



WEEKLY REPORT TO THE CITY COUNCIL

September 23, 2021

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. City Manager Elizabeth Pauli provides the attached **Purchase Contract Awards** for the week of September 20, 2021.
2. Mayor Victoria Woodards provides the attached **Council Action Memorandum** requesting a Council Contingency Fund expenditure for a sponsorship in the inaugural University of Washington Tacoma Latinx Celebration & Awards.
3. Council Member Robert Thoms provides the attached **Council Action Memorandum** requesting a Council Contingency Fund expenditure for Building Program Capacity to Welcome Immigrants and Refugees to Tacoma and Pierce County.
4. Public Works Director Kurtis Kingsolver provides the attached **Parking Technical Advisory Group's Recommendation No. 17** requesting approval of the proposed Interim Use Permits for deployment in the downtown.
5. Please see the attached City of Tacoma **Weekly Meeting Schedule**.
6. City-funded Temporary and Emergency Shelter Performance: The City posts weekly information about its Temporary and Emergency Shelter locations including current census, number of available beds and exits to housing. **This information can be found at <https://cms.cityoftacoma.org/NCS/City%20Authorized%20Emergency%20Shelter%20Sites/Weeklydataupdate.pdf>** and is updated weekly.

The City is also developing an additional 185 shelter units, many of which will be activated over the next several weeks, with the Comfort Inn project expected to be operational by the end of the year.

- 20 units at S. 69th and Proctor
- 25 units at 82nd and Pacific
- 40 units at Shiloh Baptist
- 80-100 units at the Comfort Inn

7. Senior Meal Delivery: Access to healthy meals is important to our senior population and the City has adjusted contracted services during the COVID-19 pandemic to ensure seniors can still access food while senior centers are not operating. The City's contracted partner ensured pickup and delivery of **387 meals for the week of September 13-17, 2021**.
8. Temporary Isolation and Quarantine Site: Tacoma-Pierce County Health Department (TPCHD) will operate a **temporary Isolation and Quarantine (I&Q) site at the Lighthouse Activity Center, with a tentative start date of Monday, September 27, 2021**. The Lighthouse has been closed for senior activities due to COVID since March 2020. The temporary Lighthouse I&Q site will support the community's need to provide an additional location to safely isolate and quarantine individuals testing positive for COVID-19.

The community is seeing an increase of COVID-19 cases due to the Delta variant, which has put the current locations providing these services at capacity, and unfortunately individuals have been turned away without an appropriate place to isolate or quarantine. The City viewed this as an opportunity to partner with TPCHD, support those impacted by COVID-19, and minimize the spread of infection in the community.

9. Rental Assistance: **The rental assistance portal is open! Residents may find more information at <https://www.piercecountywa.gov/7142/Rental-Assistance>**. The program provides up to 12 months of assistance dating back to March 2020 and serves households up to 80% of Pierce County Area Median Income. Applicants may also qualify for utility assistance through the program. The City remains committed to reducing racial disparities in our service delivery and for this reason has a goal of providing at least 45% of the assistance to households headed by persons of color. In 2020, 638 households received assistance from the Tacoma Rental Assistance Program. Of those 638, 78% were households with the head of household identifying as a person of color. In 2021, 62% of households served to date are headed by persons of color.

In 2021, the City has provided 449 households with \$3,280,101 in rental assistance (**this is an increase of 39 households and \$277,257 in assistance over last report**) and 902 households with \$1,075,109 in utility assistance (**this is an increase of 133 households and \$190,232 in assistance over last report**). This emergency rental and utility assistance is available from the U.S. Department of Treasury for expenditure through September 30, 2022. The City's Rental Assistance Fund at the Greater Tacoma Community Foundation has received 28 gifts totaling \$30,820.

STUDY SESSION/WORK SESSION

10. **The City Council Study Session of Tuesday, September 28, 2021, will be conducted virtually.** The meeting can be heard by dialing (253) 215 – 8782 or through Zoom at www.zoom.us/j/89496171192 and entering the meeting ID 894 9617 1192; and passcode 896569 when prompted. This meeting will be broadcast on TV Tacoma and live streamed on Facebook.

