



WEEKLY REPORT TO THE CITY COUNCIL

June 25, 2020

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Mayor Victoria Woodards provides the attached Council Action Memo **directing City Manager Elizabeth Pauli to establish communications and procedures for any death while in police custody.**
2. Please see the attached **Council Action Memo** from the City Manager's Office **appointing the following individuals to the Mayor's Youth Commission of Tacoma Leadership team.**
3. Mayor Victoria Woodards provides the attached Resolution **acknowledging the disparate impacts of systemic racism and affirming the City of Tacoma's commitment to anti-racist systems transformation.**
4. Please see the attached **Council Action Memo** from Council Member Catherine Ushka **encouraging residents of the City of Tacoma to use face coverings or masks when in public spaces.**
5. Tacoma Police Department Chief Don Ramsdell provides the **attached Weekly Crime Report.**
6. City Manager Elizabeth Pauli provides the attached **approved Purchase Contracts.**
7. Please see the attached City of Tacoma **Weekly Meeting Schedule.**

STUDY SESSION/WORK SESSION

8. The **City Council Study Session** of Tuesday, June 30, 2020, will be conducted through zoom conference, the public can "watch" the audio only meeting at: tvtacoma.com. Discussion items will include: (1) **Council Priorities**; (2) **Other Items of Interest**; (3) **Committee Reports**; (4) **Agenda Review and City Manager's Weekly Report**; and (5) **Executive Session- TPU Director Performance Review**

At Tuesday's Study Session, Mayor and Council Members will review and discuss the themes of their discussions about their priorities. Council will also discuss how they propose using policy, partnership, and advocacy to help achieve their Council Priorities amidst the reality of a budget deficit.

9. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

10. COVID 19 testing at the Tacoma Dome supported by the Kroger Health group has been extended through the month of June. Below are the dates for testing at the Tacoma Dome. Please note that testing has been reduced to two days a week:
 - 6/29 - 6/30 Mon - Tues

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:ram



TO: Elizabeth A. Pauli, City Manager
FROM: Mayor Victoria Woodards
Melanie Harding, Chief Policy Analyst to the Mayor
COPY: City Council and City Clerk
SUBJECT: Resolution - Establishing communications procedures for any death that occurs while in police custody – June 30, 2020
DATE: June 25, 2020

SUMMARY AND PURPOSE:

A resolution directing the City Manager to establish communications procedures for any death that occurs while in police custody.

COUNCIL SPONSORS:

Mayor Victoria Woodards, Deputy Mayor Blocker, and Council Member Hunter

BACKGROUND:

High-profile cases in Tacoma and across the nation have raised questions regarding the impacts of implicit bias and systemic racism in policing and lead to calls for increased transparency and communications from law enforcement agencies and the government bodies that oversee them.

The Equity and Empowerment framework, adopted by the City Council in 2014, makes equity a consistent guiding principle across the entire organization and calls out specific goals to guide operational and policy decisions, including a commitment to equity in policy making.

A Black resident of Tacoma, Manuel Ellis, died in Tacoma Police custody during an incident which ensued on March 3, 2020. The City Manager and Mayor were notified by Tacoma Police by email on the morning of March 4. Under a City policy establishing independent investigations for deaths in custody, Tacoma Police also communicated that the Pierce County Sheriff's Department had been asked to handle the investigation of the death. A media release went out from the Pierce County Sheriff's Office on March 4, 2020, which provided notice of the death in custody and an account of the events that took place on March 3, 2020. The Tacoma News Tribune reported on the Death in Custody on March 4, 2020¹ and March 5, 2020.² The Pierce County Sheriff's Office did not provide updates to the Mayor or City Manager related to the status of the investigation until June 2020. According to standard procedures for independent investigations, the Tacoma Police Department did not get any updates on the substance of the investigation.

In a press conference held on June 4, 2020, the Ellis family noted a lack of communication from public officials regarding the death of Mr. Ellis. They indicated a belief that attention was drawn to Mr. Ellis's case only after their

¹ <https://www.thenewstribune.com/news/local/crime/article240885381.html>

² <https://www.thenewstribune.com/news/local/crime/article240926376.html>



work with the Tacoma Action Collective and their individual efforts to raise awareness, the death of George Floyd, and the rise of demonstration activity across the nation as well as in Tacoma.

Mayor Woodards is requesting a resolution establishing a communications protocol for any death that occurs while an individual is in the custody of Tacoma police or as the result of the use of deadly force by Tacoma police.

The City is developing a long-term approach to reforming the City's criminal justice system and establishing an anti-racist recovery plan. This ongoing process will involve the City's Citizen Police Advisory Committee, and it will incorporate feedback from Tacoma residents, the Project Peace Executive Board, key stakeholders, community leaders, those most impacted by systemic racism, and experts in reform. Simultaneously, there are interim policy changes and process improvements we can take immediately to improve transparency and accountability in our criminal justice system. Establishing a process for communications for any death occurring in police custody or as the result of the use of deadly force by Tacoma police is one such action. If approved by the City Council, this communications protocol is intended to be established as an interim process subject to review and refinement as the City works through formal and comprehensive reform.

The resolution would direct the City Manager, following any death occurring in police custody or as the result of the use of deadly force by Tacoma police, to:

- Notify the Mayor and City Council of the death as soon as practicable;
- Provide the Mayor and City Council with an account of events, the names of involved officers, and the race of the decedent as that information is made available;
- As soon as practicable, seek confirmation as to whether the matter requires an independent investigation pursuant to I-940 and SHB 1064. If an independent investigation is required pursuant to state law, the City Manager will seek confirmation as soon as practicable from the independent investigation team that a family liaison has been assigned;
- Provide the Mayor with contact information for the deceased person's next of kin as soon as possible once the next of kin has been notified of the death of their loved one; and
- Confirm that any Community Trauma Response Team has been advised.

Further, the resolution would confirm Mayor Woodard's commitment to contact the family of any person who dies in Tacoma police custody within 24-hours of her receiving their contact information to express condolences for the family's loss, and it shall identify these actions as a Mayoral responsibility going forward.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

This resolution was prompted by feedback from the loved ones of Manuel Ellis, whose life was lost in police custody. This is an interim policy that can be evaluated and changed based on community feedback given during comprehensive work on systems transformation.

2025 STRATEGIC PRIORITIES:

This resolution will strengthen and support a safe city with healthy residents.



ALTERNATIVES:

The Council could choose to not establish a communications protocol for death that occur in police custody.

EVALUATION AND FOLLOW UP:

The resolution would direct the City Manager, following any death occurring in police custody or as the result of the use of deadly force by Tacoma police, to:

- Notify the Mayor and City Council of the death as soon as practicable;
- Provide the Mayor and City Council with an account of events, the names of involved officers, and the race of the decedent as that information is made available;
- As soon as practicable, seek confirmation as to whether the matter requires an independent investigation pursuant to I-940 and SHB 1064. If an independent investigation is required pursuant to state law, the City Manager will seek confirmation as soon as practicable from the independent investigation team that a family liaison has been assigned;
- Provide the Mayor with contact information for the deceased person's next of kin as soon as possible once the next of kin has been notified of the death of their loved one; and
- Confirm that any Community Trauma Response Team has been advised.

STAFF/SPONSOR RECOMMENDATION:

Mayor Woodards, Deputy Mayor Blocker, and Council Member Hunter support Council consideration of this resolution.

FISCAL IMPACT:

There is no known fiscal impact at this time.



TO: Elizabeth Pauli, Manager
FROM: Bucoda Warren, Management Fellow, City Manager's Office
Tadd Wille, Deputy City Manager
COPY: City Council and City Clerk
SUBJECT: Resolution – Appointing individuals to the Mayor's Youth Commission of Tacoma –
Requested for July 14, 2020
DATE: June 23, 2020

SUMMARY AND PURPOSE:

A resolution appointing the following individuals to the Mayor's Youth Commission of Tacoma leadership team to serve a one year term to expire June 30, 2021.

- Nate Minor, Commission Chair
- Rowan Ali, Commission Vice Chair
- Tara Ryan
- Tara Zolfaghari
- Nathan Essman
- Connor Mon
- Mackenzie Sunde
- Zoya Ahmad

COUNCIL SPONSORS:

Mayor Woodards, Deputy Mayor Blocker, and Council Member Ushka

BACKGROUND:

Each year the Mayor's Youth Commission elects a 10-member leadership team that represents the diversity of Tacoma who will represent them and will be presented to and be confirmed by the City Council. This leadership team organizes themselves as needed to address their priorities for the coming year. The Mayor's Youth Commission met virtually on June 20, 2020 to elect a new board to represent all members of the commission and have submitted their names for confirmation. At this time, 8 members are being recommended to the City Council. Two additional youth commission members will be recommended for appointment by City Council at a later date as the Youth Commission plans to recruit new members over summer.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

The recruitment for new leadership was led by the Mayor's Youth Commission with support from the commission liaison from the City, and from the Foundation for Tacoma Students. The primary method of recruitment was through emails to existing members, social media campaigns through the commission's Instagram, and through partner channels of the Foundation for Tacoma Students and the City.

2025 STRATEGIC PRIORITIES:

Education: *Equity Index Score:* High Opportunity

Increase the number of quality out of school time learning opportunities distributed equitably across the city.



Civic Engagement: *Equity Index Score:* Moderate Opportunity

Increase the number of residents who participate civically through volunteering and voting.

Elected officials, boards, commissions, and volunteer leadership will reflect the diversity of the Tacoma community.

Increase the percentage of residents who believe they are able to have a positive impact on the community and express trust in the public institutions in Tacoma.

Explain how your legislation will affect the selected indicator(s).

The Mayor's Youth Commission provides opportunities for out of school learning opportunities and engagement with city and community leaders in different areas of the city. As a commission that engages middle and high school students, the Mayor's Youth Commission provides the City an opportunity to get young people engaged with government thus improving many of the Civic Engagement indicators.

ALTERNATIVES:

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Do not appoint new members		The commission will have no appointed members to take official actions as the existing youth terms end June 20, 2020

EVALUATION AND FOLLOW UP:

Each year, the outgoing leadership team submits an annual report to the City Council that shares what they have accomplished, and goals to be continued by the next leadership team. This serves as an opportunity for the Council to evaluate their work and engage in discussions with them on continued actions.

STAFF/SPONSOR RECOMMENDATION:

Staff recommends appointment of all individuals elected by the youth commission members to the leadership team.



TO: Elizabeth Pauli, City Manager
FROM: Melanie Harding, Chief Policy Analyst to the Mayor, City Manager's Office
COPY: City Council and City Clerk
SUBJECT: A resolution affirming the City of Tacoma's commitment to anti-racist systems transformation
DATE: 6/25/2020

SUMMARY AND PURPOSE:

A resolution acknowledging the disparate impacts of systematic racism and affirming the City of Tacoma's commitment to anti-racist systems transformation.

COUNCIL SPONSORS:

Mayor Victoria Woodards

BACKGROUND:

In their discussion in the Committee of the Whole meeting on June 23, 2020, the Mayor and Councilmembers expressed a desire to bring forward a resolution pledging their commitment to addressing institutionalized racism through comprehensive and sustained transformation of existing systems, putting initial priority on the transforming policing in the City of Tacoma.

Disparities by race continue to be seen across the nation and in Tacoma in almost every measure of human health and wellbeing, including perceptions of safety, incarceration and arrest rates, risk of death from homicide, annual income, net worth, access to education, and key indicators of public health, such as maternal and infant mortality, heart disease, and diabetes. Numerous national and local efforts have been directed toward reform and the restoration of civil rights and social justice.

Tacoma's own reform efforts have been used as a model for other cities across the nation, including:

- Establishing a Human Rights Commission
- Establishing the Citizen Police Advisory Committee
- Launching and continuing the Project PEACE initiative
- Establishing the Office of Equity and Human Rights
- Establishing the Commission on Immigrant and Refugee Affairs
- Creating the Equity Index to guide policy making

Ongoing disparities, recent high-profile homicides of unarmed Black Americans, as well as the loss of countless other lives due to the impacts of systemic racism on public health and safety, are evidence of the limited impacts made by more than 150 years of reform efforts in the United States and in Tacoma.

In light of increasing conversations on system racism and its impacts, Washington State and the United States government are currently taking action on funding, legislation, policies, and legislative procedures that address justice and accountability in policing, and these actions will certainly impact the Tacoma community.

The City of Tacoma acknowledges that the challenges of dismantling of more than 400 years of systemic racism to ensure measurable improvements in the equitable health and wellbeing of all members of the community is an



adaptive leadership challenge that will require a radical reimagining of institutions and an innovative and collaborative response.

