



WEEKLY REPORT TO THE CITY COUNCIL

September 17, 2020

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Pierce County Director of Finance, Gary Robinson provides the **attached responses and additional information to questions raised during Pierce County's COVID-19 Financial Presentation to the City of Tacoma Council** meeting on August 25, 2020.
2. **In late May, WSDOT Local Programs notified Public Works of potential additional funding to replace City matching funds for state-funded City right-of-way projects.** The additional funding availability was anticipated partly due to other jurisdictions inability to meet their funding obligation requirements. Securing the added funding was dependent on Public Works ability to complete project designs and submit required paperwork to obligate funds for right of way or construction by early September.

Project teams were successful in managing schedules on four of the five projects identified to meet the obligation timeframe requirement for a total of \$1,657,973 in additional funding. This funding covers city match funds for construction of these projects and also provides some additional funding for added safety improvement work Public Works proposed during design. WSDOT Local Programs was supportive of the added safety improvements and advocated on our behalf to gain approval from WSDOT Headquarters for the additional funding. Projects with increased funding include:

- McKinley Avenue Crosswalk Improvements \$205,500
- S 19th Street Signal & Crosswalk Improvements \$168,400
- East Portland Avenue Safety Improvements \$1,011,168
- 6th Avenue (Titlow) Rail Crossing Improvements \$272,905

3. Chief Don Ramsdell provides the **attached Weekly Crime Report.**
4. **The Minority Business Development Agency (MBDA) Tacoma Business Center has received a grant award of \$518,521 from the U.S. Department of Commerce as part of the Federal CARES Act.** This supplemental funding for the current MBDA Tacoma Business Center is to provide relief to small and minority businesses to assist in their recovery from the effects of the COVID-19 crisis. **The funds will provide financial assistance for the provision of technical assistance to these businesses, and for education, training, and advising to minority business enterprises.** Program delivery will leverage existing providers and contracts developed by the MBDA Tacoma Business Center. **The grant funds must be expended by May 31, 2021. Please see the attached document for your reference.**

5. Public Works Director Kurtis Kingsolver provides the **attached memorandum regarding an advertised request for proposals for consultant assistance to develop a recommended framework for impact fees in the City of Tacoma.**
6. Tacoma Public Utilities provides the attached **September 23, 2020 Public Utility Board agenda.**
7. Please see the attached City of Tacoma **Weekly Meeting Schedule.**

STUDY SESSION/WORK SESSION

8. The **City Council Study Session** of Tuesday, September 22, 2020, will be conducted through Zoom conference. The public can watch the meeting at: tvtacoma.com. Discussion items will include: (1) **Tideflats Interim Regulations Renewal-Prep for Public Hearing;** (2) **Community Police Advisory Committee Body Worn Cameras Policy Recommendations;** (3) **Systems Transformation Update;** (4) **Other items of Interest;** (5) **Committee Reports;** (6) **Agenda Review and City Manager's Weekly Report;** (7) **Executive Session.**

At Tuesday's Study Session, **Planning and Development Services staff will present an overview of the Tideflats Interim Regulations and the proposed schedule for re-authorization, as well as an update on permit activity and fossil fuel trends. The Tacoma Municipal Code**, consistent with State law, requires that the City Council re-authorize the interim regulations every 6-months subsequent to the initial 1-year authorization period. At the time of re-authorization, the City Council may also consider amendments to the ordinance.

As a second item on the agenda, The **Community's Police Advisory Committee will present their recommendations for changes to the draft body worn camera policy** based on the community outreach and research they have led over the last couple months.

On the last agenda item, City Manager Elizabeth Pauli will be giving an **update on Systems Transformation.**

9. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

10. There are no new events to report at this time.

Sincerely,



Elizabeth Pauli
City Manager



Pierce County

Finance Department

GARY ROBINSON
Director

950 Fawcett Avenue, Suite 100
Tacoma, Washington 98402
(253) 798-7285 • FAX (253) 798-6699

September 15, 2020

TO: Elizabeth Pauli, City Manager, City of Tacoma
FROM: Gary Robinson, Director of Finance, Pierce County
RE: COVID-19 Financial Presentation Follow Up

Attached are responses to questions raised at Pierce County's COVID-19 Financial presentation on August 25, 2020.

If you should have questions, please contact:

Gary.Robinson@piercecountywa.gov or by phone at 253-798-7450.

Attachments

Item #1: Councilmember Hunter requested demographic / data information related to loans and grants utilizing CARES Act funding.

The following table provides demographic information of Pierce County businesses served through the County's Economic Stabilization and Recovery programs.

Program	Minority-Owned	Veteran-Owned	Women-Owned
Free PPE	39%	10%	57%
Adaptation Grants	34%	7%	45%
Small Business Relief Loans	37%	12%	50%
COVID-19 Business Survey	28%	--	51%

Additional geographic information on business locations and types of businesses by program is provided in the attached program reports.

The following tables provide demographic and geographic information for the County's Community Response and Resilience programs.

Rental Assistance (data is provided through July 31, 2020):

Race/Ethnicity	Number of Clients Served	Percentage
Asian/Pacific Islander	18	2.4%
Black	161	21.6%
Caucasian	387	52.0%
Hispanic	42	5.6%
Indigenous/Native Alaskan	17	2.3%
Multi-Race	81	10.9%
Not Specified	39	5.2%
Other	0	0.0%
Total	745	100.0%

Client Location	Number of Clients Served	Percentage
Fife/Milton	4	0.5%
Fox Island	0	0.0%
Gig Harbor	5	0.7%
JBLM/DuPont	0	0.0%
Key Peninsula	0	0.0%
Lakewood	49	6.6%
Parkland	0	0.0%
Puyallup	125	16.8%
Ruston	0	0.0%
South Hill	0	0.0%
Spanaway/Graham	3	0.4%
Tacoma	549	73.7%

Client Location	Number of Clients Served	Percentage
University Place	4	0.5%
Other	6	0.8%
Total	745	100.0%

Veterans Assistance (data is provided through September 9, 2020):

Race/Ethnicity	Number of Clients Served	Percentage
Asian	6	3.1%
Black or African American	61	32.1%
Client does not know	14	7.4%
Hispanic	12	6.3%
Other	5	2.6%
White	75	39.5%
Not Specified	17	9.0%
Total	190	100.0%

Gender	Number of Clients Served	Percentage
Male	158	83.2%
Female	32	16.8%
Total	190	100.0%

Client Location	Number of Clients Served	Percentage
Bonney Lake	4	2.1%
Dupont	1	0.5%
Fife	3	1.6%
Fircrest	6	3.2%
Gig Harbor	3	1.6%
Graham	3	1.6%
JBLM	1	0.5%
Lakewood	41	21.6%
Milton	2	1.1%
Parkland	28	14.7%
Puyallup	21	11.1%
Roy	1	0.5%
Ruston	3	1.6%
South Hill	1	0.5%
Spanaway	11	5.8%
Steilacoom	3	1.6%
Sumner	3	1.6%
Tacoma	48	25.3%
University Place	5	2.6%
No zip code reported	2	1.1%
Total	190	100.0%

Providers are required to submit demographic and geographic data with each billing. Data for additional programs will be available in the future.

Item #2: Is there opportunity to utilize CARES Act funding to assist with Employee Health Care Coverage?

CARES Act Economic Assistance

Employee Retention Credit

The Treasury Department and the Internal Revenue Service launched the Employee Retention Credit, designed to encourage businesses to keep employees on their payroll. The refundable tax credit is 50 percent of up to \$10,000 in wages paid by an eligible employer whose business has been financially impacted by COVID-19.

Small Business Paycheck Protection Program

The Paycheck Protection Program established by the CARES Act, is implemented by the Small Business Administration with support from the Department of the Treasury. This program provides small businesses with funds to pay up to 8 weeks of payroll costs including benefits. Funds can also be used to pay interest on mortgages, rent, and utilities.

Payroll Tax Deferral

To enhance cash flow so that businesses can better maintain operations and payroll, employers and self-employed individuals can defer payment of the employer share of the Social Security tax they otherwise are responsible for paying to the federal government with respect to their employees. The deferred employment tax can be paid over the next two years—with half of the required amount to be paid by December 31, 2021 and the other half by December 31, 2022.

Information on these three federal programs is available at the following website:

www.home.treasury.gov/policy-issues/cares

Washington State Health Benefit Exchange

Individuals can enroll in the Washington State Health Care Exchange when employer sponsored insurance is lost.

Information on enrollment is available at the following website:

www.wahbexchange.org

or by calling by 1-855-923-4633.



Pierce County COVID-19 Adaptation Grant Program

Pierce County Economic Development Department Grant Status Report: September 10, 2020

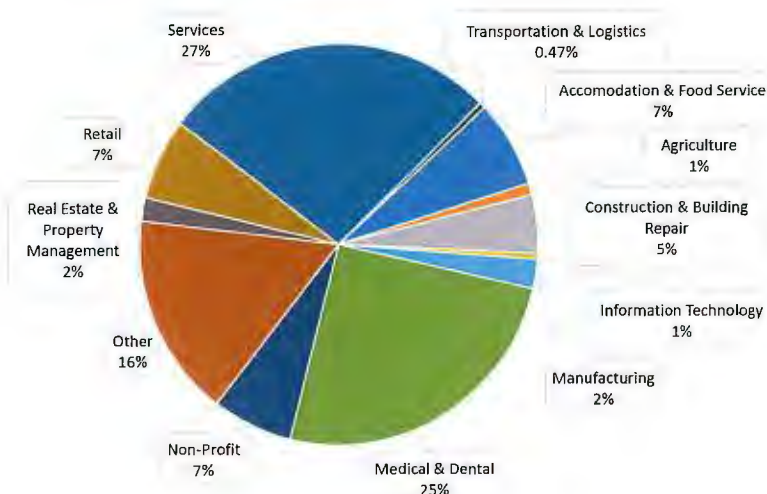
On June 9, the Pierce County Council passed an Emergency Ordinance providing partial funding assistance to businesses and non-profit organizations to help offset costs associated with complying with COVID-19 operational requirements.

On June 10, the Economic Development Department began to accept adaptation grant applications.

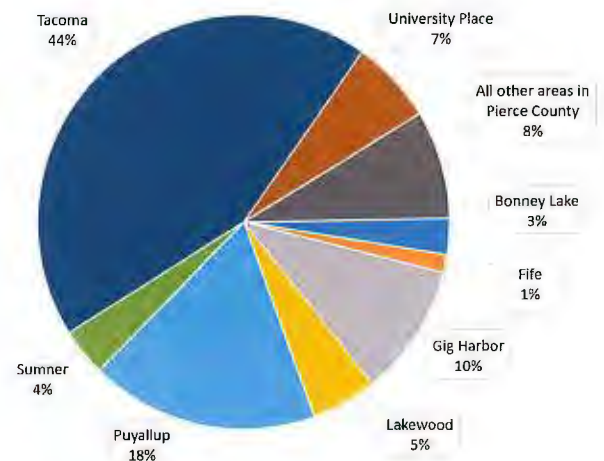
Adaptation Grant Profile as of September 10, 2020

Total applications	333
Total long-term care facilities	7
% of applications at maximum reimbursement level	3%
232 applications have been approved and/or funded	\$729,160.24
95 applications are in the pipeline	\$394,270.41
51 requests for additional reimbursement	\$262,713.85

Type of Business



Business Location





Pierce County CARES: COVID-19 Economic Recovery Programs

Free Personal Protective Equipment (PPE) for Business Status Report: September 10, 2020

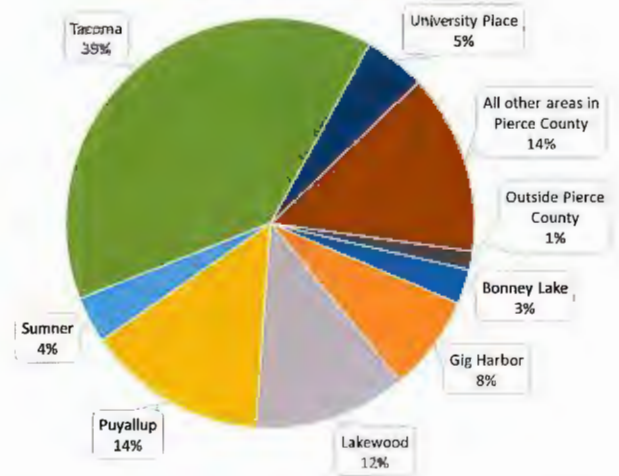
In May, the Pierce County Council allocated funding through the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide free personal protective equipment (PPE) to county businesses to help them comply with COVID-19 workplace safety practices and protect employees and customers.

