



## WEEKLY REPORT TO THE CITY COUNCIL

July 22, 2021

Members of the City Council  
City of Tacoma, Washington

**Dear Mayor and Council Members:**

### **ITEMS OF INTEREST**

1. The City Manager's Office provides the attached **Purchase Contract Awards for the week of July 19, 2021.**
2. Mayor Victoria Woodards provides the **attached Council Action Memorandums for Black Lives Matter Mural, Tacoma Public Library Board of Trustee's Term Extension and South Sound Housing Affordability Partnership.**
3. Council Member Walker provides the attached **Council Contingency Request for an expenditure of \$5,500 to support the general market operation of the Eastside Tacoma Farmer's Market.**
4. Tacoma Public Utilities provides the **attached July 28, 2021, Public Utility Board agenda** no items will be going to Council.
5. Planning and Development Services Director Peter Huffman provides the attached memorandum regarding the department's response to **Senate Bill 5235, the new law that restricts how local governments define and regulate residential unit occupancies.**
6. City-funded Temporary and Emergency Shelter Performance: The City posts weekly information about its Temporary and Emergency Shelter locations including current census, number of available beds and exits to housing. **This information can be found at <https://cms.cityoftacoma.org/NCS/City%20Authorized%20Emergency%20Shelter%20Sites/Weeklydataupdate.pdf> and is updated weekly.**
7. Please see the attached City of Tacoma **Weekly Meeting Schedule.**
8. Police Chief Michael Ake provides the attached **Weekly Crime Report.**
9. Senior Meal Delivery: Access to healthy meals is important to our senior population and the City has adjusted contracted services during the COVID-19 pandemic to ensure seniors can still access food while senior centers are not operating. **The City's contracted partner ensured pickup and delivery of 397 meals for the week of July 12 – 16, 2021.**

10. **Rental Assistance:** The rental assistance portal is now open! Residents may find more information at <https://www.piercecountywa.gov/7142/Rental-Assistance>. The program provides up to 12 months of assistance dating back to March 2020 and serves households up to 80% of Pierce County Area Median Income. **Applicants may also qualify for utility assistance through the program. The City's remains committed to reducing racial disparities in our service delivery and for this reason has a goal of providing at least 45% of the assistance to households headed by persons of color.** In 2020, 638 households received assistance from the Tacoma Rental Assistance Program. Of those 638, 78% were households with the head of household identifying as a person of color. In 2021, 62% of households served to date are headed by persons of color. The City has provided 274 households with \$1,922,250 in rental assistance and 458 households with \$485,523 in utility assistance in 2021. This emergency rental and utility assistance is available from the U.S. Department of Treasury for expenditure through September 30, 2022. The City's Rental Assistance Fund at the Greater Tacoma Community Foundation has received 28 gifts totaling \$30,820.
11. **Hygiene Stations:** The City is currently operating temporary hygiene stations at 8th and Yakima on private property and I-705 and 'A' Street on WSDOT-owned property. These temporary stations provide restrooms, handwashing stations, trash removal and 24/7 on site security. The costs associated with operation of the station on WSDOT property is supported by the City's funding agreement with WSDOT to address encampments on WSDOT right of way and properties. Last week we provided an update indicating we were extending operation of hygiene stations until the end of July, after evaluation, staff is extending the hygiene locations to the end of August to allow for development of alternate shelter locations. **If community members have questions or concerns about either of the hygiene station locations, they are welcome to contact 253-250-1766. More information on hygiene stations is available at [www.cityoftacoma.org/hygienestations](http://www.cityoftacoma.org/hygienestations)**  
Update on Performing Arts Venue Management
12. **The City received three submissions to its Request for Proposals for Performing Arts Venue Management. Two proposals were considered responsive. A review committee consisting of community members and city staff selected one proposal on July 7<sup>th</sup>. The required purchasing process was followed including a mandatory protest period, and negotiations have commenced with the successful respondent. It is anticipated that a contract will be completed and brought before Council by mid-August with management services in place by the end of August.**

In the meantime, Tacoma Venues and Event's (TVE) staff continue to provide interim management and support the Resident Arts Organizations through the transition period:

- **Website:** TVE Marketing is supporting all RAOs, which are currently listed on the City of Tacoma's TVE [page](#). A local website developer, Foster's Creative, is creating a new Tacoma Venues & Events website that will launch later this summer. In the meantime, there is an "under construction" site that is now live at <https://www.tacomavenues.org/> for which RAOs are providing information, photos and links. Tacoma Creates funded organizations can also add events to the [www.tacomacreates.org/events](http://www.tacomacreates.org/events) website.

- Marquees: TVE Marketing is running welcome back messaging supplied from RAOs on the Pantages marquee to share the excitement about the return to live events and will add information about scheduled events as available. The Rialto Marquee remains under repair.
- Ticketing: The Pantages Box Office phone line is forwarding to TVE staff. The line is answered during regular business hours and messages are forwarded to the applicable RAO. All other existing TAL phone lines are active through July 31 and are forwarding to TAL. Several RAOs will be operating their own box office/ticketing services and TVE is providing transitional services for others.
- Booking: TVE Booking Manager is maintaining the theater calendar through the transition period. Existing booking agreements issued by TAL for the 2021-22 season will be honored. Calendars are under review for conflicts and contracts will be issued shortly.

### **STUDY SESSION/WORK SESSION**

13. **The City Council Study Session of Tuesday, July 27, 2021 will be conducted both virtually and in-person. To attend in-person, the study sessions will be held in Room 16 of the Tacoma Municipal Building North located at 733 Market Street, Tacoma WA, 98402, on the first floor.** The meeting can be heard by dialing (253) 215 – 8782 or through Zoom at [www.zoom.us/j/89496171192](https://www.zoom.us/j/89496171192) and entering the meeting ID 894 9617 1192; and passcode 896569 when prompted. This meeting will be broadcast on TV Tacoma and live streamed.

The discussion items will include: (1) **American Rescue Plan Act**; (2) **Other items of Interest - Manuel Ellis Investigation Update**; (3) **Committee Reports**; (4) **Agenda Review and City Manager's Weekly Report**; (5) **Executive Session - To Discuss the Qualifications of an Applicant for Public Employment and Potential Litigation.**

On our first agenda item, the Office of Management and Budget will be providing **an update on the American Rescue Plan Act funding.**

Under Other Items of Interest, **the following item will be discussed:**

- **Manuel Ellis Investigation Update**

14. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

**MARK YOUR CALENDARS**

15. There are no new events currently.

Sincerely,

A handwritten signature in blue ink, appearing to read "Elizabeth Pauli", with a stylized flourish at the end.

Elizabeth Pauli  
Acting City Manager

EAP: ram

**Purchase Contract Awards**  
**For Weekly Report to the City Manager**

**Week of July 19, 2021**

| <b>Specification</b>   | <b>Description</b>  | <b>Awardee</b>                 | <b>Amount</b>   |
|--|---|--------------------------------|---|
| <b>Contract<br/>4600013862 -<br/>Salt Distributors<br/>Inc</b> | <b>Increase Contract for the<br/>Purchase of Snow and Ice<br/>Control Products</b>                      | <b>Salt Distributors Inc</b>   | <b>\$500,000.00, plus any applicable<br/>taxes, cumulative total of<br/>\$1,115,800.00, plus any applicable<br/>taxes</b>                   |
| <b>ES21-0518F</b>  | <b>Center for Urban Waters<br/>Building Operation,<br/>Management, and<br/>Maintenance<br/>Services</b> | <b>Kidder Mathews,<br/>LLC</b> | <b>\$6,290,968.59, plus a five percent<br/>contingency, for a projected<br/>contract total of \$6,605,517.02,<br/>plus applicable taxes</b> |



City of Tacoma

City Manager Action Memorandum

---

**TO:** Elizabeth A. Pauli, City Manager  
**FROM:** FOR Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer JJ  
Rae Bailey, Street Operations Division Manager, Public Works  
**COPY:** City Manager, City Council, City Clerk, EIC Coordinator, LEAP Coordinator, and  
Doreen Klaaskate, Finance/Purchasing  
**SUBJECT:** Increase Contract for the Purchase of Snow and Ice Control Products -  
Washington State Department of Enterprise Services Contract No. 02714,  
Contract No. 4600013862  
**DATE:** July 9, 2021

---

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or delegee.

---

**RECOMMENDATION SUMMARY:**

The Public Works Department requests approval to increase Contract No. 4600013862, to Salt Distributors Inc, Newman Lake, WA, by \$500,000.00, plus any applicable taxes, for the purchase of snow and ice control products on an as-needed basis. This increase will bring the contract to a cumulative total of \$1,115,800.00, plus any applicable taxes.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

Applying deicer and performing snow/ice removal on our arterial streets during cold weather and during snow/ice storms ensures that residents have safe and equitable access to arterial streets throughout the City.

**BACKGROUND:**

This contract is for the purchase of snow and ice control products which will be used as part of the City of Tacoma's snow and ice operations. Having the ability to acquire snow and ice products will result in roads becoming less hazardous for the public during snow storms/events.

This contract was competitively bid and resulted in Washington State Department of Enterprise Services Contract No. 02714 which allows state and local agencies to utilize the contract through an interlocal purchasing agreement. The contract expires on August 18, 2022.

**CONTRACT HISTORY:** The original contract was awarded by City Council on September 9, 2014, under Resolution No. 39000, in the amount of \$415,800.00, plus any applicable taxes. The contract was administratively increased on March 5, 2020, by \$200,000.00 for a new cumulative total of \$615,800.00, plus any applicable taxes.



City of Tacoma

**SUSTAINABILITY:** The use of salt for snow and ice operations is a more environmentally sound product than sand as sand will enter into the City's storm sewer system and potentially will increase the turbidity of the storm water entering into the Puget Sound.

**EIC/LEAP COMPLIANCE:** Not applicable

**FISCAL IMPACT:**

**EXPENDITURES:**

| FUND NUMBER & FUND NAME | COST OBJECT<br>(CC/WBS/ORDER) | COST<br>ELEMENT | TOTAL AMOUNT              |
|-------------------------|-------------------------------|-----------------|---------------------------|
| 1065-STOP               | 662429                        | 5220100         | \$500,000.00              |
| <b>TOTAL</b>            |                               |                 | <b>Up to \$500,000.00</b> |

**REVENUES:**

| FUNDING SOURCE | COST OBJECT<br>(CC/WBS/ORDER) | COST<br>ELEMENT | TOTAL AMOUNT        |
|----------------|-------------------------------|-----------------|---------------------|
| 1065-STOP      | 662420                        | 6311067         | \$500,000.00        |
| <b>TOTAL</b>   |                               |                 | <b>\$500,000.00</b> |

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** \$500,000.00

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** N/A

APPROVED

DocuSigned by: 7/14/2021  
  
 32F840585F1B401...

Elizabeth A. Pauli, City Manager (or designee)

DS 7/13/2021

DS 7/13/2021

DS 7/14/2021



## City of Tacoma

## City Manager Action Memorandum

**TO:** Elizabeth A. Pauli, City Manager

**FROM:** Michael P. Slevin III, P.E., Director, Environmental Services *GMS MPS*  
John Burk, P.E., Division Manager, Science and Engineering

**COPY:** City Manager, City Council, City Clerk, EIC Coordinator, LEAP Coordinator,  
James Coffman, P.E., and Senior Buyer Tina Eide, Finance/Purchasing

**SUBJECT:** Center for Urban Waters Building Operation, Management, and Maintenance  
Services – Request for Proposals Specification No. ES21-0518F, Contract  
No. CW2244344

**DATE:** July 8, 2021

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or designee.

**RECOMMENDATION SUMMARY:**

The Environmental Services Department recommends a contract be awarded to Kidder Mathews, LLC, Seattle, WA, in the amount of \$6,290,968.59, plus a five percent contingency, for a projected contract total of \$6,605,517.02, plus applicable taxes, budgeted from the ES Wastewater Fund 4300, for property management services at the Center for Urban Waters Building for an initial five-year term.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Assure outstanding stewardship of the natural and built environment.

This contract award will help to maintain the *Leadership in Energy and Environmental Design-Existing Building Operations Management Gold* (LEED-EBOM Gold) Certification. This certification helps reduce the City's carbon footprint supporting healthy neighborhoods and a thriving Puget Sound, leaving a better Tacoma for all citizens.