In their Committee of the Whole meeting on June 23, 2020, the Mayor and City Council highlighted a need for this work to be community led, driven by the best practices of reform as defined by national experts, informed by the foundational work of CPAC and Project PEACE, and that it should engage local leaders in this work, including members of the Citizen Police Advisory Committee and the Project PEACE Executive Board. They also acknowledge that collective efforts are required for collective change, and multi-sector engagement would be needed.

Tacoma Police Department has had an active role in community conversations and work related to justice and reform. Effectively transforming our systems of policing will require a process that engages with personnel at every level of the Tacoma Police Department to assess our current state, ensure that staffing models provide the ability for officers to both protect and serve through authentic and community-oriented policing, and look for ways that we can innovate and support police officers on the front line by identifying alternate models for engaging with emergency calls for service related to societal issues outside of police officers' core training, such as homelessness and mental health crises.

An unprecedented act of transformation is an adaptive leadership challenge, where learning is required in each stage of defining the problem, seeking a solution, and working to implement the solutions generated. An effort of this scale will require all involved to learn, change, and grow throughout the process.

Creating and implementing an innovative model of collaboration and community engagement that is effective, authentic, and transparent will require substantive resources and time, the scale of which are currently undetermined, this historic work of sustained and comprehensive transformation would be occurring concurrently with the unprecedented challenges of COVID-19 on public and economic health.

Overall, this resolution would:

- Affirm the Mayor and City Council's dedication and commit to comprehensive and sustained transformation of all of the institutions, systems, policies, practices, and contracts impacted by systemic racism, with initial priority being given to policing in the City of Tacoma; and
- Express the Mayor and City Council's commitment to a comprehensive transformation process that will establish new practices based on community and expert opinion as well as past reform efforts, centering the voices of those most impacted by systemic racism.

It also provides the following directives to the City Manager:

- Direct the City Manager to keep anti-racism as a top priority in the process of budget development and prioritize anti-racism in the planning of an economic recovery strategy following COVID-19; and
- Direct the City Manager to prioritize anti-racism in the evaluation of new policies and programs as well as the sustained and comprehensive transformation of existing services, with initial priority being given to policing; and
- Direct the City Manager to assess the current state of systems in place at the Tacoma Police Department in consultation with police reform experts, with specific attention to how current policies, staffing levels, training, and accountability systems align to create just outcomes and use this assessment as a foundation for the work of comprehensive transformation; and



- Direct the City Manager to actively seek and implement interim administrative changes and process improvements that can legally be taken immediately to improve transparency and accountability in policing; and
- Direct the City Manager to work with Council to build a legislative platform at the local, state, and federal level that works to transform institutions impacted by systemic racism for the greater equity and wellbeing of all residents of Tacoma, Washington State, and the United States.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

This resolution lays the foundation for a process that will seek to broadly engage the community, especially those most impacted by systemic racism.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility: *(Mandatory)*

This resolution lays the foundation for a process that seeks to reduce racial and other inequities, disparities, or discrimination to under-represented communities through systems transformation.

Economy/Workforce: *Equity Index Score: Moderate Opportunity*

Increase the number of Tacoma households that have livable wage jobs within proximity to the city.
Select an indicator.

Education: *Equity Index Score: High Opportunity*

Increase digital access and equity across the city.
Increase the number of quality out of school time learning opportunities distributed equitably across the city.

Civic Engagement: *Equity Index Score: Moderate Opportunity*

Increase the percentage of residents who believe they are able to have a positive impact on the community and express trust in the public institutions in Tacoma.
Representation at public meetings will reflect the diversity of the Tacoma community

Livability: *Equity Index Score: Moderate Opportunity*

Increase positive public perception of safety and overall quality of life.
Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents

Explain how your legislation will affect the selected indicator(s).

This resolution lays the foundation for a process that seeks to reduce racial and other inequities, disparities, or discrimination to under-represented communities through systems transformation. While the work will begin with policing, it is envisioned to be comprehensive and sustained across all systems and may have measurable outcomes on any/all Tacoma 2025 indicators.



ALTERNATIVES:

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Take no action	City Resources will not be needed for systems transformation	Racial disparities, including losses of life, will continue
2. Pursue a more limited model of reform	Less city resources would be needed for systems transformation	A number of racial disparities, including losses of life, will continue

EVALUATION AND FOLLOW UP:

This process is likely to include evaluating existing performance measures and/or benchmarks and potentially establishing new measures to accurately reflect meaningful progress.

STAFF/SPONSOR RECOMMENDATION:

The sponsor recommends passage of the Resolution.

FISCAL IMPACT:

There is no current fiscal impact. Future impacts are to be determined. Because systems transformation is an adaptive challenge, defining the problem and determining solutions will be a collaborative learning process that includes public engagement. It is acknowledged that COVID-19 and its impacts to revenues will be a consideration for the funding of all City services and operations.

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1.TBD			
2.			
TOTAL			

What Funding is being used to support the expense?

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

YES

A contract for an initial scope of work has been put in place for consultation with police reform experts during the current state assessment of the Tacoma Police Department. Work beyond consultation, including assessment of the department, would need to be identified.

The City currently allocates funding for equity and outreach work, budget development, government relations, continuous improvement, development of legislative agendas, police administration, etc.

Are there financial costs or other impacts of not implementing the legislation?

YES

There will be reoccurring costs to public health and wellbeing that will fall inequitably on residents who are Black, Indigenous, and People of Color.



City of Tacoma

City Council Action Memorandum

Will the legislation have an ongoing/recurring fiscal impact?

Choose an item.

This legislation will not.

Will the legislation change the City's FTE/personnel counts?

Choose an item.

No.



City of Tacoma

City Council Action Memorandum

TO: Elizabeth Pauli, City Manager
FROM: Council Member Catherine Ushka
COPY: City Council and City Clerk
SUBJECT: Resolution - Encouraging the residents of the City of Tacoma to use face coverings or masks when in public spaces - June 30, 2020
DATE: 6/25/2020

SUMMARY & PURPOSE:

A resolution that says residents of the City of Tacoma are encouraged to comply with Governor Inslee's order to wear face coverings or masks when they are in outdoor or indoor public areas, when they do not meet the exemption criteria, especially when they cannot maintain a physical distance of six feet from others; and that the City Council will use its influence and communication channels to encourage all residents of the City to wear face coverings in public, practice good hygiene and sanitation, limit travel, and follow recommendations to reduce the spread of COVID-19.

[Council Member Catherine Ushka]

COUNCIL SPONSORS:

Mayor Victoria Woodards
Council Member Lillian Hunter
Council Member Robert Thoms
Council Member Catherine Ushka

BACKGROUND:

This Council Member's Recommendation is Based On:

On February 29, 2020, the Governor of the state of Washington issued Proclamation 20-05, declaring a public health state of emergency for all counties in Washington State due to the novel coronavirus COVID-19. On March 23, 2020, the Governor issued Proclamation 20-25 which extended the state of emergency, established the "Stay Home, Stay Healthy" order, and prohibited all people from leaving their homes except for those engaged in or obtaining essential services. On March 12, 2020, the City of Tacoma proclaimed a State of Emergency related to COVID-19. The Governor subsequently provided a Safe Start four-phase recovery plan to restart business and modify physical distancing requirements when disease activity is adequately suppressed and readiness in key areas is achieved. On June 5, 2020, the Secretary of Health approved Pierce County's application to move to Phase 2 of the state's Safe Start recovery plan, which allows for modified restrictions on businesses and other areas of public life. Effective June 8, 2020, the Governor required all employees to wear face coverings at work if they are not working alone or cannot maintain physical distance. Effective June 26, the Governor will require statewide mandatory face coverings when in a public space.

There will be specific exemptions for those who may be adversely impacted by wearing a facial covering, and these exemptions include those with certain medical conditions and children under the age of two, who should not wear a face covering. Children aged two, three and four are encouraged, but not required, to wear a face covering in public with the assistance and supervision of an adult. Individuals may remove face coverings under certain circumstances, including while eating or drinking at a restaurant; while communicating with a person who is Deaf or hard of hearing; and while outdoors in public areas, provided that a distance of six feet is maintained from people who are not members of their household.

Cases of COVID-19 in Pierce County are once again on the rise, with an infection rate of 31.5 per 100,000 residents in the last 14 days, as of June 24, 2020. In order to protect the health of our residents and our economy, it is vital for our community to



commit to acting in ways that avoid risking our hard-fought progress, and even with the relaxed restrictions, it is more important than ever to engage in activities to prevent the spread of disease, such as maintaining physical distance of six feet from others, practicing good hygiene, staying home when sick, and wearing a face covering.

Given the widespread community transmission of COVID-19, wearing a face covering over the nose and mouth designed to prevent the spread of respiratory droplets provides an extra layer of protection, especially when one cannot easily keep physical distance from others. Wearing a face covering protects the health of others in our community, because a significant portion of people who have COVID-19 do not show symptoms and can spread the virus before realizing they are sick, unknowingly endangering the lives of loved ones and essential workers.

The City of Tacoma received 70,000 masks from our Sister City of Fuzhou, China and is partnering with local community groups to distribute them to communities within the City in the greatest need through organizations such as shelters for the unhoused, Tacoma Public Schools, community and senior centers, Tacoma community food banks, home healthcare providers, day care providers. Of the 70,000 masks donated from Sister Cities, 13,800 will specifically be distributed to underrepresented communities most impacted by Covid-19, after consultation with and in coordination with community organizations representing and serving these communities.

The City partners with the Tacoma-Pierce County Health Department to coordinate and amplify public health messages, including messages around wearing masks and practicing social distancing;

COMMUNITY ENGAGEMENT

The Tacoma Pierce County Board of Health passed a resolution on June 17, 2020, encouraging the residents of Pierce County to use face coverings or masks when they are in public spaces. Tacoma City Council Members have also heard from their constituents a need to amplify messaging about how important wearing masks is to the health of the entire community.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility:

Public health data shows infection rates disproportionately impact marginalized communities, including American Indian/Alaskan Native, Asian, Black or African American, Hispanic, and Native Hawaiian or Pacific Islander communities. According to the CDC, long-standing systemic health and social inequities have put some members of racial and ethnic minority groups at increased risk of getting COVID-19 or experiencing severe illness, regardless of age.

Livability: Moderate Opportunity

Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents

Increase positive public perception of safety and overall quality of life.

ALTERNATIVES:

Alternative	Positive Impacts	Negative Impacts
1. Pass no resolution	None	Could reduce compliance with the requirement to use face coverings in public spaces



City of Tacoma

City Council Action Memorandum

EVALUATIONS AND FOLLOW UP:

Council Members use their influence and communication channels to encourage all residents of the City to wear face coverings in public, practice good hygiene and sanitation, limit travel, and follow recommendations to reduce the spread of COVID-19

COUNCIL MEMBER RECOMMENDATION:

Pass this resolution.

FISCAL IMPACT:

None.