On May 20, the Economic Development Department opened a PPE request portal and began to fulfill orders at distribution sites throughout the county on June 1.

PPE Requests as of Sept. 10, 2020

Total number of requests	7,212
Number of employees represented	120,636
Number of masks distributed	2,416,200

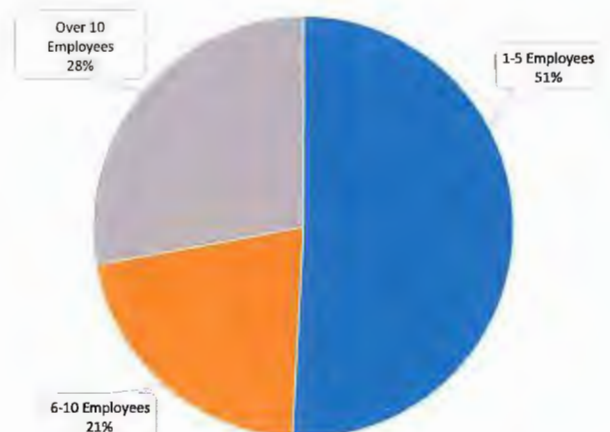
Business Location



Type of Business



Number of Employees





Citywide Weekly Briefing for 07 September 2020 to 13 September 2020

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	09-Sep-2019	07-Sep-2020	19-Aug-2019	17-Aug-2020	01-Jan-2019	01-Jan-2020			
	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020			
Persons	72	91	303	323	3002	2629	25.4%▲	6.6%▲	12.4%▼
Assault	66	85	269	295	2652	2391	28.8%▲	9.7%▲	9.8%▼
Homicide	0	0	3	1	16	19	0.0%	66.7%▼	18.8%▲
Kidnapping/Abduction	1	1	2	5	39	37	0.0%	150.0%▲	5.1%▼
Sex Offenses, Forcible	4	5	28	22	283	180	25.0%▲	21.4%▼	36.4%▼
Property	394	296	1715	1440	14968	13851	24.9%▼	16.0%▼	7.5%▼
Arson	1	8	6	18	67	101	700.0%▲	200.0%▲	50.7%▲
Burglary/Breaking and Entering	27	23	157	136	1337	1325	14.8%▼	13.4%▼	0.9%▼
Counterfeiting/Forgery	5	1	23	9	156	107	80.0%▼	60.9%▼	31.4%▼
Destruction/Damage/Vandalism of Property	127	83	537	415	4583	4017	34.6%▼	22.7%▼	12.3%▼
Fraud	32	10	139	46	1318	587	68.8%▼	66.9%▼	55.5%▼
Larceny/Theft	161	118	675	605	5873	5833	26.7%▼	10.4%▼	0.7%▼
Motor Vehicle Theft	23	40	117	155	1067	1344	73.9%▲	32.5%▲	26.0%▲
Robbery	10	6	29	27	312	290	40.0%▼	6.9%▼	7.1%▼
Stolen Property	7	6	25	26	223	203	14.3%▼	4.0%▲	9.0%▼
Society	25	16	96	55	859	562	36.0%▼	42.7%▼	34.6%▼
Drug/Narcotic	11	8	59	27	595	344	27.3%▼	54.2%▼	42.2%▼
Pornography/Obscene Material	1	2	2	5	34	29	100.0%▲	150.0%▲	14.7%▼
Prostitution	1	0	3	0	24	5	100.0%▼	100.0%▼	79.2%▼
Weapon Law Violations	12	6	32	23	206	184	50.0%▼	28.1%▼	10.7%▼
Citywide Totals	491	403	2114	1818	18829	17042	17.9%▼	14.0%▼	9.5%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 65.9% (56/85) of the Assaults were coded Simple Assault.
- There were 68 DV-related offenses.
- 73.5% (50/68) of the DV-related offenses were Persons.
- 56.5% (48/85) of the Assaults were DV-related.
- DV-related Offenses: 60 ⤴ 68
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 79 ⤵ 70

Top 5 Locations - Compared to last year

- 3815 N Pearl St: 1 ⤴ 6
- 1821 Dock St: 0 ⤴ 6
- 1101 S Sprague Ave: 0 ⤴ 5
- 6443 S Tyler St: 0 ⤴ 5
- 4802 S Pine St: 0 ⤴ 4
- 2102 S C St: 0 ⤴ 4

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 57 ⤴ 76
- Parking Lot: 96 ⤵ 72
- Single Family Residence: 63 ⤴ 71
- Apartment: 40 ⤴ 44
- Drug Store: 21 ⤵ 15



Sector 1 Weekly Briefing for 07 September 2020 to 13 September 2020

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	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020			
Persons	18	25	78	81	739	688	38.9%▲	3.8%▲	6.9%▼
Assault	17	24	71	76	668	633	41.2%▲	7.0%▲	5.2%▼
Homicide	0	0	1	0	4	5	0.0%	100.0%▼	25.0%▲
Kidnapping/Abduction	0	0	1	1	6	9	0.0%	0.0%	50.0%▲
Sex Offenses, Forcible	1	1	5	4	58	41	0.0%	20.0%▼	29.3%▼
Property	93	59	440	329	3235	3134	36.6%▼	25.2%▼	3.1%▼
Arson	0	2	1	4	29	33	NC	300.0%▲	13.8%▲
Burglary/Breaking and Entering	7	4	31	31	292	292	42.9%▼	0.0%	0.0%
Counterfeiting/Forgery	0	0	1	3	29	20	0.0%	200.0%▲	31.0%▼
Destruction/Damage/Vandalism of Property	35	26	170	99	1134	979	25.7%▼	41.8%▼	13.7%▼
Fraud	6	1	27	3	223	97	83.3%▼	88.9%▼	56.5%▼
Larceny/Theft	35	20	173	151	1210	1360	42.9%▼	12.7%▼	12.4%▲
Motor Vehicle Theft	5	6	25	28	212	252	20.0%▲	12.0%▲	18.9%▲
Robbery	3	0	4	6	68	60	100.0%▼	50.0%▲	11.8%▼
Stolen Property	2	0	6	3	33	33	100.0%▼	50.0%▼	0.0%
Society	3	3	23	7	196	105	0.0%	69.6%▼	46.4%▼
Drug/Narcotic	2	2	18	4	159	70	0.0%	77.8%▼	56.0%▼
Pornography/Obscene Material	0	0	0	1	2	4	0.0%	NC	100.0%▲
Prostitution	0	0	0	0	3	0	0.0%	0.0%	100.0%▼
Weapon Law Violations	1	1	5	2	32	31	0.0%	60.0%▼	3.1%▼
Sector Totals	114	87	541	417	4170	3927	23.7%▼	22.9%▼	5.8%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 70.8% (17/24) of the Assaults were coded Simple Assault.
- There were 16 DV-related offenses.
- 81.3% (13/16) of the DV-related offenses were Persons.
- 54.2% (13/24) of the Assaults were DV-related.
- DV-related Offenses: 10 ↗ 16
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 27 ↘ 11

Top 5 Locations - Compared to last year

- 1821 Dock St: 0 ↗ 6
- 1101 S Sprague Ave: 0 ↗ 5
- 2102 S C St: 0 ↗ 4
- 1001 Puyallup Ave: 0 ↗ 3
- 821 Dock St: 0 ↗ 3
- 3111 58th Ave Ne: 0 ↗ 3

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 24 ↔ 24
- Apartment: 6 ↗ 11
- Parking Lot: 26 ↘ 11
- Single Family Residence: 7 ↗ 10
- Service (Gas) Station: 0 ↗ 5



Sector 2 Weekly Briefing for 07 September 2020 to 13 September 2020

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	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020			
Persons	14	18	57	50	658	455	28.6% ▲	12.3% ▼	30.9% ▼
Assault	11	15	48	41	565	397	36.4% ▲	14.6% ▼	29.7% ▼
Homicide	0	0	0	0	3	5	0.0%	0.0%	66.7% ▲
Kidnapping/Abduction	0	0	0	1	8	5	0.0%	NC	37.5% ▼
Sex Offenses, Forcible	2	3	8	8	78	48	50.0% ▲	0.0%	38.5% ▼
Property	115	77	515	410	4318	3947	33.0% ▼	20.4% ▼	8.6% ▼
Arson	1	0	2	1	13	9	100.0% ▼	50.0% ▼	30.8% ▼
Burglary/Breaking and Entering	9	6	54	29	422	340	33.3% ▼	46.3% ▼	19.4% ▼
Counterfeiting/Forgery	2	1	6	4	41	32	50.0% ▼	33.3% ▼	22.0% ▼
Destruction/Damage/Vandalism of Property	40	15	149	109	1342	1110	62.5% ▼	26.8% ▼	17.3% ▼
Fraud	9	4	57	16	380	179	55.6% ▼	71.9% ▼	52.9% ▼
Larceny/Theft	45	37	208	199	1811	1864	19.6% ▼	4.3% ▼	2.9% ▲
Motor Vehicle Theft	5	9	25	35	213	303	80.0% ▲	40.0% ▲	42.3% ▲
Robbery	3	2	10	9	54	72	33.3% ▼	10.0% ▼	33.3% ▲
Stolen Property	0	2	2	6	29	27	NC	200.0% ▲	6.9% ▼
Society	2	1	6	8	90	75	50.0% ▼	33.3% ▲	16.7% ▼
Drug/Narcotic	1	1	2	5	62	51	0.0%	150.0% ▲	17.7% ▼
Pornography/Obscene Material	0	0	1	1	6	3	0.0%	0.0%	50.0% ▼
Prostitution	0	0	0	0	1	0	0.0%	0.0%	100.0% ▼
Weapon Law Violations	1	0	3	2	21	21	100.0% ▼	33.3% ▼	0.0%
Sector Totals	131	96	578	468	5066	4477	26.7% ▼	19.0% ▼	11.6% ▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 80.0% (12/15) of the Assaults were coded Simple Assault.
- There were 12 DV-related offenses.
- 75.0% (9/12) of the DV-related offenses were Persons.
- 60.0% (9/15) of the Assaults were DV-related.
- DV-related Offenses: 16 ≥ 12
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 22 ≥ 22

Top 5 Locations - Compared to last year

- 3815 N Pearl St: 1 ≥ 6
- 3919 N 16th St: 0 ≥ 3
- 16 Locations with 2

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 10 ≥ 17
- Parking Lot: 21 ≥ 17
- Single Family Residence: 23 ≥ 14
- Apartment: 11 ≥ 12
- Drug Store: 7 ≥ 6



