



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Doris Sorum, City Clerk  
**COPY:** Infrastructure, Planning, and Sustainability Committee Members; Mike Slevin  
**PRESENTER:** Doris Sorum, City Clerk  
**SUBJECT:** Consideration and recommendation of applicants to the Board of Building Appeals  
**DATE:** January 13, 2021

**PRESENTATION TYPE:**

Committees, Boards and Commissions Interviews

**SUMMARY:**

The Infrastructure, Planning, and Sustainability Committee will interview and may recommend up to two applicants to the full City Council for appointment to the Board of Building Appeals. Below is a list of the applicants:

APPLICANT	COUNCIL DISTRICT	ELIGIBLE POSITION
James Collins	Outside City Limits	Position 5 – Structural Engineer
Michael Tagles	Council District 2	Position 6 – Mechanical Engineer

**BACKGROUND:**

The Board of Building Appeals consists of seven members and was established as a quasi-judicial board that reviews and approves the updating of the City's Building, Mechanical, Plumbing, Fire, Dangerous Building, Minimum Housing, Boiler and Energy Codes. Duties of the Board of include:

- Review and provide recommendation for approval to Council for new editions, amendments, and proposed changes to the City's Building, Mechanical, Plumbing, Fire, Dangerous Building, Minimum Housing, and Energy Codes.
- Holding hearings and make decisions on appeals of orders, decisions, or determinations made by the Building Official or Fire Chief relative to the application and interpretation of the Building Code, Mechanical Code, Plumbing Code, Fire Code and Energy Code.
- Hear appeals of orders or decisions made by the Hearing Officer for the Dangerous Building Code or Minimum Housing Code.

**ISSUE:**

Positions need to be filled on the Board.

**ALTERNATIVES:**

The Board would operate without full membership.

**FISCAL IMPACT:**

There is no fiscal impact.



**RECOMMENDATION:**

Staff requests that the Infrastructure, Planning, and Sustainability Committee recommend the appointment of up to two applicants to the Board of Building Appeals, which would be forwarded to the full City Council on January 26, 2021.

**ATTACHMENTS:**

Board of Building Appeals Applications  
Current Roster