Citywide Weekly Briefing for 15 June 2020 to 21 June 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	17-Jun-2019	15-Jun-2020	27-May-2019	25-May-2020	01-Jan-2019	01-Jan-2020			
	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020			
Persons	81	85	360	274	2025	1697	4.9%▲	23.9%▼	16.2%▼
Assault	68	83	317	259	1771	1550	22.1%▲	18.3%▼	12.5%▼
Homicide	0	0	2	1	10	12	0.0%	50.0%▼	20.0%▲
Kidnapping/Abduction	0	1	3	3	29	25	NC	0.0%	13.8%▼
Sex Offenses, Forcible	13	1	38	11	205	108	92.3%▼	71.1%▼	47.3%▼
Property	401	267	1659	1301	9965	9290	33.4%▼	21.6%▼	6.8%▼
Arson	1	1	6	15	46	60	0.0%	150.0%▲	30.4%▲
Burglary/Breaking and Entering	40	25	156	139	905	877	37.5%▼	10.9%▼	3.1%▼
Counterfeiting/Forgery	4	3	22	12	105	73	25.0%▼	45.5%▼	30.5%▼
Destruction/Damage/Vandalism of Property	126	78	490	387	3044	2717	38.1%▼	21.0%▼	10.7%▼
Fraud	26	15	160	44	873	412	42.3%▼	72.5%▼	52.8%▼
Larceny/Theft	168	99	639	527	3906	3968	41.1%▼	17.5%▼	1.6%▲
Motor Vehicle Theft	20	34	119	140	712	846	70.0%▲	17.6%▲	18.8%▲
Robbery	12	6	42	24	210	173	50.0%▼	42.9%▼	17.6%▼
Stolen Property	3	3	23	9	147	137	0.0%	60.9%▼	6.8%▼
Society	20	10	112	40	557	416	50.0%▼	64.3%▼	25.3%▼
Drug/Narcotic	14	7	79	20	398	278	50.0%▼	74.7%▼	30.2%▼
Pornography/Obscene Material	2	0	4	3	29	17	100.0%▼	25.0%▼	41.4%▼
Prostitution	0	0	2	1	15	4	0.0%	50.0%▼	73.3%▼
Weapon Law Violations	4	3	27	16	115	117	25.0%▼	40.7%▼	1.7%▲
Citywide Totals	502	362	2131	1615	12547	11403	27.9%▼	24.2%▼	9.1%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 67.5% (56/83) of the Assaults were coded Simple Assault.
- There were 40 DV-related offenses.
- 82.5% (33/40) of the DV-related offenses were Persons.
- 39.8% (33/83) of the Assaults were DV-related.
- DV-related Offenses: 67 ↘ 40
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 76 ↘ 43

Top 5 Locations - Compared to last year

- 1965 S Union Ave: 6 ↗ 7
- 510 E Division Ln: 0 ↗ 5
- 7050 Tacoma Mall Blvd: 0 ↗ 5
- 6231 S Wapato St: 0 ↗ 4
- 4502 S Steele St: 12 ↘ 4
- 3202 S Mason Ave: 2 ↗ 4

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 84 ↘ 57
- Parking Lot: 77 ↘ 50
- Single Family Residence: 74 ↘ 47
- Apartment: 26 ↗ 33
- Drug Store: 22 ↔ 22



Sector 1 Weekly Briefing for 15 June 2020 to 21 June 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

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	17-Jun-2019	15-Jun-2020	27-May-2019	25-May-2020	01-Jan-2019	01-Jan-2020			
	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020			
Persons	20	19	99	73	510	451	5.0%▼	26.3%▼	11.6%▼
Assault	20	19	94	70	456	416	5.0%▼	25.5%▼	8.8%▼
Homicide	0	0	0	0	2	4	0.0%	0.0%	33.3%▲
Kidnapping/Abduction	0	0	1	0	4	6	0.0%	100.0%▼	50.0%▲
Sex Offenses, Forcible	0	0	4	3	44	25	0.0%	25.0%▼	43.2%▼
Property	87	45	346	292	2088	2084	48.3%▼	15.6%▼	0.2%▼
Arson	1	0	2	6	21	23	100.0%▼	200.0%▲	9.5%▲
Burglary/Breaking and Entering	7	3	35	31	222	179	57.1%▼	11.4%▼	19.4%▼
Counterfeiting/Forgery	0	0	1	1	25	10	0.0%	0.0%	60.0%▼
Destruction/Damage/Vandalism of Property	35	21	120	92	722	650	40.0%▼	23.3%▼	10.0%▼
Fraud	4	4	28	10	137	74	0.0%	64.3%▼	46.0%▼
Larceny/Theft	36	13	127	122	761	943	63.9%▼	3.9%▼	23.9%▲
Motor Vehicle Theft	1	3	17	22	139	142	200.0%▲	29.4%▲	2.2%▲
Robbery	1	1	14	6	45	36	0.0%	57.1%▼	20.0%▼
Stolen Property	2	0	2	2	14	22	100.0%▼	0.0%	57.1%▲
Society	3	0	25	8	125	75	100.0%▼	68.0%▼	40.0%▼
Drug/Narcotic	2	0	18	3	104	55	100.0%▼	83.3%▼	47.1%▼
Pornography/Obscene Material	0	0	0	1	2	2	0.0%	NC	0.0%
Prostitution	0	0	1	0	3	0	0.0%	100.0%▼	100.0%▼
Weapon Law Violations	1	0	6	4	16	18	100.0%▼	33.3%▼	12.5%▲
Sector Totals	110	64	470	373	2723	2610	41.8%▼	20.6%▼	4.1%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 73.7% (14/19) of the Assaults were coded Simple Assault.
- There were 7 DV-related offenses.
- 85.7% (6/7) of the DV-related offenses were Persons.
- 31.6% (6/19) of the Assaults were DV-related.
- DV-related Offenses: 12 ▾ 7
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 19 ▾ 8

Top 5 Locations - Compared to last year

- 1933 Dock St: 1 ▴ 3
- 821 Yakima Ave: 2 ▴ 3
- 4515 Fairwood Blvd Ne: 0 ▴ 3
- 13 Locations with 2

Top 5 Offense Locations - Compared to last year

- Parking Lot: 25 ▾ 12
- Street/Right Of Way: 25 ▾ 10
- Single Family Residence: 4 ▴ 5
- Apartment: 8 ▾ 5
- Rental/Storage Facility: 0 ▴ 4
- Private Vehicle: 0 ▴ 4
- Shelter/Mission: 0 ▴ 4



Sector 2 Weekly Briefing for 15 June 2020 to 21 June 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	17-Jun-2019	15-Jun-2020	27-May-2019	25-May-2020	01-Jan-2019	01-Jan-2020			
	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020			
Persons	20	13	86	42	466	293	35.0%▼	51.2%▼	37.1%▼
Assault	14	12	70	41	397	260	14.3%▼	41.4%▼	34.5%▼
Homicide	0	0	0	0	2	3	0.0%	0.0%	50.0%▲
Kidnapping/Abduction	0	0	0	0	8	4	0.0%	0.0%	50.0%▼
Sex Offenses, Forcible	6	1	16	1	57	26	83.3%▼	93.8%▼	54.4%▼
Property	101	77	495	371	2783	2704	23.8%▼	25.1%▼	2.8%▼
Arson	0	0	2	1	10	6	0.0%	50.0%▼	40.0%▼
Burglary/Breaking and Entering	13	6	44	28	270	234	53.8%▼	36.4%▼	13.3%▼
Counterfeiting/Forgery	2	0	6	2	23	23	100.0%▼	66.7%▼	0.0%
Destruction/Damage/Vandalism of Property	29	13	149	94	888	782	55.2%▼	36.9%▼	11.9%▼
Fraud	5	6	42	17	218	126	20.0%▲	59.5%▼	42.2%▼
Larceny/Theft	42	39	208	179	1176	1270	7.1%▼	13.9%▼	8.0%▲
Motor Vehicle Theft	6	11	30	42	138	195	83.3%▲	40.0%▲	41.3%▲
Robbery	4	2	8	5	31	47	50.0%▼	37.5%▼	51.6%▲
Stolen Property	0	0	6	2	22	15	0.0%	66.7%▼	31.8%▼
Society	3	0	24	2	67	49	100.0%▼	91.7%▼	26.9%▼
Drug/Narcotic	2	0	17	1	45	37	100.0%▼	94.1%▼	17.8%▼
Pornography/Obscene Material	1	0	2	0	5	2	100.0%▼	100.0%▼	60.0%▼
Prostitution	0	0	0	0	1	0	0.0%	0.0%	100.0%▼
Weapon Law Violations	0	0	5	1	16	10	0.0%	80.0%▼	37.5%▼
Sector Totals	124	90	605	415	3316	3046	27.4%▼	31.4%▼	8.1%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 50.0% (6/12) of the Assaults were coded Simple Assault.
- There were 7 DV-related offenses.
- 100.0% (7/7) of the DV-related offenses were Persons.
- 58.3% (7/12) of the Assaults were DV-related.
- DV-related Offenses: 16 ≥ 7
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 17 ≥ 11

Top 5 Locations - Compared to last year

- 1965 S Union Ave: 6 ≥ 7
- 5400 N Pearl St: 4 ≥ 3
- 16 Locations with 2

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 21 ≥ 14
- Apartment: 8 ≥ 13
- Single Family Residence: 27 ≥ 12
- Parking Lot: 8 ≥ 9
- Drug Store: 12 ≥ 9



Sector 3 Weekly Briefing for 15 June 2020 to 21 June 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	17-Jun-2019	15-Jun-2020	27-May-2019	25-May-2020	01-Jan-2019	01-Jan-2020			
	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020			
Persons	22	30	83	81	463	444	36.4%▲	2.4%▼	4.1%▼
Assault	15	29	68	77	402	410	93.3%▲	13.2%▲	2.0%▲
Homicide	0	0	0	1	1	5	0.0%	NC	400.0%▲
Kidnapping/Abduction	0	1	2	1	8	8	NC	50.0%▼	0.0%
Sex Offenses, Forcible	7	0	13	2	49	21	100.0%▼	84.6%▼	57.1%▼
Property	98	78	375	312	2473	2181	20.4%▼	16.8%▼	11.8%▼
Arson	0	0	1	3	4	11	0.0%	200.0%▲	175.0%▲
Burglary/Breaking and Entering	8	8	33	55	203	247	0.0%	66.7%▲	21.7%▲
Counterfeiting/Forgery	1	2	8	7	25	26	100.0%▲	12.5%▼	4.0%▲
Destruction/Damage/Vandalism of Property	28	23	100	93	691	627	17.9%▼	7.0%▼	9.3%▼
Fraud	8	4	40	9	244	98	50.0%▼	77.5%▼	59.8%▼
Larceny/Theft	43	27	147	109	1004	889	37.2%▼	25.9%▼	11.5%▼
Motor Vehicle Theft	6	9	29	26	198	196	50.0%▲	10.3%▼	1.0%▼
Robbery	3	2	8	6	51	46	33.3%▼	25.0%▼	9.8%▼
Stolen Property	1	1	9	2	51	35	0.0%	77.8%▼	31.4%▼
Society	5	8	29	20	154	148	60.0%▲	31.0%▼	3.9%▼
Drug/Narcotic	3	5	19	9	102	97	66.7%▲	52.6%▼	4.9%▼
Pornography/Obscene Material	1	0	2	2	15	10	100.0%▼	0.0%	33.3%▼
Prostitution	0	0	0	0	2	2	0.0%	0.0%	0.0%
Weapon Law Violations	1	3	8	9	35	39	200.0%▲	12.5%▲	11.4%▲
Sector Totals	125	116	487	413	3090	2773	7.1%▼	15.2%▼	10.3%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 72.4% (21/29) of the Assaults were coded Simple Assault.
- There were 16 DV-related offenses.
- 81.3% (13/16) of the DV-related offenses were Persons.
- 44.8% (13/29) of the Assaults were DV-related.
- DV-related Offenses: 21 ↘ 16
- There was no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 18 ↘ 13

Top 5 Locations - Compared to last year

- 7050 Tacoma Mall Blvd: 0 ↗ 5
- 6231 S Wapato St: 0 ↗ 4
- 3202 S Mason Ave: 2 ↗ 4
- 4502 S Steele St: 12 ↘ 4
- 6 Locations with 3

Top 5 Offense Locations - Compared to last year

- Parking Lot: 26 ↘ 22
- Single Family Residence: 19 ↔ 19
- Street/Right Of Way: 12 ↗ 17
- Apartment: 5 ↗ 8
- Drug Store: 5 ↗ 6



Sector 4 Weekly Briefing for 15 June 2020 to 21 June 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	17-Jun-2019	15-Jun-2020	27-May-2019	25-May-2020	01-Jan-2019	01-Jan-2020			
	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020	23-Jun-2019	21-Jun-2020			
Persons	19	23	92	78	586	509	21.1%▲	15.2%▼	13.1%▼
Assault	19	23	85	71	516	464	21.1%▲	16.5%▼	10.1%▼
Homicide	0	0	2	0	4	0	0.0%	100.0%▼	100.0%▼
Kidnapping/Abduction	0	0	0	2	9	7	0.0%	NC	22.2%▼
Sex Offenses, Forcible	0	0	5	5	55	36	0.0%	0.0%	34.5%▼
Property	115	67	443	326	2621	2321	41.7%▼	26.4%▼	11.4%▼
Arson	0	1	1	5	11	20	NC	400.0%▲	81.8%▲
Burglary/Breaking and Entering	12	8	44	25	210	217	33.3%▼	43.2%▼	3.3%▲
Counterfeiting/Forgery	1	1	7	2	32	14	0.0%	71.4%▼	56.3%▼
Destruction/Damage/Vandalism of Property	34	21	121	108	743	658	38.2%▼	10.7%▼	11.4%▼
Fraud	9	1	50	8	274	114	88.9%▼	84.0%▼	58.4%▼
Larceny/Theft	47	20	157	117	965	866	57.4%▼	25.5%▼	10.3%▼
Motor Vehicle Theft	7	11	43	50	237	313	57.1%▲	16.3%▲	32.1%▲
Robbery	4	1	12	7	83	44	75.0%▼	41.7%▼	47.0%▼
Stolen Property	0	2	6	3	60	65	NC	50.0%▼	8.3%▲
Society	9	2	34	10	211	144	77.8%▼	70.6%▼	31.8%▼
Drug/Narcotic	7	2	25	7	147	89	71.4%▼	72.0%▼	39.5%▼
Pornography/Obscene Material	0	0	0	0	7	3	0.0%	0.0%	57.1%▼
Prostitution	0	0	1	1	9	2	0.0%	0.0%	77.8%▼
Weapon Law Violations	2	0	8	2	48	50	100.0%▼	75.0%▼	4.2%▲
Sector Totals	143	92	569	414	3418	2974	35.7%▼	27.2%▼	13.0%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 65.2% (15/23) of the Assaults were coded Simple Assault.
- There were 10 DV-related offenses.
- 70.0% (7/10) of the DV-related offenses were Persons.
- 30.4% (7/23) of the Assaults were DV-related.
- DV-related Offenses: 18 ▾ 10
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 22 ▾ 11

