



WEEKLY REPORT TO THE CITY COUNCIL

January 7, 2021

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Tacoma Public Utilities provides the attached **Public Utility Board agenda for January 13, 2021**. Please note the below items will be going to Council January 26, 2021.
 - Resolution U-11232 – Authorize execution of a letter of agreement as negotiated with the International Brotherhood of Electrical Workers, Local 483, Tacoma Power Unit, regarding step progression for the classification of Telecommunications Utility Worker.
 - Resolution U-11222 - Declare surplus and authorize the negotiated sale of approximately 43 acres of Tacoma Water property identified as tax parcel No. 0419141088 located in the Puyallup vicinity of unincorporated Pierce County to the Puyallup School District No. 3 for \$2,025,000.
2. Rental Assistance Update: LASA continues to administer the City's coronavirus rental assistance program. **A total of 638 households have been served with awards totaling \$902,538.06.** The City is expecting to receive additional federal assistance to support this program and Council will receive more information on the status of that assistance in a future weekly report. The City's Rental Assistance Fund at the Greater Tacoma Community Foundation has received 24 gifts totaling \$28,320.
3. Warming Center Update: Over the past week, **the Eastside Community Center Warming Center has operated near capacity with an average of 54 individuals** staying overnight each night, with an average of an additional 21 individuals accessing daytime services. Site staff connected 2 couples with referrals to TEMS. **Staff considers to evaluate options for additional warming center options.**
4. Senior Meal Delivery: **Access to healthy meals is important to our senior population and the City has adjusted contracted services during the COVID-19 pandemic to ensure seniors can still access food while senior centers are not operating.** The City's contracted partner ensured pickup and delivery of 237 meals for the week of 12/28-12/31.
5. Please see the attached City of Tacoma **Weekly Meeting Schedule**.

STUDY SESSION/WORK SESSION

6. The **City Council Study Session** of Tuesday, January 12, 2021, will be conducted through Zoom conference. The public can watch the meeting at: tvtacoma.com. Discussion items will include: (1) **Systems Transformation**; (2) **Other items of Interest- Mayor and Council Response to the Attack on the U.S. Capital**; (3) **Committee Reports**; (4) **Agenda Review and City Manager's Weekly Report**; (5) **Executive Session- Potential Litigation**.

At Tuesday's Study Session, **City Manager Elizabeth Pauli** will be providing an update on **Systems Transformation**.

7. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

8. There are no new events at this time.

Sincerely,



Elizabeth Pauli
City Manager

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SPECIAL MEETING NOTICE

**City of Tacoma
Public Utility Board
Wednesday, January 13, 2021
3:00 P.M.**

Notice is hereby given that a special meeting of the Tacoma Public Utility Board will be held on Wednesday, January 13, 2021 at 3:00 p.m.

*To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted in-person and will have telephonic and virtual access for the public to attend.

Attendance and public comment for this meeting will be done virtually through Zoom at <https://zoom.us/j/92603338717> or telephonically by dialing (253) 215-8782 and entering the meeting ID 926 0333 8717. This meeting will be broadcast on TV Tacoma and also [live streamed](#).

Written comments submitted to the Public Utility Board at utilityboard@cityoftacoma.org will be provided to the Board before the meeting if the comments are received by 2:00 p.m.

Call to Order

Roll Call

A. Approve Minutes of Previous Meetings

B. Comments by the Public

C. Regular Agenda

- C-1 Resolution U-11231– Award contracts and approve purchases:
1. Increase contract to Z2 Solutions, LLC to close out the Advanced Metering Program scope for 2020 to include operational planning and implementation change management (\$30,000, plus applicable taxes. Cumulative total \$2,858,524, plus applicable taxes) [Andre Peddeferri, Advanced Metering Program Manager].
- C-2 Resolution U-11232 – Authorize execution of a letter of agreement as negotiated with the International Brotherhood of Electrical Workers, Local 483, Tacoma Power Unit, regarding step progression for the classification of Telecommunications Utility Worker [Dylan Carlson, Senior Labor Relations Manager]. **(To Council 1/26/2021)**

Tacoma Water

- C-3 Resolution U-11233 – Authorize Tacoma Water's continued participation in the Water Supply Forum and approve Tacoma Water's continuing role as financial manager for the Forum [Scott Dewhirst, Water Superintendent].