The discussion items will include: (1) **Draft Legislative Agenda**; (2) **Community Safety and Policing**; (3) **Other Items of Interest- Council Consideration Request Naming Proposal & Manuel Ellis Investigation Update**; (4) **Committee Reports**; (5) **Agenda Review and City Manager's Weekly Report**.

On our first agenda item, Assistant to the City Manager Anita Gallagher and the City's contract lobbyist, Briahna Murray, will present a **draft set of recommendations for state legislative priorities** in preparation for the 2022 legislative session.

On our second agenda item, the Tacoma Police Department will be providing a presentation on policing and community safety in Tacoma.

Under Other Items of Interest, the following items will be discussed:

- **Mayor Victoria Woodards Council Consideration Request** – a proposal to refer a naming request for "Brewery Blocks" place to the Infrastructure Planning and Sustainability Committee.
- **Manuel Ellis investigation Update.**

11. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

12. There are no new events currently.

Sincerely,



Tadd Wille
Deputy City Manager

TGW: ram

Purchase Contract Awards
For Weekly Report to the City Manager

Week of September 20, 2021

Specification	Description	Awardee	Amount
PW21-0041F	Parking Management Services for the City of Tacoma's Parking System	Republic Parking Northwest, LLC	\$3,552,853.97, plus applicable taxes, for a projected total contract amount of \$9,744,970.90



City of Tacoma

City Manager Action Memorandum

TO: Elizabeth A. Pauli, City Manager or delegee
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *KDK*
 Eric Huseby, Parking Services Manager, Public Works Engineering
COPY: City Manager, City Council, City Clerk, EIC Coordinator, LEAP Coordinator, and
 Seth Hartz, Finance/Purchasing
SUBJECT: Parking Management Services for the City of Tacoma's Parking System
 Request for Proposals Specification No. PW21-0041F, Contract No. CW2244529
DATE: September 7, 2021

Pursuant to the City of Tacoma March 12, 2020, state of emergency proclamation in response to COVID-19, made in accordance with Tacoma Municipal Code Chapter 1.10., contract awards for purchases must be approved by the City Manager or delegee.

RECOMMENDATION SUMMARY:

The Public Works Department recommends a contract be awarded to Republic Parking Northwest, LLC, Seattle, WA in the amount of \$3,552,853.97, plus applicable taxes, for an initial contract term of two years, with the option to renew for three additional one-year periods for a total contract term of five years, for a projected total contract amount of \$9,744,970.90, for day-to-day parking management, maintenance, customer support, and revenue collection services for the City's off-street parking facilities, on-street meter system, and Residential Parking Program.

STRATEGIC POLICY PRIORITY:

The request for proposals (RFP) that resulted in the proposed contract included all City-owned downtown parking facilities, the on-street meter system, and certain elements of the City's Residential Parking Program and resulted in five competitive solicitations. The scope of the RFP as well as the number of qualified solicitations ensure that the City is benefitting from highly competitive pricing. This contract contributes the following Council prioritized strategies:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

In June of 1987, the City Council passed Ordinance No. 23923 creating a "Parking Garages Enterprise Fund" that resulted in the acquisition of additional public parking facilities. A need was identified to hire a professional parking management company to assist in the staffing, daily operations, maintenance, and consulting advice related to the City's growing parking facilities. Since July of 1988, the City's Parking System has been professionally managed. Since 1988, this contract has been competitively bid on seven separate occasions, the most recent of which was in April 2014, with Republic Parking Northwest, LLC being selected in each of those solicitations.



City of Tacoma

Utilizing professional parking management services for certain elements of the City's Parking System represents the most cost effective way to manage the day-to-day operations. This solicitation provides the City operational support for off-street, on-street, and residential parking products. Hiring a professional management firm provides the City with industry expertise and a best practices management model which enhances the City's offering to downtown stakeholders and visitors to the City.

ISSUE: The City's Parking System is a complex operation that benefits from professional management services to ensure efficient, cost conscious, and effective service delivery. These services directly represent the City and our efforts to promote safety, community engagement, and economic development. By partnering with a professional parking operator, the City (and our community) benefits from the expertise and industry perspective that the prospective firm provides.