Top 5 Locations - Compared to last year

- 510 E Division Ln: 0 ▴ 5
- 9006 S K St: 0 ▴ 3
- 6201 McKinley Ave: 1 ▴ 3
- 15 Locations with 2

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 26 ▾ 16
- Single Family Residence: 24 ▾ 11
- Garage (Residential): 2 ▴ 9
- Driveway: 3 ▴ 9
- Apartment: 5 ▴ 7
- Parking Lot: 18 ▾ 7

Purchase Contract Awards
For Weekly Report to the City Manager

Week of June 22, 2020

Specification	Description	Awardee	Amount
ES19-0050F	2019A Wastewater Sewer Replacement N. 47th Street & N. Orchard Street Vicinity	R.L. Alia Company	\$3,861,730.60, plus a 15 percent contingency, for a cumulative total of \$4,440,990.19, plus applicable taxes
ES20-0022F	CTP Electrical Distribution System Replacement	Prospect Construction, Inc.	\$18,401,255.00, plus a 20 percent contingency, for a cumulative total of \$22,081,506, plus applicable taxes
ES20-0019F	Wastewater Sewer Replacement E Portland Ave & St Paul	Northwest Cascade, Inc.	\$423,223.00, plus a 20 percent contingency, for a projected contract total of \$507,867.60, plus applicable taxes
ES20-0053F	2020 Stormwater CIPP Sewer Rehabilitation Project in Various Tacoma Locations	Insituform Technologies, LLC	\$952,190.00, plus a 10 percent contingency, for a cumulative contract total of \$1,047,409.00



City of Tacoma

City Manager Action Memorandum

TO: Elizabeth A. Pauli, City Manager

FROM: Michael P. Slevin III, P.E., Environmental Services Director
Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer
John Burk, P.E., ES Science and Engineering Division Manager
Shannon Wall, P.E., Division Manager, Planning & Engineering, Tacoma Water

COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator,
Steve Hoffman, Project Manager, Ali Polda, P.E., Erik Sloan, Pavement
Manager, and Samol Hefley, Senior Buyer, Finance/Purchasing

SUBJECT: 2019A Wastewater Sewer Replacement N. 47th Street & N. Orchard Street
Vicinity
Request for Bids Specification No. ES19-0050F

DATE: June 1, 2020

MPS
KDK
SW

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or designee.

RECOMMENDATION SUMMARY:

The Environmental Services, Public Works, and Tacoma Water Departments recommend a contract be awarded to R.L. Alia Company, Renton, WA, in the amount of \$3,861,730.60, plus a 15 percent contingency, for a cumulative total of \$4,440,990.19, plus applicable taxes, budgeted from various departmental funds, to replace aging water distribution, wastewater, and surface water pipes in the vicinity of North 47th and North Orchard Streets.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

This project will replace aging water distribution pipes, wastewater pipes, and surface water pipes. Roadways impacted by the proposed underground utility replacement work will be restored to existing or better condition. This work supports a safe city with healthy residents, and assures outstanding stewardship of the natural and built environment of this neighborhood.

BACKGROUND:

Existing underground utilities in this neighborhood have provided many years of reliable essential services and are in need of replacement. These utilities have reached the end of their design life and are at risk of failure.

ISSUE: Replacement of existing wastewater pipes, water distribution pipes, and surface water pipes in this neighborhood will reduce the risk of failure that may cause interruptions in essential City services, and represents the lowest life cycle cost solution.



City of Tacoma

Replacement of the underground utilities require limited pavement restoration per the City's Right-of-Way Restoration Policy. This project provides the opportunity for the Public Works Department to collaborate with the Environmental Services Department and Tacoma Water to improve the existing paved roadway surfaces by replacing the aging pavement surfaces beyond the limits of the underground utility work. Replacement of the entire paved surface will greatly improve the roadway surfaces within the limits of this project.

ALTERNATIVES: Taking no action and accepting the risk of future pipe failures that will result in unanticipated interruptions to essential City services provided to this neighborhood.

COMPETITIVE SOLICITATION:

Request for Bids Specification No. ES19-0050F was opened April 14, 2020. No companies were invited to bid and the project was advertised in the normal outlets. Nine submittals were received. R.L. Alia Company, submitted a bid that resulted in the lowest evaluated submittal after consideration of Small Business Enterprise (SBE) participation goals. The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Submittal</u> <u>Amount</u>	<u>Evaluated</u> <u>Submittal</u>
R.L. Alia Company	Renton, WA	\$3,861,730.60	\$3,861,730.60
Pacific Civil & Infrastructure, Inc.	Sumner, WA	\$4,124,732.70	\$4,124,732.70
Radarte Construction, Inc.	Auburn, WA	\$4,441,662.96	\$4,441,662.96
Northwest Cascade, Inc.	Puyallup, WA	\$4,891,271.95	\$4,891,271.95
Pavetta Brother's Construction, Inc.	Sumner, WA	\$4,704,573.10	\$4,704,573.10
Sound Pacific Construction, LLC	Gig Harbor, WA	\$4,734,063.00	\$4,734,063.00
Pape & Sons Construction, Inc.	Gig Harbor, WA	\$4,787,783.00	\$4,787,783.00
Johansen Construction Company	Buckley, WA	\$4,915,184.75	\$4,915,184.75
Miles Resources, LLC	Puyallup, WA	\$5,138,505.20	\$5,138,505.20

Pre-bid Estimate: \$4,886,650.00

The recommended award is approximately 21 percent below the pre-bid estimate.

CONTRACT HISTORY: New contract

SUSTAINABILITY: Replacement of these pipes will minimize the risk of failure thereby reducing the potential for discharge of untreated wastewater onto City right of way or neighboring properties; resulting in positive environmental impacts.

SBE/LEAP COMPLIANCE: The recommended contractor is in compliance with the Small Business Enterprise (SBE) Regulation requirements per memorandum dated May 1, 2020. The SBE goal for this project is 20 percent. R.L. Alia Company submitted the lowest evaluated bid per the SBE regulation requirements.



City of Tacoma

FISCAL IMPACT:**EXPENDITURES:**

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4300 ES Wastewater Fund	ENV-04023-01-04	5330100	\$2,446,225.49
4301 ES Surface Water Fund	ENV-03031-18-04	5330100	\$675,764.15
1085 PW Street Initiative Fund	PWK-00438-26	5330100	\$201,935.40
4600 13-WC 2013 Bond Fund	WTR-0604-01-01-03	5330100	\$1,117,065.15
TOTAL			Up to \$4,440,990.19

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4300 ES Wastewater Fund	523900	Rate Revenues	\$2,446,225.49
4301 ES Surface Water Fund	521900	Rate Revenues	\$675,764.15
Street Initiative Revenues	663020	Various	\$201,935.40
4600 13-WC 2013 Bond Fund	586313	6311163	\$1,117,065.15
TOTAL			\$4,440,990.19

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$4,440,990.19**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes**

APPROVED

DocuSigned by:

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Elizabeth Pauli, City Manager

DS
PB

DS
KJ

DS
AC



City of Tacoma

City Manager Action Memorandum

TO: Elizabeth A. Pauli, City Manager
FROM: Michael P. Slevin III, P.E., Environmental Services Director *MPS*
John Burk, P.E., Science and Engineering Division Manager
COPY: City Manager, City Council, City Clerk, EIC Coordinator, LEAP Coordinator, Max Drathman, P.E. Project Engineer, and Samol Hefley, Senior Buyer, Finance/Purchasing
SUBJECT: CTP Electrical Distribution System Replacement
Request For Bids Specification No. ES20-0022F
DATE: 6/12/2020

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or designee.

RECOMMENDATION SUMMARY:

The Environmental Services Department recommends a contract be awarded to Prospect Construction, Inc., Puyallup, WA, in the amount of \$18,401,255.00, plus a 20 percent contingency, for a cumulative total of \$22,081,506, plus applicable taxes, budgeted from the ES Wastewater Utility Fund 4300, to replace the medium voltage electrical distribution system at the Central Wastewater Treatment Plant.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

This project will help protect the water quality of Commencement Bay and the Puget Sound through replacement of the Central Wastewater Treatment Plant's (CTP) internal electrical distribution system. This will reduce the risk of wastewater treatment interruption, which could result in millions of gallons of untreated wastewater discharging into the Puyallup River, Thea Foss Waterway, and Commencement Bay.

BACKGROUND:

Originally built in 1952, the CTP continuously treats over seven billion gallons of incoming wastewater annually, which can be as much as 130 million gallons per day. It serves hundreds of thousands of residents in the south Puget Sound. In addition to serving Tacoma citizens, it also serves neighboring jurisdictions including the City of Fife, City of Fircrest, City of Ruston, and portions of unincorporated Pierce County. The CTP's internal electrical distribution system is at risk of sudden failure which could immediately halt wastewater treatment, cause untreated wastewater to overflow into regional waterbodies, and cause significant damage to existing facility equipment and the environment.

This project will repair, replace, and rehabilitate the CTP's entire 15-kilovolt medium voltage electrical distribution system. Coordination with Tacoma Power, the United States Environmental Protection Agency, the United States Army Corps of Engineers, the Washington State



City of Tacoma

Department of Ecology, and Union Pacific Railroad has been ongoing since 2018 to deliver these critical facility improvements. The project scope includes:

- Approximately 4,200-SF new building to house the electrical switchgear equipment
- Substantial ground improvements to support the new building
- 30 distribution circuit breakers, increased from the current system's six breakers
- Approximately 4,000-LF of new underground, concrete-encased electrical duct bank
- Reuse of approximately 1,500-LF of existing concrete-encased electrical duct bank
- Over 20 miles of new medium voltage cabling
- Site Restoration

ISSUE:

In November 2015, a 15-minute power outage at the CTP resulted in a sanitary sewer overflow and discharge of untreated sewage to the Puyallup River and the Puget Sound. Immediately after the event, the City commissioned a study of the CTP's electrical system. This study showed the medium voltage electrical distribution system within the CTP is past its anticipated design life, does not provide independent redundancy, and could suffer a catastrophic outage leading to dangerous emergency situations threatening plant staff and the environment. This could lead to untreated wastewater overflows reaching the Puget Sound for an extended period of time, costly emergency repairs, unsafe working conditions, and potential regulatory fines.

ALTERNATIVES:

The alternative is not replacing this electrical infrastructure. The entire CTP would remain at risk of sudden electrical failure that could result in millions of gallons of untreated wastewater sewage overflowing onto public and private land or into the Thea Foss Waterway, Puyallup River, and the Puget Sound. This would not support the City's Strategic Policy Goals of protecting our environment and supporting a safe and health city.

COMPETITIVE SOLICITATION:

Request For Bids Specification No. ES20-0022F was opened May 19, 2020. 33 companies were invited to bid in addition to normal advertising of the project. Five submittals were received. The apparent low bidder did not meet the SBE participation goal. The second lowest bidder was within five percent of the low bid and met the SBE goal. Per SBE regulations, the second low bidder is the lowest evaluated bid.

Prospect Construction, Inc. submitted a bid that resulted in the lowest evaluated submittal after consideration of SBE participation goals. The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>	<u>Evaluated Submittal</u>
Prospect Construction, Inc.	Puyallup, WA	\$18,401,255.00	\$17,513,372.65
Michels Corporation	Brownsville, WI	\$17,757,647.00	\$17,757,647.00
IMCO General Construction, Inc.	Ferndale, WA	\$19,187,000.00	\$19,187,000.00
James W. Fowler Co.	Dallas, OR	\$20,844,000.00	\$20,844,000.00
Potelco, Inc.	Sumner, WA	\$21,150,000.00	\$21,150,000.00

Pre-bid Estimate: \$18,731,591.00



City of Tacoma

The recommended award is 2 percent below the pre-bid estimate.

CONTRACT HISTORY: New contract

SUSTAINABILITY:

Replacing the aging electrical system to significantly reduce risks, minimize and prevent electrical power failures at the CTP represents the best solution with respect to potential impacts on human health and the environment.

