spaces*?

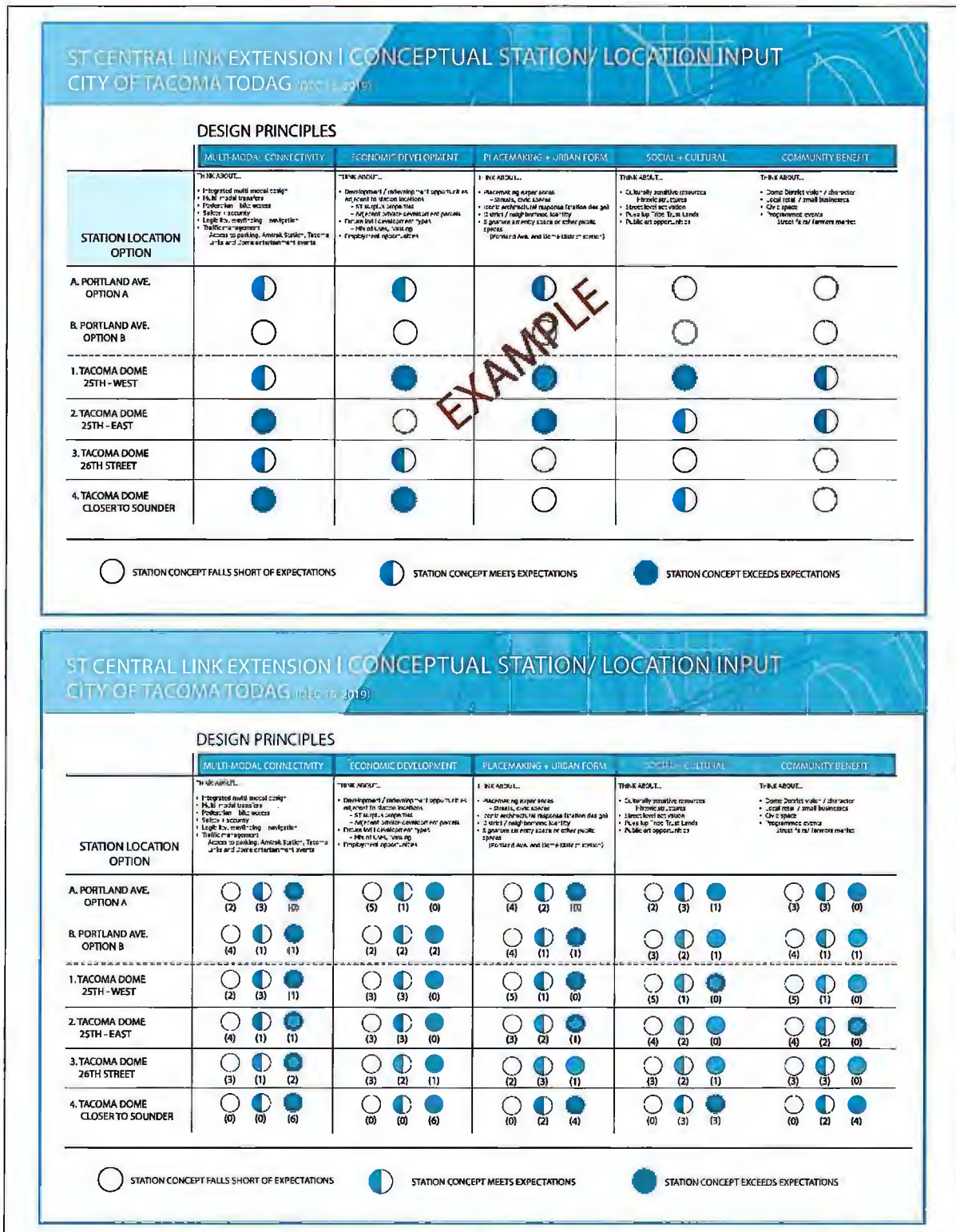
Social + Cultural

- Does the option support local *culturally sensitive / significant resources* (building structures)?
- Does the option provide for *street level activation*?
- Does the option provide opportunities for future *public art* enhancements?

Community Benefit

- Is the option consist with the District's *vision and character* objectives?
- Does the option support *local retail businesses* at and around the station location?
- Does the option provide opportunities for future *programmed events*?
(Farmers markets, Dome events)

Figure 2. Evaluation Matrix
(Transit-Oriented Development Advisory Group, December 2019)