**BACKGROUND:**

The Center for Urban Waters (CUW) is a 51,205 square-foot office and laboratory building located on the east side of the Thea Foss waterway at 326 East D Street. The building was constructed to a LEED Platinum certification in 2010 and has achieved a LEED-EBOM Gold certification in 2018. Building green features include operable windows for natural ventilation, natural lighting, a green roof, radiant floor heating and cooling, native landscaping and rain gardens, among other energy conservation and environmentally beneficial elements. The CUW is the first building in the City of Tacoma's portfolio to achieve and operate at a LEED-EBOM Gold certification.

The CUW building contains three stories plus a mechanical penthouse. The first floor includes the reception area, multiple conference rooms, office space, loading dock, lab related space, lunchroom and various mechanical rooms. The second and third floors contain office space, laboratories, and multiple conference rooms. The mechanical penthouse is located on the roof.





City of Tacoma

Total office space in the building is 40,760 square feet. Total laboratory space is 8,550 square feet and the mechanical penthouse is 1,895 square feet.

The CUW Field Support Annex is located across the street at 303 East D Street. The building has an area of approximately 1,500 square feet. The adjacent north parking lot has an area of approximately 32,500 square feet, and the south parking lot has an area of approximately 10,000 square feet.

**ISSUE:** The current property management contract between the City and Kidder Mathews, LLC expires December 31, 2021. As the current owner, the City must engage its own building management and maintenance services firm with capabilities and experience to operate, manage, and maintain a LEED-EBOM Gold certified building no later than December 30, 2021.

**ALTERNATIVES:** Two alternatives to awarding the contract are:

- Maintenance conducted by Environmental Services (ES), but ES does not have the staff, expertise, or experience to manage and maintain a LEED-EBOM Gold certified building.
- No maintenance.

**COMPETITIVE SOLICITATION:**

Request for Proposals (RFP) Specification No. ES21-0518F was opened June 15, 2021. Three companies were invited to bid in addition to the normal advertising of the RFP.

The table below reflects the amount of the total award.

| <u>Respondent</u> (RFP)    | <u>Location</u> ( <i>city and state</i> ) | <u>Score</u> |
|----------------------------|---|--------------|
| <b>Kidder Mathews, LLC</b> | <b>Seattle, WA</b>                        | <b>90</b>    |

Pre-bid Estimate: \$7,300,000 (*Five year projected estimate*)

The recommended award is 9.5 percent below the pre-bid estimate.

**CONTRACT HISTORY:** New contract.

**SUSTAINABILITY:** The CUW is a LEED-EBOM Gold certified facility. CUW operations and maintenance are conducted in accordance with LEED-EBOM Gold requirements.

**EIC/LEAP COMPLIANCE:** EIC is not applicable. The Local Employment and Apprenticeship Training Program (LEAP) requirements are Local Employment Goal of 15 percent.



City of Tacoma

**FISCAL IMPACT:****EXPENDITURES:**

| FUND NUMBER & FUND NAME | COST OBJECT<br>(CC/WBS/ORDER) | COST<br>ELEMENT | TOTAL AMOUNT                |
|-------------------------|-------------------------------|-----------------|-----------------------------|
| ES Wastewater Fund 4300 | 523400                        | 5320100         | \$6,605,517.02              |
| <b>TOTAL</b>            |                               |                 | <b>Up to \$6,605,517.02</b> |

**REVENUES:**

| FUNDING SOURCE          | COST OBJECT<br>(CC/WBS/ORDER) | COST<br>ELEMENT | TOTAL AMOUNT          |
|-------------------------|-------------------------------|-----------------|-----------------------|
| ES Wastewater Fund 4300 | 523900                        | Various         | \$6,605,517.02        |
| <b>TOTAL</b>            |                               |                 | <b>\$6,605,517.02</b> |

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$1,156,043.10****ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** N/A.

APPROVED

DocuSigned by: 7/20/2021  
  
 32F840585F1B401...

Elizabeth A. Pauli, City Manager (or designee)

DS 7/17/2021

DS 7/20/2021

DS 7/20/2021



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Mayor Victoria Woodards and Melanie Harding, Chief Policy Analyst to the Mayor  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution – Authorizing a \$10,000 Council Contingency Fund allocation for sponsorship of the Kinsey African American Art & History Collection at Tacoma Art Museum and installation of a Black Lives Matter Mural in Tollefson Plaza – July 27, 2021  
**DATE:** July 10, 2021

---

**SUMMARY AND PURPOSE:**

A resolution authorizing a Council Contingency Fund expenditure of \$10,000 to support the Kinsey African American Art & History Collection and installation of a Black Lives Matter mural in Tollefson Plaza.

**COUNCIL SPONSORS:**

Mayor Victoria Woodards, Deputy Mayor Keith Blocker, and Councilmember Catherine Ushka

**BACKGROUND:**

This Council Contingency Fund request would provide a \$5,000 sponsorship of the upcoming Kinsey African American Art & History Collection to be featured at Tacoma Art Museum as well as \$5,000 for installation of a Black Lives Matter mural.

To express solidarity with the Black Lives Matter movement and the City's commitment to equity, Mayor Woodards, Deputy Mayor Blocker, and some of their colleagues engaged in initial discussion on the installation of a Black Lives Matter street tattoo or mural in Tacoma in 2020. Also in 2020, Tacoma's Human Rights Commission similarly expressed a desire for a Black Lives Matter mural to be painted in Tacoma. Building on these conversations, City's of Tacoma's Office of Arts and Cultural Vitality and the Office of Equity and Human Rights staff connected for initial discussions to discuss how the Arts Commission might support this work. Installation of a mural in 2020 was paused due to funding limitations and the inclement weather of late fall through early spring months.

In conversations with the Tacoma Art Museum (TAM), staff learned that there were resources and a desire to commission a mural in conjunction with the upcoming Kinsey African American Art & History Collection to be featured at TAM July – November 2021. The Human Rights Commission supported this collaborative effort with the Tacoma Arts Commission and TAM moving forward on the project in Tollefson Plaza.

There was a shared desire that the mural express solidarity with the Black Lives Matter movement while celebrating the achievements and contributions of African Americans throughout history. Artists are encouraged to draw from Tacoma's history and imagined futures. The draft timeline has the mural being completed in Fall 2021, with an artist talk and reception hosted at TAM.

The current total budget for the project is \$20,000. Murals by their nature are not permanent, and it is estimated that this mural would last for up to 5 years. Because this is moving forward quickly, we request that the resolution allocating this funding be brought forward next week, on July 27, 2021.



Separately, Tacoma Art Museum approached Mayor Woodards about city support for the Kinsey African American Art & History Collection. This request would provide a \$5,000 sponsorship for that exhibit. vide only the information needed to orient Council, provide context, and frame the issue or topic. Start with the statemen

### **COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

The mural artist(s) will be selected through a competitive review process led by Tacoma Art Museum. Members of the Human Rights Commission and Tacoma Arts Commission will participate on the selection panel. The artist or artist team should have a clear idea of how they will engage the community and/or other Tacoma artists at any stage of the project from research, conceptualization, mural design, installation, or anything the artist(s) dreams up. It will be open for artists ages 18+ currently living or working in Tacoma who are best able to respond to the Black experience. Overall community engagement around this project is being finalized.

### **2025 STRATEGIC PRIORITIES:**

#### **Equity and Accessibility: (Mandatory)**

The Black Lives Matter movement, like the civil rights movements before it, has effectively articulated the injustices that exist nationally and locally at the intersections of race, class, and gender including mass incarceration, police brutality, poverty, unaffordable housing, income disparity, homophobia, gender inequality, poor access to healthcare, and educational outcomes. This mural will encourage Tacoma residents to recognize the plight suffered by people of color to obtain equality while at the same time continuing to challenge us to persevere in unity toward racial justice.

The Kinsey Collection celebrates African American achievement and contribution from 1595-present, and striving to dispel the “myth of absence” through authentic artifacts and fine art that helps to fill in the blanks of American history.

#### **Education: Equity Index Score: Moderate Opportunity**

Increase the number of quality out of school time learning opportunities distributed equitably across the city.

#### **Civic Engagement: Equity Index Score: N/A**

Increase the percentage of residents who believe they are able to have a positive impact on the community and express trust in the public institutions in Tacoma.

#### **Livability: Equity Index Score: Moderate Opportunity**

Increase positive public perception of safety and overall quality of life.

Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents

### **Explain how your legislation will affect the selected indicator(s).**

This exhibit and mural speak directly to inequities and injustice and provide opportunities to learn about African American achievements and contributions throughout our nation’s history – a subject which is often underrepresented or absent in traditional school curriculums.

**ALTERNATIVES:**

| Alternative(s) | Positive Impact(s)  | Negative Impact(s)   |
|----------------|---|--|
| Take no action | \$10,000 in Council Contingency Funds could be allocated to other services. | Black residents may feel less safe/supported by their local government |

**EVALUATION AND FOLLOW UP:**

Murals by their nature are not permanent, and it is estimated that this mural would last for up to 5 years. The Mayor and Council may want to evaluate replacement of the mural at that time.

**STAFF/SPONSOR RECOMMENDATION:**

The sponsors recommend approval.

**FISCAL IMPACT:**

| Fund Number & Name       | COST OBJECT<br>(CC/WBS/ORDER) | Cost Element | Total Amount    |
|--------------------------|-------------------------------|--------------|-----------------|
| Council Contingency Fund |                               |              | \$10,000        |
| <b>TOTAL</b>             |                               |              | <b>\$10,000</b> |

What Funding is being used to support the expense?

COUNCIL CONTINGENCY FUNDS

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

NO, PLEASE EXPLAIN BELOW

These expenses were not budgeted for.

Are there financial costs or other impacts of not implementing the legislation?

YES

Black community members may not feel as safe/supported by their local government.

Will the legislation have an ongoing/recurring fiscal impact?

No

Will the legislation change the City's FTE/personnel counts?

No

**ATTACHMENTS:**

- Council Contingency Fund Balance Sheet

## 2021-2022 Council Contingency Commitments

|  |                     |
|--|---------------------|
| <b>2021-2022</b>   | <b>\$250,000</b>    |
|  | Committed           |
| <b>Council Requested- South Sound Together</b>   | <b>\$12,000</b>     |
| <i>Resolution 40747</i>  |                     |
| A resolution authorizing the one-time use of \$12,000, budgeted from the Council Contingency Fund, for City membership in South Sound Together, for the year 2021.   |                     |
| <b>Council Requested- Joint Municipal Action Coalition</b>   | <b>\$6,000</b>      |
| <i>Resolution 40751</i>  |                     |
| A resolution authorizing the one-time use of \$6,000, budgeted from the Council Contingency Fund, as the City's contribution towards a Joint Municipal Action Committee sponsored Request for Proposal to provide consulting services to better align the work of participating organizations.                                   |                     |
| <b>Council Requested- Opioid Task Force</b>  |                     |
| <i>Resolution 40753</i>  | <b>\$2,000</b>      |
| A resolution directing the City Manager to allocate \$2,000 from the City Council Contingency Fund to the Tacoma Pierce County Health Department to support media and broadcasting for the 2021 Pierce County Opioid Summit.   |                     |
| <b>Council Requested- Gun Violence Prevention</b>  |                     |
| <i>Resolution 40767</i>  | <b>\$25,000.00</b>  |
| A resolution directing the City Manager to allocate \$25,000 from the City Council Contingency Fund in order to hire a facilitator to convene workgroups to determine best practices for funding gun violence prevention efforts, and hire a research team to review best practices to address gun and youth violence reduction. |                     |
| <b>Council Requested- Tacoma Reads</b>   |                     |
| <i>Resolution 40793</i>  | <b>\$ 10,000.00</b> |
| City Council concurrence for a \$10,000 City Council Contingency Fund request to support the 2021 Tacoma Reads Together events   |                     |
| <b>Council Requested - Alling Park</b>   |                     |
| <i>Resolution 40792</i>  | <b>\$ 1,500.00</b>  |
| Council Contingency Fund expenditure of \$1,500 to support neighborhood outreach around Alling Park to address illegal use of fireworks by the Safe Streets Campaign, a grassroots organization that unites and inspires neighbors, youth, and businesses to build safe, healthy, and thriving communities.                      |                     |
| <b>Council Requested - Accommodations for Korean Delegation</b>  | <b>\$ 5,000.00</b>  |
| <i>Resolution 40811</i>  |                     |
| Council Contingency Fund expenditure of \$5,000 to support the lodging and accommodations of a student group and host from Korea who are participating at the Asia Pacific Cultural Center's 25th Anniversary fundraiser as educational and cultural ambassadors.  |                     |
| <b>Council Request - Black Lives Matter Mural</b>  | <b>\$ 10,000.00</b> |
| To Council July 27, 2021   |                     |
| A resolution authorizing a Council Contingency Fund expenditure of \$10,000 to support the Kinsey African American Art & History Collection and installation of a Black Lives Matter mural in Tollefson Plaza.   |                     |
| <b>Council Requested - South Sound Housing Affordability Partners</b>  | <b>\$ 22,000.00</b> |
| To Council July 27, 2021   |                     |
| A Resolution authorizing execution of an Intergovernmental Agreement establishing and confirming the City of Tacoma's participation in South Sound Housing Affordability Partners and allocating an estimated \$20,000 - \$22,000 in Council Contingency Funding for startup in 2021.  |                     |

**\$93,500**



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Melanie Harding, Chief Policy Analyst to the Mayor, City Manager's Office  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution – Confirming a 3-month term extension of the President of the Library Board of Trustees  
**DATE:** July 21, 2021

---

**SUMMARY AND PURPOSE:**

Confirming the term extension of Library Board Trustee Wayne Williams for a period not to exceed three months.