SBE/LEAP COMPLIANCE:

The recommended contractor is in compliance with the Small Business Enterprise (SBE) Regulation requirements per memorandum dated May 22, 2020. The SBE goal for this project is 2 percent. The SBE participation level of the recommended contractor is 2.7 percent. Prospect Construction, Inc. submitted the lowest evaluated bid per the SBE Regulation requirements. The Local Employment and Apprenticeship Training Program (LEAP) goal is 15 percent of the construction labor hours.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Wastewater Utility Fund 4300	ENV-04015-13-04	5330100	\$22,081,506.00
TOTAL			\$22,081,506.00

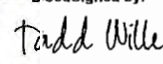
REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Wastewater Utility Fund 4300	523900	Rate Revenues	\$22,081,506.00
TOTAL			\$22,081,506.00

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$6,700,572.00

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

APPROVED

DocuSigned by:

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Elizabeth Pauli, City Manager

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City of Tacoma

City Manager Action Memorandum

TO: Elizabeth A. Pauli, City Manager
FROM: Michael P. Slevin III, P.E., Director, Environmental Services *MPS*
John Burk, P.E., Division Manager, Science and Engineering
COPY: City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator,
Kirk Myklestad, P.E., Project Manager, and Samol Hefley, Finance/Purchasing.
SUBJECT: Wastewater Sewer Replacement E Portland Ave & St Paul
Request for Bids Specification No. ES20-0119F
DATE: June 11, 2020

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or designee.

RECOMMENDATION SUMMARY:

The Environmental Services Department recommends a contract be awarded to Northwest Cascade, Inc., in the amount of \$423,223.00, plus a 20 percent contingency, for a projected contract total of \$507,867.60, plus applicable taxes, budgeted from the ES Wastewater Fund 4300, for the replacement of the wastewater sewer main at Portland Avenue & St. Paul.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

A reduced risk of wastewater overflows represents an improvement to human health and the environment.

BACKGROUND:

This project consists of removing and replacing 338 linear feet of 18-inch diameter wastewater sewer main as well as associated pavement patching and restoration work. This sewer main was originally constructed in 1957 and is located in Portland Avenue between St. Paul and Lincoln Avenues.

ISSUE: The underground wastewater main pipe at this location has partially collapsed and is at risk of further failure. Failure of the wastewater sewer pipe would have negative environmental impact resulting from untreated wastewater entering the Puget Sound.

ALTERNATIVES: One alternative is taking no action and accept the risk of further pipe failure, which could result in untreated wastewater overflowing into Puget Sound or onto neighboring properties.

COMPETITIVE SOLICITATION: Request for Bids Specification No. ES20-0119F was opened on June 2, 2020. This project was advertised in normal publications. Five submittals were received. Northwest Cascade, Inc., submitted a bid that resulted in the lowest evaluated submittal after consideration of EIC participation goals. The table below reflects the amount of the base award.



City of Tacoma

<u>Respondent</u>	<u>Location</u>	<u>Submittal Amount</u>	<u>Evaluated Submittal</u>
Northwest Cascade, Inc.	Puyallup, WA	\$423,223.00	\$423,223.00
Rodarte Construction, Inc.	Auburn, WA	\$514,723.50	\$514,723.50
R.L. Alia Company	Renton, WA	\$544,394.00	\$544,394.00
Nova Contracting, Inc.	Littlerock, WA	\$633,705.00	\$633,705.00
Global Contractors, LLC	Eatonville, WA	\$659,029.00	\$659,029.00

Pre-bid Estimate: \$367,948.00, excluding applicable taxes

The recommended award is approximately 15 percent above the pre-bid estimate.

CONTRACT HISTORY: New Contract

SUSTAINABILITY: Replacement of these pipes will reduce the risk of failure, thereby reducing the potential for discharge of untreated wastewater into Puget Sound or onto neighboring properties, resulting in a positive environmental impact.

EIC/LEAP COMPLIANCE: The recommended contractor is in compliance with the Equity in Contracting (EIC) Regulation requirements per memorandum dated June 4, 2020. The EIC goal for this project is 1-2 percent. The EIC participation level of the recommended contractor is 1-2 percent. Northwest Cascade, Inc. submitted the lowest evaluated bid per the EIC Regulation requirements. The Local Employment and Apprenticeship Training Program goal is 15 percent.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4300 ES Wastewater Fund	ENV-04023-17-04	5330100	\$507,867.60

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4300 ES Wastewater Fund	523900	Rate Revenues	\$507,867.60

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$507,867.60, plus applicable tax

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

APPROVED

DocuSigned by:

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Elizabeth Pauli, City Manager

Revised: 05/07/2020

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CONTRACT

Contract No. CW2236677

This Contract is made and entered into effective this 15 day of June 2020, ("Effective Date") by and between the City of Tacoma, a Municipal Corporation of the State of Washington ("City"), and Northwest Cascade, Inc. ("Contractor").

That in consideration of the mutual promises and obligations hereinafter set forth the Parties hereto agree as follows:

- I. Contractor shall fully execute and diligently and completely perform all work and provide all services and deliverables described herein and in the items listed below each of which are fully incorporated herein and which collectively are referred to as "Contract Documents":

 1. Specification No. ES20-0119F Wastewater Sewer Replacement E. Portland Ave & St Paul Project No. ENV-04023-17 together with all authorized addenda.
 2. Contractor's submittal dated June 2, 2020 submitted in response to Specification No. ES20-0119F Wastewater Sewer Replacement E. Portland Ave & St Paul Project No. ENV-04023-17

- II. In the event of a conflict or inconsistency between the terms and conditions contained in this document entitled Contract and any terms and conditions contained the above referenced Contract Documents the following order of precedence applies with the first listed item being the most controlling and the last listed item the least controlling:
 1. Contract No. CW2236677
 2. Specification No. ES20-0119F Wastewater Sewer Replacement E. Portland Ave & St Paul Project No. ENV-04023-17 together with all authorized addenda.
Contractor's submittal dated June 2, 2020 submitted in response to Specification No. ES20-0119F Wastewater Sewer Replacement E. Portland Ave & St Paul Project No. ENV-04023-17
- III. The total price to be paid by City for Contracts full and complete performance hereunder may not exceed:
\$423,223.00, plus any applicable taxes.
- IV. Contractor agrees to accept as full payment hereunder the amounts specified herein and in Contract Documents, and the City agrees to make payments at the times and in the manner and upon the terms and conditions specified. Except as may be otherwise provided herein or in Contract Documents Contractor shall provide and bear the expense of all equipment, work and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work and providing the services and deliverables required by this Contract.
- V. The City's preferred method of payment is by ePayables (Payment Plus), followed by credit card (aka procurement card), then Electronic Funds Transfer (EFT) by Automated Clearing House (ACH), then check or other cash equivalent. CONTRACTOR may be required to have the capability of accepting the City's ePayables or credit card methods of payment. The City of Tacoma will not accept price changes or pay additional fees when ePayables (Payment Plus) or credit card is used. The City, in its sole discretion, will determine the method of payment for this Contract.
- VI. Failure by City to identify a deficiency in the insurance documentation provided by Contractor or failure of City to demand verification of coverage or compliance by Contractor with these insurance requirements shall not be construed as a waiver of Contractor's obligation to maintain such insurance.
- VII. Contractor acknowledges, and by signing this Contract agrees, that the Indemnification provisions set forth in the controlling Contract Documents, including the Industrial Insurance immunity waiver (if applicable), are totally and fully part of this Contract and, within the context of the competitive bidding laws, have been mutually negotiated by the Parties hereto.
- VIII. Contractor and for its heirs, executors, administrators, successors, and assigns, does hereby agree to the full performance of all the requirements contained herein and in Contract Documents.



City of Tacoma

City Manager Action Memorandum

TO: Elizabeth A. Pauli, City Manager
FROM: Michael P. Slevin III, P.E., Director, Environmental Services
John Burk, P.E., Division Manager, Science and Engineering
COPY: City Manager, City Council, City Clerk, SBE Coordinator, LEAP Coordinator, and Samol Hefley, Senior Buyer, Finance/Purchasing, and Olivia Mathison, Project Manager
SUBJECT: 2020 Stormwater CIPP Sewer Rehabilitation Project in Various Tacoma Locations - Request for Bids Specification No. ES20-0053F
DATE: June 5, 2020

MPS GMS

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or designee.

RECOMMENDATION SUMMARY:

The Environmental Services Department recommends a contract be awarded to Insituform Technologies, LLC, Chesterfield, MO, in the amount of \$952,190.00, plus a 10 percent contingency, for a cumulative contract total of \$1,047,409.00, budgeted from the ES Surface Water Fund 4301, for the rehabilitation of 1.85 miles of underground stormwater pipes in various locations throughout the City.

STRATEGIC POLICY PRIORITY:

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

A reduced risk of stormwater flooding represents an improvement to human health and the environment. For this construction work, the City is able to utilize cured-in-place pipe (CIPP) trenchless technology to rehabilitate these existing stormwater pipes without undertaking the more expensive and disruptive impact of traditional open-cut construction.

BACKGROUND:

Rehabilitation of these pipes will reduce the risk of future failures. Pipe failures can result in increased flooding of right-of-way or private property. This work will rehabilitate approximately 9,773 linear feet of 10-inch to 30-inch diameter underground pipe utilizing CIPP trenchless technology. Preventative maintenance, by way of the lining of these underground pipes in these project areas, represents the lowest life cycle cost solution to maintaining these assets.

ISSUE: The underground stormwater pipes in these various locations are reaching the end of their design life and are at risk of failure.

ALTERNATIVES: One alternative is taking no action and accepting the risk of continued pipe failures, which can result in stormwater flooding. An alternative construction method, traditional open-cut trenching, would result in higher costs and a more significant impact to the neighborhoods during construction.



City of Tacoma

COMPETITIVE SOLICITATION:

Request for Bids Specification No. ES20-0053F was opened May 19, 2020. Two companies were invited to bid in addition to normal advertising of the project. Three submittals were received.

Insituform Technologies, LLC submitted a bid that resulted in the lowest evaluated submittal after consideration of Equity in Contracting (EIC) participation goals. The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Submittal</u> <u>Amount</u>	<u>Evaluated</u> <u>Submittal</u>
Insituform Technologies, LLC	Chesterfield, MO	\$952,190.00	\$952,190.00
Spartan Environmental Services, LLC	Salem, OR	\$1,014,718.75	\$1,014,718.75
Michels Corporation	Salem, OR	\$1,318,393.00	\$1,318,393.00

Pre-bid Estimate: \$1,279,418.50

The recommended award is 26 percent below the pre-bid estimate.

COMPETITIVE ANALYSIS:

CONTRACT HISTORY: New Contract.

SUSTAINABILITY: Replacement of these pipes will reduce the risk of failure, thereby reducing the potential for stormwater flooding, resulting in a positive environmental impact.

EIC/LEAP COMPLIANCE: The recommended contractor is in compliance with the Equity in Contracting (EIC) Regulation requirements per memorandum dated May 21, 2020. The EIC goal for this project is 7 percent. The EIC participation level of the recommended contractor is 11.2 percent. Insituform Technologies, LLC submitted the lowest evaluated bid per the EIC Regulation requirements. The Local Employment and Apprenticeship Training Program (LEAP) goal is 15 percent.



City of Tacoma

FISCAL IMPACT:**EXPENDITURES:**


FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4301 ES Surface Water Fund	ENV-03031-23-04	5330100	\$1,047,409.00
TOTAL			\$1,047,409.00

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4301 ES Surface Water Fund	521900	Rate Revenues	\$1,047,409.00
TOTAL			\$1,047,409.00

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$ 1,047,409.00**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes.