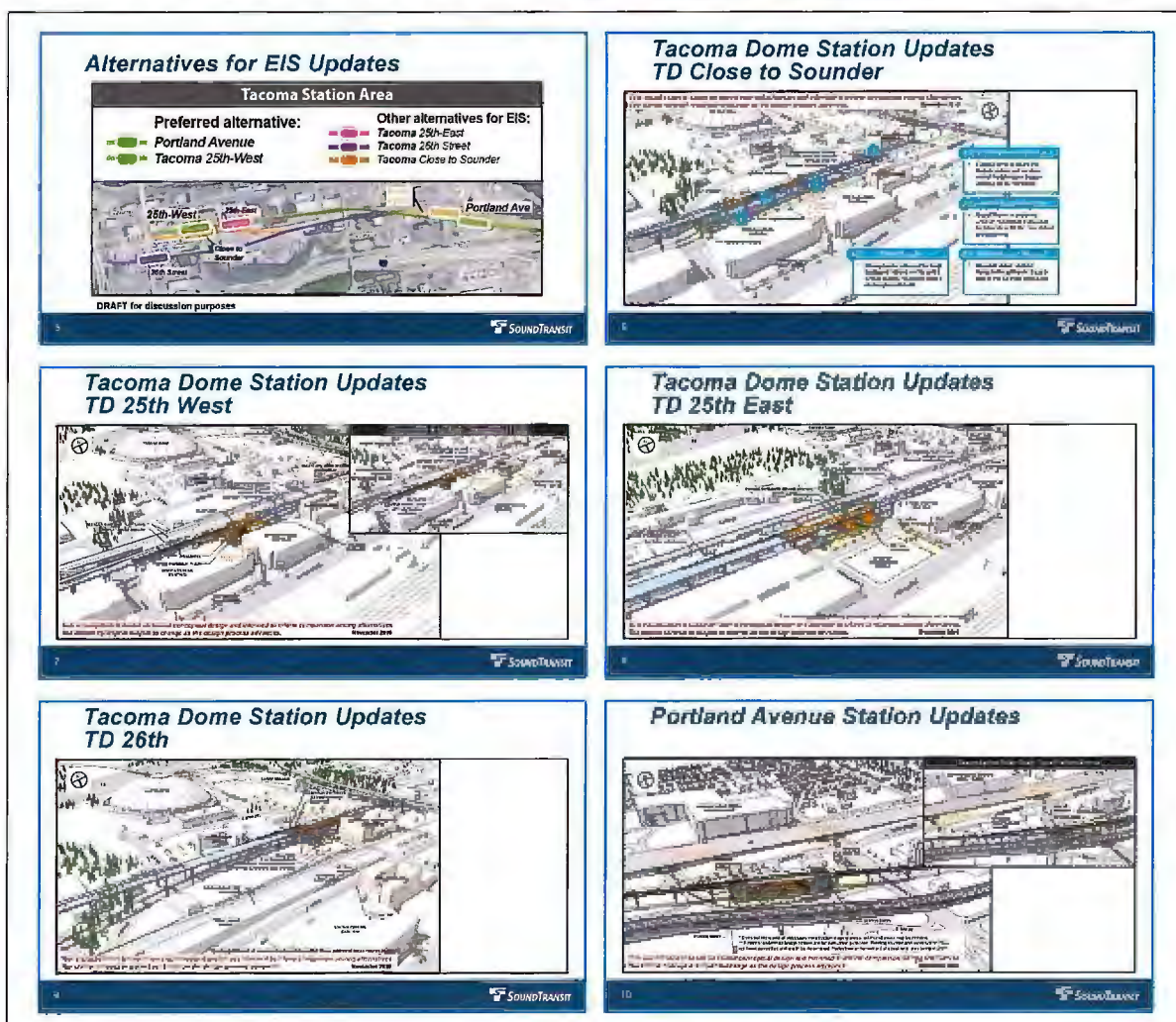


C. Sites Under Consideration

The TODAG reviewed the following six station location alternatives and the associated preliminary design concepts (all with an elevated station platform), the first four in the Tacoma Dome Station Area and the last two in the East Tacoma Station Area, as also illustrated in Figure 3:

1. **Tacoma Dome Close to Sounder** – Located between Freighthouse Square and the Sounder railroad tracks, along the eastern half of the Freighthouse Square building;
2. **Tacoma Dome 25th West** – Located on East 25th St. to the west of East 'G' St.;
3. **Tacoma Dome 25th East** – Located on East 25th St. to the east of East 'G' St.;
4. **Tacoma Dome 26th** – Located on East 26th St. straddling East 'D' St.;
5. **Portland Avenue** – Located along East 26th St. to the east of Portland Ave.; and
6. **Span Portland Avenue** – Located along East 26th St. straddling Portland Ave.

Figure 3. TDLE Station Location Alternatives and Design Concepts
(Sound Transit, Tacoma Dome Link Extension, www.SoundTransit.org/TDLINK, November 2019)



D. Recommendations

Through thoughtful evaluation and vigorous deliberations, members of the TODAG have reached a consensus on the follow recommendations concerning the TDLE project. We are submitting these recommendations to Sound Transit for their timely consideration as the TDLE project is moving forward into the Draft Environmental Impact Statement phase. We are also providing these recommendations to the Transportation Commission, as Resolution No. 40303 requires that “proposals by the TODAG will be forwarded to and reviewed by the City’s Transportation Commission, for concurrence with adopted transportation and land use plans and policies.” We are confident that our thoughts and recommendations are consistent with all TOD-related policies of the *One Tacoma* Comprehensive Plan.