**COUNCIL SPONSORS:**

Mayor Victoria Woodards, Council Member Hines, and Council Member Hunter

**BACKGROUND:**

The Recommendation is based on Tacoma Public Library's (TPL) need to on-board and orient a new trustee, transition a new Board President, and seamlessly conclude year-end processes without significant interruptions to the current order of business by extending Wayne Williams's appointment to the Library Board of Trustees for a period not to exceed three months. The extension would change Mr. Williams's term end date from September 27, 2021 to December 27, 2021.

Currently, Trustee terms are tied to when the precedent exited the role, and so can be scheduled to conclude in any month of the year. Due to its placement on the calendar, a term ending in September significantly disrupts multiple organizational processes. Extending President Williams's term just three months will ensure proper role transitions, on-boarding, and conclusion of year-end processes.

**COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

Tacoma Public Library's service population and its staff ultimately benefit from an organized and efficient Board of Trustees.

**2025 STRATEGIC PRIORITIES:**

**Equity and Accessibility:**

Tacoma Public Library's service population and its staff ultimately benefit from an organized and efficient Board of Trustees. TPL's strategic priorities can remain foremost when organizational processes are running smoothly.

**Civic Engagement:** *Equity Index Score:* High Opportunity

Tacoma Public Library's service population and its staff ultimately benefit from an organized and efficient Board of Trustees. TPL's strategic priorities can remain foremost when organizational processes are running smoothly.

**Livability:** *Equity Index Score:* Very High Opportunity

Increase positive public perception of safety and overall quality of life.

**Explain how your legislation will affect the selected indicator(s).**

Tacoma Public Library's service population and its staff ultimately benefit from an organized and efficient Board of



Trustees. TPL's strategic priorities can remain foremost when organizational processes are running smoothly.

**ALTERNATIVES:**

Presumably, your recommendation is not the only potential course of action; please discuss other alternatives or actions that City Council or staff could take. Please use table below.

| <b>Alternative(s)</b>   | <b>Positive Impact(s)</b>                                      | <b>Negative Impact(s)</b>   |
|---|--|---|
| Do not extend Wayne Williams term and move forward with appointing a new trustee. | The Library Board will continue its work with a new appointee. | The newest appointee and the incoming President may not receive the on-boarding they need to be successful in their roles and this will slow the progress of the Library in realizing its strategic priorities; year-end processes will be disrupted. |

**EVALUATION AND FOLLOW UP:**

Performance measures that will be used to evaluate the success of the proposed legislation include:

1. No changes to the rate and quality of production of updated Library policies
2. No disruption to year-end processes
3. Smooth leadership transition and new Trustee on-boarding

The Library Director provides scheduled reports to the Community, Vitality, and Safety Council Committee; Committee of the Whole; and/or at Council Study Sessions.

**STAFF/SPONSOR RECOMMENDATION:**

It is recommended that the Council approve an extension to Wayne Williams's term for a period not to exceed three months, from September 2021 to December 31, 2021.

**FISCAL IMPACT:**

There is no fiscal impact to adopting the proposed legislation.





**TO:** Elizabeth Pauli, City Manager  
**FROM:** Council Member Kristina Walker and Melanie Harding, Chief Policy Analyst to the Mayor  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution – Authorizing the execution of an Intergovernmental Agreement with governments in Pierce County establishing and confirming the City of Tacoma’s Participation in South Sound Housing Affordability Partners & allocating Council Contingency Funding for Tacoma’s proportion of startup and operations funding in 2021 – July 27, 2021  
**DATE:** July 9, 2021

---

**SUMMARY AND PURPOSE:**

A Resolution authorizing execution of an Intergovernmental Agreement establishing and confirming the City of Tacoma’s participation in South Sound Housing Affordability Partners and allocating an estimated \$20,000 - \$22,000 in Council Contingency Funding for startup in 2021.

**COUNCIL SPONSORS:**

Mayor Victoria Woodards, Councilmember Conor McCarthy, and Councilmember Kristina Walker

**BACKGROUND:**

Mayor Woodards and the Tacoma City Council have long acknowledged the challenges posed to affordable housing due to accelerating housing market conditions, a limited rental supply, significant housing cost burdens on households across the region, and a need for community members experiencing barriers to access or remain in safe and stable housing. Because of this, they have prioritized the issue of affordable housing and supported the completion of the Affordable Housing Action Strategy (AHAS) in September 2018.

Despite ongoing work to enact strategic approaches from the AHAS, both rental rates and home prices have continued to increase, with Redfin again declaring Tacoma the fastest-selling housing market in the nation earlier in 2021. Redfin’s Chief Economist attributed this increase in part to the increase in virtual work during the pandemic, as the Tacoma market provides Seattle workers more for their dollar with a reduced need to commute.<sup>1</sup> A June report from John L. Scott Real Estate indicated that Pierce County is “virtually sold out” of existing single-family homes valued at up to \$1.5 million.<sup>2</sup> COVID-19 has significantly impacted the stability of jobs and wages for many across the nation, and the Washington State eviction moratorium is scheduled to end on September 30, 2021.<sup>3</sup> When combined, these factors combined further threaten housing stability in Tacoma and throughout the region.

While the City of Tacoma continues work to enact the strategies in AHAS, the challenges of housing affordability are regional and the factors that impact market conditions do not stop at city limits. The actions taken by neighboring jurisdictions and governments have impacts on one another. At the same time, jurisdictions of various sizes have unique needs and varying levels of resources to address the complex issue of housing. In 2018, Mayor

---

<sup>1</sup> <https://www.kiro7.com/news/local/redfin-puts-tacoma-no-1-again-fastest-selling-housing-market-january/AXMHPRPCG5CGHEDQUB6WCBINDE/>

<sup>2</sup> <https://www.thenewstribune.com/news/business/real-estate-news/article251955553.html>

<sup>3</sup> <https://www.governor.wa.gov/news-media/inslee-announces-eviction-moratorium-%E2%80%99Cbridge%E2%80%99D>



Woodards began questioning whether there were opportunities for surrounding governments to create synergy by working collaboratively on the issue of affordable housing.

To hear from other government leaders on affordable housing and determine whether there were regional solutions that could be leveraged, Mayor Woodards was joined by County Executive Dammeier and County Councilmember Ladenburg in the fall of 2018 to convene elected officials in a roundtable discussion on housing affordability in Pierce County. The discussions initially focused on what might be done collectively across Pierce County to address housing affordability, attainability, and accessibility for residents of all income levels, while acknowledging each jurisdiction's unique housing market and challenges.

The 'Mayors' Roundtable on Affordability,' as it was originally called, conducted a series of meetings on:

- Local housing affordability data and needs;
- Individual jurisdiction needs and housing types;
- Incentives and needs of housing developers and what kinds of incentives are valued for spurring the creation of additional units including affordable units;
- How other local governments have partnered to achieve results, what tools have been effective, and what lessons have been learned; and
- How to continue collaborating to move the issue of housing affordability and attainable housing forward

The engaged governments recognized that housing affordability is a regional challenge that crosses jurisdictional boundaries and agreed that working together, sharing information and pooling resources would have a greater impact on addressing housing affordability than working separately.

In 2019, the Mayor's Roundtable group began calling itself the South Sound Housing Affordability Partners (SSHAP). Overtime, SSHAP collectively decided to move forward with both short- and long-term action items, including jointly funding and engaging a consultant to explore formalizing a regional coalition to ensure a collaborative and sustained focus on housing affordability. Cedar River Group was selected as the consultant to explore the development of a formal regional coalition.

In 2020-2021, the consultant worked with staff of several local governments and the Puyallup Tribe as well as a Steering Committee comprised of elected officials on the proposed structure, budget, and work plan of the coalition. As presented in City Council Study Session on March 30, 2021, the full SSHAP group agreed to move forward with a draft Intergovernmental Agreement that will establish the South Sound Housing Affordability Partners (SSHAP), a regional coalition of governments in Pierce County created to address housing affordability, attainability, and accessibility regionally. At a high level, the intergovernmental includes these five elements:

- The SSHAP coalition will be governed by an Executive Board comprised of elected officials (or other designated officials) of the members' governments. Each member will have one vote on the Executive Board;
- The SSHAP coalition will have an Advisory Board comprised of key housing stakeholders;
- There will be an identified administrative entity and fiscal agent (the full group has agreed that Pierce County will serve in this role);
- SSHAP will include 1.5 staff to provide services to all member governments; and
- SSHAP will be structured to include the possibility of creating a capital fund.



### **COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

The 2020 Community Survey conducted in development of the budget, the following issues made the list of top five major issues facing Tacoma in the next five years:

- Homelessness
- Affordable Housing/Housing Costs
- Housing/Housing Shortage

Mayor Woodards has worked with peers in governments across the County as a collaborative solution to these prevalent concerns.

In developing the Intergovernmental Agreement, the consultant worked with staff of several local governments and the Puyallup Tribe, attorney from involved jurisdictions, as well as a Steering Committee comprised of elected officials on the proposed structure, budget, and work plan of the coalition and kept interested stakeholders apprised of the ongoing meetings and discussion topics. Edits were made to incorporate all feedback provided.

The Intergovernmental Agreement is an initial step to formalize the structure of SSHAP. Once formally established, SSHAP Executive Board will create its work plan and there will be opportunity for community engagement. The Intergovernmental Agreement calls for the appointment of a 15 - 20 Advisory Board to provide public education and community outreach support” and one of their specific objectives will be to advise the SSHAP Executive Board regarding the assessment of affordable/attainable housing needs for different populations in Pierce County and the development of policies and/or funding resources to meet those needs.

### **2025 STRATEGIC PRIORITIES:**

#### **Equity and Accessibility: (Mandatory)**

Housing instability is not experienced equitably across the nation or in Tacoma/Pierce County. As noted in the January 2018 report from Supporting Partnerships for Anti-Racist Communities (SPARC): “People of color are disproportionately represented in the homeless population. Black people, in particular, are more likely to become homeless than people of other racial and ethnic backgrounds. Although Black people comprise 13% of the US population and 26% of those living in poverty, they account for more than 40% of the overall homeless population.”<sup>4</sup>

In Pierce County, Black/African American people represent the population at a rate of 26.3% population in the Homeless Management Information System, despite only making up 6.6% of the general population in this area.

The governments engaged in the formation of SSHAP have captured their shared common goal to eliminate housing inequities for all races, ethnicities and other vulnerable or marginalized communities and geographic locations in Pierce County within the Intergovernmental Agreement.

---

<sup>4</sup> <https://www.piercecountywa.gov/DocumentCenter/View/67289/SPARC-Tacoma---Pierce-County-Report-February-2018?bidId=#:~:text=The%20SPARC%20initiative%20focuses%20on,Tacoma%2FPierce%20County%2C%20WA.>



**Livability:** *Equity Index Score: Moderate Opportunity*

Decrease the percentage of individuals who are spending more than 45% of income on housing and transportation costs.

