

WEEKLY REPORT TO THE CITY COUNCIL

January 7, 2021

Members of the City Council City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

- 1. Tacoma Public Utilities provides the attached **Public Utility Board agenda for January 13**, **2021**. Please note the below items will be going to Council January 26, 2021.
 - Resolution U-11232 Authorize execution of a letter of agreement as negotiated with the International Brotherhood of Electrical Workers, Local 483, Tacoma Power Unit, regarding step progression for the classification of Telecommunications Utility Worker.
 - Resolution U-11222 Declare surplus and authorize the negotiated sale of approximately 43 acres of Tacoma Water property identified as tax parcel No. 0419141088 located in the Puyallup vicinity of unincorporated Pierce County to the Puyallup School District No. 3 for \$2,025,000.
- <u>Rental Assistance Update:</u> LASA continues to administer the City's coronavirus rental assistance program. A total of 638 households have been served with awards totaling \$902,538.06. The City is expecting to receive additional federal assistance to support this program and Council will receive more information on the status of that assistance in a future weekly report. The City's Rental Assistance Fund at the Greater Tacoma Community Foundation has received 24 gifts totaling \$28,320.
- 3. <u>Warming Center Update:</u> Over the past week, **the Eastside Community Center Warming Center has operated near capacity with an average of 54 individuals** staying overnight each night, with an average of an additional 21 individuals accessing daytime services. Site staff connected 2 couples with referrals to TEMS. **Staff considers to evaluate options for additional warming center options**.
- 4. <u>Senior Meal Delivery:</u> Access to healthy meals is important to our senior population and the City has adjusted contracted services during the COVID-19 pandemic to ensure seniors can still access food while senior centers are not operating. The City's contracted partner ensured pickup and delivery of 237 meals for the week of 12/28-12/31.
- 5. Please see the attached City of Tacoma Weekly Meeting Schedule.

Weekly Report January 7, 2021 Page Two

STUDY SESSION/WORK SESSION

 The City Council Study Session of Tuesday, January 12, 2021, will be conducted through Zoom conference. The public can watch the meeting at: <u>tvtacoma.com</u>. Discussion items will include: (1) Systems Transformation; (2) Other items of Interest- Mayor and Council Response to the Attack on the U.S. Capital; (3) Committee Reports; (4) Agenda Review and City Manager's Weekly Report; (5) Executive Session- Potential Litigation.

At Tuesday's Study Session, **City Manager Elizabeth Pauli will be providing an update on Systems Transformation**.

7. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

8. There are no new events at this time.

Sincerely,

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Elizabeth Pauli City Manager

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SPECIAL MEETING NOTICE

City of Tacoma Public Utility Board Wednesday, January 13, 2021 3:00 P.M.

Notice is hereby given that a special meeting of the Tacoma Public Utility Board will be held on Wednesday, January 13, 2021 at 3:00 p.m.

*<u>To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted</u> in-person and will have telephonic and virtual access for the public to attend.

Attendance and public comment for this meeting will be done virtually through Zoom at https://zoom.us/j/92603338717_or telephonically by dialing (253) 215-8782 and entering the meeting ID 926 0333 8717. This meeting will be broadcast on TV Tacoma and also live streamed.

Written comments submitted to the Public Utility Board at <u>utilityboard@cityoftacoma.org</u> will be provided to the Board before the meeting if the comments are received by 2:00 p.m.

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings
- B. Comments by the Public
- C. Regular Agenda
- C-1 Resolution U-11231– Award contracts and approve purchases:
- 1. Increase contract to Z2 Solutions, LLC to close out the Advanced Metering Program scope for 2020 to include operational planning and implementation change management (\$30,000, plus applicable taxes. Cumulative total \$2,858,524, plus applicable taxes) [Andre Pedeferri, Advanced Metering Program Manager].
- C-2 Resolution U-11232 Authorize execution of a letter of agreement as negotiated with the International Brotherhood of Electrical Workers, Local 483, Tacoma Power Unit, regarding step progression for the classification of Telecommunications Utility Worker [Dylan Carlson, Senior Labor Relations Manager]. **(To Council 1/26/2021)**

Tacoma Water

C-3 Resolution U-11233 – Authorize Tacoma Water's continued participation in the Water Supply Forum and approve Tacoma Water's continuing role as financial manager for the Forum [Scott Dewhirst, Water Superintendent].