1. Design Principles:

We recommend that Sound Transit incorporate the above mentioned five Design Principles (also listed below) into the TDLE’s DEIS process: (1) Multimodal Connectivity, (2) Economic Development Opportunities, (3) Placemaking/Urban Form, (4) Social + Cultural Impacts, and (5) Community Benefit.

2. Tacoma Dome Station Area:

For the Tacoma Dome Station area, we recommend that the “Close-to-Sounder” alignment and station option be the Preferred Alternative. We believe it exemplifies the optimal realization of the five Design Principles and represents a consensus of our group’s deliberations.

Conditions exist with this recommendation, as it will involve air-rights considerations over existing private property or possibly the acquisition of the Freighthouse Square site. Either way, this will require the development of public/private partnerships and development agreements.

Critical to this option will be the development of interlocal agreements between Sound Transit and the City of Tacoma to ensure that the areas between East 'G' Street and East 'D' Street under the elevated tracts and station above, will be developed with retail and other pedestrian-oriented uses at street-level along the East 25th Street frontage, with possible mixed-use office/housing uses above.

In contrast, our group feels that the other three elevated station locations would create a negative urban environment in this neighborhood in many ways including;

- Hindering the pedestrian experience by creating dark, shadowy streetscapes
- Diminishing the vitality and viability of adjacent development sites because of a direct physical adjacency
- Reducing the potential for activated pedestrian and vehicular plazas, especially at the two East 25th St. station alternatives.
- Impacting traffic and parking by nature of a multi-story structure over the urban street grid
- Impacting vehicular and pedestrian traffic during Tacoma Dome events, especially at the East 26th St. station alternative.

3. East Tacoma Station Area:

For the East Tacoma Station area, we defer our recommendation at this time, since we feel further study and engagement with the Puyallup Tribe and WSDOT are required for making a sound recommendation. We expect to formulate our recommendation for this station area in a subsequent Progress Report No. 2 in the near future.

4. Future Considerations:

As we continue to stay engaged in the TDLE and other significant projects, we recommend that the Puyallup Tribe and WSDOT be invited to actively participate in our dialogue and review process, especially at the East Tacoma Station Area.

We also recommend that the City of Tacoma build on this unique opportunity and advance TOD in these areas by pursuing and updating effective planning and development activities, such as but not limited to: subarea master planning, massing analysis, connectivity and accessibility analysis, integration of transportation and land use, parking studies, public/private partnership strategies, and capital improvement program and financing strategies.

E. Next Steps

Moving forward, the first priority for the TODAG is to finalize our Work Plan for 2020-2021, based on the draft Work Plan for 2020 that we had started developing in December 2019. Once finalized, the work plan will provide a road map for us to continue fulfilling the directives from the City Council as set forth in Resolution No. 40303.

The TODAG Work Plan for 2020-2021 is expected to include the following work items, subject to modifications and further elaborations. Many of them are referenced in the section of “Recommendations” above, as part of the “Future Considerations.” These work items are numbered for easy reference, but not necessarily presented in order of priority:

1. Continue to review/monitor the Tacoma Dome Link Extension and relevant ST3 projects
2. Develop recommendations for TDLE’s East Tacoma Station
3. Review TDLE Station Design Concepts
4. Develop visualization concepts
5. Review Pierce Transit’s Pacific Avenue Bus Rapid Transit Project
6. Review City’s Puyallup Avenue Design Project
7. Engage Puyallup Tribe and Washington State Department of Transportation in the TDLE review process, especially at the East Tacoma Station Area
8. Review Urban Land Institute Technical Assistance Panel’s Dome District TOD Report
9. Develop TOD policies for the Dome District
10. Review Tacoma Dome District Parking and Access Report
11. Review Sound Transit and Pierce Transit ridership studies and projected ridership demographics for the light rail and local transit
12. Review upcoming development plans and new initiatives
13. Review Tacoma Link (“streetcars”) Hilltop Extension
14. Review City’s Street Operations & Maintenance Program
15. Define “Transit Oriented Development”
16. Review historic preservation and owner rehab programs in relation with TOD
17. Review affordable housing issues in relation with TOD
18. Conduct subarea master planning – updating the South Downtown Subarea Plan
19. Conduct massing analysis
20. Conduct connectivity and accessibility analysis
21. Conduct parking studies
22. Develop public/private partnership strategies
23. Review City’s and Pierce Transit’s infrastructure/capital improvement programs
24. Develop capital improvement program and financing strategies
25. Seek feedback from developers on TOD related pros/cons
26. Refine Dome District Urban Design Program Priorities
27. Explore the formation of a Public Development Authority

F. Membership

Members

- Imad Bahbah, Chair
- Donald Erickson, Vice-Chair
- Kim Bedier (Adam Cook, Alt.)
- Brendan Nelson
- James Ceccanti
- Daren Crabill
- David Daniello
- Kiara Daniels
- Ben Ferguson
- Ryan Givens
- Kerri Hill
- Rory Jens
- Chris Karnes
- Justin Leighton
- Evette Mason
- Janice McNeal
- Cathy Reines
- Roberta Schur
- Rick Semple
- Amber Stanley
- Andrew Strobel
- Micah Tucker