Sector 3 Weekly Briefing for 07 September 2020 to 13 September 2020

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	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020			
Persons	15	17	67	84	683	669	13.3%▲	25.4%▲	2.0%▼
Assault	15	17	60	76	599	614	13.3%▲	26.7%▲	2.5%▲
Homicide	0	0	0	0	1	6	0.0%	0.0%	500.0%▲
Kidnapping/Abduction	0	0	0	2	11	13	0.0%	NC	18.2%▲
Sex Offenses, Forcible	0	0	7	5	69	35	0.0%	28.6%▼	49.3%▼
Property	93	86	342	351	3528	3282	7.5%▼	2.6%▲	7.0%▼
Arson	0	5	0	11	4	26	NC	NC	550.0%▲
Burglary/Breaking and Entering	7	8	30	46	308	368	14.3%▲	53.3%▲	19.5%▲
Counterfeiting/Forgery	2	0	8	2	38	37	100.0%▼	75.0%▼	2.6%▼
Destruction/Damage/Vandalism of Property	26	23	100	101	992	913	11.5%▼	1.0%▲	8.0%▼
Fraud	10	3	30	16	350	154	70.0%▼	46.7%▼	56.0%▼
Larceny/Theft	40	32	138	125	1416	1313	20.0%▼	9.4%▼	7.3%▼
Motor Vehicle Theft	2	14	20	45	270	330	600.0%▲	125.0%▲	22.2%▲
Robbery	3	0	6	2	74	74	100.0%▼	66.7%▼	0.0%
Stolen Property	3	1	8	3	70	53	66.7%▼	62.5%▼	24.3%▼
Society	13	9	28	26	229	196	30.8%▼	7.1%▼	14.4%▼
Drug/Narcotic	5	5	17	13	151	119	0.0%	23.5%▼	21.2%▼
Pornography/Obscene Material	1	1	1	2	19	18	0.0%	100.0%▲	5.3%▼
Prostitution	1	0	1	0	5	3	100.0%▼	100.0%▼	40.0%▼
Weapon Law Violations	6	3	9	11	54	56	50.0%▼	22.2%▲	3.7%▲
Sector Totals	121	112	437	463	4440	4147	7.4%▼	5.5%▲	6.6%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 64.7% (11/17) of the Assaults were coded Simple Assault.
- There were 16 DV-related offenses.
- 62.5% (10/16) of the DV-related offenses were Persons.
- 58.8% (10/17) of the Assaults were DV-related.
- DV-related Offenses: 16 ↔ 16
- There was no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 18 ↗ 21

Top 5 Locations - Compared to last year

- 6443 S Tyler St: 0 ↗ 5
- 4802 S Pine St: 0 ↗ 4
- 1422 S 43rd St: 0 ↗ 3
- 6208 Tacoma Mall Blvd: 0 ↗ 3
- 5815 S Ferdinand St: 0 ↗ 3
- 4302 Center St: 0 ↗ 3
- 4502 S Steele St: 10 ↘ 3
- 2424 S 41st St: 0 ↗ 3

Top 5 Offense Locations - Compared to last year

- Parking Lot: 30 ↗ 32
- Single Family Residence: 8 ↗ 19
- Apartment: 17 ↘ 13
- Street/Right Of Way: 8 ↗ 12
- Drug Store: 9 ↘ 6



Sector 4 Weekly Briefing for 07 September 2020 to 13 September 2020

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days. Small numbers may cause large percent increases and decreases.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	09-Sep-2019	07-Sep-2020	19-Aug-2019	17-Aug-2020	01-Jan-2019	01-Jan-2020			
	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020	15-Sep-2019	13-Sep-2020			
Persons	25	31	101	108	922	817	24.0%▲	6.9%▲	11.4%▼
Assault	23	29	90	102	820	747	26.1%▲	13.3%▲	8.9%▼
Homicide	0	0	2	1	8	3	0.0%	\$0.0%▼	62.5%▼
Kidnapping/Abduction	1	1	1	1	14	10	0.0%	0.0%	28.6%▼
Sex Offenses, Forcible	1	1	8	5	78	56	0.0%	37.5%▼	28.2%▼
Property	93	74	418	350	3887	3488	20.4%▼	16.3%▼	10.3%▼
Arson	0	1	3	2	21	33	NC	33.3%▼	57.1%▲
Burglary/Breaking and Entering	4	5	42	30	315	325	25.0%▲	28.6%▼	3.2%▲
Counterfeiting/Forgery	1	0	8	0	48	18	100.0%▼	100.0%▼	62.5%▼
Destruction/Damage/Vandalism of Property	26	19	118	106	1115	1015	26.9%▼	10.2%▼	9.0%▼
Fraud	7	2	25	11	365	157	71.4%▼	56.0%▼	57.0%▼
Larceny/Theft	40	29	156	130	1436	1296	27.5%▼	16.7%▼	9.7%▼
Motor Vehicle Theft	11	11	47	47	372	459	0.0%	0.0%	23.4%▲
Robbery	1	4	9	10	116	84	300.0%▲	11.1%▲	27.6%▼
Stolen Property	2	3	9	14	91	90	50.0%▲	55.6%▲	1.1%▼
Society	7	3	39	14	344	186	57.1%▼	64.1%▼	45.9%▼
Drug/Narcotic	3	0	22	5	223	104	100.0%▼	77.3%▼	53.4%▼
Pornography/Obscene Material	0	1	0	1	7	4	NC	NC	42.9%▼
Prostitution	0	0	2	0	15	2	0.0%	100.0%▼	86.7%▼
Weapon Law Violations	4	2	15	8	99	76	50.0%▼	46.7%▼	23.2%▼
Sector Totals	125	108	558	472	5153	4591	13.6%▼	15.4%▼	12.8%▼

Last 7 Days

Notes:

- There was no Homicide offense during the last 7 days.
- 55.2% (16/29) of the Assaults were coded Simple Assault.
- There were 24 DV-related offenses.
- 75.0% (18/24) of the DV-related offenses were Persons.
- 55.2% (16/29) of the Assaults were DV-related.
- DV-related Offenses: 18 ↗ 24
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 12 ↗ 16

Top 5 Locations - Compared to last year

- 1019 S 61st St: 0 ↗ 3
- 3630 E Portland Ave: 0 ↗ 3
- 8736 S Hosmer St: 0 ↗ 3
- 19 Locations with 2

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 25 ↗ 28
- Street/Right Of Way: 15 ↗ 23
- Parking Lot: 19 ↘ 12
- Apartment: 6 ↗ 8
- Private Vehicle: 2 ↗ 5
- Hotel/Motel: 3 ↗ 5

Allocation of U.S. Department Of Commerce Awarded Funding

The MBDA-Tacoma Business Center through a grant award of \$518,521 from The U.S. Department of Commerce awarded funding to seventeen organizations to provide relief to small and minority businesses to address the COVID-19 pandemic in the areas of education, training and advisory services to small and minority-owned businesses in the greater metropolitan and rural areas around the region.

The partnerships will allow additional, more broadly-based and intensive support to assist small businesses in bridging the financial gap, narrowing the digital divide, and delivering culturally relevant technical assistance to help navigate the intricate web of public and private resources now available regionally. It will also allow for these supported businesses to better position themselves during and post the COVID-19 Pandemic. The grant funds must be expended between June 1st 2020 ~ May 31, 2021.

Item #	Organizations name	Awarded amount	Scope of Work	Target	Duration
1	African Chamber of Commerce of the North Pacific NW	\$29,998.08	COVID -19 Small Business Recovery and Resiliency Program: Culturally accessible training on Business Resiliency topics, Technical assistance in applying for recovery benefits, COVID-19 Recovery Plans Advisory Services.	50 African Immigrant Small Businesses Region wide	June 2020- May 2021
2	Asia Pacific Cultural Center	\$20,000.00	Business Resiliency during COVID-19 Program: Business Recovery Workshops, community outreach, ongoing advisory services, technical, language and translation assistance	Up to 40 Asian-Pacific Small Business Owners Tacoma / Pierce County Region wide	June 2020 - May 2021
3	InnoBiz LLC	\$5,000.00	Access to Capital Program: 2 Workshops on Financial Resiliency and COVID-19 Business Realities	25 Small Business owners Region wide	October 2020
4	Economic Development Board of Tacoma-Pierce County	\$40,000.00	Business Retention and Expansion Program: Recovery and growth assistance (Access to financing, workforce, permitting, etc.) Sector-focused virtual webinars highlighting new and existing opportunities to support business continuity and resiliency. Core Value assessment for Up to 6 Manufacturing firms	Up to 150 Small Business Owners Tacoma/ Pierce County	June 2020 - May 2021
5	El Centro de la Raza	\$25,000.00	Business Opportunity Center Program: 8-week business development virtual training in Spanish and English covering Business expansion and resiliency tools, adapting to COVID-19 realities and financial literacy workshops. Advisory services to access emergency funds	Up to 96 Hispanic small Business owners King County metropolitan area Region wide	June 2020 - May 2021
6	Korean Community Service Center	\$30,000.00	COVID-19 Rapid Response Program:	75 Asian business communities Region wide	June 2020 - May 2021

			Culturally and linguistically relevant community outreach programs including business counseling and technical assistance in applying for COVID-19 emergency funds		
7	Mercy Corp NW	\$10,000.00	Powering Economic Resiliency Program: Virtual QuickBooks boot camp on demand in Spanish and English, Financial Literacy advisory services and access to business resources Micro-mentors technical assistance	20 Hispanic small Business owners communities Rural focus Region wide	June 2020- June 2021
8	OnPoint Real Estate Services	\$10,000.00	COVID-19 Small Business Resiliency Program: Access to federal funds workshops, business model assessments, and commercial lease consultation	30 Small, minority and women-owned businesses Region wide	June 2020 - May 2021
9	WA State Procurement Technical Assistance (PTAC) – Thurston County EDC	\$15,700.00	COVID-19 Business Resiliency program: Alliance NW Government Contracting Conference (COVID-19 Edition) Childcare Business Growth Training COVID-19 Innovation Challenge Competition Set Aside Alert Subscription	Up to 250 Small, minority and women-owned businesses Region wide	June 2020 - May 2021
10	Refugee Artisans Initiative	\$15,000.00	Path to Artisan Entrepreneurship Program: Individualized Artisans skills Training to produce COVID-19 health prevention related products (#15,000 reusable masks/month)	20 Small & Minority Immigrant entrepreneurs Region wide	June 2020 - June 2021
11	Tabor 100	\$25,000.00	Tabor cares program: Business resiliency and technology workshops, Peer to Peer support, advisory services, Access to Capital technical assistance, tools and equipment to operate safely during a pandemic.	Up to 500 African-American business communities Region wide	June 2020 - June 2021
12	Thurston County Economic Development Council	\$25,000.00	Scale-Up COVID-19 Edition Program: 6-week Covid-19 economic resiliency and recovery strategies training including “Business TuneUp”, “Build Your Market” and “Financial Mastery” Workshops.	Up to 50 small business owners Rural focus Region wide	June 2020 - June 2021
13	Tri-city Chamber of Commerce	\$19,439.00	PPE Safety Kits for safe re-opening and business operations.	Up to 100 small, minority and women-owned businesses Rural focus Eastern WA	September- October 2020
14	University of Washington – Michael G. Foster School of Business	\$45,000.00	Digital Transformation Seminars: Workshops with focus on management and practice of telework, supply chain, and cyber threats, as well as private consultation for 30 small business owners.	180 small, minority and women-owned businesses Region wide	June 2020 - June 2021
15	Urban League of Metropolitan Seattle	\$20,000.00	COVID-19 Business Resiliency Program: Virtual business training on financial literacy, health & Safety workshops, and advisory services for up to 10 African-American owned businesses in King County	50 African American-owned businesses King County Metropolitan focus	June 2020 - June 2021

16	William Factory Incubator	\$2,500.00	One three-hour "Angel investment funding during the pandemic" workshop (VC funding Access and Business Positioning)	100 Small, minority and women-owned businesses Pierce County Region wide	October 2020
17	Women's Business Enterprise Council Pacific (WEBEC Pacific Northwest)	\$15,000.00	COVID-19 Cyber-Savvy Program: Cyber Security training including Cyber Security Awareness and company assessments, Cyber Security Plan, Business continuity and transition, Cloud Service, Business Rebranding and Digital marketing plan.	300 Women-owned businesses Region wide/ rural	June 2020 – June 2021
	Total	352,637.08			