ALTERNATIVES: The alternative to approving this contract would be to absorb the work being proposed with City staff which would be disruptive to the operation and represent considerable additional ongoing expense.

COMPETITIVE SOLICITATION:

RFP Specification No. PW21-0041F was opened April 6, 2021. Three companies were invited to bid in addition to normal advertising of the project. Five submittals were received and evaluated. Republic Parking Northwest, LLC was unanimously selected by the Selection Advisory Committee (SAC). The SAC consisted of five members who represented various internal groups that this contract interfaces with as well as an external stakeholder.

<u>Respondent</u>	<u>Location</u> (city and state)	<u>Score</u>
Republic Parking Northwest, LLC	Seattle, WA	440.80
LAZ Parking Northwest, LLC	Seattle, WA	420.00
SP Plus Corporation	Seattle, WA	391.30
Ace Parking	San Diego, CA	363.90
The Car Park, LLC	Boise, ID	356.70

Pre-bid Estimate: \$9,000,000

The recommended award is 8.3 percent above the pre-bid estimate.

CONTRACT HISTORY: New Contract

SUSTAINABILITY: This award of this contract follows the guidance of the Sustainable Procurement policy in section 4.13. of the Purchasing Policy. The solicitation that resulted in this contract allocated five points specifically for responses that demonstrated a commitment to sustainability. In addition, this contract is the first within the City to incorporate a Sustainability Pledge prepared by the Office of Environmental Policy and Sustainability which commits the contractor to provide services consistent with the spirit of Climate Emergency Resolution No. 40509.



City of Tacoma

As part of the City's Sustainability Pledge, contractors are expected to:

1. Work to reduce the impact of your business activities in Tacoma through actively discovering new ways to be more sustainable.
2. Familiarize yourself with the City's Environmental Action Plan (EAP) (https://cms.cityoftacoma.org/Sustainability/Tacoma_EAP.pdf) and Climate Emergency Resolution No. 40509. Work with City staff to establish a culture of sustainability and best environmental practices consistent with the vision contained within.
3. To develop and implement practices that prevent pollution and waste.
4. To be an environmentally responsible partner, protecting the rights of future generations to enjoy a healthy planet by being an example to my community and developing more eco-friendly habits.

EIC/LEAP COMPLIANCE: The solicitation did allocate five points specifically for responses that demonstrated a commitment to equity. This contract does acknowledge equity through an Equity Pledge which commits the contractor to provide services consistent with the spirit of Resolution No. 40622. The Equity Pledge stipulates that the contractor will demonstrate:

1. A commitment to require employees, especially those who interact with the public along with the management team, have racial equity training.
2. An explicit commitment to recruitment and retention practices that maximize the hiring and sustaining of a racially diverse work team at all levels including management leadership.
3. A commitment to work with the contracting city department to fulfill equity-driven service goals embedded in the city department's Racial Equity Action Plan (REAP) specific to the contract.
4. A willingness to commit to the City's anti-racist vision as articulated in Resolution No. 40622 for the length of the established relationship with the City.



City of Tacoma

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4140 Parking Enterprise		Various	\$9,744,970.90
TOTAL			Up to \$9,744,970.90

REVENUES:


FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4140 Parking Enterprise		Various	\$9,744,970.90
TOTAL			\$9,744,970.90

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$2,402,406.02


ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes


IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A


APPROVED

DocuSigned by: 9/18/2021

32F840585F1B401...

 Elizabeth A. Pauli, City Manager (or delegee)

DS 9/16/2021


DS 9/16/2021


DS 9/17/2021




TO: Elizabeth Pauli, City Manager
FROM: Melanie Harding, Chief Policy Analyst to the Mayor, City Manager's Office
COPY: City Council and City Clerk
SUBJECT: Resolution – Allocating \$5,000 in Council Contingency Funding for sponsorship of the Inaugural UWT Celebrando Comunidad: Latinx Celebration & Awards – 9/28/2021
DATE: September 21, 2021

SUMMARY AND PURPOSE:

A resolution allocating \$5,000 in Council Contingency Funding for sponsorship of the Inaugural University of Washington Tacoma (UWT) Celebrando Comunidad: Latinx Celebration and Awards.