Improve access and proximity by residents to diverse income levels and race/ethnicity to community facilities, services, infrastructure, and employment.

**Explain how your legislation will affect the selected indicator(s).**

Collaborative work on this issue ensures that governments across the County are all working in some way to keep housing attainable, affordable, and accessible. This will help ensure that the City of Tacoma's work to implement the Affordable Housing Action Strategy doesn't create/preserve the only affordable housing units in Pierce County. This will allow area residents additional options for housing that do not leave them cost burdened, and it will allow residents of multiple income levels a choice to live in closer proximity to community facilities, infrastructure, and employment or transit that allows them to access these amenities.

**ALTERNATIVES:**

Presumably, your recommendation is not the only potential course of action; please discuss other alternatives or actions that City Council or staff could take. Please use table below.

| Alternative(s)    | Positive Impact(s)  | Negative Impact(s)  |
|-------------------|---|---|
| 1. Take no action | There will be an annual cost savings of ~\$60,000/year that could be allocated to other services. | SSHAP work plan will be significantly constrained by a lack of staff support and collaborative solutions will be limited. Partner governments (particularly those constrained by smaller budgets) may not have access to expertise/services outlined to be defined in the SSHAP work plan to forward affordable/attainable housing in their jurisdiction. |

**EVALUATION AND FOLLOW UP:**

In the Intergovernmental Agreement, the Executive Board will determine how it will track, monitor and report on progress on the work plan and the timeliness of deliverables. For purposes of accountability and transparency, the Intergovernmental Agreement commits to establishing timely reporting to members and to the public.

**STAFF/SPONSOR RECOMMENDATION:**

The sponsors recommend approval.

**FISCAL IMPACT:**

Initial estimates for the SSHAP budget through 2023 are outlined below. Member governments pay a proportionate share of the budget based on population and the total cost will vary based on the number of governments that join (varying annual between roughly \$3,000 and \$138,000 per member per year). Tacoma's estimated contributions are currently:

|      | Total SSHAP Budget | Tacoma Contribution:<br>10 total SSHAP Members | Tacoma Contribution:<br>16 total SSHAP Members* |
|------|--------------------|--|---|
| 2021 | \$106,150          | 22,000   | 20,000  |
| 2022 | \$293,090          | 66,000   | 60,000  |
| 2023 | \$302,309          | 68,310   | 62,100  |

\*= The additional governments considering membership are smaller jurisdictions; dues are driven by proportion of population.

Because the Intergovernmental Agreement includes approval of the draft budget, this resolution will also will allocate Council Contingency funds for operations start up in 2021. Mayor Woodards will seek a Mid-biennial Budget Modification for operations in 2022.

| Fund Number & Name       | COST OBJECT<br>(CC/WBS/ORDER) | Cost Element | Total Amount                   |
|--------------------------|-------------------------------|--------------|--------------------------------|
| Council Contingency Fund |                               |              | \$20,000 -<br>\$22,000         |
| <b>TOTAL</b>             |                               |              | <b>\$20,000 -<br/>\$22,000</b> |

**What Funding is being used to support the expense?****COUNCIL CONTINGENCY FUND****Are the expenditures and revenues planned and budgeted in this biennium's current budget?****NO, PLEASE EXPLAIN BELOW**

The budget for SSHAP was constructed as part of the drafting of the Intergovernmental Agreement, and it was not available for consideration during the City's budget process.

**Are there financial costs or other impacts of not implementing the legislation?****YES**

Affordable housing units created/preserved under AHAS may have greater demand from renters/buyers across the region if governments are not all working to keep housing affordable, attainable, and accessible.

**Will the legislation have an ongoing/recurring fiscal impact?****YES**

Mayor Woodards will make a request for the estimated 2022 funding during the mid-biennium budget modifications, and funds for 2023-2024 will be considered during the City's next budget cycle.

**Will the legislation change the City's FTE/personnel counts?****No**



City of Tacoma

City Council Action Memorandum

City staff will remain connected with the efforts of SSHAP, but the joint funding of 1.5 FTE for SSHAP provide support for this initiative.

**ATTACHMENTS:**

- Intergovernmental Agreement establishing SSHAP
- Council Contingency Fund Balance Sheet

## 2021-2022 Council Contingency Commitments

|  |                     |
|--|---------------------|
| <b>2021-2022</b>   | <b>\$250,000</b>    |
|  | Committed           |
| <b>Council Requested- South Sound Together</b>   | <b>\$12,000</b>     |
| <i>Resolution 40747</i>  |                     |
| A resolution authorizing the one-time use of \$12,000, budgeted from the Council Contingency Fund, for City membership in South Sound Together, for the year 2021.   |                     |
| <b>Council Requested- Joint Municipal Action Coalition</b>   | <b>\$6,000</b>      |
| <i>Resolution 40751</i>  |                     |
| A resolution authorizing the one-time use of \$6,000, budgeted from the Council Contingency Fund, as the City's contribution towards a Joint Municipal Action Committee sponsored Request for Proposal to provide consulting services to better align the work of participating organizations.                                   |                     |
| <b>Council Requested- Opioid Task Force</b>  |                     |
| <i>Resolution 40753</i>  | <b>\$2,000</b>      |
| A resolution directing the City Manager to allocate \$2,000 from the City Council Contingency Fund to the Tacoma Pierce County Health Department to support media and broadcasting for the 2021 Pierce County Opioid Summit.   |                     |
| <b>Council Requested- Gun Violence Prevention</b>  |                     |
| <i>Resolution 40767</i>  | <b>\$25,000.00</b>  |
| A resolution directing the City Manager to allocate \$25,000 from the City Council Contingency Fund in order to hire a facilitator to convene workgroups to determine best practices for funding gun violence prevention efforts, and hire a research team to review best practices to address gun and youth violence reduction. |                     |
| <b>Council Requested- Tacoma Reads</b>   |                     |
| <i>Resolution 40793</i>  | <b>\$ 10,000.00</b> |
| City Council concurrence for a \$10,000 City Council Contingency Fund request to support the 2021 Tacoma Reads Together events   |                     |
| <b>Council Requested - Alling Park</b>   |                     |
| <i>Resolution 40792</i>  | <b>\$ 1,500.00</b>  |
| Council Contingency Fund expenditure of \$1,500 to support neighborhood outreach around Alling Park to address illegal use of fireworks by the Safe Streets Campaign, a grassroots organization that unites and inspires neighbors, youth, and businesses to build safe, healthy, and thriving communities.                      |                     |
| <b>Council Requested - Accommodations for Korean Delegation</b>  | <b>\$ 5,000.00</b>  |
| <i>Resolution 40811</i>  |                     |
| Council Contingency Fund expenditure of \$5,000 to support the lodging and accommodations of a student group and host from Korea who are participating at the Asia Pacific Cultural Center's 25th Anniversary fundraiser as educational and cultural ambassadors.  |                     |
| <b>Council Request - Black Lives Matter Mural</b>  | <b>\$ 10,000.00</b> |
| To Council July 27, 2021   |                     |
| A resolution authorizing a Council Contingency Fund expenditure of \$10,000 to support the Kinsey African American Art & History Collection and installation of a Black Lives Matter mural in Tollefson Plaza.   |                     |
| <b>Council Requested - South Sound Housing Affordability Partners</b>  | <b>\$ 22,000.00</b> |
| To Council July 27, 2021   |                     |
| A Resolution authorizing execution of an Intergovernmental Agreement establishing and confirming the City of Tacoma's participation in South Sound Housing Affordability Partners and allocating an estimated \$20,000 - \$22,000 in Council Contingency Funding for startup in 2021.  |                     |

**\$93,500**



**CITY OF TACOMA, WASHINGTON  
OFFICE OF THE CITY COUNCIL  
COUNCIL CONSIDERATION REQUEST**

**TO:** Mayor & City Council  
**FROM:** Council Member Kristina Walker and Council Assistant Claire Goodwin  
**COPIES TO:** Elizabeth Pauli, City Manager; Tadd Wille, Deputy City Manager; Bill Fosbre, City Attorney  
**SUBJECT:** Council Contingency Fund Request - \$5,500 to Support Eastside Farmer's Market  
**DATE:** July 21, 2021

---

**I ask for your support for a Council Contingency Fund expenditure for \$5,500 to support the general market operations of the Eastside Tacoma Farmer's Market.**

**LEGISLATIVE INTENT**

**Council Contingency Fund Request:** The Tacoma Farmer's Market operates on a slim budget and is dependent on thriving farmer's markets to sustain the robust and quality markets residents have come to expect. The Eastside Farmer's Market spends \$30,000 to operate each year - running June through August – and typically only earns about \$5,000 in revenue from vendor fees. This 2021 season has been particularly hard on the Eastside Farmer's Market and since the market opened in June has lost more than 50% of its vendors by mid-July. This loss in vendors translates into reduced shoppers at the market which has led to reduced revenue. This market is in a Census-designated Low-Income, Low-Supermarket Access neighborhood and the market provides an important option for shoppers with limited access to healthy and fresh food. The Eastside Farmer's Market is a crucial community asset benefitting residents living in a "low-opportunity" area of the City as designated by the City's Equity Index. The Tacoma Farmer's Market also accepts and matches EBT/SNAP benefits at all market locations, providing a valuable resource to residents with limited incomes.

Compounding the need for assistance, the Eastside Farmer's Market has historically been supplemented by the prosperous Broadway Farmer's Market that serves downtown patrons and relies heavily on daytime shoppers that would stop by on lunch breaks from work. Since the pandemic has sent many downtown workers to telework from home, this has led to reduced revenue at the Broadway Farmer's Market, which means less supplemental revenue for the Eastside Farmer's Market.

The \$5,500 Council Contingency Fund request will ensure the Eastside Farmer's Market will be able to sustain basic services through next year. Without the funding, the Eastside Farmer's Market will be less likely to provide activities at the market, provide fewer cooking demonstrations, provide fewer waived vendor fees when necessary to help struggling farmers, and would need to reduce the market's outreach and marketing campaign.

**FUNDING REQUESTED:**  
**\$ 5,500**

**ALIGNMENT WITH TACOMA 2025 KEY FOCUS AREAS:**

**Economy/Workforce:** *Equity Index Score:* Select Index Score.  
Increase positive public perception related to the Tacoma economy.



**Livability: Equity Index Score:** Select Index Score.

Improve access and proximity by residents to diverse income levels and race/ethnicity to community facilities, services, infrastructure, and employment.

Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents

**If you have a question related to the Council Consideration Request, please contact Council Assistant Claire Goodwin at (253) 219-0679 or [claire.goodwin@cityoftacoma.org](mailto:claire.goodwin@cityoftacoma.org).**

**SUBMITTED FOR COUNCIL CONSIDERATION BY: Council Member Kristina Walker**

**SUPPORTING COUNCIL MEMBERS SIGNATURES (2 SIGNATURES ONLY)**

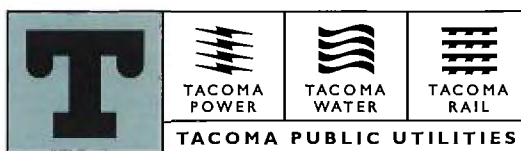
*(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)*

1.  **POS# Mayor**

2.  **POS# 5**

**Mayor's initials**





## **SPECIAL MEETING NOTICE**

**City of Tacoma  
Public Utility Board  
Wednesday, July 28, 2021  
3:00 P.M.**

Notice is hereby given that a special meeting of the Tacoma Public Utility Board will be held on Wednesday, July 28, 2021 at 3:00 p.m.

\*To comply with Governor Inslee's Proclamation 20-28, this meeting will not be conducted in-person and will have telephonic and virtual access for the public to attend.

Attendance and public comment for this meeting will be done virtually through Zoom at <https://us06web.zoom.us/j/86279192140> or telephonically by dialing (253) 215-8782 and entering the meeting ID 862 7919 2140. This meeting will be broadcast on TV Tacoma and also [live streamed](#).

Written comments submitted to the Public Utility Board at [utilityboard@cityoftacoma.org](mailto:utilityboard@cityoftacoma.org) will be provided to the Board before the meeting if the comments are received by 2:00 p.m.