D. Unfinished Business

- D-1 Resolution U-11222 - Declare surplus and authorize the negotiated sale of approximately 43 acres of Tacoma Water property identified as tax parcel No. 0419141088 located in the Puyallup vicinity of unincorporated Pierce County to the Puyallup School District No. 3 for \$2,025,000 [Greg Muller, Estate Officer]. **(To Council 1/26/2021)**

E. Reports of the Director

- Update on the status and impact of the COVID-19 virus and TPU's response to the emergency declaration.
- September 2020 Financials for Power, Water, Rail, Fleet, Self-Insurance Fund
- New Power Service Fees
- Surplus Properties
- Customer Satisfaction Survey
- Work Plan for the Director of Utilities
- General Updates

F. Comments of the Board

G. Executive Session

- Review the performance of a public employee (RCW 42.30.110(1)(g))

H. Adjournment



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Board Office at utilityboard@cityoftacoma.org or 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



MEETINGS FOR THE WEEK OF JANUARY 11, 2021 THROUGH JANUARY 16, 2021

TIME	MEETING	LOCATION
MONDAY, JANUARY 11, 2021		
5:00 PM	Local Improvement District Meeting *	Please visit https://cityoftacoma.org/hearingexaminer
5:00 PM	Tacoma Arts Commission	Please contact Naomi Strom-Avila at nstrom-avila@cityoftacoma.org
6:00 PM	Community's Police Advisory Committee	Join Zoom Meeting at: https://zoom.us/j/85076233615 Telephonic: Dial 253-215-8782 Meeting ID: 850 7623 3615 Passcode: 889454
6:00 PM	Metro Parks Tacoma Board of Commissioners	Please visit https://metroparkstacoma.org
TUESDAY, JANUARY 12, 2021		
9:00 AM	Hearing Examiner's Hearing *	Please visit https://cityoftacoma.org/hearingexaminer
10:00 AM	Economic Development Committee	Join Zoom Meeting at: https://zoom.us/j/88227539908 Telephonic: Dial 253-215-8782 Meeting ID: 882 2753 9908 Passcode: 614650
11:00 AM	Bid Opening**	Please visit http://www.tacomapurchasing.org
NOON	City Council Study Session	Join Zoom Meeting at: https://zoom.us/j/89496171192 Telephonic: Dial 253-215-8782 Meeting ID: 894 9617 1192 Passcode: 896569
5:00 PM	City Council Meeting	Join Zoom Meeting at: https://zoom.us/j/84834233126 Telephonic: Dial 253-215-8782 Meeting ID: 848 3423 3126 Passcode: 349099
WEDNESDAY, JANUARY 13, 2021		
3:00 PM	Public Utility Board Study Session - CANCELLED	
3:00 PM	Public Utility Board – SPECIAL MEETING	Join Zoom Meeting at: https://zoom.us/j/92603338717 Telephonic: Dial 253-215-8782 Meeting ID: 926 0333 8717
4:30 PM	Infrastructure, Planning, and Sustainability Committee	Join Zoom Meeting at: https://zoom.us/j/87829056704 Telephonic: Dial 253-215-8782 Meeting ID: 878 2905 6704 Passcode: 614650
5:00 PM	Metro Parks Tacoma Board of Commissioners – Capital Improvement Committee	Please visit https://metroparkstacoma.org
5:30 PM	Landmarks Preservation Commission	Join Zoom Meeting at: https://zoom.us/j/87368087371 Telephonic: Dial 253-215-8782 Meeting ID: 873 6808 7371
6:00 PM	Human Services Commission	Please contact Kristin Ely at kely@cityoftacoma.org
6:30 PM	Board of Ethics	Please contact Doris Sorum at DSorum@cityoftacoma.org
6:30 PM	Public Utility Board Meeting - CANCELLED	
THURSDAY, JANUARY 14, 2021		
7:30 AM	Tacoma Community Redevelopment Authority Board	Join Zoom Meeting at: https://zoom.us/j/86836368014 Telephonic: Dial 253-215-8782 Meeting ID: 868 3636 8014
9:00 AM	Hearing Examiner's Hearing *	Please visit https://cityoftacoma.org/hearingexaminer
10:00 AM	Tacoma Permit Advisory Task Force	Join Zoom Meeting at: https://zoom.us/j/89888724358 Telephonic: Dial 253-215-8782 Meeting ID: 898 8872 4358 Passcode: 193952
1:00 PM	Tacoma Employees' Retirement System Board Meeting	Please contact Melanie Panui at MPanui@cityoftacoma.org
4:30 PM	Community Vitality and Safety Committee	Join Zoom Meeting at: https://zoom.us/j/85961604917 Telephonic: Dial 253-215-8782 Meeting ID: 859 6160 4917 Passcode: 614650
5:00 PM	Land Use Public Meeting ***	Please contact Jana Magoon at JMagoon@cityoftacoma.org
FRIDAY, JANUARY 15, 2021		
NO MEETINGS SCHEDULED		

SATURDAY, JANUARY 16, 2021

3:00 PM Mayor's Youth Commission – General Assembly

Join Zoom Meeting at: <https://zoom.us/j/83389447063>

Telephonic: Dial 253-215-8782

Meeting ID: 833 8944 7063



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Please contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

** Bid Opening will be held on an as-needed basis. Please contact the Finance Procurement and Payables Office at 253-502-8468 or www.tacomapurchasing.org to confirm whether Bid Opening will be held.