COUNCIL SPONSORS:

Mayor Victoria Woodards, Councilmember Catherine Ushka, Councilmember Kristina Walker

BACKGROUND:

University of Washington Tacoma (UWT) will be hosting its first annual celebration of Latine communities. The event will be hosted on October 8, 2021, and is being developed by staff, faculty, students, and alumni. The event will recognize members of the Latine communities of the South Puget Sound area from a variety of categories who identify as members of Latine communities and individuals or organizations who directly and positively impact South Sound Latine communities. Once selected, awardees will be matched with a story coach and provided the opportunity to share their story.

Commission on Immigrant and Refugee Affairs (CIRA) Commissioner Rafael Saucedo brought forward a request for the City to sponsor the first UWT Celebrando Comunidad: Latinx Celebration & Awards to the Office of Equity and Human Rights and his peers on CIRA. In discussion at their meeting on August 23, 2021, CIRA agreed to ask the Mayor and Council to sponsor this event at the “Leadership Level” for \$5,000. Sponsorship at this level includes:

- Social media recognition on host social media
- Opportunity to share a 2-3 minute promotional video during the program
- Special sponsor of one event award category of sponsor’s choice
- Logo with preferred link on website
- Verbal acknowledgement at beginning and closing of event
- Customized social media messaging as an official event sponsor
- Logo on event program, poster(s), and official invitation
- Option to provide branded gift item(s) for event raffle

Acknowledging that this sponsorship request originated with CIRA, the Council Action Memorandum brought forward for this sponsorship will request that CIRA select the sponsored award category.

This event will be live-streamed based on public health and safety needs. Community members who organize and register watch parties for friends and family will be entered to win a gift card of \$50 - \$100 for food/beverages to enjoy while streaming the event.



In the second quarter of 2021, the City of Tacoma accepted applications for funding for the production of public-benefiting Special Events hosted between August 2021 and July 2022. This was the first year that applicants engaged in a competitive process to receive funding for community events, with the City's Events and Recognition Committee acting as review and selection panel. The City of Tacoma's commitment to equity, diversity, inclusion and transformation drives budget and funding decisions and this competitive panel process ensures an equitable distribution of funds, with intent to expand access to diverse communities and cultures throughout Tacoma. The needs related to the inaugural UWT Celebrando Comunidad: Latinx Celebration & Awards were not known to City during the period when event funding applications were being considered, and this event was not included for consideration in that process. This Council Contingency Request is for one-time sponsorship of the inaugural UWT Celebrando Comunidad: Latinx Celebration & Awards. Future funding requests for this annual event should be channeled through the City Events & Recognitions Committee's annual application process.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

This sponsorship request is coming forward at the request of the Commission on Immigrant and Refugee Affairs. The purpose of the Commission is to better engage Tacoma's immigrant and refugee communities and to work with community partners to identify and advance positive outcomes for specifically impacting the immigrant and refugee communities in the City of Tacoma. Sponsorship in future years may be solicited through the City's competitive events funding process.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility: (Mandatory)

As noted, this event will recognize members of the Latine communities of the South Puget Sound area from a variety of categories who identify as members of Latine communities and individuals or organizations who directly and positively impact South Sound Latine communities. Once selected, awardees will be matched with a story coach and provided the opportunity to share their story, giving a voice and platform to friends, families, and neighbors who are often underrepresented in the community.

Civic Engagement: Equity Index Score: N/A

Increase the number of residents who participate civically through volunteering and voting.
Increase the percentage of residents who believe they are able to have a positive impact on the community and express trust in the public institutions in Tacoma.

Livability: Equity Index Score: Moderate Opportunity

Increase positive public perception of safety and overall quality of life.

Explain how your legislation will affect the selected indicator(s).

Recognizing those who are making community contributions and a positive difference in the lives of others may encourage others that they can do the same and inspire civic engagement and volunteering. In alignment with the spirit of Compassionate Tacoma, support of this event by UWT and the City of Tacoma shows that anchor institutions in the community value the voices and contributions of these community members.



ALTERNATIVES:

Presumably, your recommendation is not the only potential course of action; please discuss other alternatives or actions that City Council or staff could take. Please use table below.

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Do not sponsor the event	N/A	The Mayor and Council could allocate these funds to another purpose.