Supporting Staff

- Brian Boudet, Planning Manager, Planning and Development Services Department
- Ian Munce (retired), Planning and Development Services Department
- Lihuang Wung, Planning and Development Services Department
- BT Doan, Planning and Development Services Department
- Aubrey Pike, Planning and Development Services Department
- Pat Beard, Community and Economic Development Department
- Dana Brown, Public Works Department
- Keith Walzak, VIA Architecture

Transit Representatives

- Sue Comis, Sound Transit
- Austin Neilson, Sound Transit
- Andrew Austin, Sound Transit
- Tina Lee, Pierce Transit
- Rebecca Japhet, Pierce Transit

-END-



**MEETINGS FOR THE WEEK OF
JUNE 22, 2020 THROUGH JUNE 26, 2020**

TIME	MEETING	LOCATION
MONDAY, JUNE 22, 2020		
5:00 PM	Local Improvement District Meeting * – CANCELLED	
5:30 PM	Bicycle & Pedestrian Technical Advisory Group	Please check cityoftacoma.org for more information
5:30 PM	Commission on Immigrant and Refugee Affairs	Join Zoom Meeting at: https://zoom.us/j/95958040824 Meeting ID: 959 5804 0824 Password: 867014
6:00 PM	Metro Parks Tacoma Board of Commissioners	Please check metroparkstacoma.org for more information
TUESDAY, JUNE 23, 2020		
9:00 AM	Hearing Examiner's Hearing *	Please check cityoftacoma.org/hearingexaminer for more information
10:00 AM	Economic Development Committee – CANCELLED	
11:00 AM	Bid Opening – CANCELLED	
NOON	City Council Study Session	Telephonic: Dial 253-215-8782 Meeting ID: 848 0943 8889
3:00 PM	Committee of the Whole – SPECIAL MEETING	Telephonic: Dial 253-215-8782 Meeting ID: 834 5628 8356
5:00 PM	City Council Meeting	Join Zoom Meeting at: https://zoom.us/j/89027150863 Telephonic: Dial 253-215-8782 Meeting ID: 890 2715 0863
WEDNESDAY, JUNE 24, 2020		
9:00 AM	Contracts & Awards Board ** – CANCELLED	
3:00 PM	Public Utility Board Study Session – CANCELLED	
3:00 PM	Public Utility Board -- SPECIAL MEETING	Join Zoom Meeting at: https://zoom.us/j/95561610670 Meeting ID: 955 6161 0670
4:00 PM	Foss Waterway Development Authority – CANCELLED	
4:45 PM	Tacoma Housing Authority – Board of Commissioners	Join Zoom Meeting at: https://zoom.us/j/6267029359 Telephonic: Dial 253-215-8782 Meeting ID: 626 702 9359
5:00 PM	Metro Parks Tacoma Board of Commissioners – Capital Improvement Committee	Please check metroparkstacoma.org for more information
5:30 PM	Landmarks Preservation Commission – CANCELLED	
6:30 PM	Public Utility Board Meeting – CANCELLED	
THURSDAY, JUNE 25, 2020		
7:30 AM	Tacoma Community Redevelopment Authority Board	Join Zoom Meeting at: https://zoom.us/j/89811555838 Meeting ID: 898 1155 5838 Password: 139981
9:00 AM	Hearing Examiner's Hearing *	Please check cityoftacoma.org/hearingexaminer for more information
4:30 PM	Community Vitality and Safety Committee – CANCELLED	
5:00 PM	Land Use Public Meeting *** – CANCELLED	
6:00 PM	Community Council Meeting – CANCELLED	
FRIDAY, JUNE 26, 2020		
NO MEETINGS SCHEDULED		



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

**COVID-19 Updates and Speaking Points
Study Session 6.16.2020**

Neighborhood and Community Service’s Update2

Director, Linda Stewart

Community & Economic Development Department Update3

Director, Jeff Robinson

Legislative Update.....5

Assistant to the City Manager, Anita Gallagher

Emergency Management Mask Distribution Update7

City Manager, Elizabeth Pauli

Neighborhood and Community Service's Update

Director, Linda Stewart

Rental Assistance Update: LASA continues to administer the City's rental assistance program and has issued 69 payments totaling \$61,284 to-date. LASA has contacted **all** rental assistance applicants and lottery awardees and is awaiting response from 608 applicants, or their landlords, prior to issuing payments. The City intends to release an additional round of lottery funding.

The Rental Assistance Fund at the Greater Tacoma Community Foundation has received 7 gifts totaling \$1,750; these gifts will be added to the available funding amount. We will work to position this donation opportunity for the public's awareness.

HUD Emergency Solutions Grant (ESG-CV): Additional Housing and Urban Development Emergency Solutions Grant funding should be coming to the City. Council will receive an update when HUD issues final notice of allocation.

Expansion of 24/7 temporary shelter operations: Emergency shelters at Altheimer and Bethlehem Baptist Church continue to operate at 24/7 capacity as a pandemic response. We are observing consistent utilization of this temporary shelter option.