*** Land Use Public Meetings meet on an as-needed basis. Please contact Planning Manager, Jana Magoon at (253) 594-7823 to confirm whether a meeting will be held this week.

2021 Council Forecast & Standing Committees

Date	Meeting	Subject	Department	Background
January 12, 2021	City Council Study Session (dial-in 12:00pm)	Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	City Council Meeting (dial-in, 5:00 PM)			
January 19, 2021	Cancelled			
January 26, 2021	City Council Study Session dial-in Noon	Ammo Tax	City Manager's Office	Staff will provide an update on the Ammo Tax
		Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	Committee of the Whole (dial-in 3:00 pm)	Implicit Bias Training	OEHR	
	City Council Meeting (dial-in, 5:00 PM)			
February 2, 2021	City Council Study Session dial-in Noon	Fossil Fuel Study and Tideflats and Industrial Lands Regulations	Planning and Development Services	
		Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	City Council Meeting (dial-in, 5:00 PM)			
February 9, 2021	City Council Study Session (dial-in 12:00 pm)	Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	City Council Meeting (dial-in, 5:00 PM)			
February 16, 2021	Joint City Council / TPU Study Session (dial-in 12:00pm)	Environmental Action Plan Update	Environmental Services- James Parvey	Staff will provide an update on the Environmental Action Plan
		Systems Transformation	City Manager's Office	City Manager Elizabeth Pauli will be giving an update on Systems Transformation
	City Council Meeting (dial-in, 5:00 PM)			

<i>Community Vitality and Safety</i>			
Committee Members: Blocker (Chair), Beale, Hines, Ushka, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Ted Richardson		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
	Topic	Presenter	Description
January 14, 2021	Cancelled		
January 28, 2021	Interviews for the Human Services Commission	Doris Sorum, City Clerk	

<i>Government Performance and Finance Committee</i>			
Committee Members: Hines, Hunter (chair), Thoms (vice chair), and Walker Alternate - Blocker Executive Liaison: Andy Cherullo; Staff Support - Ted Richardson		1st and 3rd Tuesday 10 a.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
	Topic	Presenter	Description
January 19, 2021	Continuous Improvement Program	Ben Thurgood, Assistant Director, Human Resources	An overview of the program's structure, approach, and examples of program successes throughout time.
February 2, 2021	TBD		

2021 Council Forecast & Standing Committees

Infrastructure, Planning and Sustainability Committee			
Committee Members: McCarthy (Chair), Beale (Vice Chair), Hunter, & Walker; Alternate-Ushka Executive Liaison: Mike Slevin; Coordinator: Claire Goodwin		2nd and 4th Wednesdays 4:30pm Virtual Meeting	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
January 13, 2021	Board of Building Appeals Interviews	Doris Sorum, City Clerk	2 vacancies
	Landmarks Commission Recommendations for Historic Designation of 201 N Yakima Avenue	Reuben McKnight, Historic Preservation Officer	Staff and the Landmarks Commission Chair will present the Landmarks Preservation Commission's recommendations for demolition review and nomination to the Tacoma Register of Historic Places of 201 N Yakima Avenue.
	2021 Appointment of Chair and Vice Chair	Chair Conor McCarthy	Each year, Standing Council Committees shall reaffirm the Chair and Vice Chair.
	2021 IPS Calendar Topics	Chair Conor McCarthy	Committee interest in topics to be heard for 2021.
January 27, 2021			
February 10, 2021	Landmark Preservation Commission Interviews	Doris Sorum, City Clerk	

<i>Economic Development Committee</i>			
Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •City Events and Recognition Committee •Tacoma Creates Advisory Board
	Topic	Presenter	Description
January 12, 2021	<i>Status and Prospects: Federal Funding for COVID Recovery</i>	Community & Economic Development Department	Tim Thompson, Principal of Thompson Consulting, will present on federal COVID-related current and prospective policy and funding initiatives for businesses and infrastructure and other local economic development topics from the private sector perspective.
	<i>Special Events Competitive Funding Process</i>	Kim Bedier, Director, Tacoma Venues & Events, and Kala Dralle, Special Events Office, Tacoma Venues & Events	Tacoma Venues & Events (TVE) proposes to fund Special Events (City sponsored events) through an annual competitive process.
January 26, 2021	<i>Training and Employment Program Updates</i>	Clifford Armstrong III, EIC, Workforce Program Manager, Community & Economic Development Department	Informational Briefing on updates to the Training and Employment Program that implement enhancements to the program identified in 2019 and 2020 with stakeholders
February 9, 2021			