SUBMITTED RFP SCORING SHEET			
Organization's Name:		Date:	
	Items	SCOPE	SCORE
	Item A	Community Recognition Public Agency (5)	
	Item B	COVID-19 related and congressional mandate (5)	
	Item C	Innovative and potential impact Qualities (5)	
	Item D	Serves small, minority and rural businesses (5)	
	Item E	Criticality of Proposed Work (5)	
	Item F	Established and recognized delivery, methodology and wide coverage (5)	
Degree of Impact	Impact Score	Additional Guidance on strengths/weaknesses	Descriptor
High	30	Exceptionally strong with essentially no weaknesses	Exceptional
	26	Extremely strong with negligible weaknesses	Outstanding
	23	Very strong with only some minor weaknesses	Excellent
Moderate	20	Strong but with numerous minor weaknesses	Very Good
	16	Strong but with at least one moderate weakness	Good
	13	Some strengths but also some moderate weaknesses	Satisfactory
Low	10	Some strengths but with at least one major weakness	Fair
	6	A few strengths and a few major weaknesses	Marginal
	3	Very few strengths and numerous major weaknesses	Poor
Notes:			



TO: Elizabeth A. Pauli, City Manager
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer
CC: Tadd Wille, Deputy City Manager
Toryono Green, Fire Chief
SUBJECT: Impact Fees Request for Proposals
DATE: September 14, 2020

On September 11, 2018, staff from the Public Works, Fire, and Legal Departments provided a presentation at City Council Study Session about impact fees. Impact fees are one-time fees jurisdictions can use to help pay for the cost of capital improvements needed to accommodate new growth. City Council concurred with staff recommendations that additional work be conducted to evaluate how an impact fee program should be tailored to meet the needs of the City of Tacoma. Additionally, the program considerations should include phase-in periods, the types of fees collected, the total cost to development, and whether or not geography is a consideration. The program structure and phasing would also be developed in collaboration with a stakeholder committee.

Based on the City Council direction, the Public Works and Fire Departments advertised a Request for Proposals (RFP) for consultant assistance to develop a recommended framework for impact fees in the City of Tacoma. In conjunction with the RFP advertisement, staff notified interested stakeholders of the upcoming project and opportunity to collaborate.

BACKGROUND

Impact Fees are one-time charges assessed to new developments to pay a portion of the costs of new infrastructure capacity necessary to accommodate new growth. Multiple statutes provide cities the authority to impose impact fees to fund improvements. Most commonly, cities apply impact fees using the authority provided by the Growth Management Act.

Transportation impact fees are the most commonly used type of impact fee. State law also allows fees for fire protection, parks, and schools. Each type of fee must be adopted by the City Council, and each type of fee must only be used for projects that are needed to accommodate new growth—they cannot be used for maintenance activities. This effort will be coordinated with other impact fee proposals under consideration for fire, parks (with the Metropolitan Parks District) and Schools (with Tacoma Public Schools).

The Comprehensive Plan and multiple subarea plans adopted by the City Council have identified the need to implement transportation impact fees. Additionally, the Planning Commission and the Transportation Commission have requested proposals from staff to illustrate how transportation impact fees could be structured for Tacoma. As a complement to transportation impact fees, staff has begun discussing how fire impact fees could help meet the need for additional fire protection infrastructure and equipment generated by new development.

This RFP responds to City Council direction to examine the possible levying of impact fees in Tacoma in collaboration with a stakeholder committee. The anticipated schedule of events concerning this RFP is as follows:

Advertise Request for Proposal
Submittal Due Date
Award recommendation

September 14, 2020
September 29, 2020
October 19, 2020



TO: Elizabeth Pauli, City Manager
FROM: Peter Huffman, Director, Planning and Development Services *PH*
Stephen Atkinson, Principal Planner, Planning and Development Services
SUBJECT: Tideflats Interim Regulations Study Session Presentation – September 22, 2020
DATE: September 16, 2020

On Tuesday, September 22, 2020, Planning and Development Services staff will present an overview of the Tideflats Interim Regulations and the proposed schedule for re-authorization, as well as an update on permit activity and fossil fuel trends. The Tacoma Municipal Code, consistent with State law, requires that the City Council re-authorize the interim regulations every 6-months subsequent to the initial 1-year authorization period. At the time of re-authorization, the City Council may also consider amendments to the ordinance.

BACKGROUND:

On May 9, 2017, the City Council adopted Resolution No. 39723 initiating a subarea planning process for the Port/Tideflats area. In addition, the resolution requested the Planning Commission consider the need for interim regulations in the Tideflats area while the subarea planning process is under way.

The Planning Commission determined that interim regulations were warranted, and on October 4, 2017, the Commission forwarded its recommendation to the City Council for consideration. In support of their deliberation, the Commission conducted a public hearing, at which 81 people testified, and reviewed over 200 written comments.

Following its own public hearing, and substantial community input and deliberation, the City Council, on November 21, 2017, adopted the Tideflats Interim Regulations by Amended Ordinance No. 28470. Since the initial adoption of the Interim Regulations, the City Council has taken the following actions to extend the ordinance:

- November 13, 2018: Ordinance No. 28542 – 6-month Extension
- May 21, 2019: Ordinance No. 28582 – 6-month Extension
- November 12, 2019: Ordinance No. 28619 – 6-month Extension
- May 19, 2020: Ordinance No. 28671 – 6-month Extension

The current ordinance is set to expire on December 2, 2020.

SUMMARY OF THE INTERIM REGULATIONS:

The Tideflats Interim Regulations consist of the following elements, which are further described in Attachment A:

- Category 1: Expanded public notification of heavy industrial use permits;
- Category 2: Temporary prohibition of new non-industrial uses in the Port of Tacoma Manufacturing and Industrial Center;
- Category 3: Temporary prohibition of new residential development along Marine View Drive and NE Tacoma slopes; and
- Category 4: Temporary prohibition on certain types of new heavy industrial uses.

**PROPOSED SCHEDULE FOR REAUTHORIZATION:**

DATE	EVENT
September 22	City Council – Study Session on the proposed 6-month extension of the interim regulations and periodic reporting on permit activity and fossil fuel trends
September 29	City Council – Public Hearing on the proposed 6-month extension of the current interim regulations
October 13	City Council – Study Session to discuss public testimony and written comments and provide guidance on any potential modifications to the ordinance City Council – First Reading of Ordinance
October 20	City Council – Final Reading of Ordinance
December 2	Current ordinance expires

PERIODIC REPORTING:

To support the City Council's ongoing review of the Tideflats Interim Regulations, Attachment B provides the following additional information which will be presented on September 22, 2020, during the City Council Study Session:

- Updated permit activity
- Statewide fossil fuel trends
- City of Tacoma fossil fuel trends and facilities

ADDITIONAL INFORMATION:

The following links provide additional information on the Interim Regulations and related Subarea Plan.

- Interim Regulations: www.cityoftacoma.org/tideflatsinterim. This page includes the full public record of the adoption of the Tideflats Interim Regulations.
- Interactive Map: <https://wspdsmap.cityoftacoma.org/website/PDS/TIR/>. This map enables a parcel search to determine if the interim regulations may apply to a specific property.
- Tideflats Subarea Plan: www.cityoftacoma.org/tideflatsplan. This page includes information on the Tideflats Subarea Plan and relevant background information.

For more information, please contact Stephen Atkinson, Principal Planner, at (253) 591-5531 or satkinson@cityoftacoma.org.

Attachment

- A. Tideflats Interim Regulations Summary
- B. Tideflats Interim Regulations Periodic Data Reporting



SPECIAL MEETING NOTICE

**City of Tacoma
Public Utility Board**

Wednesday, September 23, 2020; 3:00 P.M.

Including

**PUBLIC HEARING on the Washington State Department of Commerce
Advisory Opinion and**

**PUBLIC HEARING at 6:00 P.M .on the TPU 2021/2022 biennial budget
and proposed rates**

Notice is hereby given that a special meeting of the Tacoma Public Utility Board will be held on Wednesday, September 23, 2020 at 3:00 p.m. The meeting will include a PUBLIC HEARING on the Washington State Department of Commerce Advisory Opinion WA-2020-001 for renewable resources compliance with the Washington Energy Independence Act (I-937) which will be held when that matter is considered by the Board, and a PUBLIC HEARING on the TPU 2021/2022 biennial budget and proposed rates which will begin at 6:00 p.m.

*To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted in-person and will have telephonic and virtual access for the public to attend.

Attendance and public comment for this meeting will be done virtually through Zoom www.zoom.us/j/94887833274 at or telephonically by dialing (253) 215-8782 and entering the meeting ID 948 8783 3274. This meeting will be broadcast on TV Tacoma and also live streamed.

Written comments submitted to the Public Utility Board at utilityboard@cityoftacoma.org will be provided to the Board before the meeting if the comments are received by 2:00 p.m.

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Recognition: TPU United Way Campaign Kick-Off**
- C. Comments by the Public**
- D. Regular Agenda**

Departmental

- D-1 Resolution U-11196 – Authorize adoption of Public Utility Board Strategic Directive Twelve (SD12) on Employee Relations.**

- D-2 Resolution U-11197 – Authorize adoption of Public Utility Board Strategic Directive Thirteen (SD13) on Customer Service.
- D-3 Resolution U-11198 – Authorize adoption of Public Utility Board Strategic Directive Fourteen (SD14) on Resource Planning.

Tacoma Power

- D-4 Resolution U-11199 – Adopt and hold a public hearing on the Washington State Department of Commerce Advisory Opinion WA-2020-001 for renewable resources compliance with the Washington Energy Independence Act (I-937) involving approved engineering modeling for incremental hydro savings to the 2011 rebuild at Mossyrock Dam/Powerhouse [John Walkowiak, Conservation Operations Manager].

A Public Hearing on this resolution will be held per RCW 19.285.045 (2)

H. Reports of the Director

- June 2020 Financials for Power, Water, Rail, Fleet, Self-Insurance Fund
- Update on the status and impact of the COVID-19 virus and TPU's response to the emergency declaration.
 - Customer Service Covid-Related Debt/Dunning Proposal
- Racial Equity Action Plan and Budget Overview (Mia Navarro, OEHR Manager)
- Tacoma Power Proposed Budget and Rate Review (Chris Robinson, Power Supt)
- General Updates

I. Comments of the Board

J. 6:00

Overview of 2021/2022 TPU Biennial Budget and Proposed Rates (Jim Sant, Deputy Director for Administration)

Public Hearing on 2021/2022 TPU Biennial Budget and Proposed Rates

K. Adjournment



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Board Office at utilityboard@cityoftacoma.org or 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