D. Unfinished Business

D-1 Resolution U-11222 - Declare surplus and authorize the negotiated sale of approximately 43 acres of Tacoma Water property identified as tax parcel No. 0419141088 located in the Puyallup vicinity of unincorporated Pierce County to the Puyallup School District No. 3 for \$2,025,000 [Greg Muller, Estate Officer]. (To Council 1/26/2021)

E. Reports of the Director

- Update on the status and impact of the COVID-19 virus and TPU's response to the emergency declaration.
- September 2020 Financials for Power, Water, Rail, Fleet, Self-Insurance Fund
- New Power Service Fees
- Surplus Properties
- Customer Satisfaction Survey
- Work Plan for the Director of Utilities
- General Updates

F. Comments of the Board

G. Executive Session

• Review the performance of a public employee (RCW 42.30.110(1)(g)

H. Adjournment





MEETINGS FOR THE WEEK OF JANUARY 11, 2021 THROUGH JANUARY 16, 2021

MONDAY, JANUARY 11, 2021 5:00 PM Local Improvement District Meeting * 5:00 PM Community's Police Advisory Committee 6:00 PM Community's Police Advisory Committee 6:00 PM Community's Police Advisory Committee 7:00 PM Metro Parks Tacoma Board of Commissioners 9:00 AM Hearing Examiner's Hearing * 9:00 AM Econonic Development Committee 10:00 AM Econonic Development Committee 10:00 AM Econonic Burdy Session 10:00 AM Bid Opening** NOON City Council Meeting 10:00 AM Econonic Meeting at https://coon.us/j/82490171192 10:00 AM Econonic Meeting at https://coon.us/j/82490171192 10:00 AM Econonic Meeting at https://coon.us/j/82490171192 10:00 AM Econonic Meeting at https://coon.us/j/8249071192 10:00 AM Facon Meeting at https://c	TIME	MEETING	LOCATION				
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	5:00 pm	Land Use Public Meeting ***					
FRIDAY, JANUARY 15, 2021 NO MEETINGS SCHEDULED							

SATURDAY, JANUARY 16, 2021

3:00 PM Mayor's Youth Commission – General Assembly

Join Zoom Meeting at: <u>https://zoom.us/j/83389447063</u> Telephonic: Dial 253-215-8782 Meeting ID: 833 8944 7063



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Please contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

** Bid Opening will be held on an as-needed basis. Please contact the Finance Procurement and Payables Office at 253-502-8468 or <u>www.tacomapurchasing.org</u> to confirm whether Bid Opening will be held.

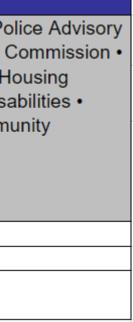
*** Land Use Public Meetings meet on an as-needed basis. Please contact Planning Manager, Jana Magoon at (253) 594-7823 to confirm whether a meeting will be held this week.

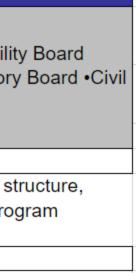
2021 Council Forecast & Standing Committees

Date	Meeting	Subject	Department	Background
January 12, 2021	City Council Study Session (dial-in 12:00pm)	Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	City Council Meeting (dial-in, 5:00 PM)			
January 19, 2021	Cancelled			
January 26, 2021	City Council Study Session dial-in Noon	Ammo Tax	City Manager's Office	Staff will provide an update on the Ammo Tax
		Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	Committee of the Whole (dial-in 3:00 pm)	Implicit Bias Training	OEHR	
	City Council Meeting (dial-in, 5:00 PM)			
February 2, 2021	City Council Study Session dial-in Noon	Fossil Fuel Study and Tideflats and Industrial Lands Regulations	Planning and Development Services	
		Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	City Council Meeting (dial-in, 5:00 PM)			
February 9, 2021	City Council Study Session (dial-in 12:00 pm)	Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	City Council Meeting (dial-in, 5:00 PM)			
February 16, 2021	Joint City Council / TPU Study Session (dial-in 12:00pm)	Environmental Action Plan Update	Environmental Services- James Parvey	Staff will provide an update on the Environmental Action Plan
		Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	City Council Meeting (dial-in, 5:00 PM)			