Temporary Emergency Micro-shelter Expansion: Construction at 623 E. 60th is underway for the expansion of emergency micro-shelters (which includes relocating the existing units from 8th and MLK). The site, when fully constructed, will have 50 micro-shelter units with capacity for no more than 65 individuals at any time. The site will be fully fenced, have 24/7 security, provide basic hygiene services including restrooms, showers and laundry and case management services. The City expects the site to be fully operational by mid-August.

Coronavirus Emergency Supplemental Funding Grant (CESP): Neighborhood and Community Services will contract with a local service provider for virtual counseling that engages youth and young adults who may be experiencing increased mental health concerns related to impacts from pandemic such as financial hardship, violence, and loneliness or isolation. This effort reflects a commitment to continuing youth and young adult violence prevention services, even during the pandemic restrictions.

Collaboration with Service Providers: NCS is continuing work with providers, using digital methods, to support their equity, diversity and inclusion work. This is a contractual requirement for funded providers and NCS considers it a priority to supporting providers in this work, to ensure equitable service delivery. NCS is also surveying provider needs, in terms of understanding what they are struggling with to manage response and recovery.

Community & Economic Development Department Update

Director, Jeff Robinson

Regular updates to the COVID-19 site on the Make-it-Tacoma Website

- As we move from response to emergent and critical needs for businesses to have stabilization-related information, the City is now adding more recovery-related information as the community has begun the transition from early emergency needs through Phase 1 and now into Phase 2.

COVID-19 Stabilization Loan Fund

- 69 approved, closed and funded loans = \$993,500
- Average Loan size = \$14,400
- Average years in business = 14.5
- Average # of employees = 6

Recipient of an additional \$1.17M allocation from the U.S. Economic Development Administration as a current revolving loan fund administrator in good standing, through the CARES Act to re-capitalize our loan program and assist businesses moving into the recovery stages

- To address the City's equity objectives our plans are for more direct marketing of the program to first-round under-represented minority –owned businesses, and to utilize “community navigators” to conduct more effective outreach and provide support in applying for the funding (probably between 60 and 80 additional loans)

Planning to apply for **additional funding from the Economic Development Administration** through a competitive process to bolster the capacity of minority-owned small businesses through culturally appropriate trainings and capitalize a program to provide forgivable loans and grants as part of the proposed program. The amount of the request is yet to be determined but likely over \$2M

- We will continue working with the Tacoma Urban League, Black Collective, LatinX Unidos, Asia Pacific Cultural Center and the Chamber of Commerce on program design

Received \$518,520 from the U.S Department of Commerce Minority Business Development Agency for the Tacoma MBDA Business center to provide relief to small and minority-owned businesses to assist in recovery efforts through direct training and consultations through current MBDA contractors and additional organizations.

- Our MBDA Business center also provided webinar based application guidance to 88 businesses and direct assistance to 62 businesses in applying for the SBA Economic

Injury Disaster Loans and the Paycheck Protection Program. Of those businesses, 44 were approved region wide with 10 of those in Tacoma.

As part of the **City's Cares CDBG allocation**, \$665K has been directed specifically for emergency small business assistance.

Beginning reconnaissance of Business Districts and commercial nodes to assess the actual impacts of the crisis on business and operations.

- Conducting follow-up surveys with both funded and non-funded first round loan applicants to determine how the funds have been deployed for those businesses with approved loans; and what type of assistance moving forward, the non-funded businesses may need to help move into the recovery phase

And throughout the past few months staying in close contact with and coordinating our efforts with those of TPU, the County, the Chamber, the Economic Development Board, Greater Seattle Partners , the State and the Washington Economic Development Association.

<p style="text-align: center;">Legislative Update Assistant to the City Manager, Anita Gallagher</p>
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- Washington State received \$1.624 billion in Coronavirus Relief Funds from the U.S. Department of the Treasury.
- Governor Inslee rolled out a plan to share \$298 million in CRF funds with cities and towns below the 500,000 population threshold. Those funds are administered by the Department of Commerce on a reimbursement basis.
- The City has completed the execution of our contract with Commerce so we can submit invoices for our eligible expenses. The amount set aside for Tacoma is \$6.3 million.
- The State is considering pushing out an additional \$240 million in Coronavirus Relief Funds to local governments. This was discussed by the Office of Financial Management in a briefing to the Senate Ways and Means Committee last week.
- City does not know the methodology that the State will use for appropriating those funds, or who will be making that decision just yet.
- Anita and City working on a request letter for additional funding to come to the City of Tacoma so that we can be prepared.
- City has a compelling case for such a request. The City acted quickly in response to the COVID-19 pandemic. Not only have our first responders been on the front lines in going out on calls for service, but we've had to take a variety of actions throughout the organization to continue our essential functions during this emergency.
- The City has also expended funds to offer necessary support to the community. City mobilized fairly early on in this crisis to help our residents and businesses, before we knew for certain that any federal support might be coming our way.
- Once we add up the costs that we have already incurred since March, the amount that we have been allotted for reimbursement from the Department of Commerce does not give us much room to do more for the residents and businesses that we serve.
- The Department of Treasury issued guidance at the end of May regarding sharing of Coronavirus Relief Funds. Specifically, that guidance notes that "states should transfer funds to local governments with populations of 500,000 or less, using as a benchmark

the per capital allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.”