MEETINGS FOR THE WEEK OF SEPTEMBER 21, 2020 THROUGH SEPTEMBER 25, 2020

TIME	MEETING	LOCATION
MONDAY, SEPTEMBER 21, 2020		
11:30 AM	City Council – SPECIAL MEETING (Executive Session)	Join Zoom Meeting at: https://zoom.us/j/86759031737 Telephonic: Dial 253-215-8782 Meeting ID: 867 5903 1737 Passcode: 000406
4:00 PM	Transit Oriented Development Advisory Group	Join Zoom Meeting at: https://zoom.us/j/81732849697 Telephonic: Dial 253-215-8782 Meeting ID: 817 3284 9697
5:30 PM	Metro Parks Tacoma Board of Commissioners Committee of the Whole	Please visit https://metroparkstacoma.org
6:00 PM	Community's Police Advisory Committee – SPECIAL MEETING	Join Zoom Meeting at: https://zoom.us/j/82910679920 Telephonic: Dial 253-215-8782 Meeting ID: 829 1067 9920 Passcode: 822491
TUESDAY, SEPTEMBER 22, 2020		
9:00 AM	Hearing Examiner's Hearing *	Please visit https://cityoftacoma.org/hearingexaminer
10:00 AM	Economic Development Committee	Join Zoom Meeting at: https://zoom.us/j/86824127684 Telephonic: Dial 253-215-8782 Meeting ID: 868 2412 7684 Passcode: 614650
11:00 AM	Bid Opening	Please visit http://www.tacomapurchasing.org
NOON	City Council Study Session	Join Zoom Meeting at: https://zoom.us/j/84809438889 Telephonic: Dial 253-215-8782 Meeting ID: 848 0943 8889
5:00 PM	City Council Meeting	Join Zoom Meeting at: https://zoom.us/j/89027150863 Telephonic: Dial 253-215-8782 Meeting ID: 890 2715 0863
6:00 PM	City Council Virtual Forum	Join Zoom Meeting at: https://zoom.us/j/89027150863 Telephonic: Dial 253-215-8782 Meeting ID: 890 2715 0863
WEDNESDAY, SEPTEMBER 23, 2020		
3:00 PM	Mayor's Youth Commission	Join Zoom Meeting at: https://zoom.us/j/82490705004 Telephonic: Dial 253-215-8782 Meeting ID: 824 9070 5004 Passcode: 786070
3:00 PM	Public Utility Board Study Session - CANCELLED Public Utility Board - SPECIAL MEETING	Join Zoom Meeting at: https://zoom.us/j/94887833274 Telephonic: Dial 253-215-8782 Meeting ID: 948 8783 32743
4:00 PM	Foss Waterway Development Authority - CANCELLED	
4:30 PM	Infrastructure, Planning, and Sustainability Committee	Join Zoom Meeting at: https://zoom.us/j/86227234162 Telephonic: Dial 253-215-8782 Meeting ID: 862 2723 4162 Passcode: 614650
4:45 PM	Tacoma Housing Authority – Board of Commissioners	Join Zoom Meeting at: https://zoom.us/j/87029660664 Telephonic: Dial 253-215-8782 Meeting ID: 870 2966 0664
5:00 PM	Metro Parks Tacoma Board of Commissioners – Capital Improvement Committee	Please visit https://metroparkstacoma.org
5:30 PM	Landmarks Preservation Commission	Join Zoom Meeting at: https://zoom.us/j/82080487387 Telephonic: Dial 253-215-8782 Meeting ID: 820 8048 7387
6:30 PM	Public Utility Board Meeting - CANCELLED	
THURSDAY, SEPTEMBER 24, 2020		
7:30 AM	Tacoma Community Redevelopment Authority Board	Please contact Danai Mangum at DMangum2@cityoftacoma.org

9:00 AM Hearing Examiner's Hearing *
4:30 PM Community Vitality and Safety Committee

Please visit <https://cityoftacoma.org/hearingexaminer>
Join Zoom Meeting at: <https://zoom.us/j/82370106303>
Telephonic: Dial 253-215-8782
Meeting ID: 823 7010 6303 Passcode: 614650

5:00 PM Land Use Public Meeting *** - CANCELLED
6:00 PM Community Council Meeting

Please contact Allyson Griffith at
AGriffith@cityoftacoma.org

<p>FRIDAY, SEPTEMBER 25, 2020 NO MEETINGS SCHEDULED</p>



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Please contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

*** Land Use Public Meetings meet on an as-needed basis. Please contact Planning Manager, Jana Magoon at (253) 594-7823 to confirm whether a meeting will be held this week.



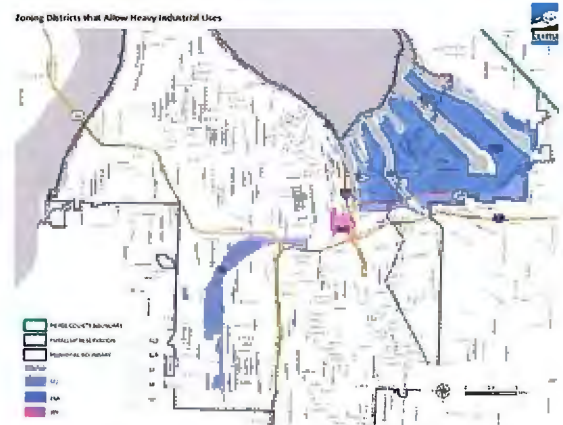
Tideflats Interim Regulations

On November 21, 2017, the Tacoma City Council adopted Amended Ordinance No. 28470 - *Tideflats Interim Regulations*. The Interim Regulations have subsequently been extended on four occasions. Provided below is a summary of the Ordinance.

What do the Tideflats Interim Regulations do?

Expanded Notification for Heavy Industrial Uses

- These amendments expand public notification of heavy industrial use permits to taxpayers and interested parties.
- The taxpayer notification distances increase from 1000 feet to 2500 feet from the site of the proposal. For projects located within a designated manufacturing and industrial center (M/IC), the 2500-foot notification distance is measured from the boundary of the applicable center.
- This expanded notification applies to all heavy industrial projects city-wide that require a discretionary permit (such as a conditional use permit) or SEPA determination.



Map above: Zoning Districts that Allow Heavy Industrial Uses.

Non-industrial Uses in the Port of Tacoma Manufacturing/ Industrial Center (M/IC)

- Certain new non-industrial uses are prohibited in the City's Heavy Industrial zoning districts (M-2 and PMI) within the Port of Tacoma M/IC, including:
 - Destination/high intensity parks and recreation,
 - Agriculture,
 - Residential uses,
 - Hospitals,
 - Airports,
 - Schools (K-12),
 - Retail,
 - Cultural institutions, and
 - Care facilities.
- Existing non-industrial uses may expand and are not subject to limitation.



Map above: Port of Tacoma Manufacturing and Industrial Center.



Planning and Development Services

City of Tacoma, Washington

Peter Huffman, Director

www.cityoftacoma.org/planning

Staff Contact

Stephen Atkinson, Principal Planner

satkinson@cityoftacoma.org

www.cityoftacoma.org/tideflatsinterim

Marine View Drive Residential Development Restrictions

- These regulations pause all new residential platting and subdivision of land along Marine View Drive and the adjacent hillside.
- Property owners in the R-1 and R-2 single family zoning districts will be allowed to build a single residential unit on existing legal lots.
- New construction requires a notice on title regarding the proximity of the residential building to heavy industrial uses.



Map above: Area of Applicable Residential Development Restrictions.

Heavy Industrial Zoning

- These interim regulations pause the establishment of the following new heavy industrial uses citywide:
 - Coal terminals and bulk storage facilities,
 - Oil or other liquefied fossil fuel terminals, bulk storage, manufacturing, production, processing or refining,
 - Chemical Manufacturing,
 - Mining and quarrying,
 - Smelting.
- Existing uses may expand under current permit procedures and land use standards.



Map above: Zoning Districts that Allow Heavy Industrial Uses.

Proposed Schedule for Reauthorization

The Interim Regulations may be re-authorized by the City Council every 6 months thereafter until the Tideflats Subarea Plan is completed. The following is a tentative schedule for re-authorization of the Tideflats Interim Regulations:

DATE	EVENT
September 22	City Council – Study Session on the proposed 6-month extension of the interim regulations and periodic reporting on permit activity and fossil fuel trends
September 29	City Council – Public Hearing on the proposed 6-month extension of the current interim regulations
October 13	City Council – Study Session to discuss public testimony and written comments and provide guidance on any potential modifications to the ordinance City Council – First Reading of Ordinance
October 20	City Council – Final Reading of Ordinance
December 2	Current ordinance expires

Attachment B:
Tideflats Interim Regulations
Periodic Reporting

City of Tacoma
Planning and Development Services
September 22, 2020

Section A: Permit Activity

1. The Interim Regulations allow existing uses to expand, subject to existing development regulations and permit requirements. As part of the periodic reporting, the City Council has requested information on permit activity for existing fossil fuel industries and whether that permit activity has resulted in an expansion of storage or production capacity. The following is a summary of staff findings.

Seaport Sound Terminal (formerly Targa)

Permit Activity: Seaport Sound Terminal has applied for multiple permits during the interim period, including:

- December 2016 – Seaport Sound Terminal was permitted for piling replacement and pier modifications that resulted in an expansion of overwater coverage. This shoreline permit was approved prior to the Interim Regulations.
- November 2019 – Seaport Sound Terminal was permitted for four new rail spurs on the Taylor Way property that expanded the number of rail car unloading stations onsite from 36 to 68.
- July 2020 – Seaport Sound Terminal has applied for permits to demolish existing refinery equipment and replace it with new storage tanks. The proposal would result in a net increase of 166,000 barrels of bulk fuel storage onsite.

Staff Finding: The projects will result in an increase in the operational capacity of the facility long-term, subject to additional permitting, and an immediate increase in the volume of bulk fuels stored at the site.

U.S. Oil and Refining

Permit Activity: Prior to the interim regulations taking effect, U.S. Oil and Refining applied for permits to convert a portion of the existing facility to ethanol production and mixing of biofuels. U.S. Oil permits during the interim period include a Commercial Alteration to install a new foundation, support structure and containment for two product transfer pumps.

Staff Finding: No capacity expansion has been permitted during the interim period by the City of Tacoma.

NuStar Energy

Permit Activity: No significant permit activity during the interim period.

Staff Finding: No capacity expansion has been permitted during the interim period by the City of Tacoma.

Phillips 66

Permit Activity: No significant permit activity during the interim period.

Staff Finding: No capacity expansion has been permitted during the interim period by the City of Tacoma.

Pacific Functional Fluids

Permit Activity: No significant permit activity during the interim period.

Staff Finding: No capacity expansion has been permitted during the interim period by the City of Tacoma.

Puget Sound Energy – LNG Facility

Permit Activity: Puget Sound Energy, Inc. (PSE) is in the process of constructing a natural gas liquefaction and storage facility in the Tideflats. The project was permitted prior to the interim regulations taking effect and as such is considered an existing use under the City’s land use codes. Additional building and mechanical permits for the facility have been issued during the interim period, including an office conversion, interior remodel, right-of-way permits for fencing, and other operations.

Staff Finding: No capacity expansion beyond that which was considered as part of the initial environmental review has been permitted during the interim period by the City of Tacoma.

2. The interim regulations adopted by the City Council prohibit the establishment of certain types of new uses and development activity. As part of the periodic extension of the interim regulations, the City Council has requested information on potential uses or development activity that have been prohibited as a result of the interim regulations. The following is a summary of staff findings.

Residential use and development along Marine View Drive and NE Tacoma – Staff continues to receive inquiries from property owners who are subject to limitations on new residential development who have expressed a desire to develop these properties. In addition, the City Council has received public testimony throughout the initial adoption and subsequent extensions of the interim regulations, from residential property owners who have expressed interest in developing these properties and who have been impacted by the interim regulations.