### **Call to Order**

### **Roll Call**

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Regular Agenda**

### **Departmental**

C-1 Resolution U-11271 - Award contracts and approve purchases:

- 1. Award two-year contract to Access Information Management Corporation for citywide professional off-site storage and secure destruction of records (\$240,000, plus applicable taxes. Includes option to renew for three additional one-year terms. Projected contract total \$600,000) [Patsy Best, Procurement and Payables Division Manager];
- 2. Award two-year contract to Critigen, LLC for GIS migration and system integration services (\$3,000,000, plus applicable taxes) [John Nierenberg, Asst. Power Section Mgr];
- 3. Increase contract to Utilicast Corporation for Energy Imbalance Market integration services (\$1,000,000, plus applicable taxes. Cumulative total \$4,500,000, plus applicable taxes) [Chris Juchau, Power Analyst];

4. Increase and extend contract to E-Source Companies (formerly Excergy Corp) to support the transition for operations, management, system testing, mass meter deployment, and organizational change management for the Advanced Metering Program (\$446,046, plus applicable taxes. Cumulative contract total \$933,282, plus applicable taxes) [Andre Peddeferri, Advanced Metering Program Manager].
- C-2 Amended Resolution U-11333 - A resolution amending Resolution U-11133 adopting Public Utility Board Governance Process (GP) Policies by updating GP2 (Meetings) and GP8 (Order of Business).

#### Tacoma Water

- C-3 Resolution U-11272 – Authorize Tacoma Water to participate in the City of Tacoma, Department of Public Works, South 21<sup>st</sup> and Fawcett improvements project to install approximately 1,800 feet of 6-inch to 24-inch water main along Fawcett Avenue and South 21<sup>st</sup> Street (\$912,152.09, plus a 15 percent contingency for a cumulative total of \$1,048,974.90, plus applicable taxes) [Troy Saghafi, Professional Engineer].

#### **D. Reports of the Director**

- Update on the status and impact of the COVID-19 virus and TPU's response to the emergency declaration
- Use of TPU Property for Managed Temporary Mitigation/Stabilization Site
- General updates

#### **E. Comments of the Board**

- American Public Power Association Policy Maker's Council report by Board Member Cooley

#### **F. Adjournment**



The City of Tacoma does not discriminate on the basis of disability in any of its programs, Activities, or services. To request this information in an alternative format or to request a Reasonable accommodation, please contact the TPU Board Office at [utilityboard@cityoftacoma.org](mailto:utilityboard@cityoftacoma.org) or 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



**TO:** Elizabeth A. Pauli, City Manager  
**FROM:** Peter Huffman, Planning and Development Services Director *PH*  
**COPY:** Tadd Wille, Assistant City Manager  
Planning and Development Services Staff  
Department Directors/Assistants  
**SUBJECT:** Director's Rule in response to Senate Bill 5235 – Residential Occupancy Limits  
**DATE:** July 21, 2021

**New State Law – Change in allowed regulation of residential occupancy**

During the 2021 Washington State Legislative Session, Senate Bill 5235 was passed and signed into law by the Governor and will become effective July 25, 2021. A key provision of the law is a restriction on how local governments define and regulate residential unit occupancies. This law directly affects how Tacoma has traditionally limited the occupancy of residential units. Through the Zoning Code's definition of "family," our current code limits the number of unrelated persons who can live in a single residential unit to no more than six (6). As of July 25, 2021, this type of general occupancy limit is no longer allowed.

After conferring with the City Attorney's Office, in order to ensure we are not enforcing standards inconsistent with State law, Planning and Development Services has issued Director's Rule 03-2021 to address this issue. The Director's Rule (attached) would effectively suspend using the six unrelated person portion of the "family" definition as an occupancy limit and call for an amendment to the Zoning Code to permanently update this provision to be consistent with State law. It is important to note that the law does still allow for the occupancy limits in the building and fire code, limits on short term rentals, and those for group living arrangements regulated by the State (such as adult family homes) and so those limits will remain in force.


As part of the annual amendment process to the City of Tacoma Comprehensive Plan and Land Use Regulatory Code, this issue will be taken to the Planning Commission for consideration of a corrective code amendment and then come before the City Council sometime in early to mid-2022.

If you have any questions or concerns, please don't hesitate to reach out to me at [phuffman@cityoftacoma.org](mailto:phuffman@cityoftacoma.org).



## City of Tacoma – PDS

## Director's Rule 03-2021

|  |  |                                |
|--|--|--------------------------------|
| <b>Applicant:</b><br>City of Tacoma<br>Planning and Development Services | <b>Page</b><br>1 of 2  | <b>Director's Rule 03-2021</b> |
|  | <b>Publication:</b><br>7/22/21   | <b>Effective:</b><br>7/25/21   |
|  | <b>Code &amp; Section Reference:</b><br>TMC 13.01.060.F  |                                |
|  | <b>Type of Rule:</b><br>Land Use Code Definition   |                                |
|  | <b>Ordinance Authority:</b><br>TMC 13.01   |                                |
| <b>Index:</b><br>Land Use; Definitions                                   | <b>Approved:</b><br><br>Peter Huffman, Director | <b>Date</b><br>7/21/21         |

### A. Background

During the 2021 Washington State Legislative Session, Senate Bill 5235 (SB 5235) was passed and signed into law by the Governor and will become effective July 25, 2021. A key provision of the law is a restriction on how local governments define and regulate residential unit occupancies.

Many local jurisdictions have regulated occupancy in residential dwelling units, often on the basis of family ties. Many local ordinances also make a distinction between what constitutes family and unrelated persons, usually with a limit on the total number of unrelated individuals when regulating residential uses in single or multi-family zones.

The City of Tacoma presently has such a regulation within the Land Use Regulatory Code, Title 13, where "Family" is defined as (emphasis added):

*"Family." One or more persons related either by blood, marriage, adoption, or guardianship, and including foster children and exchange students, or a group of not more than six unrelated persons, living together as a single nonprofit housekeeping unit; provided, however, any limitation on the number of residents resulting from this definition shall not be applied if it prohibits the City from making reasonable accommodations to disabled persons in order to afford such persons equal opportunity to use and enjoy a dwelling as required by the Fair Housing Amendments Act of 1988, 42 U.S.C. 3604(f)(3)(b).*

Per the new State law, these types of broad zoning limitations on the number of unrelated individuals that can live in a dwelling unit are no longer allowed. SB 5235 does allow for occupant limits on group living arrangements regulated under state law (such as adult family homes) or on short-term rentals and any lawful limits on occupant load per square foot or generally applicable health and safety provisions as established by applicable building code or city ordinance.

Therefore, in order to prevent a conflict with State law, the City of Tacoma, Planning and Development Services, will no longer use this definition to limit residential occupancy. However, it should be noted that all provisions of the building and fire code, including their associated occupancy limitations, will remain in force and shall remain unchanged in application.

**B. Additional Information**

As part of the annual amendment process to the City of Tacoma Comprehensive Plan and Land Use Regulatory Code, this issue and potential permanent corrective code amendments will be taken to the Planning Commission for consideration and action and then come before the Tacoma City Council sometime in early to mid-2022.



## MEETINGS FOR THE WEEK OF JULY 26, 2021 THROUGH JULY 30, 2021

| TIME                            | MEETING  | LOCATION   |
|---------------------------------|--|--|
| <b>MONDAY, JULY 26, 2021</b>    |  |  |
| 5:00 PM                         | Local Improvement District Meeting *   | Please visit <a href="https://cityoftacoma.org/hearingexaminer">https://cityoftacoma.org/hearingexaminer</a>   |
| 5:30 PM                         | Bicycle & Pedestrian Technical Advisory Group                                | Please contact Liz Kaster at <a href="mailto:LKaster@cityoftacoma.org">LKaster@cityoftacoma.org</a>  |
| 5:30 PM                         | Commission on Immigrant and Refugee Affairs                                  | Please contact Nick Bayard at <a href="mailto:NBayard@cityoftacoma.org">NBayard@cityoftacoma.org</a>   |
| 6:00 PM                         | Metro Parks Tacoma Board of Commissioners                                    | Please visit <a href="https://metroparkstacoma.org">https://metroparkstacoma.org</a>   |
| <b>TUESDAY, JULY 27, 2021</b>   |  |  |
| 9:00 AM                         | Hearing Examiner's Hearing *   | Please visit <a href="https://cityoftacoma.org/hearingexaminer">https://cityoftacoma.org/hearingexaminer</a>   |
| 10:00 AM                        | Economic Development Committee   | Join Zoom Meeting at: <a href="https://zoom.us/j/86824127684">https://zoom.us/j/86824127684</a><br>Telephonic: Dial 253-215-8782<br>Meeting ID: 868 2412 7684 Passcode: 614650 |
| 11:00 AM                        | Bid Opening**  | Please visit <a href="http://www.tacomapurchasing.org">http://www.tacomapurchasing.org</a>   |
| NOON                            | City Council Study Session   | Join Zoom Meeting at: <a href="https://zoom.us/j/89496171192">https://zoom.us/j/89496171192</a><br>Telephonic: Dial 253-215-8782<br>Meeting ID: 894 9617 1192 Passcode: 896569 |
| 5:00 PM                         | City Council Meeting   | Join Zoom Meeting at: <a href="https://zoom.us/j/84834233126">https://zoom.us/j/84834233126</a><br>Telephonic: Dial 253-215-8782<br>Meeting ID: 848 3423 3126 Passcode: 349099 |
| 6:00 PM                         | City Council Virtual Forum   | Join Zoom Meeting at: <a href="https://zoom.us/j/84834233126">https://zoom.us/j/84834233126</a><br>Telephonic: Dial 253-215-8782<br>Meeting ID: 848 3423 3126 Passcode: 349099 |
| <b>WEDNESDAY, JULY 28, 2021</b> |  |  |
| 3:00 PM                         | Public Utility Board Special Meeting   | Join Zoom Meeting at: <a href="https://zoom.us/j/86279192140">https://zoom.us/j/86279192140</a><br>Telephonic: Dial 253-215-8782<br>Meeting ID: 862 7919 2140                  |
| 3:00 PM                         | Public Utility Board Study Session - CANCELLED                               |  |
| 4:30 PM                         | Infrastructure, Planning, and Sustainability Committee                       | Join Zoom Meeting at: <a href="https://zoom.us/j/86227234162">https://zoom.us/j/86227234162</a><br>Telephonic: Dial 253-215-8782<br>Meeting ID: 862 2723 4162 Passcode: 614650 |
| 4:45 PM                         | Tacoma Housing Authority –<br>Board of Commissioners                         | Please visit <a href="http://www.tacomahousing.net">www.tacomahousing.net</a>  |
| 5:00 PM                         | Metro Parks Tacoma Board of Commissioners –<br>Capital Improvement Committee | Please visit <a href="https://metroparkstacoma.org">https://metroparkstacoma.org</a>   |
| 5:30 PM                         | Landmarks Preservation Commission  | Please contact Rueben McKnight at<br><a href="mailto:Reuben.McKnight@cityoftacoma.org">Reuben.McKnight@cityoftacoma.org</a>  |
| 6:30 PM                         | Public Utility Board Meeting   | Please contact Charleen Jacobs at<br><a href="mailto:CJacobs@cityoftacoma.org">CJacobs@cityoftacoma.org</a>  |
| <b>THURSDAY, JULY 29, 2021</b>  |  |  |
| 9:00 AM                         | Hearing Examiner's Hearing *   | Please visit <a href="https://cityoftacoma.org/hearingexaminer">https://cityoftacoma.org/hearingexaminer</a>   |
| <b>FRIDAY, JULY 30, 2021</b>    |  |  |

### NO MEETINGS SCHEDULED



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

\* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Please contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

\*\* Bid Opening will be held on an as-needed basis. Please contact the Finance Procurement and Payables Office at 253-502-8468 or [www.tacomapurchasing.org](http://www.tacomapurchasing.org) to confirm whether Bid Opening will be held.

\*\*\* Land Use Public Meetings meet on an as-needed basis. Please contact Planning Manager, Jana Magoon at (253) 594-7823 to confirm whether a meeting will be held this week.