- While the guidance reads “Should” instead of “Shall,” this statement by the Treasury tracks with previous comments made by Secretary Mnuchin and the City’s own interpretation of the intent of Congress in passing the legislation.
- Washington State received \$1.624 billion in Coronavirus Relief Funds from the U.S. Department of the Treasury. An additional \$1.33 billion went to counties with a population over 500,000 and the city of Seattle.
- Governor Inslee announced a couple of weeks ago that he was proposing to share \$300 million of the State’s \$1.6 billion with cities and towns.
- This allocation is based on a formula in which all cities and towns would be eligible for \$25,000, and then \$30 per capita over that.
- The population estimate used to calculate the City of Tacoma’s portion was 211,400. Our allotment is \$6,342,000.
- The City can submit reimbursement requests for COVID-19-related expenses retroactive to March 1. Because the State needs to spend the funds by the end of 2020, we have until the end of October to incur expenses and our last day to submit invoices is November 15.
- Commerce has defined a five-part test for eligible expenses for Coronavirus Relief Funds in accordance with the guidance from the Treasury:
 - Expenses need to be connected to the COVID-19 emergency.
 - The expense must be necessary for the response to the COVID-19 emergency.
 - The Coronavirus Relief Funds cannot be used to fill revenue shortfalls.
 - The specific expense was not already budgeted.
 - The specific expense would not exist if not for the COVID-19 emergency.
- In other words, the City can use the funding to cover one-time expenses related to our COVID-19 response efforts.
- Staff are currently working on gathering a comprehensive view of the resources that we have expended since the start of the COVID-19 emergency as well as which expenses are eligible for reimbursement through FEMA so we can see which of those items we may want to submit for reimbursement from Commerce.

Emergency Management Mask Distribution Update

City Manager, Elizabeth Pauli

Sister City Donations:

- Received 70,000 surgical/medical masks donation from Sister City Wuhan, China
- Coordinated donation distribution with the City Managers and Mayor's Office as follows:

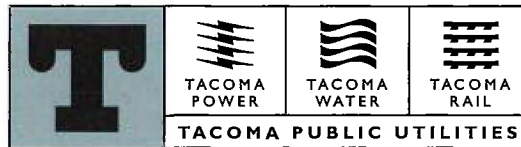
Entity	Amount	Distribution Mechanism
Tacoma Sister City Council	1,000	Provide to Board Members
Tacoma based Child Care Providers	4,800	Provide supplies to the Tacoma Rep from the Department of Children, Youth and Families for distribution to Tacoma Child Care Providers Scheduled for week of June 15 no later than June 22 based on availability
School Board – Tacoma Public Schools	3,000	Coordinating with Board Director, Scott Heinze to identify availability and process to provide supplies to the Board for distribution to support ongoing COVID-19 efforts
Tacoma Registered Home Healthcare Providers	4,800	Utilizing the WA Dept of Health provider list and currently making contact and setting up pick up appointments and in some instances delivery. Coordinated by Emergency Management scheduled for the week of June 15 and 22.
Unhoused/Shelter Population Service Providers	7,200	Identifying Tacoma Service Provider Points of Contact through NCS with outreach for distribution scheduled for the week of June 22 and 29
Community and Senior Center	2,400	Providing supplies to NCS for utilization when centers come back on line
Tacoma based Community Food Banks	3,000	Identifying Tacoma Food Bank Points of Contact through NCS; outreach and distribution scheduled for the week of June 22 and 29
Community (businesses, special requests, etc.)	13,800	Supplies to fulfill request made by the Community to support efforts providing services for the welfare and needs of the community
Tacoma Venue and Events	3,000 each for Dome and Convention Center	Provided supplies to TVE for utilization for eligible event activities
Pandemic supply reserve (resurgence in the Fall)	24,000	Maintained by Emergency Management - 2 masks per employee with office type duties - 2 mask per employee per work day for field personnel (ES, PW, Water, Power, Rail)

Contact Information Regarding Community Access to Masks:

A request was made by City Council for the contact information to direct Community businesses, and special requests for masks. Inquiries can be made at: emergencymanagement@cityoftacoma.org

Cloth face coverings for City employees:

- Developed a COT Face Covering Directive
- Obtained a total of 16,500 cloth face covering, see break out below:
 - 2,100 cloth face coverings made by volunteers
 - Some volunteers donated time and materials
 - Majority of volunteers have been provided with the supplies from Emergency Management
 - Several City employees and their spouses have volunteered
 - Emergency Management will provide certificates of appreciation to all volunteers
 - Other organizations that have donated supplies (hand sanitizer, etc.) will also receive certificates of appreciation – will coordinate with Mayor Woodards for mention at a Council meeting
 - 14,400 commercial cloth face covering supplies
 - 9,600 donations from Hanes
 - 3,500 to TPU
 - 4,100 from State Dept. of Health COVID-19 supply stockpile distribution
 - 2,000 from FEMA for Water and Waste Water disciplines
 - 4,800 donations from US Conference of Mayors, Mask for Mayors program
- Current cloth face covering supply status:
 - 7,500 distributed to COT and TPU personnel (2 masks per employee/reconstitution process)
 - 3,400 additional distributed to field personnel and first responders due to more frequent usage
 - 5,600 remaining in stock for resupply to account for wear and tear