Heavy Industrial uses (oil and other fossil fuel facilities, chemical manufacturing, smelting, mining and quarrying, and coal facilities) – Staff is aware of at least two inquiries for potential new use and development in the Tideflats that are currently prohibited under the interim regulations. These include:

- Oil transloading facility
- Chemical manufacturing facility

Section B. Statewide Fossil Fuel Trends

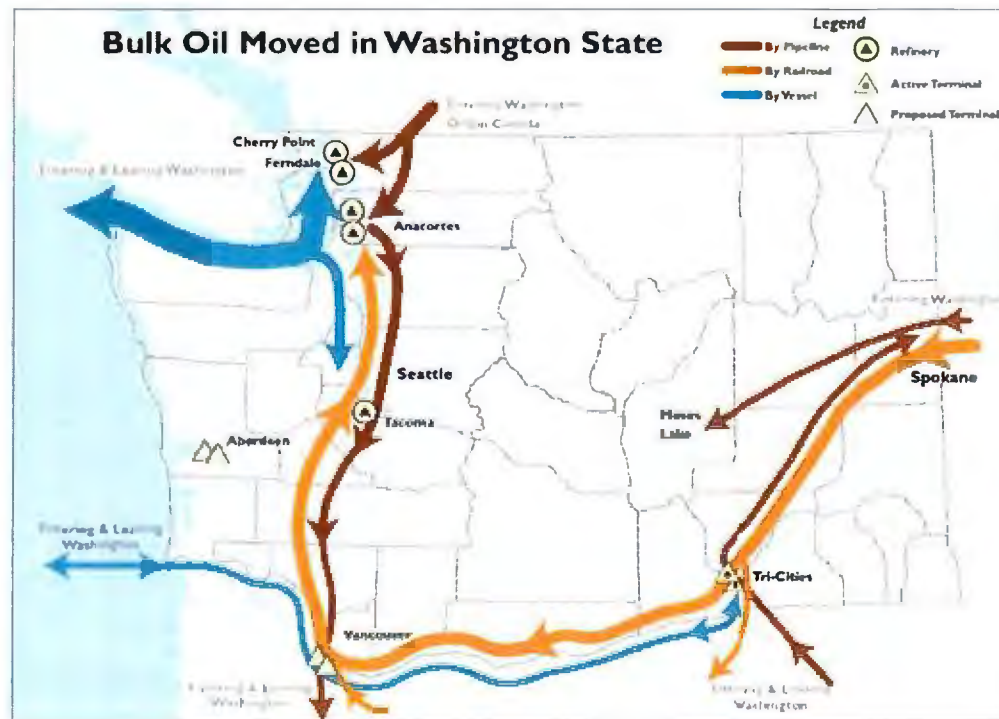
Figure B.1: Bulk Oil Moved in Washington State

According to the U.S. Energy Information Administration, “Washington is a major crude oil refining center with the fifth-largest refining capacity of any state in the nation (<https://www.eia.gov/state/analysis.php?sid=WA>).” Every year, according to the Department of Ecology, over 20 billion gallons of oil is transported through the state via vessel, rail, and pipeline. Oil transported via rail is generally originating in North Dakota (83%), Alberta (12% and Saskatchewan (5%) and is predominantly entering the state from Eastern Washington, passing by major waterways including the Columbia River and Puget Sound, following the I-5 Corridor north. Oil transported via pipeline is predominantly entering the state from British Columbia and south along the I-5 Corridor to refineries in Cherry Point, Ferndale, Anacortes, and Tacoma, as well as destinations south of Washington State.

According to the Department of Ecology, oil transport via rail is a recent phenomenon:

“Historically, 90 percent of crude oil for refining was imported to Washington by vessel and pipeline. New technologies in oil fields in Canada, North Dakota, Montana, and other states mean the U.S. now produces the majority of its own refined oil products.

In 2012, the increase in U.S. oil production strained the capacity of existing oil pipeline infrastructure and caused a sudden shift in the supply chain to transporting oil by rail.”



Statewide Facilities

- WA has five crude oil refineries and one biorefinery
- 21,000 miles of natural gas and hazardous materials pipelines
- 5,000 vessels transit waters annually
- 3100 miles of railroad tracks that could potentially transport oil

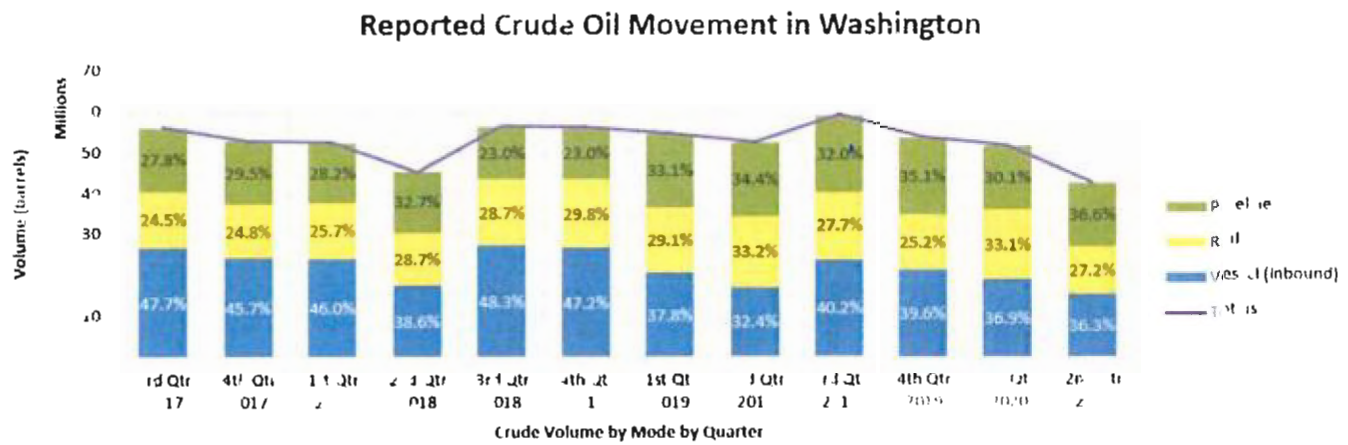
Source Data:
Department of Ecology Crude Oil Movement Quarterly Reports;

<https://ecology.wa.gov/Spills-Cleanup/Spills/Oil-spill-prevention>

Figure A.1 Source:
<https://www.psrc.org/sites/default/files/fmrt201704-ho-oiltransposafetyact.pdf>

Figure B.2: Reported Crude Oil Movement in Washington State

The following figure depicts crude oil volume by mode of transport from the 3rd quarter of 2017 (the Tideflats Interim Regulations were adopted in the 4th quarter of 2017) to the 2nd quarter of 2020, ending on June 30.



Staff observations:

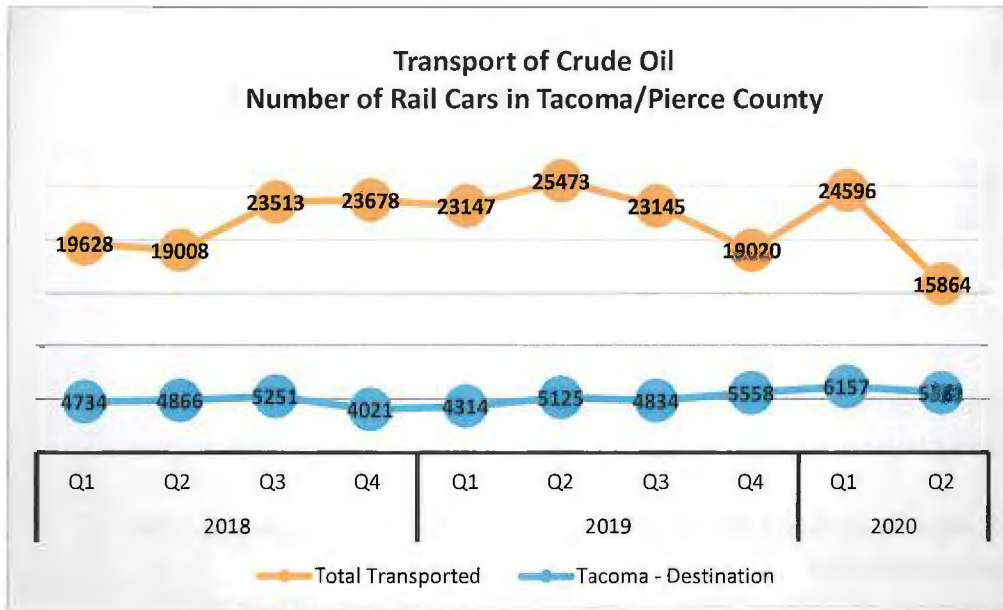
- Overall oil movement by volume peaked in the 3rd quarter of 2019;
- The share of crude oil delivered by inbound vessel has decreased while rail and pipeline volumes have increased;
- The second quarter of 2020 shows a significant decrease in overall oil movement corresponding to the time period most impacted by the COVID-19 pandemic and economic downturn;
- Generally, while there are quarterly fluctuations, there appears to be an overall upward trend in oil movement in the state.

SECTION C: Tacoma Citywide Trends

Mode: Rail

Figure C.1: Transport of Crude Oil in Tacoma/Pierce County, by number of Rail Cars

The following data shows the trend line for the total number of rail cars transporting crude oil through the City of Tacoma and the estimated number of those rail cars that are delivering crude oil to facilities located in the City of Tacoma.

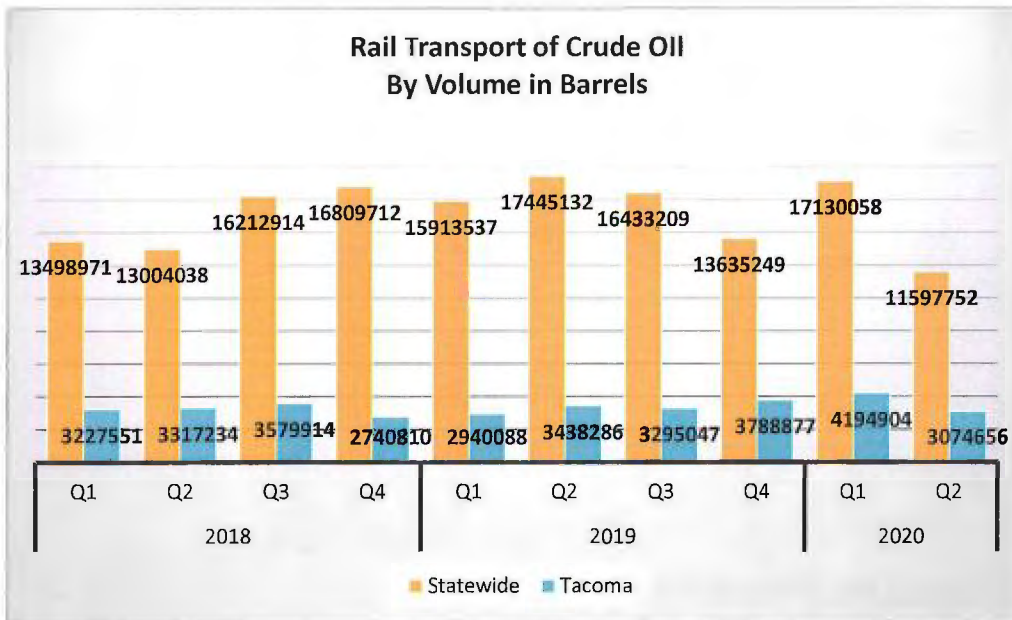


Staff Observations:

- The data shows an upward trend in overall rail transport from the 1st quarter of 2018 and peaking in the 2nd quarter of 2019.
- The City of Tacoma experienced an increase in the number of rail cars delivering to local facilities between the 4th quarter of 2018 and peaking in the 1st quarter of 2020.
- The decrease in the 2nd quarter of 2020, ending on June 30, corresponds to the time period most impacted by the COVID-19 pandemic and economic downturn.

Figure C.2: Rail Transport of Crude Oil Volume (Barrels)

The following data depicts the estimated volume of oil transported statewide as well as the volume of oil delivered to facilities located within the City of Tacoma.



Staff Observations:

- The volume of oil delivered to facilities in the City of Tacoma peaked in the first quarter of 2020.
- The volume of oil delivered to facilities in the City of Tacoma have generally increased since the 4th quarter of 2018.
- The decrease in the 2nd quarter of 2020, ending on June 30, corresponds to the time period most impacted by the COVID-19 pandemic and economic downturn.

Mode: Vessel Transfers

Figure C.3: Vessel Transfers, inbound and outbound to City of Tacoma Facilities.

The following data shows the frequency of vessel transfers of crude oil cargo, both inbound and outbound from City of Tacoma facilities.