APPROVED

DocuSigned by:

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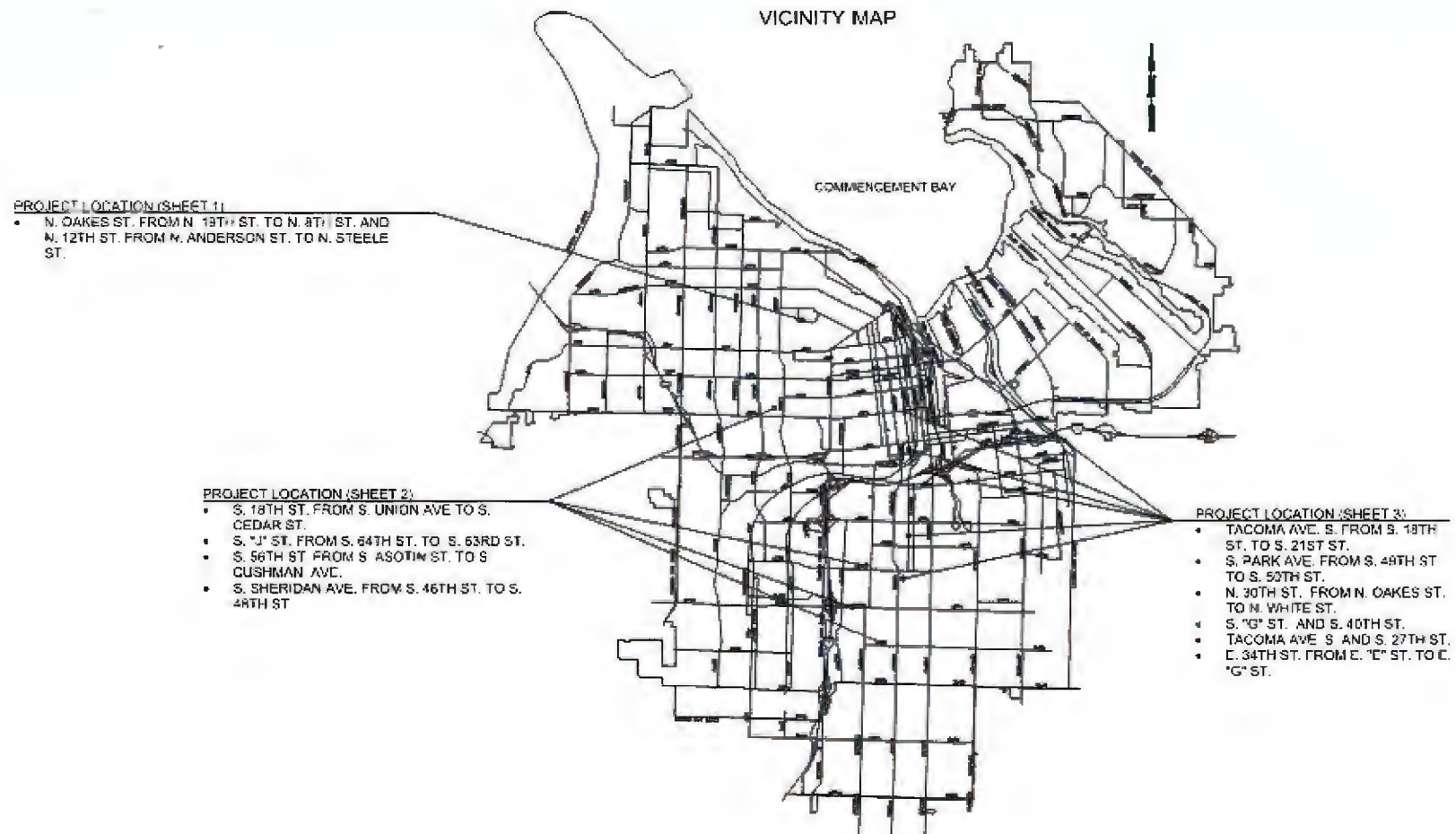
Elizabeth Pauli, City Manager

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ES20-0053F 2020 STORMWATER CIPP REHABILITATION PROJECT IN VARIOUS TACOMA LOCATIONS SITE MAP





MEETINGS FOR THE WEEK OF JUNE 29, 2020 THROUGH JULY 3, 2020

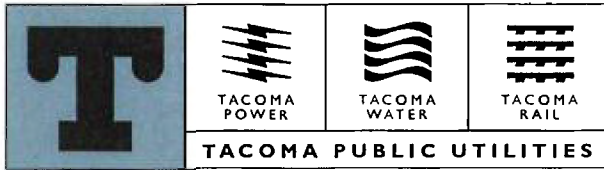
TIME	MEETING	LOCATION
MONDAY, JUNE 29, 2020		
5:30 PM	Metro Parks Tacoma Board of Commissioners Committee of the Whole	Please check metroparkstacoma.org for more information
TUESDAY, JUNE 30, 2020		
9:00 AM	Hearing Examiner's Hearing *	Please check cityoftacoma.org/hearingexaminer for more information
10:00 AM	Economic Development Committee – CANCELLED	
11:00 AM	Bid Opening – CANCELLED	
NOON	City Council Study Session	Telephonic: Dial 253-215-8782 Meeting ID: 848 0943 8889
5:00 PM	City Council Meeting	Join Zoom Meeting at: https://zoom.us/j/89027150863 Telephonic: Dial 253-215-8782 Meeting ID: 890 2715 0863
WEDNESDAY, JULY 1, 2020		
9:00 AM	Contracts & Awards Board ** – CANCELLED	
3:00 PM	Tacoma-Pierce County Board of Health	Please check tpchd.org for more information
4:30 PM	Infrastructure, Planning and Sustainability Committee – CANCELLED	
5:00 PM	Planning Commission	Join Zoom Meeting at: https://zoom.us/j/88455355526 Telephonic: Dial 253-215-8782 Meeting ID: 884 5535 5526
THURSDAY, JULY 2, 2020		
9:00 AM	Hearing Examiner's Hearing *	Please check cityoftacoma.org/hearingexaminer for more information
5:00 PM	Civil Service Board Meeting and Study Session – CANCELLED	
FRIDAY, JULY 3, 2020		
CITY HOLIDAY – NO MEETINGS SCHEDULED		



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Please contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

** The Contracts & Awards Board (C&A Board) *may* meet weekly on Wednesdays *if there is* regular business to conduct. Updated meeting information and agendas are posted by Tuesday of each week on the City of Tacoma Purchasing website at: www.tacomapurchasing.org. Please check this website to confirm whether a C&A Board meeting will actually be held this week.



City of Tacoma

Performance Evaluation

Jackie Flowers

FINAL DRAFT

Performance Period: August, 2019 to July, 2020

Evaluators: Tacoma Public Utility Board—Karen Larkin, Bryan Flint, Mark Patterson, Christine Cooley, Carlos Watson

Date: 6/10/20

Mission, Values, and City Strategic Goals

Our Mission

Tacoma Public Utilities provides services that are vital to our quality of life.

Our Values

- **Serving our customers**
- **Respecting people**
- **Caring for our community and the environment**
- **Achieving excellence**
- **Operating safely**

Tacoma 2025 Goals



Livability

Tacoma residents have opportunities and amenities such as connected neighborhoods, accessible and efficient transportation options, and vibrant arts and culture while maintaining affordability.



Economy & Workforce

Tacoma Residents can find livable wage jobs in key industry areas. Tacoma will be place of choice for employers, professionals, and new graduates.



Education

Tacoma leads the region in education for youth and adults by producing more graduates from high school and college, linking residents to employment in the region, and investing in lifelong learning opportunities.



Civic Engagement

Tacoma residents are engaged participants in making Tacoma a well-run city. Elected and volunteer leadership of the city reflects the diversity of the city and residents fully participate in community decision making.



Equity & Accessibility

All residents are treated equitably and have access to services, facilities and financial stability.



Government Performance

In addition to the community goals articulated by the vision, it is clear that citizens wanted a government that works for them – one that is efficient, fiscally responsible, and effective.

2019/2020 Public Utility Board Strategic Direction

Approved

SD1: Equity & Inclusion

TPU is committed to achieving equity and inclusion in its workforce, serve territory, policy decision making and community/stakeholder engagement.

SD2: Financial Sustainability

TPU will secure its commitment to provide safe and reliable power, water, and rail services over the long term by maintaining sustainable budget, financial, and asset management practices.

SD3: Rates

TPU rates for power, water, and retail services play an important role in securing a strong economy, establishing equity among customers, and producing revenue sufficient to provide safe, reliable, and environmentally-sensitive utilities services. TPU strives to ensure rates will be adequate, fair, just, and reasonable.

SD4: Stakeholder Engagement

TPU is committed to proactive engagement and open dialogue with customers and other stakeholders to understand their needs and improve service that informs decision-making while enhancing community understanding of TPU's operations, programs, and services.

Under development

SD5: Environmental Leadership

TPU is committed to being stewards of the region's bountiful natural resources, and a leader in the preservation, protection, and restoration of those resources while maintaining our excellent delivery of services. It is clear that in order to ensure we fulfill our operational duties into the future, we must balance our resource usage with the health of our environment.

SD6: Innovation

TPU faces complex challenges including aging infrastructure, shifting workforce dynamics, uncertain sources of supply, changing regulatory requirements, dynamically changing markets and rising customer expectations. TPU is committed to fostering a culture of innovation to meet these challenges today and into the future. Innovation refers to fresh thinking that creates value for customers, including:

- Improved processes, policies and ways of doing business
- New or enhanced products and services
- New technologies and infrastructure

An innovative culture will enable an environment of creativity, experimentation and incubation to achieve new approaches to serve our customers, manage assets, finance investments and realize superior utility performance with the added benefit of enhancing sustainability.

SD7: Reliability and Resiliency

SD8: Telecom

SD9: Economic Development/Undergrounding

SD10: Government Relations

SD11: Decarbonization/Electric Vehicles

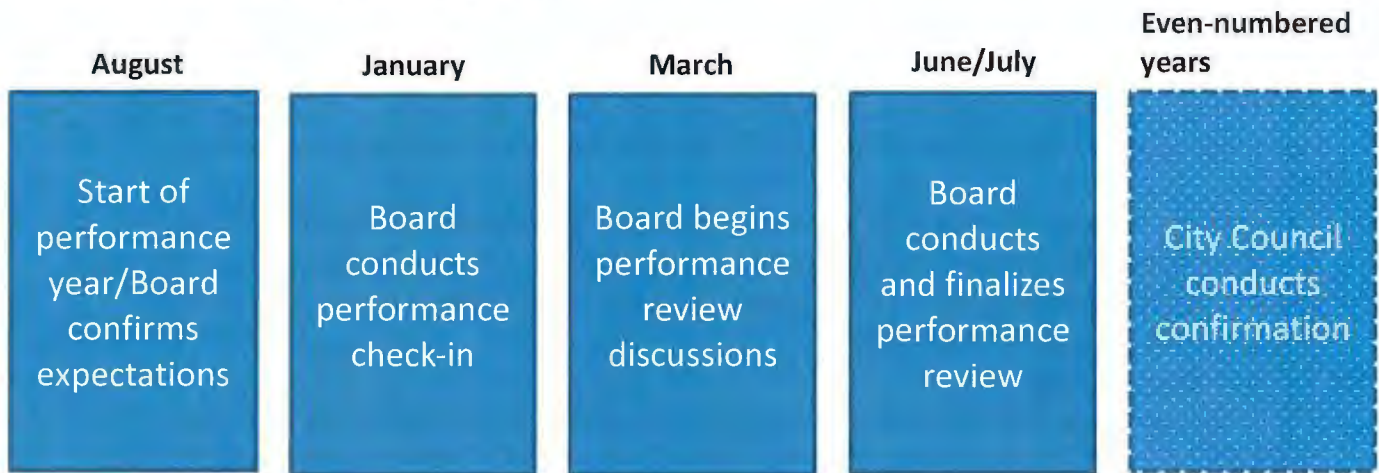
SD12: Employee Relations

SD13: Customer Service

SD14: Resource Planning

Performance Management Process

Performance Year: August through July



Ratings Definitions

Exceptional Performance: Demonstrates particularly excellent sustained performance of such high quality that it results in meeting organizational goals that would not otherwise have been achieved. Exerts a significant positive influence toward organizational growth. Demonstrates the performance characteristics outlined in the "Exceeds Expectations" and "Effective" categories.

Exceeds Expectations: Demonstrates unusually good performance that exceeds expectations in critical areas. Exhibits sustained support of organizational goals. Improves the quality and/or cost effectiveness of management practices, operating procedures, task assignments and/or program activities. Effectively handles difficult and unpredicted and/or unprecedented problems.

Achieves Expectations: Demonstrates good, sound performance that meets organizational goals. Completes critical activities in an effective manner. Applies technical skills and organizational knowledge to successfully carry out assigned duties. Plans and performs work according to organizational priorities and schedules. Communicates clearly and effectively.

Requires Development: Performance is deficient in one or more key areas and will require additional training or assistance to fully achieve expectations.

Unsatisfactory: Shows a lack of awareness of or regard for policy implications or assignments. Circumvents established procedures, resulting in unnecessary expenditure of time or resources. Reluctance to accept responsibility. Performance failed to meet expectations in essential areas of responsibility and/or critical goals were not met. Work is behind schedule and/or of poor quality.