## Citywide Weekly Briefing for 12 July 2021 to 18 July 2021

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases.

| Offense Breakdown                                | 7 Days      |             | 28 Days     |             | Year to Date |              | 7 Days        | 28 Days       | YTD           |
|--|-------------|-------------|-------------|-------------|--------------|--------------|---------------|---------------|---------------|
|  | 13-Jul-2020 | 12-Jul-2021 | 22-Jun-2020 | 21-Jun-2021 | 01-Jan-2020  | 01-Jan-2021  |               |               |               |
|  | 19-Jul-2020 | 18-Jul-2021 | 19-Jul-2020 | 18-Jul-2021 | 18-Jul-2020  | 18-Jul-2021  |               |               |               |
| <b>Persons</b>                                   | <b>76</b>   | <b>80</b>   | <b>302</b>  | <b>362</b>  | <b>2013</b>  | <b>2187</b>  | <b>5.3%▲</b>  | <b>19.9%▲</b> | <b>8.6%▲</b>  |
| Assault  | 69          | 78          | 275         | 338         | 1821         | 2021         | 13.0%▲        | 22.9%▲        | 11.0%▲        |
| Homicide (doesn't include Negligent/Justifiable) | 0           | 0           | 2           | 1           | 15           | 11           | 0.0%          | 50.0%▼        | 26.7%▼        |
| Kidnapping/Abduction                             | 2           | 1           | 3           | 6           | 28           | 28           | 50.0%▼        | 100.0%▲       | 0.0%          |
| Sex Offenses, Forcible                           | 5           | 1           | 22          | 17          | 148          | 127          | 80.0%▼        | 22.7%▼        | 14.2%▼        |
| <b>Property</b>                                  | <b>343</b>  | <b>354</b>  | <b>1463</b> | <b>1550</b> | <b>10955</b> | <b>10557</b> | <b>3.2%▲</b>  | <b>5.9%▲</b>  | <b>3.6%▼</b>  |
| Arson  | 1           | 5           | 12          | 47          | 73           | 133          | 400.0%▲       | 291.7%▲       | 82.2%▲        |
| Burglary/Breaking and Entering                   | 44          | 34          | 159         | 125         | 1046         | 981          | 22.7%▼        | 21.4%▼        | 6.2%▼         |
| Counterfeiting/Forgery                           | 1           | 1           | 11          | 2           | 88           | 55           | 0.0%          | 81.8%▼        | 37.5%▼        |
| Destruction/Damage/Vandalism of Property         | 94          | 99          | 424         | 489         | 3150         | 2970         | 5.3%▲         | 15.3%▲        | 5.7%▼         |
| Fraud  | 14          | 11          | 56          | 46          | 495          | 309          | 21.4%▼        | 17.9%▼        | 37.6%▼        |
| Larceny/Theft                                    | 124         | 148         | 571         | 620         | 4666         | 4174         | 19.4%▲        | 8.6%▲         | 10.5%▼        |
| Motor Vehicle Theft                              | 46          | 41          | 161         | 172         | 1024         | 1500         | 10.9%▼        | 6.8%▲         | 46.5%▲        |
| Robbery  | 11          | 13          | 38          | 39          | 212          | 239          | 18.2%▲        | 2.6%▲         | 12.7%▲        |
| Stolen Property                                  | 7           | 2           | 24          | 8           | 165          | 175          | 71.4%▼        | 66.7%▼        | 6.1%▲         |
| <b>Society</b>                                   | <b>16</b>   | <b>4</b>    | <b>49</b>   | <b>26</b>   | <b>466</b>   | <b>282</b>   | <b>75.0%▼</b> | <b>46.9%▼</b> | <b>39.5%▼</b> |
| Drug/Narcotic                                    | 8           | 2           | 19          | 9           | 295          | 118          | 75.0%▼        | 52.6%▼        | 60.0%▼        |
| Pornography/Obscene Material                     | 1           | 0           | 5           | 2           | 25           | 15           | 100.0%▼       | 60.0%▼        | 40.0%▼        |
| Prostitution                                     | 0           | 0           | 1           | 0           | 5            | 4            | 0.0%          | 100.0%▼       | 20.0%▼        |
| Weapon Law Violations                            | 7           | 2           | 24          | 14          | 141          | 143          | 71.4%▼        | 41.7%▼        | 1.4%▲         |
| <b>Citywide Totals</b>                           | <b>435</b>  | <b>438</b>  | <b>1814</b> | <b>1938</b> | <b>13434</b> | <b>13026</b> | <b>0.7%▲</b>  | <b>6.8%▲</b>  | <b>3.0%▼</b>  |

### Last 7 Days

#### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 66.7% (52/78) of the Assaults were coded Simple Assault.
- There were 53 DV-related offenses.
- 69.8% (37/53) of the DV-related offenses were Persons.
- 47.4% (37/78) of the Assaults were DV-related.
- DV-related Offenses: 54 ↘ 53
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 58 ↗ 75

#### Top 5 Locations - Compared to last year

- 4502 S Steele St: 2 ↗ 10
- 7050 Tacoma Mall Blvd: 0 ↗ 5
- 1905 S 72nd St: 0 ↗ 5
- 3216 S 23rd St: 1 ↗ 4
- 5801 S Adams St: 0 ↗ 3
- There were an additional 11 locations with 3.

#### Top 5 Offense Locations - Compared to last year

- Parking Lot: 49 ↗ 109
- Single Family Residence: 76 ↘ 64
- Street/Right Of Way: 64 ↘ 51
- Apartment: 36 ↘ 24
- Sporting Goods Store: 27 ↘ 17





## Sector 1 Weekly Briefing for 12 July 2021 to 18 July 2021

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases.

| Offense Breakdown                                | 7 Days      |             | 28 Days     |             | Year to Date |             | 7 Days        | 28 Days       | YTD           |
|--|-------------|-------------|-------------|-------------|--------------|-------------|---------------|---------------|---------------|
|  | 13-Jul-2020 | 12-Jul-2021 | 22-Jun-2020 | 21-Jun-2021 | 01-Jan-2020  | 01-Jan-2021 |               |               |               |
|  | 19-Jul-2020 | 18-Jul-2021 | 19-Jul-2020 | 18-Jul-2021 | 18-Jul-2020  | 18-Jul-2021 |               |               |               |
| <b>Persons</b>                                   | <b>20</b>   | <b>14</b>   | <b>72</b>   | <b>90</b>   | <b>526</b>   | <b>552</b>  | <b>30.0%▼</b> | <b>25.0%▲</b> | <b>4.9%▲</b>  |
| Assault  | 16          | 13          | 65          | 82          | 480          | 518         | 18.8%▼        | 26.2%▲        | 7.9%▲         |
| Homicide (doesn't include Negligent/Justifiable) | 0           | 0           | 0           | 1           | 4            | 3           | 0.0%          | NC            | 25.0%▼        |
| Kidnapping/Abduction                             | 1           | 0           | 1           | 1           | 7            | 3           | 100.0%▼       | 0.0%          | 57.1%▼        |
| Sex Offenses, Forcible                           | 3           | 1           | 6           | 6           | 34           | 28          | 66.7%▼        | 0.0%          | 17.6%▼        |
| <b>Property</b>                                  | <b>82</b>   | <b>78</b>   | <b>317</b>  | <b>374</b>  | <b>2461</b>  | <b>2332</b> | <b>4.9%▼</b>  | <b>18.0%▲</b> | <b>5.2%▼</b>  |
| Arson  | 0           | 4           | 3           | 29          | 26           | 63          | NC            | 866.7%▲       | 142.3%▲       |
| Burglary/Breaking and Entering                   | 17          | 10          | 40          | 28          | 223          | 201         | 41.2%▼        | 30.0%▼        | 9.9%▼         |
| Counterfeiting/Forgery                           | 0           | 0           | 4           | 0           | 16           | 16          | 0.0%          | 100.0%▼       | 0.0%          |
| Destruction/Damage/Vandalism of Property         | 25          | 23          | 102         | 141         | 756          | 745         | 8.0%▼         | 38.2%▲        | 1.5%▼         |
| Fraud  | 1           | 3           | 10          | 8           | 90           | 67          | 200.0%▲       | 20.0%▼        | 25.6%▼        |
| Larceny/Theft                                    | 24          | 26          | 108         | 126         | 1087         | 798         | 8.3%▲         | 16.7%▲        | 26.6%▼        |
| Motor Vehicle Theft                              | 11          | 9           | 38          | 31          | 187          | 329         | 18.2%▼        | 18.4%▼        | 75.9%▲        |
| Robbery  | 3           | 2           | 7           | 8           | 43           | 53          | 33.3%▼        | 14.3%▲        | 23.3%▲        |
| Stolen Property                                  | 1           | 1           | 4           | 1           | 27           | 48          | 0.0%          | 75.0%▼        | 77.8%▲        |
| <b>Society</b>                                   | <b>3</b>    | <b>2</b>    | <b>15</b>   | <b>6</b>    | <b>90</b>    | <b>69</b>   | <b>33.3%▼</b> | <b>60.0%▼</b> | <b>23.3%▼</b> |
| Drug/Narcotic                                    | 2           | 1           | 7           | 1           | 61           | 29          | 50.0%▼        | 85.7%▼        | 52.5%▼        |
| Pornography/Obscene Material                     | 0           | 0           | 1           | 0           | 3            | 1           | 0.0%          | 100.0%▼       | 66.7%▼        |
| Prostitution                                     | 0           | 0           | 0           | 0           | 0            | 1           | 0.0%          | 0.0%          | NC            |
| Weapon Law Violations                            | 1           | 1           | 7           | 5           | 26           | 38          | 0.0%          | 28.6%▼        | 46.2%▲        |
| <b>Sector Totals</b>                             | <b>105</b>  | <b>94</b>   | <b>404</b>  | <b>470</b>  | <b>3077</b>  | <b>2953</b> | <b>10.5%▼</b> | <b>16.3%▲</b> | <b>4.0%▼</b>  |

### Last 7 Days

#### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 53.8% (7/13) of the Assaults were coded Simple Assault.
- There were 11 DV-related offenses.
- 36.4% (4/11) of the DV-related offenses were Persons.
- 30.8% (4/13) of the Assaults were DV-related.
- DV-related Offenses: 12 ≥ 11
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 14 ≥ 19

#### Top 5 Locations - Compared to last year

- 751 Tacoma Ave S: 0 ≥ 3
- S 17th St & Court C: 0 ≥ 3
- 1850 Pointe Woodworth Dr Ne: 0 ≥ 2
- There were an additional 13 locations with 2.

#### Top 5 Offense Locations - Compared to last year

- Parking Lot: 11 ≥ 28
- Street/Right Of Way: 20 ≥ 12
- Single Family Residence: 9 ≥ 11
- Other Residence: 1 ≥ 5
- Apartment: 6 ≥ 4
- Other Business: 5 ≥ 4



## Sector 2 Weekly Briefing for 12 July 2021 to 18 July 2021

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases.