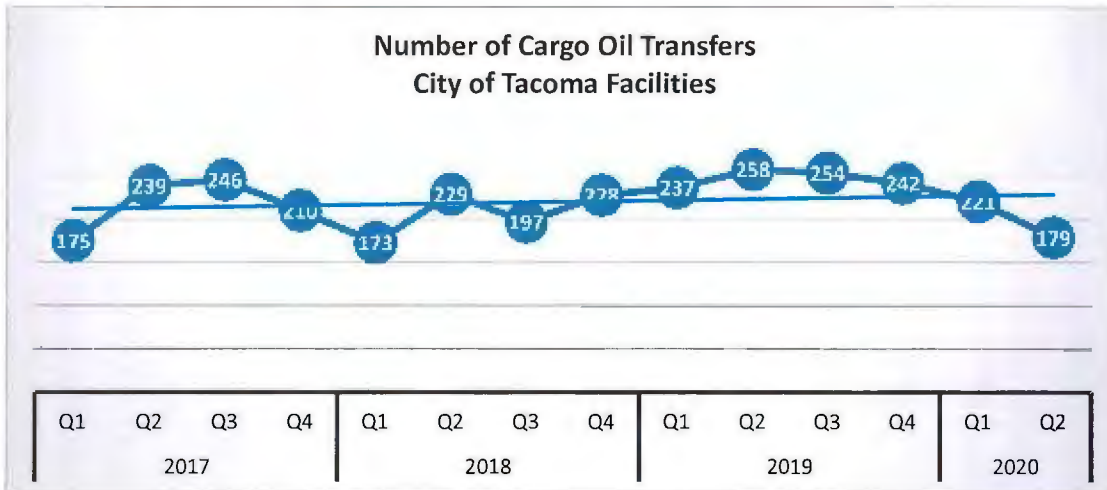
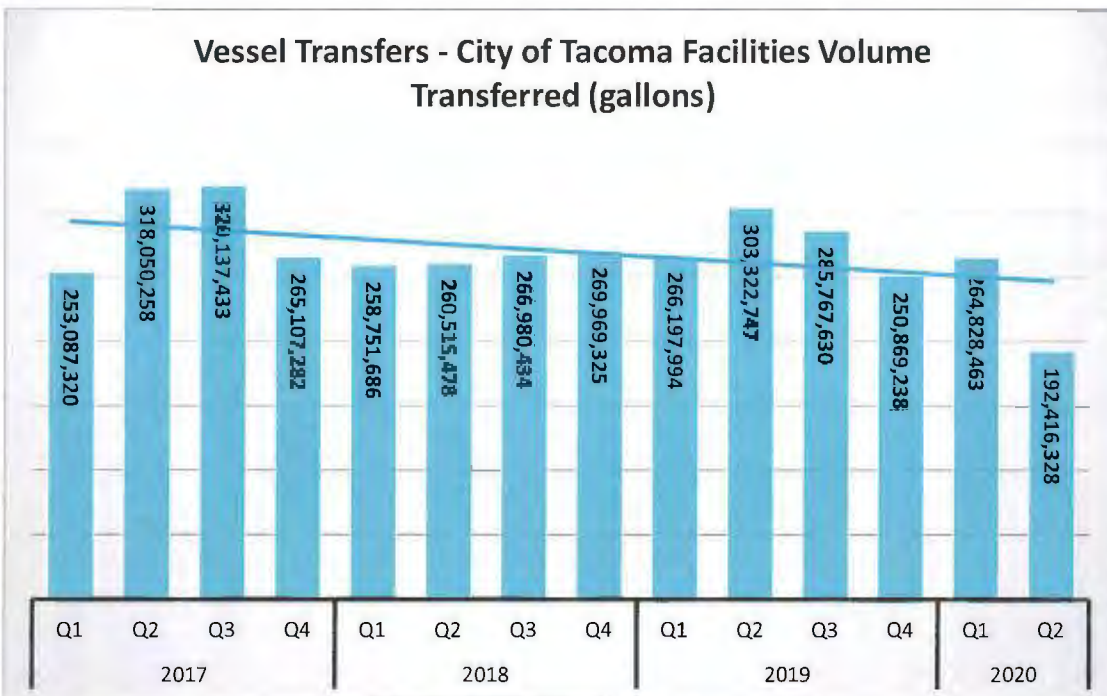


Figure C.4: Vessel Transfers, by volume, to City of Tacoma Facilities.

The following data shows the volume of oil transferred between vessels facilities in the City of Tacoma Tideflats.



Staff observation:

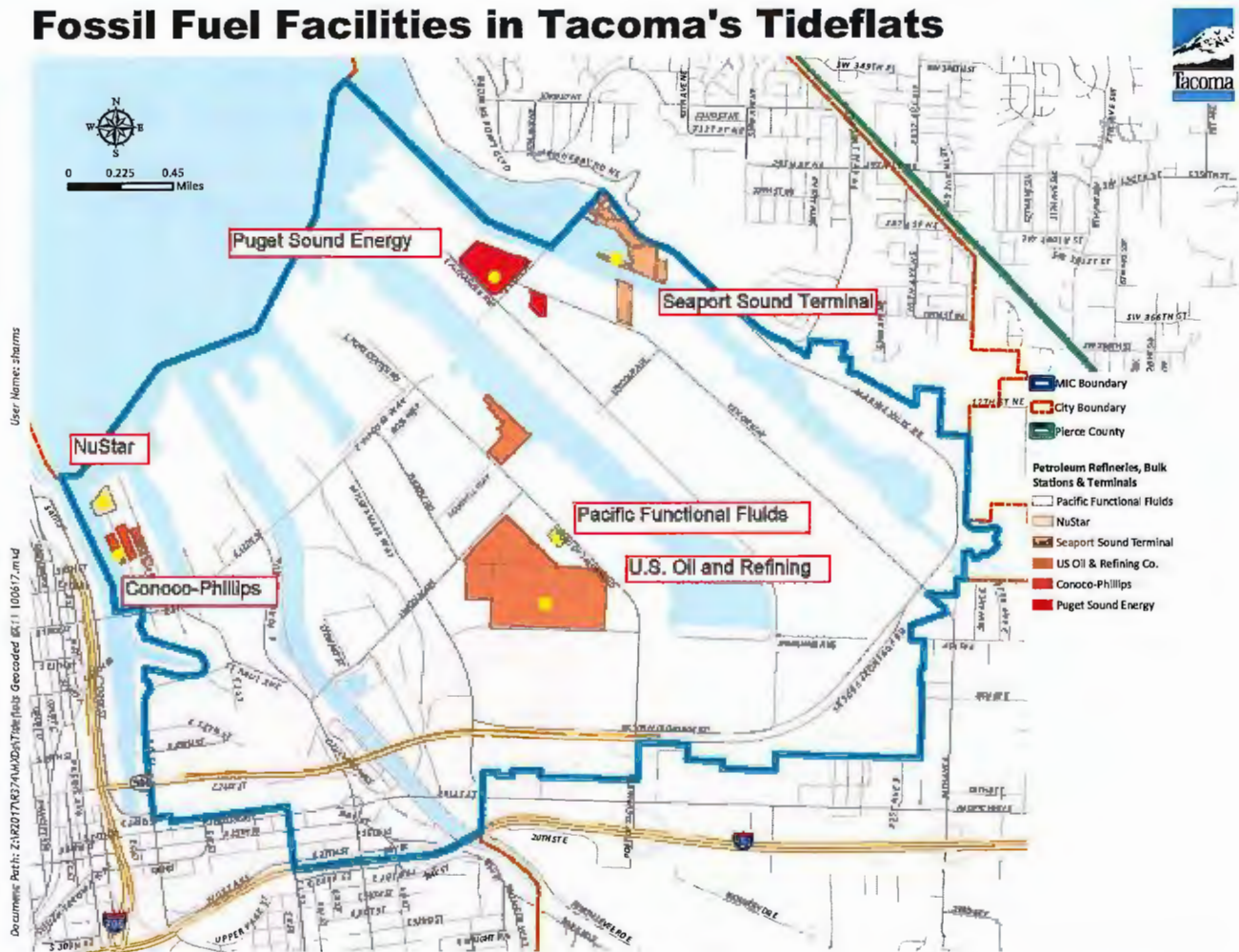
- While the overall frequency of vessel transfers has remained steady, with a slight increase over time, the overall volume of crude oil transferred by local facilities has decreased. This shift mimics the statewide shift towards a greater volume share transported via pipeline and rail.

Section D. Tideflats Fossil Fuel Storage, Refinement and Processing Facilities

The City of Tacoma's tideflats are home to six fossil fuel storage, refinement, and processing facilities. These include:

1. Seaport Sound Terminal
2. U.S. Oil and Refining
3. Conoco-Phillips
4. NuStar
5. Puget Sound Energy
6. Pacific Functional Fluids

Fossil Fuel Facilities in Tacoma's Tideflats



1. Seaport Sound Terminal (TARGA)

Facility Description: “SeaPort Sound Terminal provides bulk liquid storage of petroleum, petroleum products, and renewable fuels. It is accessible by water, rail, pipeline, and truck and offers on-water diesel, a five-lane truck rack, oily water treatment, transmix, specialty blending, and rail car logistics. The Facility ... is two distinct parcels separated by the Hylebos Waterway. The main Facility is a 33-acre loading terminal with 52 aboveground storage tanks (ASTs), a 5-lane truck loading rack, an 800-ft tug and vessel fueling pier, and old un-used refining equipment. The topography is relatively flat. Each tank storing petroleum products is surrounded by secondary containment, and drainage is controlled by valves and piping with ultimate discharge to the Hylebos Waterway to the southwest. The second parcel is a 6-acre rail offload area with 36 rail spots located on the southwest side of the Hylebos Waterway. A pipeline under the Hylebos Waterway sediment transports fuel from the rail offload area to the terminal.”



Source: Seaport Sound Terminal LLC, “Spill Prevention, Control, and Countermeasure Plan,” December 2018.

Tanks: 52 tanks

Storage Capacity: 1,362,460 barrels

Products/materials: Diesel, gasoline, additives, ethanol

Modes served: Vessel, rail, pipeline, and truck.

Truck Facilities: 5 lanes

Dock Data: 800’ tug and vessel fueling pier.

2. U.S. Oil and Refining

Facility Description: “U.S. Oil & Refining Co.’s (USOR) Tacoma Refinery (NAICS Code 32411) is a continuous processing plant with 42,000 barrels (bbl) per day crude oil charge rate capacity. Products produced at the refinery include gasoline, jet fuel, diesel fuel, marine fuel oils, gas oils (intermediate product), as well as emulsified, medium curing and road asphalts. The refinery has storage capacity for approximately 2.8 million barrels of crude oil and refined products.

Source: “Facility Oil Spill Prevention, Control, and Countermeasures Plan Submittal Agreement for U.S. Oil & Refining Co., (2018)”

Storage Capacity: 2.8 million barrels of crude oil and refined products.



Products/materials: Gasoline, jet fuel, diesel fuel, marine fuel oils, gas oils, asphalts.

Modes served: Vessel, rail, pipeline, and truck.

Average Daily Throughput: 42,000 barrels per day

3. Conoco-Phillips

Facility Description: “The Tacoma Terminal is a 24-hr bulk storage and distribution terminal for finished products. Petroleum products (gasoline and mid-distillates) and additives are delivered to, stored at, and distributed from the terminal. Products are received by pipeline and barge, and distributed by tank trucks. The majority of the petroleum product is received through the Olympic Pipeline, with an average receipt range of 1,500-2,000 bph. Ethanol and gasoline additives are received at the terminal by tank trucks.”