SPECIAL MEETING NOTICE

**City of Tacoma
Public Utility Board
Wednesday, June 24, 2020
3:00 P.M.**

Notice is hereby given that a special meeting of the Tacoma Public Utility Board will be held on Wednesday, June 24, 2020 at 3:00 p.m.

*To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted in-person and will have virtual access for the public to attend.

Attendance and public comment for this meeting will be done virtually through Zoom at <https://zoom.us/j/95561610670> or telephonically by dialing (253) 215-8782 and entering the meeting ID 955 6161 0670. This meeting will be broadcast on TV Tacoma and also [live streamed](#).

Written comments submitted to the Public Utility Board at utilityboard@cityoftacoma.org will be provided to the Board before the meeting if the comments are received by 2:00 p.m.

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- D. Regular Agenda**

Departmental

- D-1 Resolution U-11168 – Authorize adoption of Public Utility Board Strategic Directive No. 7 (SD7) on Reliability and Resiliency.
- D-2 Resolution U-11169 – Authorize adoption of the Public Utility Board Strategic Directive No. 8 (SD8) on Telecom.
- D-3 Resolution U-11170 – Authorize adoption of Public Utility Board Strategic Directive No. 9 (SD9) on Economic Development.
- D-4 Resolution U-11171 – Authorize execution of a series of Letters of Agreement as negotiated with the International Brotherhood of Electrical Workers Local 483, Customer and Field Services, Court Clerks, Human Resources, Supervisors, Tacoma Power, Tacoma Water, and Water Pollution Control Units [Dylan Carlson, Senior Labor Relations Manager]. **To Council 7/7/2020**

- D-5 Resolution U-11172 – Authorize execution of a collective bargaining agreement as negotiated with the Washington State Council of County and City Employees, Local 120 [Dylan Carlson, Senior Labor Relations Manager]. **To Council 7/7/2020**
- D-6 Resolution U-11173 – Authorize execution of a collective bargaining agreement as negotiated with the International brotherhood of Electrical Workers, Local 483, Clerical Unit [Dylan Carlson, Senior Labor Relations Manager]. **To Council 7/7/2020**
- D-7 Resolution U-11174 – Amend the existing Department of Public Utilities Fleet Services Fund ordinance to transfer operating division fleet assets to the divisions for funding flexibility while maintaining the purchasing and maintenance responsibilities within TPU Fleet Services [Travis Metcalfe, Assistant Power Section Manager]. **To Council 7/7/2020**

Tacoma Power

- D-8 Resolution U-11175 – Authorize approval and execution of an easement agreement for the granting of an easement across Tacoma Power's property to the Tacoma Sportsmen's Club, Inc. [Greg Muller, Real Estate Officer].

Tacoma Water

- D-9 Resolution U-11176 – Authorize the amendment and extension of the existing water supply agreement with WestRock for one year and allow four additional annual one-year extensions by mutual agreement of the City and WestRock. [Scott Dewhirst, Water Superintendent]. **To Council 7/7/2020**

H. Reports of the Director

- Update on the status and impact of the COVID-19 virus and TPU's response to the emergency declaration.
- Moss Adams Audit Exit Conference
- Advanced Meter Communication Update
- Tacoma Power Integrated Resource Plan Update
- Strategic Directive 10 on Government Relations
- General Updates

I. Comments of the Board

- J. Executive Session to consider the minimum price at which real estate will be offered for sale or lease (RCW 42.30.110(1)(c))

K. Adjournment



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Board Office at utilityboard@cityoftacoma.org or 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



City of Tacoma

Memorandum

TO: Elizabeth A. Pauli, City Manager
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *kk*
CC: Infrastructure, Planning, and Sustainability Committee Members
Tadd Wille, Assistant City Manager
SUBJECT: Active Transportation Code Changes
DATE: June 17, 2020

Staff have developed a package of recommended changes to Title 11 of the Tacoma Municipal Code (TMC), relating to Traffic, to update and clarify rules related to active transportation, including micromobility.

These changes are intended to:

- Clarify the rules of operation for active transportation.
- Reduce the likelihood of enforcement actions stemming from inconsistent code language and code elements that don't align with City policy or best practices.
- Build on lessons learned from micromobility pilot, best practices, and stakeholder outreach.
- Better align the TMC with the City's Transportation Master Plan and the Revised Code of Washington.

Increasing the use of active transportation is a central goal of the City of Tacoma's Transportation Master Plan and Environmental Action Plan, in alignment with the Tacoma 2025 focus on providing Tacoma residents with accessible and efficient transportation options.