| Offense Breakdown                                | 7 Days      |             | 28 Days     |             | Year to Date |             | 7 Days         | 28 Days       | YTD           |
|--|-------------|-------------|-------------|-------------|--------------|-------------|----------------|---------------|---------------|
|  | 13-Jul-2020 | 12-Jul-2021 | 22-Jun-2020 | 21-Jun-2021 | 01-Jan-2020  | 01-Jan-2021 |                |               |               |
|  | 19-Jul-2020 | 18-Jul-2021 | 19-Jul-2020 | 18-Jul-2021 | 18-Jul-2020  | 18-Jul-2021 |                |               |               |
| <b>Persons</b>                                   | <b>14</b>   | <b>18</b>   | <b>59</b>   | <b>83</b>   | <b>360</b>   | <b>430</b>  | <b>28.6%▲</b>  | <b>40.7%▲</b> | <b>19.4%▲</b> |
| Assault  | 14          | 18          | 51          | 81          | 313          | 395         | 28.6%▲         | 58.8%▲        | 26.2%▲        |
| Homicide (doesn't include Negligent/Justifiable) | 0           | 0           | 2           | 0           | 5            | 2           | 0.0%           | 100.0%▼       | 60.0%▼        |
| Kidnapping/Abduction                             | 0           | 0           | 0           | 0           | 4            | 5           | 0.0%           | 0.0%          | 25.0%▲        |
| Sex Offenses, Forcible                           | 0           | 0           | 6           | 2           | 38           | 28          | 0.0%           | 66.7%▼        | 26.3%▼        |
| <b>Property</b>                                  | <b>104</b>  | <b>106</b>  | <b>417</b>  | <b>406</b>  | <b>3172</b>  | <b>2853</b> | <b>1.9%▲</b>   | <b>2.6%▼</b>  | <b>10.1%▼</b> |
| Arson  | 0           | 0           | 2           | 7           | 8            | 22          | 0.0%           | 250.0%▲       | 175.0%▲       |
| Burglary/Breaking and Entering                   | 9           | 5           | 39          | 21          | 275          | 246         | 44.4%▼         | 46.2%▼        | 10.5%▼        |
| Counterfeiting/Forgery                           | 0           | 0           | 1           | 0           | 25           | 12          | 0.0%           | 100.0%▼       | 52.0%▼        |
| Destruction/Damage/Vandalism of Property         | 29          | 33          | 114         | 118         | 899          | 766         | 13.8%▲         | 3.5%▲         | 14.8%▼        |
| Fraud  | 2           | 2           | 15          | 5           | 150          | 83          | 0.0%           | 66.7%▼        | 44.7%▼        |
| Larceny/Theft                                    | 49          | 57          | 196         | 196         | 1496         | 1265        | 16.3%▲         | 0.0%          | 15.4%▼        |
| Motor Vehicle Theft                              | 11          | 7           | 37          | 52          | 235          | 388         | 36.4%▼         | 40.5%▲        | 65.1%▲        |
| Robbery  | 2           | 1           | 7           | 4           | 55           | 44          | 50.0%▼         | 42.9%▼        | 20.0%▼        |
| Stolen Property                                  | 1           | 1           | 4           | 3           | 21           | 26          | 0.0%           | 25.0%▼        | 23.8%▲        |
| <b>Society</b>                                   | <b>2</b>    | <b>0</b>    | <b>8</b>    | <b>6</b>    | <b>56</b>    | <b>38</b>   | <b>100.0%▼</b> | <b>25.0%▼</b> | <b>32.1%▼</b> |
| Drug/Narcotic                                    | 2           | 0           | 3           | 0           | 39           | 10          | 100.0%▼        | 100.0%▼       | 74.4%▼        |
| Pornography/Obscene Material                     | 0           | 0           | 0           | 1           | 2            | 3           | 0.0%           | NC            | 50.0%▲        |
| Prostitution                                     | 0           | 0           | 0           | 0           | 0            | 0           | 0.0%           | 0.0%          | 0.0%          |
| Weapon Law Violations                            | 0           | 0           | 5           | 5           | 15           | 25          | 0.0%           | 0.0%          | 66.7%▲        |
| <b>Sector Totals</b>                             | <b>120</b>  | <b>124</b>  | <b>484</b>  | <b>495</b>  | <b>3588</b>  | <b>3321</b> | <b>3.3%▲</b>   | <b>2.3%▲</b>  | <b>7.4%▼</b>  |

### Last 7 Days

#### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 77.8% (14/18) of the Assaults were coded Simple Assault.
- There were 15 DV-related offenses.
- 80.0% (12/15) of the DV-related offenses were Persons.
- 66.7% (12/18) of the Assaults were DV-related.
- DV-related Offenses: 14 ↗ 15
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 22 ↘ 21

#### Top 5 Locations - Compared to last year

- 3216 S 23rd St: 1 ↘ 4
- 2502 S Tyler St: 0 ↗ 3
- 1901 S Union Ave: 0 ↗ 3
- 5839 Five Mile Dr: 0 ↗ 3
- 908 S 5th St: 0 ↗ 2
- There were an additional 24 locations with 2.

#### Top 5 Offense Locations - Compared to last year

- Parking Lot: 16 ↗ 26
- Single Family Residence: 18 ↘ 15
- Street/Right Of Way: 15 ↘ 12
- Drug Store: 11 ↘ 9
- Department Store: 4 ↗ 7





## Sector 3 Weekly Briefing for 12 July 2021 to 18 July 2021

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases.

| Offense Breakdown                                | 7 Days      |             | 28 Days     |             | Year to Date |             | 7 Days        | 28 Days       | YTD           |
|--|-------------|-------------|-------------|-------------|--------------|-------------|---------------|---------------|---------------|
|  | 13-Jul-2020 | 12-Jul-2021 | 22-Jun-2020 | 21-Jun-2021 | 01-Jan-2020  | 01-Jan-2021 |               |               |               |
|  | 19-Jul-2020 | 18-Jul-2021 | 19-Jul-2020 | 18-Jul-2021 | 18-Jul-2020  | 18-Jul-2021 |               |               |               |
| <b>Persons</b>                                   | <b>18</b>   | <b>22</b>   | <b>73</b>   | <b>75</b>   | <b>519</b>   | <b>512</b>  | <b>22.2%▲</b> | <b>2.7%▲</b>  | <b>1.3%▼</b>  |
| Assault  | 15          | 22          | 66          | 71          | 474          | 469         | 46.7%▲        | 7.6%▲         | 1.1%▼         |
| Homicide (doesn't include Negligent/Justifiable) | 0           | 0           | 0           | 0           | 5            | 2           | 0.0%          | 0.0%          | 60.0%▼        |
| Kidnapping/Abduction                             | 1           | 0           | 2           | 1           | 10           | 9           | 100.0%▼       | 50.0%▼        | 10.0%▼        |
| Sex Offenses, Forcible                           | 2           | 0           | 5           | 3           | 30           | 32          | 100.0%▼       | 40.0%▼        | 6.7%▲         |
| <b>Property</b>                                  | <b>66</b>   | <b>92</b>   | <b>346</b>  | <b>404</b>  | <b>2565</b>  | <b>2736</b> | <b>39.4%▲</b> | <b>16.8%▲</b> | <b>6.7%▲</b>  |
| Arson  | 0           | 0           | 2           | 6           | 13           | 19          | 0.0%          | 200.0%▲       | 46.2%▲        |
| Burglary/Breaking and Entering                   | 6           | 10          | 41          | 38          | 291          | 262         | 66.7%▲        | 7.3%▼         | 10.0%▼        |
| Counterfeiting/Forgery                           | 1           | 1           | 4           | 2           | 30           | 19          | 0.0%          | 50.0%▼        | 36.7%▼        |
| Destruction/Damage/Vandalism of Property         | 15          | 22          | 83          | 108         | 709          | 682         | 46.7%▲        | 30.1%▲        | 3.8%▼         |
| Fraud  | 5           | 4           | 15          | 18          | 121          | 81          | 20.0%▼        | 20.0%▲        | 33.1%▼        |
| Larceny/Theft                                    | 25          | 40          | 134         | 173         | 1046         | 1166        | 60.0%▲        | 29.1%▲        | 11.5%▲        |
| Motor Vehicle Theft                              | 11          | 12          | 46          | 49          | 245          | 409         | 9.1%▲         | 6.5%▲         | 66.9%▲        |
| Robbery  | 1           | 3           | 8           | 9           | 54           | 68          | 200.0%▲       | 12.5%▲        | 25.9%▲        |
| Stolen Property                                  | 2           | 0           | 10          | 1           | 45           | 28          | 100.0%▼       | 90.0%▼        | 37.8%▼        |
| <b>Society</b>                                   | <b>3</b>    | <b>1</b>    | <b>11</b>   | <b>6</b>    | <b>161</b>   | <b>87</b>   | <b>66.7%▼</b> | <b>45.5%▼</b> | <b>46.0%▼</b> |
| Drug/Narcotic                                    | 2           | 1           | 4           | 4           | 101          | 45          | 50.0%▼        | 0.0%          | 55.4%▼        |
| Pornography/Obscene Material                     | 1           | 0           | 4           | 1           | 16           | 7           | 100.0%▼       | 75.0%▼        | 56.3%▼        |
| Prostitution                                     | 0           | 0           | 1           | 0           | 3            | 1           | 0.0%          | 100.0%▼       | 66.7%▼        |
| Weapon Law Violations                            | 0           | 0           | 2           | 0           | 41           | 32          | 0.0%          | 100.0%▼       | 22.0%▼        |
| <b>Sector Totals</b>                             | <b>87</b>   | <b>115</b>  | <b>430</b>  | <b>485</b>  | <b>3245</b>  | <b>3335</b> | <b>32.2%▲</b> | <b>12.8%▲</b> | <b>2.8%▲</b>  |

### Last 7 Days

#### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 63.6% (14/22) of the Assaults were coded Simple Assault.
- There were 12 DV-related offenses.
- 83.3% (10/12) of the DV-related offenses were Persons.
- 45.5% (10/22) of the Assaults were DV-related.
- DV-related Offenses: 10 ↗ 12
- There was no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 11 ↗ 23

#### Top 5 Locations - Compared to last year

- 4502 S Steele St: 2 ↗ 10
- 1905 S 72nd St: 0 ↗ 5
- 7050 Tacoma Mall Blvd: 0 ↗ 5
- 5801 S Adams St: 0 ↗ 3
- 3502 S Pine St: 0 ↗ 3
- 3215 S 47th St: 0 ↗ 3
- 4302 Center St: 0 ↗ 3
- 3838 South Tacoma Way: 0 ↗ 3

#### Top 5 Offense Locations - Compared to last year

- Parking Lot: 12 ↗ 38
- Street/Right Of Way: 4 ↗ 10
- Apartment: 5 ↗ 8
- Single Family Residence: 19 ↘ 8
- Auto Related Business: 6 ↗ 7



## Sector 4 Weekly Briefing for 12 July 2021 to 18 July 2021

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases.

| Offense Breakdown                                | 7 Days      |             | 28 Days     |             | Year to Date |             | 7 Days        | 28 Days       | YTD           |
|--|-------------|-------------|-------------|-------------|--------------|-------------|---------------|---------------|---------------|
|  | 13-Jul-2020 | 12-Jul-2021 | 22-Jun-2020 | 21-Jun-2021 | 01-Jan-2020  | 01-Jan-2021 |               |               |               |
|  | 19-Jul-2020 | 18-Jul-2021 | 19-Jul-2020 | 18-Jul-2021 | 18-Jul-2020  | 18-Jul-2021 |               |               |               |
| <b>Persons</b>                                   | <b>24</b>   | <b>26</b>   | <b>98</b>   | <b>114</b>  | <b>608</b>   | <b>693</b>  | <b>8.3%▲</b>  | <b>16.3%▲</b> | <b>14.0%▲</b> |
| Assault  | 24          | 25          | 93          | 104         | 554          | 639         | 4.2%▲         | 11.8%▲        | 15.3%▲        |
| Homicide (doesn't include Negligent/Justifiable) | 0           | 0           | 0           | 0           | 1            | 4           | 0.0%          | 0.0%          | 300.0%▲       |
| Kidnapping/Abduction                             | 0           | 1           | 0           | 4           | 7            | 11          | NC            | NC            | 57.1%▲        |
| Sex Offenses, Forcible                           | 0           | 0           | 5           | 6           | 46           | 39          | 0.0%          | 20.0%▲        | 15.2%▼        |
| <b>Property</b>                                  | <b>91</b>   | <b>78</b>   | <b>383</b>  | <b>366</b>  | <b>2757</b>  | <b>2636</b> | <b>14.3%▼</b> | <b>4.4%▼</b>  | <b>4.4%▼</b>  |
| Arson  | 1           | 1           | 5           | 5           | 26           | 29          | 0.0%          | 0.0%          | 11.5%▲        |
| Burglary/Breaking and Entering                   | 12          | 9           | 39          | 38          | 257          | 272         | 25.0%▼        | 2.6%▼         | 5.8%▲         |
| Counterfeiting/Forgery                           | 0           | 0           | 2           | 0           | 17           | 8           | 0.0%          | 100.0%▼       | 52.9%▼        |
| Destruction/Damage/Vandalism of Property         | 25          | 21          | 125         | 122         | 786          | 777         | 16.0%▼        | 2.4%▼         | 1.1%▼         |
| Fraud  | 6           | 2           | 16          | 15          | 134          | 78          | 66.7%▼        | 6.3%▼         | 41.8%▼        |
| Larceny/Theft                                    | 26          | 25          | 133         | 125         | 1037         | 945         | 3.8%▼         | 6.0%▼         | 8.9%▼         |
| Motor Vehicle Theft                              | 13          | 13          | 40          | 40          | 357          | 374         | 0.0%          | 0.0%          | 4.8%▲         |
| Robbery  | 5           | 7           | 16          | 18          | 60           | 74          | 40.0%▲        | 12.5%▲        | 23.3%▲        |
| Stolen Property                                  | 3           | 0           | 6           | 3           | 72           | 73          | 100.0%▼       | 50.0%▼        | 1.4%▲         |
| <b>Society</b>                                   | <b>8</b>    | <b>1</b>    | <b>15</b>   | <b>8</b>    | <b>159</b>   | <b>88</b>   | <b>87.5%▼</b> | <b>46.7%▼</b> | <b>44.7%▼</b> |
| Drug/Narcotic                                    | 2           | 0           | 5           | 4           | 94           | 34          | 100.0%▼       | 20.0%▼        | 63.8%▼        |
| Pornography/Obscene Material                     | 0           | 0           | 0           | 0           | 4            | 4           | 0.0%          | 0.0%          | 0.0%          |
| Prostitution                                     | 0           | 0           | 0           | 0           | 2            | 2           | 0.0%          | 0.0%          | 0.0%          |
| Weapon Law Violations                            | 6           | 1           | 10          | 4           | 59           | 48          | 83.3%▼        | 60.0%▼        | 18.6%▼        |
| <b>Sector Totals</b>                             | <b>123</b>  | <b>105</b>  | <b>496</b>  | <b>488</b>  | <b>3524</b>  | <b>3417</b> | <b>14.6%▼</b> | <b>1.6%▼</b>  | <b>3.0%▼</b>  |