Source: <https://www.phillips66pipeline.com/am-site/media/tacoma-renton-terminal-erap-2.pdf>

Tanks: 18 tanks

Storage Capacity: 298,809 barrels

Products/materials: Diesel, gasoline, additives, ethanol

Modes served: Pipeline, Vessel, and Trucks

Truck Facilities: 4 lanes

Dock Data: Draft: 26 feet; LOA: 450 feet; Loading rate 3,000-4,000 bph; Unloading rate: 7,000 bph

Average Daily Throughput: 504,000 gallons of bulk petroleum products



4. NuStar

Source:

http://www.nustarenergy.com/Business/AssetSheets?assetid=TR_TAC_WA&assettype=Storage

Tanks: 15 tanks

Storage Capacity: 377,000 barrels

Products/materials: Gasoline, Aviation fuels, Diesel, Ethanol, Fuel Oils

Modes served: Barge, Pipeline, Rail, Truck, Vessel

Truck Facilities: 4 lanes

Dock Data: Draft: 26 feet; LOA: 450 feet; Loading rate 3,000-4,000 bph; Unloading rate: 7,000 bph



5. Puget Sound Energy LNG Facility

Facility Description: “The facility would chill natural gas to produce approximately 250,000 gallons of liquefied natural gas (LNG) daily for use as a reduced-emissions fuel for marine vessels and land-based vehicles, as well as for utility peak shaving during periods of high demand. A single eight-million gallon, non-pressurized full-containment LNG storage tank consisting of an inner nickel-steel tank and an outer concrete tank with interstitial insulation, would be located on the site. The facility would also include infrastructure for loading marine vessels with LNG from a new fueling platform and mooring dolphins to be installed on the Blair Waterway.”

Source:

https://www.cityoftacoma.org/government/city_departments/planning_and_development_services/planning_services/pse_proposed_tideflats_lng_facility



6. Pacific Functional Fluids

Facility Description: “This plant is primarily a storage/distribution facility, but also has blending/compounding capabilities. Non hazardous products stored at this plant include bio-diesel fuels; lubrication oils, Propylene Glycol, aircraft de-icing fluids, runway de-icing fluids, along with various chemical and oil blend additives. Hazardous products stored at this facility on a daily basis are Acetic Acid, Potassium Hydroxide (KOH), drums of gasoline, diesel fuel, small amounts of various solvents, and propane for fuel. Pacific Functional Fluids tank transport vehicles are occasionally parked in the containment area of the facility loaded with Jet Fuels, lubricating oils, and/or deicing fluids for delivery the next day.”



Source: Pacific Functional Fluids, “Oil Spill Plan,” 2011 (revised 2018).

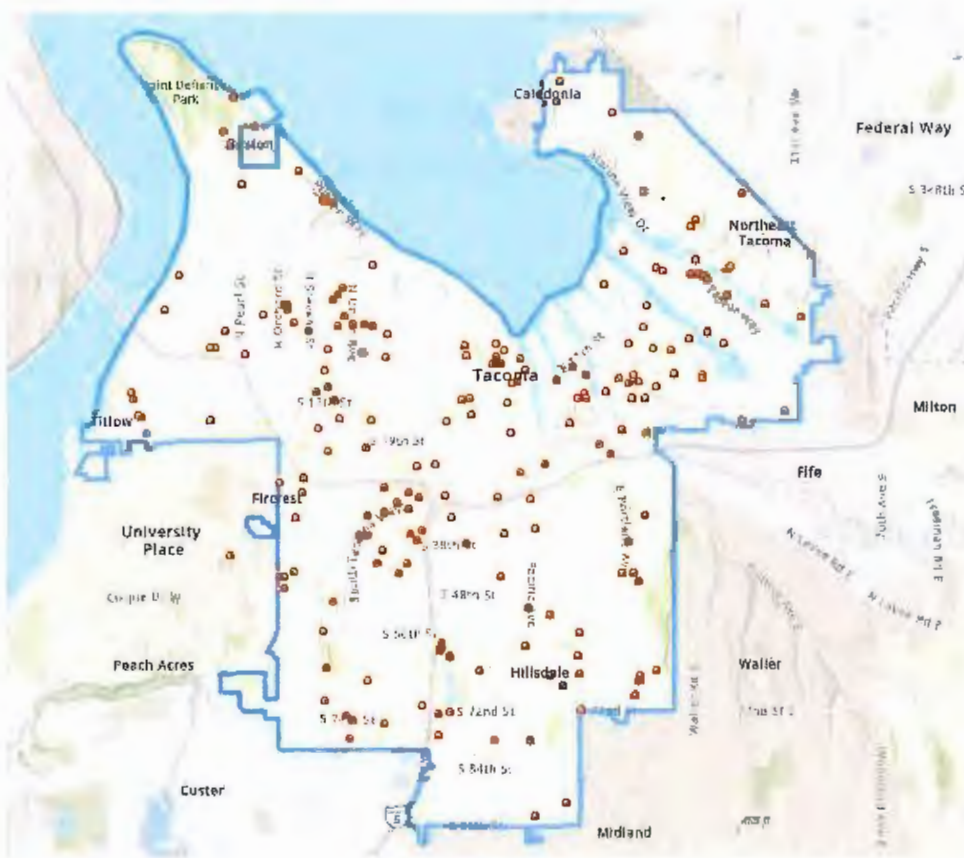
Section E. Other Citywide Facilities

E.1 Gas Stations (NAICS Code 447110) – 56 citywide



Source: City of Tacoma Tax and License Data

E.2 Underground Storage Tanks (LPG and AG) – 355 Citywide



Source: City of Tacoma Tax and License Data

Section F: Local Consumption

Source: 2012 City of Tacoma Greenhouse Gas Emissions Inventory,
[https://cms.cityoftacoma.org/sustainability/City%20of%20Tacoma%20-%20Greenhouse%20Gas%20Emissions%20Update%20Report%202012_18-10-2013.pdf](https://cms.cityoftacoma.org/sustainability/City%20of%20Tacoma%20-%20Greenhouse%20Gas%20Emissions%20Update%20Report%202012%2018-10-2013.pdf)

Table 17: List of data inputs for emissions estimates. Emission Source or Activity 2012 Value Units Community Sources and Activities

Residential Electricity 957,913 kilowatt hours

Residential Natural Gas 23,791,053 therms

Wood 5,282 short tons

Residential Oil 1,248,019 gallons

Residential Propane/LPG 572,411 gallons

Commercial Electricity 208,774,857 kilowatt hours

Commercial Natural Gas 20,694,621 therms

Industrial Electricity 1,531,015,620 kilowatt hours

Industrial Natural Gas 52,380,997 therms

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
September 21, 2020	Special Executive Session (11:30-1 pm, MS Teams)	Executive Session	HR	Council will prepare draft City Manager Review
September 22, 2020	City Council Study Session (dial-in, Noon)	Tideflats Interim Regulations Renewal-Prep for Public Hearing	PDS	
		CPAC Bodyworn Cameras Policy Recommendations	Tanisha Jumper & Bucoda Warren	
		Systems Transformation	Elizabeth Pauli	
		Executive Session- Potential Litigation		
		Executive session after study session	HR	Council will review final document of City Manager Performance review
	City Council Meeting (dial-in, 5:00 PM)			
September 29, 2020	City Council Study Session (dial-in, Noon)	State Legislative Priorities	Anita Gallagher	
		Temporary Emergency Micro-Shelter Update	NCS	Council briefing on Tacoma Emergency Micro-Shelter site at 602 N. Orchard
		Executive Session- Potential Litigation		
		Executive Session	HR	Conduct Final Review with the City Manager-voting will take place during Council meeting
	City Council Meeting (dial-in, 5:00 PM)			
October 6, 2020	Joint Utility Board Study Session (dial-in, Noon)	Proposed Budget Workshop & Utility Budget Rates Workshop	Office of Management & Budget	
		Infill Pilot Program-Prep for Public Hearing	Mesa Sheriff & Brian Boudet	
	City Council Meeting (dial-in 5:00 PM)			
October 13, 2020	City Council Study Session (dial-in, Noon)	Community Safety	Office of Management & Budget	
		Tideflats Interim Regulations Renewal-Debrief Public Hearing	PDS	
	Committee of the Whole (dial-in 3-4pm)	Federal Level Policy Advocacy	Anita Gallagher	
	City Council Meeting (dial-in, 5:00 PM)			

**City of Tacoma 2020
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 20, 2020	City Council Study Session (dial-in, Noon)	Annual Update on the Tacoma Smelter Plume Project	Pallvi Mukerjee	Department of Ecology staff will be providing an update on the Tacoma Smelter Plume project
		Access, Affordable Housing and Health	Office of Management & Budget	
	City Council Meeting (dial-in, 5:00 PM)			

Community Vitality and Safety

Committee Members: Blocker (Chair), Beale, Hines, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Bucoda Warren		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
	Topic	Presenters	Description
September 24, 2020	South Sound Housing Affordability Partners	Cedar River Group Consultants	Mayor Woodards, Executive Dammeier, and County Councilmember Ladenburg have been collaborating with a Countywide group of elected leaders on how a regional approach to keeping housing attainable. This Pierce County group has come to be known as SSHAP (pronounced Shape).
	Community Trauma Response Team Update	Linda Stewart, Director, Neighborhood and Community Services; Tanisha Jumper, Director, Media and Communications	An update on the creation of a Community Trauma Response Team
Future			
October 8, 2020	Domestic Violence Strategic Alliance Project Update	Linda Stewart, Director, Neighborhood and Community Services; Vicky McLaurin, Social Wellness Program Manager, Neighborhood and Community Services	
October 22, 2020	Interviews for the Tacoma Area Commission on Disabilities	Doris Sorum, City Clerk	

Economic Development Committee

Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee •Tacoma Creates Advisory Board
	Topic	Presenters	Description
September 22, 2020	Port of Tacoma Strategic Plan	Anita Gallagher, Assistant to the City Manager for Policy Development and Government Relations	Presentation on the Port of Tacoma's development of their strategic plan.
Future			
September 29, 2020	TBD		
October 13, 2020	City Events and Recognition Committee Interviews	Doris Sorum, City Clerk	

Government Performance and Finance Committee

Committee Members: Hines, Hunter (chair), Thoms (vice chair), and Walker Alternate - Blocker
Executive Liaison: Andy Cherullo; Staff Support - Bucoda Warren

1st and 3rd Tuesday
10 a.m.
Room 248

CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board

	Topic	Presenters	Description
September 30, 2020 (Special Meeting)	TPU Rate Changes	Ebony Pebbles	
Future			
October 6, 2020	TBD		
October 20, 2020	TBD		

Infrastructure, Planning and Sustainability Committee

Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Walker; Alternate-Ushka Executive Liaison: Mike Slevin; Coordinator: Claire Goodwin & Lynda Foster (July 20-November 22)		1st and 3rd Wednesdays; Beginning in June 2020, 2nd and 4th Wednesdays 4:30pm Room 248	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
September 23, 2020	Environmental Action Plan Progress Report	Jim Parvey, Environmental Services Division Manager, Office of Environmental Policy and Sustainability; Kristi Lynett, Sustainability Officer, Office of Environmental Policy and Sustainability	OEPS will present the results of the 2019 Environmental Progress Report.
	Building/Development Code and Community Engagement Enhancement	Corey Newton, Division Manager, Planning and Development Services	Staff will present proposals related to Building and Development Code updates, and also a recommendation for an ordinance to provide additional administrative community engagement tools. This responds to Resolution No. 40443 passed in 2019.
Future			
October 14, 2020	Water Quality and Fish Habitat Preservation	Jim Parvey, Office of Environmental Policy and Sustainability; Angela Gallardo, Office of Environmental Policy and Sustainability; Jason Jordan and Tony Warfield, Port of Tacoma; Andrew Strobel, Puyallup Tribe; Joel Baker, UW Puget Sound Institute	Each agency will discuss their programs and projects targeted to ecological restoration, fishery habitat, and water quality as it relates to the vitality of local fisheries. The discussion will include past projects, lessons learned, future projects and opportunities for collaboration
October 28, 2020	Planning Commission interviews	Doris Sorum, City Clerk	Candidates will be interviewed to fill vacant positions on the Planning Commission
	Planning Commission's Annual Report and Work Program	Brian Boudet, Planning Division Manager, Planning and Development Services	Planning & Development Services staff will present the Planning Commission's Annual Report and Work Program, which summarizes their accomplishments over the past year and outlines the focus of their anticipated work program for the next couple of years.