



TO: Elizabeth Pauli, City Manager
FROM: Kathryn Johnston, Budget Officer
Andy Cherullo, Finance Director
COPY: City Council and City Clerk
SUBJECT: Ordinance - 2021-2026 Capital Facilities Program and 2021-2022 Capital Budget Adoption - November 17, 2020
DATE: October 12, 2020

SUMMARY AND PURPOSE:

An ordinance adopting the 2021-2026 Capital Facilities Program (CFP), an amendment of the Comprehensive Plan, and approve the City of Tacoma’s 2021-2022 Capital Budget. The 2021-2026 CFP document replaces the previous 2019-2024 CFP.

BACKGROUND:

In compliance with the Growth Management Act, the City Council periodically adopts an updated Capital Facilities Program that indicates existing and proposed capital facilities projects throughout the City of Tacoma. A public hearing was held and the CFP was reviewed by the Planning Commission and recommended for approval. The Capital Facilities Program helps inform development of the City’s Biennial Capital Budget. The Capital Budget was presented at a City Council Worksession on October 27, 2020. Estimates, budgets, notices of hearing(s), hearing(s) and adoption of the Biennial Budget, including the Capital Budget, are processed and accomplished in accordance with the requirements of RCW 35.34. Funds within the Capital Budget are provided with multi-year appropriation and thus must be adopted separately from the Biennial Operating Budget.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

The draft 2021-2026 Capital Facilities Program was presented to the Planning Commission on June 3, 2020, and the public hearing was held on July 1, 2020. The public hearing notice was distributed to individuals and entities on the Planning Commission’s mailing list that included the City Council, Neighborhood Councils, business district associations, civic organizations, environmental groups, the development community, the Puyallup Tribal Nation, adjacent jurisdictions, major employers and institutions, City and State departments, and other interested parties. A City of Tacoma News Release was issued on June 17, 2020. An online advertisement was placed on The News Tribune, running from June 25 to June 30, 2020. A legal notice was published on the Tacoma Daily Index on June 17, 2020. A “Notice of Intent to Adopt Amendment 60 Days Prior to Adoption” was sent to the State Department of Commerce (per RCW 36.70A.106) on June 17, 2020. A similar notice was sent to Joint Base Lewis-McChord (per RCW 36.70A.530(4)) on June 17, 2020, asking for comments within 60 days of receipt of the notice. A letter was sent to the chairman of the Puyallup Tribe of Indians on June 17, 2020 to formally invite the Tribe’s consultation on the proposed CFP update. The proposal was posted on the website of the Planning Services Division at www.cityoftacoma.org/planning.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility: (Mandatory)

The CFP prioritizes equitable access to City facilities and services as well as maintenance and upgrades to improve equity and accessibility.



Livability: Equity Index Score: Moderate Opportunity

Improve access and proximity by residents to diverse income levels and race/ethnicity to community facilities, services, infrastructure, and employment.

Explain how your legislation will affect the selected indicator(s).

The 2021-2022 Capital Budget and 2021-2026 CFP provide budget for projects that will enhance the livability of the City of Tacoma through maintenance and upgrades to City facilities and infrastructure.

ALTERNATIVES:

Presumably, your recommendation is not the only potential course of action; please discuss other alternatives or actions that City Council or staff could take. Please use table below.

Pursuant to RCW 35.34, the City of Tacoma must pass an ordinance that appropriates estimated expenditures and revenues/use of available funds for the biennium; therefore, no alternatives have been identified for the approval of the 2021-2022 Capital Budget.

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Adopt the 2021-2022 Capital Budget without approving the 2021-2026 CFP	None	Outdated compliance with the Growth Management Act and hindered ability to seek grant funding

EVALUATION AND FOLLOW UP:

Periodic updates on the status of CFP projects will be provided to the Planning Commission on an as needed basis. The CFP will be reviewed and updated again in 2022 in preparation for the 2023-2028 CFP.

STAFF/SPONSOR RECOMMENDATION:

Staff recommends that the City Council approve the ordinance to update the Capital Facilities Program as an amendment to the Comprehensive Plan, and that the City Council approve the ordinance to appropriate the estimated expenditures and revenues/use of available funds for the Capital Budget for the 2021-2022 biennium, as outlined in Exhibit "A."

FISCAL IMPACT:

Please provide a short summary of the fiscal impacts associated with the grant, agreement, policy action, or other action.

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
Multiple - See Exhibit "A"			
TOTAL			



What Funding is being used to support the expense?

Multiple - see Exhibit "A"

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

NO, PLEASE EXPLAIN BELOW

N/A

Are there financial costs or other impacts of not implementing the legislation?

YES

Failing to adopt the 2021-2022 Capital Budget will result in the City being out of compliance with RCW 35.34.
Failing to approve the 2021-2026 Capital Facilities Program will result in the City being in outdated compliance with the Growth Management Act.

Will the legislation have an ongoing/recurring fiscal impact?

YES

See Exhibit "A."

Will the legislation change the City's FTE/personnel counts?

NO

ATTACHMENTS:

- Exhibit A
- 2021-2026 Capital Facilities Program