### Last 7 Days

#### Notes:

- There were no Homicide offense(s) during the last 7 days.
- 68.0% (17/25) of the Assaults were coded Simple Assault.
- There were 15 DV-related offenses.
- 73.3% (11/15) of the DV-related offenses were Persons.
- 44.0% (11/25) of the Assaults were DV-related.
- DV-related Offenses: 18 ≥ 15
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 11 ≥ 12

#### Top 5 Locations - Compared to last year

- 7250 Pacific Ave: 6 ↘ 3
- 8810 S Hosmer St: 1 ↗ 3
- 5601 S I St: 0 ↗ 2
- There were an additional 17 locations with 2.

#### Top 5 Offense Locations - Compared to last year

- Single Family Residence: 30 ↔ 30
- Parking Lot: 10 ↗ 17
- Street/Right Of Way: 25 ↘ 17
- Sporting Goods Store: 5 ↗ 9
- Apartment: 9 ↘ 6



| Date             | Meeting   | Subject   | Department  | Background  |
|------------------|---|---|---|---|
| January 27, 2021 | City Council Study Session (hybrid In-person TMBN 16 /dial-in 12:00 pm)             | American Rescue Plan Act                            | Office of Management and Budget<br>Reid Bennion                               | Staff will discuss use of American Rescue Plan Act funds within the Affordable Housing and Homelessness bucket. |
|                  |   | Manuel Ellis Investigation Update                   | City Manager Elizabeth Pauli  | City Manager Pauli and TPD Staff will provide an update on the Manuel Ellis Investigation                       |
|                  | City Council Meeting (dial-in, 5:00 PM)   |   |   |   |
| August 3, 2021   | City Council Study Session (hybrid In-person TMBN 16 /dial-in 12:00 pm)             | *National Network for Safe Communities Presentation | OEHR  |   |
|                  |   | Manuel Ellis Investigation Update                   | City Manager Elizabeth Pauli  |   |
|                  |   | Systems Transformation                              | City Manager Elizabeth Pauli  |   |
|                  | City Council Meeting (dial-in, 5:00 PM)   |   |   |   |
| August 10, 2021  | City Council Study Session (In-person 12:00pm TMBN 16)                              |   |   |   |
|                  |   | Manuel Ellis Investigation Update                   | City Manager Elizabeth Pauli  |   |
|                  | City Council Meeting (dial-in, 5:00 PM)   |   |   |   |
| August 17, 2021  | Joint City Council / TPU Study Session (hybrid In-person TMBN 16 /dial-in 12:00 pm) | Legislative Update                                  | Government Relations GG Rosa<br>McLeod, TPU Government Relations Clark Mather |   |
|                  |   | Systems Transformation                              | City Manager Elizabeth Pauli  |   |
|                  |   |   |   |   |
|                  | City Council Meeting (dial-in, 5:00 PM)   |   |   |   |
| August 24, 2021  | City Council Study Session (hybrid In-person TMBN 16 /dial-in 12:00 pm)             | Manuel Ellis Investigation Update                   | City Manager Elizabeth Pauli  |   |
|                  |   |   |   |   |
|                  | City Council Meeting (dial-in, 5:00 PM)   |   |   |   |
| August 31, 2021  | City Council Study Session (hybrid In-person TMBN 16 /dial-in 12:00 pm)             |   |   |   |
|                  |   |   |   |   |
|                  | City Council Meeting (dial-in, 5:00 PM)   |   |   |   |

| <b>Community Vitality and Safety</b>  |   |   |   |
|---|---|---|---|
| <b>Committee Members: Ushka (Chair), Beale, Hines, Blocker, Alternate-Hunter</b><br><b>Executive Liaison: Linda Stewart; Staff Support - Ted Richardson</b> |   | <b>2nd and 4th Thursdays</b><br><br><b>4:30 p.m.</b><br><br><b>Room 248</b>                                   | <b>CBC Assignments: Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority • Commission on Immigrant and Refugee Affairs</b> |
|   | Topic   | Presenter   | Description   |
| <b>August 12, 2021</b>  | Interviews for the Tacoma Area Commission on Disabilities | Doris Sorum, City Clerk   |   |
|   | Mid-Year NCS Report, to include Code Compliance Update    | Linda Stewart, Director, Neighborhood and Community Services; Keith Williams, Code Compliance Supervisor, NCS |   |
| <b>August 26, 2021</b>  | Language Access   | MCO and CIRA  |   |
|   | Community's Police Advisory Committee Update              | Bucoda Warren, Strategic Initiatives Coordinator, MCO; Stephen Hagberg, Chair, CPAC                           | CPAC will present to CVS draft recommendations around use of force and future oversight responsibilities and discuss other items of interest to the committee.  |
| <b>September 9, 2021</b>  | HB 1590   | Felicia Medlen, Division Manager, Housing; Jeff Robinson, Director, Community and Economic Development;       |   |
| <b>September 23, 2021</b>   | CIRA Annual Workplan                                      | CIRA  |   |

| Government Performance and Finance Committee   |   |  |   |
|--|---|--|---|
| Committee Members: Hines (Chair), Hunter (Vice Chair), Thoms, and Walker Alternate - Blocker |   | 1st and 3rd Tuesday  | CBC Assignments: •Public Utility Board<br>•Board of Ethics •Audit Advisory Board •Civil Service Board |
| Executive Liaison: Andy Cherullo; Staff Support - Ted Richardson                             |   | 10 a.m.  |   |
|  |   | Room 248   |   |
|  | Topic   | Presenter  | Description   |
| August 3, 2021   | HB 1091   | LaTasha Wortham, Regional Relations Manager, Tacoma Public Utilities   | Reducing greenhouse gas emissions by reducing the carbon intensity of transportation fuel.            |
|  | Public Notification Processes                     | Legal, PDS, ES   | Informational Briefing on the legal notification processes of the City.                               |
|  | ARPA Buckets                                      | Reid Bennion, Lead Management and Budget Analyst, Office of Management and Budget  | Belief and Trust and Returning Services   |
| August 17, 2021  | 2020 Exit Audit Conference                        | Moss Adams   |   |
|  | Monthly Financial Report and Mid-Biennial Updates | Hayley Falk, Management Analyst, Office of Management and Budget   |   |
|  | Reserve Policy                                    | Jackis Coulibaly, Management Analyst, Office of Management and Budget; Andy Cherullo, Director, Finance; Katie Johnston, Budget Officer, Office of Management and Budget | Recommendations on changes to the current City policy   |
|  | Deferred Maintenance and City Facilities          | Nick Anderson, Management Analyst, Office of Management and Budget   |   |
| September 7, 2021  | CANCELED  |  |   |
| September 21, 2021   | MFTEs   |  |   |
|  | Monthly Budget Report                             | Hayley Falk, Management Analyst, Office of Management and Budget   | Review of expenditures and revenues   |

**Infrastructure, Planning, and Sustainability Committee**

|   |  |  |   |
|---|--|--|---|
| Committee Members: McCarthy (Chair), Walker (Vice Chair), Beale, & Hunter; Alternate-Ushka<br>Executive Liaison: Mike Slevin; Coordinator: Claire Goodwin |  | 2nd and 4th Wednesdays<br>4:30pm<br>Virtual Meeting  | CBC Assignments: •Sustainable Tacoma Commission •Planning Commission<br>•Landmarks Preservation Commission<br>•Board of Building Appeals •Transportation Commission |
|   | Topic  | Presenters   | Description   |
| <b>July 28, 2021</b>  | Tideflats Non-Interim Regulations Discussion: High Impact & Chemical Uses (Tentative)    | Peter Huffman, Director, Planning and Development Services; Steve Victor, Deputy City Attorney, City Attorney's Office | The IPS Committee will be discussing the Tideflats non-interim regulations.   |
| <b>August 11, 2021</b>  | Tideflats Non-Interim Regulations Discussion: Residential Uses (Tentative)               | Peter Huffman, Director, Planning and Development Services; Steve Victor, Deputy City Attorney, City Attorney's Office | The IPS Committee will be discussing the Tideflats non-interim regulations.   |
| <b>August 25, 2021</b>  | Planning Commission Interviews   | Doris Sorum, City Clerk  |   |
|   | Tideflats Non-Interim Regulations Discussion: Government-Government Feedback (Tentative) | Peter Huffman, Director, Planning and Development Services; Steve Victor, Deputy City Attorney, City Attorney's Office | The IPS Committee will be discussing the Tideflats non-interim regulations.   |
| <b>September 1, 2021 (Special Meeting)</b>  | Tent - hold  |  |   |
| <b>September 8, 2021</b>  | Transportation Commission Interviews (HOLD - Tent.)                                      |  |   |
|   | Home in Tacoma (Tent. - Hold)  |  |   |
| <b>September 22, 2021</b>   | Environmental Action Plan Update   |  |   |
|   | Home in Tacoma (Tent. - Hold)  |  |   |



| <b>Economic Development Committee</b>   |   |  |  |
|---|---|--|--|
| <b>Committee Members:</b> Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Beale<br><b>Executive Liaison:</b> Tadd Wille; <b>Staff Support</b> - Lynda Foster |   | <b>2nd, 4th, and 5th Tuesdays</b><br><b>10:00 a.m.</b><br><b>Virtual meeting</b>   | <b>CBC Assignments:</b> •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •City Events and Recognition Committee •Tacoma Creates Advisory Board  |
|   | Topic   | Presenter  | Description  |
| <b>July 27, 2021</b>  | Outdoor dining update   | Jennifer Kammerzell, Principal Engineer, Public Works Department, and Jana Magoon, Planning Manager, Planning & Development Services |  |
|   | American Rescue Plan Act Discussion   | Reid Bennion, Lead Analyst, Office of Management and Budget  | Presentation and discussion of proposed and potential strategic uses of additional ARPA funds for economic development-related initiatives   |
| <b>Future</b>   |   |  |  |
| <b>August 10, 2021</b>  | Tacoma Creates Advisory Board Interviews  | Doris Sorum, City Clerk  |  |
| <b>August 24, 2021</b>  | Tacoma Public Utilities Economic Development  | Michael Catsi, Economic Development Manager, Tacoma Public Utilities   | Overview of Tacoma Public Utilities economic development activities during COVID and 2021.   |
| <b>August 31, 2021</b>  | Tacoma Anchor Network Update  | Bucoda Warren, Strategic Initiatives Coordinator   | Staff will update the committee on the recent strategic planning work done for the Tacoma Anchor Network, highlighting their priorities and working groups for 2021.   |
|   | MBDA (Minority Business Development Agency) - Tacoma Business Center 2016-2021 performance summary report | Linda Lee Womack, CEDD Supervisor/ MBDA Program Director   | The U.S. Department of Commerce's awarded the City of Tacoma a five year contract to operate a regional MBDA business center in 2016. The presentation will summarize ytd performance, wrap up of the current grant and outline business center program objectives moving forward. |
| <b>September 14, 2021</b>   |   |  |  |
| <b>September 28, 2021</b>   |   |  |  |