Tacoma 2025 Focus Area: Equity and Accessibility

Public Utility Board Priority: *SD1 Equity and Inclusion*



Strategic Direction	Strategies	Comments	Performance
TPU is committed to achieving equity and inclusion in its workforce, serve territory, policy decision making and community/stakeholder engagement.	1. Establish an organization culture that embraces diversity, equity, and inclusion through training and employee engagement.	The Director has consistently demonstrated a commitment to lead the organization towards a culture of diversity, equity, and inclusion. She has done so systematically, creatively, and with humility and compassion. This is a culture change strategy that will require attention for a long time. Goals measurements and pace of completion will need to be monitored to prevent burn-out.	Exceeds Expectations
	2. Lead the organization through the change process resulting from the Workforce Equity Study.	The Board is confident the Director will keep this goal on track.	Achieves Expectations

Tacoma 2025 Focus Area: Government Performance

Public Utility Board Priority: *SD2 Financial Sustainability; SD 3 Rates*



Strategic Direction	Strategies	Comments	Performance
SD2: Financial Sustainability TPU will secure its commitment to provide safe and reliable power, water, and rail services over the long term by maintaining sustainable budget, financial, and asset management practices.	1. Prepare a sustainable biennium budget proposal using a collaborative outreach process that includes the Board, the Council, Franchise Cities, and other key stakeholders by January 1, 2021.	Key issues related to the budget have been raised early in the process, and the Board has been educated and proactively engaged in the early discussions. The process of getting the policy discussions out ahead of the administrative number crunching continues. Outreach will be severely hampered by COVID-19 this cycle. The Board appreciates that TPU is working with General Government to understand the equity issues involved in community outreach during COVID-19.	Exceeds Expectations
SD3: Rates TPU rates for power, water, and retail services play an important role in securing a strong economy, establishing equity among customers, and producing revenue sufficient to provide safe, reliable, and environmentally-sensitive utilities services. TPU strives to ensure rates will be adequate, fair, just, and reasonable.	2. Identify strategies to keep rates low and prioritize initiatives to pursue and track success by December 31, 2020.	This past year the Director has faced some of the most challenging circumstances the utilities have seen in their history including adverse weather conditions, COVID-19 impacts and a severe economic downturn. In the face of these challenges and their impacts on the utilities finances, she has identified and implemented multiple strategies to keep rates low. Rate increases in the next budget will be a tough sell with constituencies unless the utilities can demonstrate clearly what has been cut.	Exceeds Expectations
	3. Maintain competitive rates for utility services.	The utilities are in a good position regionally with low to moderate rates and high quality services.	Achieves Expectations

Tacoma 2025 Focus Area: Civic Engagement

Public Utility Board Priority: *SD 4 Stakeholder Engagement*



Strategic Direction	Strategies	Comments	Performance
TPU is committed to proactive engagement and open dialogue with customers and other stakeholders to understand their needs and improve service that informs decision-making while enhancing community understanding of TPU's operations, programs, and services.	1. Identify data sets related to implementation of the stakeholder engagement strategic directive. Develop data collection and tracking mechanisms to support outreach efforts and measure effectiveness by December 31, 2020.	<p>Staff continues to develop data collection and tracking systems that will give the Board a more holistic view of TPU's public outreach efforts and effectiveness.</p> <p>The Board knows that staff feels empowered by our Director's leadership and encouragement.</p> <p>TPU has done a good job of developing strong community engagement and outreach strategy, culture, and organizational structure. The value of that is tested in crises like COVID-19. TPU is seen as trusted, reliable and transparent.</p>	Achieves Expectations
	2. Report at least biannually to the Public Utility Board on stakeholder and customer engagement efforts.	The Director has demonstrated her efforts in the past to robust, proactive community outreach and engagement.	Exceeds Expectations

Tacoma 2025 Focus Area: Civic Engagement

Public Utility Board Priority: *SD 5 Environmental Leadership*



Strategic Direction	Strategies	Comments	Performance
TPU is committed to being stewards of the region's bountiful natural resources, and a leader in the preservation, protection, and restoration of those resources while maintaining our excellent delivery of services. It is clear that in order to ensure we fulfill our operational duties into the future, we must balance our resource usage with the health of our environment.	1. Identify opportunities to participate in local (City of Tacoma and franchise city) events to raise awareness about energy and water conservation programs by July 1, 2019.	Not only has TPU been a participant, but has been a partner in hosting and facilitating such events. What is better than kicking off the first electric bus with the Governor? The event to launch EV commuter vans is another good example.	Exceeds Expectations
	2. Develop and implement community outreach plan related to Environmental Action Plan initiatives completed by December 31, 2020.	There has been good TPU participation in the City's Environmental Action Plan. Progress has been interrupted by COVID-19 restrictions beyond control of Director.	Achieves Expectations
	3. In coordination with the City Manager in 2020, establish a training plan for utility leaders regarding climate science and equity awareness related to how climate change impacts the delivery of services to the public and capital improvements.	This is a vital training for staff. The Board looks forward to seeing additional progress in the future.	Achieves Expectations

Tacoma 2025 Focus Area: Government Performance

Public Utility Board Priority: *SD 6 Innovation*



Strategic Direction	Strategies	Comments	Performance
<p>TPU is committed to fostering a culture of innovation to meet these challenges today and into the future. Innovation refers to fresh thinking that creates value for customers, including:</p> <ul style="list-style-type: none"> Improved processes, policies and ways of doing business New or enhanced products and services New technologies and infrastructure 	1. Foster a spirit of innovation that values our customer and enhances our operational excellence. Develop maturity model and roadmap for innovation by December 31, 2020.	While staff work is in the development stage, the Director has established a clear message that TPU is an organization that values innovation. The Board believes staff feel more empowered to bring forth and pursue innovative ideas and strategies under her leadership.	Exceeds Expectations
	2. Champion AMI project including plan and initiate customer outreach, complete integration and testing, and execute AMI initial deployment area (100 electric and 100 water meters) by December 31, 2020.	The Director has maneuvered this project strategically and with great focus. She has mitigated political risks while exhibiting expert-level project management. AMI will transform this utility. The Director has done an excellent job giving AMI its due priority, and interweaving the story of its worth it into all strategic directives. The policy review and the decision making process for the Board has been excellent.	Exceeds Expectations
	3. Lead steps to advance development of customer portal (initiate contract for Customer Engagement Portal vendor) and identify priority opportunities to transform customer experience. Publish customer engagement portal by December 31, 2020.	It is clear, under the Director's leadership, that staff is committed to achieving maximum customer benefits.	Achieves Expectations
	4. Oversee development of data governance and TPU work practices to enhance data centered decision-making in TPU operating divisions.	The Director is a strong advocate of these changes. The work has been well coordinated between multiple divisions. The Board believes this is a critical element of the AMI deployment and should be prioritized for	Achieves Expectations

Tacoma 2025 Focus Area: Government Performance

Public Utility Board Priority: *SD 6 Innovation*



		staffing and funding so the full benefits of AMI can be achieved in a timely manner.	
	5. Identify priority strategies from the Digital Transformation Roadmap for implementation with particular focus on customer facing initiatives by December 31, 2019. Publish distribution automation and geospatial program roadmaps by December 31, 2020.	On track	Achieves Expectations

Tacoma 2025 Focus Area: Economy and Workforce

Public Utility Board Priority: *SD 7 Reliability and Resiliency*



Strategic Direction	Strategies	Comments	Performance
TBD	1. Establish initiatives that will enhance comprehensive TPU emergency response capabilities by December 31, 2019.	<p>Responding to the COVID-19 crisis while at the same time staying focused on preserving at least some progress on other important priorities has required leadership and strong communication skills.</p> <p>2020 is a year being defined by emergency response capabilities. The Director rose to the challenge associated with COVID-19 with grace, compassion, an eye for equity, and the ability to gain information to act quickly. She has exhibited a fierce level of leadership. She also worked closely with our community partners and City Government. This collaboration led the City's response to be clear and well-coordinated, where the nation has unfortunately observed how poor coordination has harmed response effectiveness at the national level.</p>	Exceptional Performance
	2. Identify strategies to build workforce “K to career” talent pipeline, including outreach, internships, and veteran’s programs. Initiate action to implement two strategies by December 31, 2020.	In progress. Reporting for this item was delayed by COVID-19; however, the Board would like to see a comprehensive, long-term plan of action on this goal and more progress.	Achieves Expectations

Tacoma 2025 Focus Area: Economy and Workforce

Public Utility Board Priority: *SD 8 Telecom*



Strategic Direction	Strategies	Comments	Performance
TBD	<ol style="list-style-type: none"> Execute the strategic direction for Click Network! <ul style="list-style-type: none"> Implement strategies to maintain customer base during the transition Develop a governance structure, including a strategy to monitor and report the status of the public-private partnership Manage workforce transition 	The partnership with Rainier Connect maintains ownership of the fiber asset and meets all 12 policy goals. That is a result that was only a vague hope two years ago, and yet it is a fully realized accomplishment now. This would not have been possible without the driving force of the Director's stakeholder engagement, her courage against those trying to derail the process for their own gain, and dedication to the customers. The Click Network! transition was made without any service interruptions to the customers. The Director has consistently focused on producing the intended outcome of the policymakers.	Exceptional Performance

Tacoma 2025 Focus Area: Economy and Workforce

Public Utility Board Priority: *SD9 Economic Development/Undergrounding*



Strategic Direction	Strategies	Comments	Performance
TBD	1. Examine policy and procedure to identify potential modifications to reduce barriers to economic development and redevelopment opportunities important to the City of Tacoma and franchise cities by December 31, 2019.	The Director's leadership in directing this work to be highly collaborative has led to a more coordinated approach to attracting new businesses. The Economic Development Strategic Plan is being implemented. The Board looks forward to seeing appropriate measurements of progress.	Exceeds Expectations
	2. Develop and assess effectiveness of pilot program related to undergrounding distribution lines by June 30, 2020.	The pilot plan was likely affected by the COVID-19 emergency. However, its viability remains questionable. A renewed effort should be made to test its effectiveness post-COVID.	Achieves Expectations
	3. Support Public Works Department in review of policies associated with utility participation in infrastructure relocation projects.	The TPU work has been completed. Public Works is tasked with moving this strategy forward.	Achieves Expectations

Tacoma 2025 Focus Area: Government Performance

Public Utility Board Priority: *SD10 Government Relations*



Strategic Direction	Strategies	Comments	Performance
TBD	1. Continue to build and enhance positive working and collaborative relationship with the Public Utility Board. Q23	The Director's communication with the Board is exceptional. She is timely, open and provides a level of detail required for the Board to make informed policy decisions. She brings issues to the Board early with thoughtful research, options and recommendations. She has established procedures for capturing Board comments and questions and follows-through on Board requests. She has established a high level of trust with the Board.	Exceptional Performance
	2. Map out development process for Principles of Board Governance in key areas and identify existing policies and/or resolutions germane to the process by July 1, 2019. Q24	This process has been a completely new level of engagement with the Board of Directors. The Director set out a process that gave the Board complete control over the content of the strategic directives. She actively managed and adapted the process as we went to create a careful balance between Board and staff. Given the long-held cultural norms, the fact that the Board members are volunteers, and that there is not a playbook for this level of engagement at TPU, the process has produced a solid body of work to date. Work on this level of fundamental governance can easily get bogged down in analysis paralysis, endless process modifications, or competing agendas or viewpoints. So far it has moved along at an appropriate pace to create a body of work that all are invested in and supportive of. The Board has never	Exceeds Expectations

Tacoma 2025 Focus Area: Government Performance

Public Utility Board Priority: *SD10 Government Relations*



		worked so hard. The Board is proud of the work we have done so far. The staff appreciates the clarity it fosters. Importantly, the Board has seen evidence that the Strategic Directives have begun to make it into the staff's daily work, and are guiding policy development at the staff level. This will be important going forward. The Board looks forward to seeing that integration continue as time goes on.	
	3. Identify strategic areas of focus to support the City's Vision 2025 by January 1, 2019.	This work has been exceptional and continues to be. This has fostered the strong relationship between TPU and General Government and helped focus our development of the strategic directives.	Exceeds Expectations
	4. Work with City Manager to ensure efficient and effective utilization of shared and/or complementary City resources and services in accordance with Prop 3.	All shared services have been integrated to maximize the overall effectiveness for the citizens of Tacoma and utility customers. Hiring for employees in shared services (HR Safety, Emergency management, etc.) were coordinated and procedures for similar operations adopted. Both the Director and the City Manager are aligned on the greater good and creating an efficient system that serves the public.	Exceeds Expectations
	5. Continue to build and enhance the positive working and collaborative relationship with the Mayor, City Council Members, and the City Manager.	The Director has established an excellent working relationship with the City Manager. Their joint leadership is visible to employees across the city and sets the tone for cooperative working relationships throughout all levels of the organization. The Director has established positive working relationships with the Mayor and the City Council. Her advice and	Exceptional Performance

Tacoma 2025 Focus Area: Government Performance
Public Utility Board Priority: *SD10 Government Relations*



		opinions are well-respected and trusted at all levels of government.	
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Tacoma 2025 Focus Area: Livability