EVALUATION AND FOLLOW UP:

This is funding for an inaugural event. If the event organizers seek competitive funding in future years, they will prepare an application that can be evaluated for future sponsorship.

STAFF/SPONSOR RECOMMENDATION:

The sponsors recommend approval.

FISCAL IMPACT:

This resolution is for a one-time \$5,000 sponsorship:

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1030 Council Contingency Fund	660000	5310100	\$5,000
TOTAL			\$5,000

What Funding is being used to support the expense?

GENERAL FUND/COUNCIL CONTINGENCY FUND

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

NO, PLEASE EXPLAIN BELOW

The Council Contingency Fund is expressly set aside for items that are not planned in budgeted in the current biennium.

Are there financial costs or other impacts of not implementing the legislation?

YES

This may impact the Mayor and Council's relationship with CIRA and members of the Latine community.

Will the legislation have an ongoing/recurring fiscal impact?

No

Will the legislation change the City's FTE/personnel counts?

No

ATTACHMENTS:

Council Contingency Tracker

2021-2022 Council Contingency Commitments

2021-2022	\$ 250,000.00
	Committed
Council Requested- South Sound Together	\$ 12,000.00
<i>Resolution 40747</i>	
A resolution authorizing the one-time use of \$12,000, budgeted from the Council Contingency Fund, for City membership in South Sound Together, for the year 2021.	
Council Requested- Joint Municipal Action Coalition	\$ 6,000.00
<i>Resolution 40751</i>	
A resolution authorizing the one-time use of \$6,000, budgeted from the Council Contingency Fund, as the City's contribution towards a Joint Municipal Action Committee sponsored Request for Proposal to provide consulting services to better align the work of participating organizations.	
Council Requested- Opioid Task Force	\$ 2,000.00
<i>Resolution 40753</i>	
A resolution directing the City Manager to allocate \$2,000 from the City Council Contingency Fund to the Tacoma Pierce County Health Department to support media and broadcasting for the 2021 Pierce County Opioid Summit.	
Council Requested- Gun Violence Prevention	\$ 25,000.00
<i>Resolution 40767</i>	
A resolution directing the City Manager to allocate \$25,000 from the City Council Contingency Fund in order to hire a facilitator to convene workgroups to determine best practices for funding gun violence prevention efforts, and hire a research team to review best practices to address gun and youth violence reduction.	
Council Requested- Tacoma Reads	\$ 10,000.00
<i>Resolution 40793</i>	
City Council concurrence for a \$10,000 City Council Contingency Fund request to support the 2021 Tacoma Reads Together events	
Council Requested - Alling Park	\$ 1,500.00
<i>Resolution 40792</i>	
Council Contingency Fund expenditure of \$1,500 to support neighborhood outreach around Alling Park to address illegal use of fireworks by the Safe Streets Campaign, a grassroots organization that unites and inspires neighbors, youth, and businesses to build safe, healthy, and thriving communities.	
Council Requested - Accommodations for Korean Delegation	\$ 5,000.00
<i>Resolution 40811</i>	
Council Contingency Fund expenditure of \$5,000 to support the lodging and accommodations of a student group and host from Korea who are participating at the Asia Pacific Cultural Center's 25th Anniversary fundraiser as educational and cultural ambassadors.	
Council Request - Black Lives Matter Mural	\$ 10,000.00
<i>Resolution 40817</i>	
A resolution authorizing a Council Contingency Fund expenditure of \$10,000 to support the Kinsey African American Art & History Collection and installation of a Black Lives Matter mural in Tollefson Plaza.	