	Comi	nunity Vitality and Safety	
Committee Members: E	Blocker (Chair), Beale, Hines, Ushka,	2nd and 4th Thursdays	CBC Assignments: • Citizen Po
Alternate-Hunter			Committee • Human Services C
Executive Liaison: Linda Stewart; Staff Support - Ted Richardson		4:30 p.m.	Human Rights Commission • He
			Authority • Commission on Disa
		Room 248	Library Board • Tacoma Commu
			Redevelopment Authority
	Торіс	Presenter	Description
January 14, 2021	Cancelled		
	Interviews for the Human Services		
January 28, 2021	Commission	Doris Sorum, City Clerk	

	Government P	Performance and Finance Commit	ee
Committee Members: Hines, Hunter (chair), Thoms (vice chair), and Walker Alternate - Blocker Executive Liaison: Andy Cherullo; Staff Support - Ted Richardson		1st and 3rd Tuesday	CBC Assignments: •Public Utilit
		10 a.m.	•Board of Ethics •Audit Advisory Service Board
		Room 248	
	Торіс	Presenter	Description
			An overview of the program's st
		Ben Thurgood, Assistant	approach, and examples of prog
January 19, 2021	Continuous Improvement Program	Director, Human Resources	successes throughout time.
	TBD		





	Infrastructure. Pla	nning and Sustainability Commit	ttee	
Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Walker; Alternate-Ushka		2nd and 4th Wednesdays 4:30pm Virtual Meeting	CBC Assignments: •Sustainabl Commission •Planning Commis •Landmarks Preservation Com •Board of Building Appeals •Tra Commission	
	Topic	Presenters	Description	
January 13, 2021	Board of Building Appeals Interviews	Doris Sorum, City Clerk	2 vacancies	
	Landmarks Commission Recommendations for Historic Designation of 201 N Yakima Avenue	Reuben McKnight, Historic Preservation Officer	Staff and the Landmarks Comr will present the Landmarks Pre Commission's recommendation demolition review and nominat Tacoma Register of Historic Pla Yakima Avenue.	
	2021 Appointment of Chair and Vice Chair	Chair Conor McCarthy	Each year, Standing Council C shall reaffirm the Chair and Vic	
	2021 IPS Calendar Topics	Chair Conor McCarthy	Committee interest in topics to 2021.	
January 27, 2021				
February 10, 2021	Landmark Preservation Commission Interviews	Doris Sorum, City Clerk		

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Committees
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	Economic	Development Committee	
Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma A Commission •Greater Tacoma Convention Center Public Fac •City Events and Recognition Committee •Tacoma Creates A Board
	Topic	Presenter	Description
January 12, 2021	Status and Prospects: Federal Funding for COVID Recovery	Community & Economic Development Department	Tim Thompson, Principal of Th Consulting, will present on fed COVID-related current and pro policy and funding initiatives for and infrastructure and other lo development topics from the p perspective.
	Special Events Competitive Funding Process	Kim Bedier, Director, Tacoma Venues & Events, and Kala Dralle, Special Events Office, Tacoma Venues & Events	Tacoma Venues & Events (TV to fund Special Events (City sp events) through an annual con process.
January 26, 2021	Training and Employment Program Updates	Clifford Armstrong III, EIC, Workforce Program Manager, Community & Economic Development Department	Informational Briefing on upda Training and Employment Prog implement enhancements to the identified in 2019 and 2020 with stakeholders
February 9, 2021			