Public Utility Board Priority: *SD11 Decarbonization/Electric Vehicles*



Strategic Direction	Strategies	Comments	Performance
TBD	1. Identify three key transportation decarbonization strategies by December 31, 2019.	The work that TPU is doing in this area is exciting. Tied into environmental leadership and innovation, it is positioning TPU to help foster the electrification of transportation in a number of ways. Demonstration projects like the electric school bus will pay dividends as TPU is seen as a credible partner and innovator in this space. Projects like the development of shore power will have a measurable impact on the reduction of greenhouse gases, and the increased use of Tacoma Power's recess power. Doing the latter will help reduce rates for all utility customers.	Exceeds Expectations
	2. Finalize the Transportation Electrification Strategic Plan following stakeholder engagement consistent with SD 4. Target PUB adoption by May 31, 2020.	This is in its infancy stage, and the Board looks forward to its continued development.	Achieves Expectations

Tacoma 2025 Focus Area: Government Performance

Public Utility Board Priority: *SD12 Employee Relations*



Strategic Direction	Strategies	Comments	Performance
TBD	1. Establish a strong safety culture in all aspects of the organization through increased emphasis on safety, enhanced training, and standard metrics.	The Director's strong commitment to safety is recognized across the city. She has worked collaboratively with General Government, even doing a joint hire, so that we all learn from each other and maximize the benefits of the safety program. The foundation of the safety program provided base for the city's response to the COVID-19 emergency.	Exceeds Expectations
	2. Champion the organization change process necessary to implement the Compensation and Classification study recommendations.	Coordination with General Government was moving this project along. This program is on hold due to COVID-19.	Achieves Expectations
	3. Implement strategies to continue to address the key findings from the employee survey.	The consistent effort to pull feedback from employees is appreciated. It allows for continuous improvement that the Director strives towards. Plans are put in place to affirm and adjust programming as a direct result of this survey. However, Tacoma Rail trails the other two operation units in their results. The Board would like the Director to present strategies to address these results.	Achieves Expectations
	4. Analyze organizational structure around organizational efficiency and span of control. Determine where opportunities exist and develop a plan to address priority items by December 31, 2020.	The Tacoma Water reorganization was completed successfully with positive employee participation. Other actions are on hold.	Achieves Expectations

Tacoma 2025 Focus Area: Government Performance
Public Utility Board Priority: *SD12 Employee Relations*



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Tacoma 2025 Focus Area: Government Performance

Public Utility Board Priority: *SD13 Customer Service*



Strategic Direction	Strategies	Comments	Performance
TBD	1. Increase BCAP to either \$1,000,000 in bill assistance or 2,000 participating households by December 31, 2020.	The Director has led the organization to make significant progress in this regard. TPU has a more robust system with a focused outreach effort. This goal was upended by the COVID-19 emergency. The Director acted swiftly to bring forward policy changes that enhanced bill assistance programs to customers in need, increasing eligibility to the program, increasing funding and getting the word out so customers could take advantage of the program. The results speak for themselves. The Director's leadership was literally first-in-country for responding to the COVID-19 crisis.	Exceptional Performance
	2. Raise senior leader awareness of customer circumstance with respect to income constraints by conducting a poverty simulator by October 31, 2019, and implementing key learnings.	Participation under the Director's leadership was excellent. Taking the senior staff through the simulator was a fantastic idea. The Board has heard many staff comment on how insightful this training was to them and how it gave them a greater understanding of the challenges faced by low-income customers. With so many staff not living in the service territory, any organized exposure to the lives of our ratepayers is an important step to supporting our quality service to our customers.	Exceeds Expectations

Tacoma 2025 Focus Area: Economy & Workforce

Public Utility Board Priority: *SD14 Resource Planning*



Strategic Direction	Strategies	Comments	Performance
TBD	1. Establish a process that identifies key long-term contractual obligations (ex. Bonneville Power), identifies list of preferred product offerings, and ensures progress towards developing an evaluation process for renewal options by December 31, 2020.	<p>The presentations to the Board on emerging technologies were excellent. This gives the Board an enhanced foundation of knowledge moving forward with this critical, long-term decision-making process.</p> <p>TPU is making progress on becoming the utility of the future with a number of initiatives. AMI, the Imbalance Market, the electrification of transportation, and digital transformation are tools to foster that future. The Board is looking forward to seeing how they are integrated to set a long-term vision of our resource adequacy that makes TPU a leader in affordable power and the decarbonization of the electricity sector.</p>	Exceeds Expectations
	2. Complete Integrated Resource Planning process for 2020-2025 period including stakeholder engagement consistent with SD 4. Target PUB adoption by August 31, 2020.	In process.	Achieves Expectations

TPU Director Competencies

Ratings Definitions

Role Model	Serves as an example of the values, attributes and behaviors associated with the competency. May be sought out as a coach by others and may contribute valuable ideas on how the organization can improve on specific behaviors.
Fully Competent	Consistently demonstrates the values, attributes and behaviors. Requires coaching infrequently and may occasionally coach others.
Needs Improvement	Requires coaching on a frequent basis to correct behaviors. Would benefit from additional focus on specific behaviors.

Competency	Definition	Performance
Business Acumen	Understand and demonstrate sound judgment, fiscal competence, and organizational business knowledge to optimize the quality of operations and services.	Fully Competent
Creative and Innovative Thinking	Develop innovative ideas that provide solutions to all types of workplace challenges.	Role model
Strategic Vision	Recognize and create a compelling view of the purpose and direction of the organization. Effectively communicate that vision, both internally and externally, to build commitment to achieving it.	Role model
Collaborates	Effectively work with others to understand interests and actively strive to achieve mutual goals and objectives.	Role model
Conflict Resolution	Help resolve complex or sensitive disagreements and conflicts. Effectively lead a rational process of illuminating issues, enhancing understanding of divergent interests, and identifying common grounds for a workable solution.	Fully Competent
Relationship Building and Inclusiveness	Build constructive working relationships characterized by a high level of acceptance, cooperation and mutual regard. Actively contribute to a work environment that embraces diversity and uses diverse perspectives to enhance the attainment of organizational goals.	Role model
Communications Effectiveness	Convey clear, timely, persuasive messages that positively influence the thoughts and actions of others.	Fully Competent
Performance Leadership	Create and nurture a performance-based culture that supports efforts to accomplish the organizational mission and goals.	Fully Competent
Tact and Diplomacy	Respond to difficult, stressful or sensitive interpersonal situations in ways that reduce or minimize potential conflict and maintains good relationships among internal and external customers.	Role model

TPU Director Competencies

Ethics and Integrity	Earn the trust, respect, and confidence of the organization and customers through consistent honesty, forthrightness and professionalism in all interactions.	Role model

Board Rating (Leadership Competencies)

(Check one)

- ☐ Exceptional performance
 ☒ Exceeds expectations
 ☐ Achieves expectations
 ☐ Requires development
 ☐ Unsatisfactory

Overall Rating and Comments

Overall Rating

☐ Exceptional performance ☒ Exceeds expectations ☐ Achieves expectations ☐ Requires development ☐ Unsatisfactory

Comments

The Director's performance has been professional, creative, responsive and effective in a year that has been extremely difficult, unpredictable and largely uncontrollable.

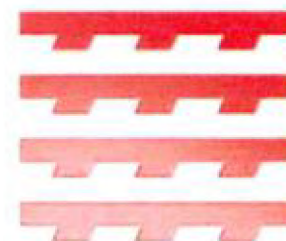
Director Flowers continues to demonstrate remarkable leadership throughout the year, but especially during the COVID-19 emergency. She has led with confidence, openness, trust and collaboration. She has been a role model for diversity and equity with a particular attention to low income customers. She has become a trusted and respected leader in the community.

Jackie Flowers is a strategic, collaborative, and consistent leader. She is setting high goals for the Utility and hitting all of the steps to reach them. She has faced unpredictable challenges at every turn, and still found success in the goals that were originally set.

Jackie Flowers continues to lead the organization during a time of tremendous change, and that is before the Coronavirus Pandemic arrived. She is resetting the culture, better defining the strategic direction, inspiring staff, building partnerships, and ensuring that responsibilities are appropriately delegated. The proof is how the organization has navigated the COVID-19 crisis with responsiveness and coordination. There have been no service interruptions to date, and steps have been quickly taken to mitigate impacts to ratepayers now and into the future.

TPU DIRECTOR PERFORMANCE REVIEW

Council Presentation
June 30, 2020



PERFORMANCE EVALUATION STRATEGIES

STRATEGIC DIRECTIVES FOCUS

FORMAT SIMILAR TO CITY MANAGER'S EVALUATION (CITY
COUNCIL PRIORITIES AND LEADERSHIP
COMPETENCIES)

COLLABORATIVE EFFORTS WITH GENERAL GOVERNMENT

Board and Director create performance goals (2019)

Mayor/Council review performance goals

Director prepares self-evaluation

Director presents self-evaluation

Board Members prepare draft review

Board prepares final review

Consultation
with Mayor

Board conducts performance review

Board votes
on review

2020: City Council Confirmation

TIMELINE

JULY 8

**BOARD CONDUCTS REVIEW WITH DIRECTOR FLOWERS
(EXECUTIVE SESSION)**

BOARD VOTES (PUBLIC MEETING)

JULY 14

**COUNCIL VOTES ON RECONFIRMATION (PUBLIC
MEETING)**

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
June 30, 2020	City Council Study Session (dial-in, Noon)	Council Priorities	MCO	Council will review and discuss the themes of their discussions about these priorities. Council will also discuss how they propose using policy, partnership, and advocacy to help achieve their Council Priorities amidst the reality of a budget deficit.
		Executive Session- Present Performance Review for TPU Director	Board Director Chair	
	City Council Meeting (zoom conference, 5:00 PM)			

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
July 7, 2020	City Council Study Session (dial-in, Noon)			
	City Council Meeting (zoom conference, 5:00 PM)			
July 14, 2020	City Council Study Session (dial in, Noon)	Department of Ecology	Dept. of Ecology Employee	Brief Council on their general permit process
	City Council Meeting (TMB Zoom conference, 5:00 PM)			
July 21, 2020	City Council Study Session (dial in, Noon)			
	City Council Meeting (zoom conference, 5:00 PM)			
July 28, 2020	City Council Study Session (dial in, Noon)			
	City Council Meeting (zoom conference, 5:00 PM)			

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Hines, Ushka, Altornato
Hunter
Executive Liaison: Linda Stewart; **Staff Support -** Bucoda Warren

2nd and 4th Thuredays
4:30 p.m.
Room 248

CRC Assignments: • Citizen Police Advisory Committee • Human
Services Commission • Human Rights Commission • Housing
Authority • Commission on Disabilities • Library Board • Tacoma
Community Redevelopment Authority

	Topic	Presenters	Description
Future			

Government Performance and Finance Committee

Committee Members: Hines, Hunter (chair), Thoms (vice chair), and Walker Alternate - Blocker Executive Liaison: Andy Cherullo; Staff Support - Latasha Ware		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
June 16, 2020	Cancelled		
Future			
August 19, 2020	ESD Preliminary Budget and Overall Revenue Increase	Mike Slevin, Environmental Services Director	Overview of the Environmental Services Department budget with high level revenue rates
September 16, 2020	ESD Proposed Budget and Rates	Mike Slevin, Environmental Services Director	Update to ES budget overview and individual rates
October 6, 2020	TPU Rate Changes	Ebony Pebbles	To be confirmed w/ Chair Hunter

Economic Development Committee

Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale
Executive Liaison: Tadd Wille; Staff Support - Lynda Foster

2nd, 4th, and 5th Tuesdays
10:00 a.m.
Room 248

CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District
•Foss Waterway •City Events and Recognition Committee •Tacoma Creates Advisory Board

	Topic	Presenters	Description
Future			
June 23, 2020			
June 30, 2020			
July 14, 2020			
July 28, 2020			

Infrastructure, Planning and Sustainability Committee

Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Walker; Alternate-Ushka Executive Liaison: Mike Slevin; Coordinator: Claire Goodwin & Bucoda Warren (July 20-November 13)		1st and 3rd Wednesdays; Beginning in June 2020, 2nd and 4th Wednesdays 4:30pm Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
July 8, 2020	<i>Cancelled</i>		
Future			
July 22, 2020 Special Meeting	Transportation Improvement Plan	Jennifer Kammerzell, Principal Engineer, Public Works; Nick Anderson, Office of Management and Budget	Public Works Staff will present the draft Six Year Transportation Improvement Program Amended 2020 and 2021-2026 (draft program). The Revised Code of Washington requires each city and town prepare and adopt a comprehensive transportation program for the ensuing six calendar years through a public hearing process.