Council Requested - South Sound Housing Affordability Partners	\$ 22,000.00
<i>Resolution 40816</i>	
A Resolution authorizing execution of an Intergovernmental Agreement establishing and confirming the City of Tacoma's participation in South Sound Housing Affordability Partners and allocating an estimated \$20,000 - \$22,000 in Council Contingency Funding for startup in 2021.	
Council Requested - Eastside Farmer's Market	\$ 5,500.00
<i>Resolution 40819</i>	
A Resolution authorizing a Council Contingency Fund expenditure of \$5,500 to support the general operations of the Eastside Tacoma Farmer's Market.	
Council Requested - Box Fan Filter Program	\$ 32,407.91
<i>Resolution 40828</i>	
A resolution authorizing the use of \$32,407.91 of Council Contingency funds to supplement the Tacoma-Pierce County Health Department's existing box fan filter distribution program with the distribution of an additional 500 box fan filters to East Tacoma, South Tacoma, Central Tacoma, and Northeast Tacoma, based on equity, topography and proximity to pollutants.	
Council Requested - Building Program Capacity to Welcome Immigrants and Refugees to Tacoma and Pierce County	\$ 25,000.00
<i>To Council September 28, 2021</i>	
Council Contingency Fund expenditure for \$25,000, to assist in building program capacity to resettle Afghan immigrants and refugees, including translators and their families, to Tacoma and Pierce County.	
Council Requested - UWT Celebrando Comunidad: Latinx Celebration & Awards	\$ 5,000.00
<i>To Council September 28, 2021</i>	
Council Contingency Fund expenditure to support the inaugural University of Washington Tacoma Celebrando Comunidad: Latinx Celebration & Awards.	

Beginning Balance	\$ 250,000.00
Total Amount Allocated	\$ 161,407.91
Current Balance	\$ 88,592.09



TO: Elizabeth Pauli, City Manager
FROM: Council Member Robert Thoms
COPY: City Council and City Clerk
SUBJECT: **Resolution - Building program capacity to welcome immigrants and refugees to Tacoma and Pierce County – September 28, 2021**
DATE: 9/23/2021

SUMMARY & PURPOSE:

A resolution allocating \$25,000 in Council Contingency Funding to assist Lutheran Community Services Northwest in building program capacity to resettle Afghan immigrants and refugees to Tacoma and Pierce County.
[Council Member Robert Thoms]

COUNCIL SPONSORS:

Council Members John Hines, Conor McCarthy, and Robert Thoms

BACKGROUND:

This Council Member’s Recommendation is Based On:

With U.S. forces pulling out of Afghanistan, over a hundred thousand people evacuated from the country for their own safety. These individuals now need to immigrate to other countries as immigrants and refugees. In 2015, with the passage of Resolution 39116, the City of Tacoma dedicated itself to being a Welcoming City, stating we would create a more welcoming, immigrant friendly community to maximize opportunities for economic growth and cultural vitality. Tacoma is poised to welcome Afghans to our community.

The Washington State Department of Social and Health Services (DSHS) reported that 293 Afghans arrived in Washington state in August of 2021. While it is unknown how many total Afghan immigrants and refugees will relocate to Washington, DSHS anticipates the U.S. will need to resettle nearly 60,000 individuals. In the past two years, Washington has welcomed over 8% of Afghan arrivals to the U.S. through the SIV program. Based on our local resettlement agencies’ capacity to provide services and historic programing, we anticipate a significant number of Afghan immigrants and refugees will be relocated here.

Joint Base Lewis-McChord (JBLM), is a premiere military installation in our community and a critical projection platform serving Operation Enduring Freedom Mission (OEF) since its inception. Few communities have deployed more service members for OEF than JBLM. The Tacoma community supports these Afghans who ensured our family members returned safely home. Tens of thousands from Tacoma’s community have been deployed to Afghanistan and have much gratitude and concern for their Afghan translators. We want to help them secure a place to call home. Some JBLM service members with connections to Afghans and their families are asking for these families to be relocated to Tacoma so that they can help support them as they settle in the U.S.

Lutheran Community Services Northwest (LCS Northwest) is one of the Washington state agencies that receives funding from the federal government to support refugees seeking to resettle in the US. They are currently resettling immigrants and refugees from Afghanistan in Washington state. As of September 9, they had resettled 6 individuals in Tacoma and 32 individuals to live near their families in South King County. They anticipate the flow of arrivals to pick up in mid-September and will prioritize resettling individuals in Tacoma.