Micromobility programs are one strategy to reduce barriers to using active, sustainable transportation options. From fall 2018 to spring 2020, the City conducted a pilot micromobility program, with the goal of evaluating the use and impacts of a new transportation option for people traveling around Tacoma. During the pilot, over 349,797 trips were taken by more than 87,052 unique riders. The City is now working towards the next phase of micromobility – a contract with a vendor competitively selected through a request for proposal process, with structured operating guidelines and vendor requirements based on lessons learned in the pilot.

In order to prepare for the next phase of micromobility in Tacoma, staff conducted a thorough review of the TMC, as it relates to active transportation. While this review was spurred by staff's work on micromobility, the scope of review and recommendations expanded as staff identified areas where the TMC includes outdated and inconsistent code language that doesn't align with best practices or City and WA State policies.

The City also wants to ensure that our policies don't negatively impact some communities more than others. Nationally, people of color are more likely than white individuals to walk and ride bicycles. However, studies across the nation have shown significant disparities in safety and access. Communities of color – particularly Black and Indigenous communities – have less access to safe infrastructure, face higher risks of being killed in a collision while walking or bicycling, and are subjected to disproportionate enforcement related to active transportation laws. Cleaning up the TMC, as it relates to active transportation, is a small but important step to ensure that the City's policies do not create opportunities for unnecessary enforcement actions.

Staff have worked closely with stakeholders to develop the proposed code changes — including staff presentations to and discussions with the City's Micromobility Stakeholder Group, the Tacoma Area Commission on Disabilities, Transportation Commission, the Bicycle and Pedestrian Technical Advisory Group, and the Downtown Tacoma Partnership.

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
June 23, 2020	City Council Study Session (dial-in, Noon)	Police Body Cameras	CMO	The Deputy City Manager and Police Department staff will provide City Council with an update on the City's Police Body Camera implementation and deployment strategy
		Active Transportation	Planning and Development	Kurtis Kingsolver will be discussing changes to Title 11 of the Tacoma Municipal Code, relating to Traffic, to update and clarify rules related to active transportation, including micromobility
		Ammunition Tax		The Deputy City Manager and Finance Staff will present recommendations to adjust the Firearms & Ammunition Tax to 1) change the effective date of the tax from July 1, 2020 to a date to-be-determined by City Council in January, 2021 and 2) provide for review by the City Council in January, 2021 the requirements for gathering information, conducting community and stakeholder outreach, and reports to City Council.
	Committee of the Whole , (dial in, 3:00 pm)	Police Reform	CMO CMO	Mayor and City Council Members will be discussing Police Reform
	City Council Meeting (zoom conference, 5:00 PM)			

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
June 30, 2020	City Council Study Session (dial-in, Noon)	Council Priorities	MCO	Council will review and discuss the themes of their discussions about these priorities. Council will also discuss how they propose using policy, partnership, and advocacy to help achieve their Council Priorities amidst the reality of a budget deficit.
		Executive Session- Present Performance Review for TPU Director	Board Director Chair	
	City Council Meeting (zoom conference, 5:00 PM)			

City of Tacoma 2020
City Council Forecast Schedule

Date	Meeting	Subject	Department	Background
July 7, 2020	City Council Study Session dial-in, Noon			
	City Council Meeting (zoom conference, 5:00 PM)			
July 14, 2020	City Council Study Session (dial in, Noon)			
	City Council Meeting (TMB Zoom conference, 5:00 PM)			

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Hines, Ushka, Alternate-Hunter
Executive Liaison: Linda Stewart; **Staff Support -** Bucoda Warren

2nd and 4th Thursdays
4:30 p.m.
Room 248

CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority

	Topic	Presenters	Description
Future			

Economic Development Committee			
Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee •Tacoma Creates Advisory Board
	Topic	Presenters	Description
Future			
June 23, 2020			
June 30, 2020			
July 14, 2020			

Government Performance and Finance Committee			
Committee Members: Hines, Hunter (chair), Thoms (vice chair), and Walker Alternate - Blocker Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
June 16, 2020	Cancelled		
Future			
August 19, 2020	ESD Preliminary Budget and Overall Revenue Increase	Mike Slevin, Environmental Services Director	Overview of the Environmental Services Department budget with high level revenue rates

Infrastructure, Planning and Sustainability Committee			
Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Walker; Alternate-Ushka Executive Liaison: Mike Slevin; Coordinator: Claire Goodwin		1st and 3rd Wednesdays; Beginning in June 2020, 2nd and 4th Wednesdays 4:30pm Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
June 24, 2020	<i>Cancelled</i>		
Future			
July 8, 2020	<i>Cancelled</i>		
July 22, 2020 Special Meeting	Transportation Improvement Plan	Jennifer Kammerzell, Principal Engineer, Public Works; Nick Anderson, Office of Management and Budget	Public Works Staff will present the draft Six Year Transportation Improvement Program Amended 2020 and 2021-2026 (draft program). The Revised Code of Washington requires each city and town prepare and adopt a comprehensive transportation program for the ensuing six calendar years through a public hearing process.