Throughout decades, LCS Northwest has welcomed and resettled over 45,000 refugees in the Northwest. In the past 3 years, the nonprofit organization has helped almost 700 Afghans with Special Immigrant visas (SIVs) resettle, in addition to refugees from other countries. SIVs are provided to Afghan nationals, including those who worked as allies with the United States Armed Forces as translators and interpreters for at least twelve months, and have a written recommendation from a commanding officer. LCS Northwest offers housing navigation and other basic needs support to help these families and allies with their urgent needs. Their staff work quickly to surround each SIV with basic needs like housing, food, clothing, transportation, and monetary assistance. LCS Northwest is receiving an overwhelming number of requests for assistance from community members hoping to bring Afghan family members to safety.

At the start of the pandemic, LCS Northwest lost financial resources and had to reduce staffing. This has added a barrier to their work as their organization rapidly scales up to meet the needs of and influx of Afghan immigrants and refugees, and is responsive to our broader community eager to offer their support.

This funding will be used to assist with LCS Northwest's program capacity to better serve those they will resettle in Tacoma and Pierce County. It will cover the cost of a part time staffer working 20 hours a week for six to eight months. During this time, LCS Northwest anticipate a high flow of refugees and this role (Office Assistant) is considered an integral role to support the daily operations of the program. This role will include the following tasks: assist management and staff by performing a variety of administrative and clerical support duties, such as meeting planning, preparing complex documents, composing correspondence and coordinating activities; collect and compile data, prepare standard and custom reports; understand policies and procedures to complete routine tasks; and be a knowledge source for clients, coworkers, and others.

COMMUNITY ENGAGEMENT/ (CUSTOMER RESEARCH):

Since this international crises began, Council Member Thoms has met with congressional offices, Pierce County officials, LCS Northwest, Tacoma Community House, Tacoma's Commission on Immigrant and Refugee Affairs, and other stakeholders. CM Thoms has asked how the Tacoma can act on its welcoming City status to support immigrants and refugees relocating to the City of Tacoma. In these meetings, a number of needs were identified. The most urgent was to increase staff capacity for the agency responsible for relocating Afghan immigrant and refugees to Tacoma. This funding request is a response to the needs identified by direct-service providers.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility:

Afghan immigrants and refugees were forced to leave their home country, leaving behind most possessions, in the hope of a new home where they could be safe. Tacoma is a Welcoming City that is willing to step up and support these individuals. It is also one of the more cost effective locations in the Pacific Northwest that still offers robust resources for immigrants and refugees. LCS Northwest is reporting an immense outpouring of support and civic engagement from the Tacoma community. However, staff limitations are creating road blocks and log jams, slowing down volunteer intake and coordination. This funding will increase civic engagement and will allow residents to have a positive impact in their community. Building program capacity will also free up staff time to focus on the needs of immigrants and refugees, including connecting them to job training, housing options, and health care

Economy/Workforce: Equity Index Score: Moderate Opportunity

Increase the percentage of people relocating to the city and affordability of housing compared to neighboring jurisdictions.



Civic Engagement: *Equity Index Score:* Moderate Opportunity

Increase the number of residents who participate civically through volunteering and voting.

Increase the percentage of residents who believe they are able to have a positive impact on the community and express trust in the public institutions in Tacoma.

Livability: *Equity Index Score:* Moderate Opportunity

Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents

Improve access and proximity by residents to diverse income levels and race/ethnicity to community facilities, services, infrastructure, and employment.

ALTERNATIVES:

Alternative	Positive Impacts	Negative Impacts
1. Take no action	Retains funds and staff time for other priorities	Does not contribute to welcoming Afghan immigrants and refugees to Tacoma
2. Fund a different priority area, such as housing or health care access	Provides other needed resources to immigrants and refugees coming to Tacoma	Does not meet the need direct-service providers identified as the most pressing issue
3. Focus only on non-financial support, such as lobbying for federal assistance	Retains funds for other priorities, supports systemic solutions	Longer-term solution that doesn't meet immediate needs in the community, we can do non-financial support while also providing financial support

EVALUATIONS AND FOLLOW UP:

This funding is to be utilized by the end of 2022, to pay for a part time staff position for 20 hours a week for 6-8 months. Upon the completion of this funding, LCS northwest should be invited to provide an update to the City Council in person or in writing to share information on their work relocating Afghan immigrants and refugees to Tacoma and the surrounding region. To strengthen the City's efforts to be a welcoming city, LCS Northwest should be asked to provide information on how they coordinated local volunteers to create a welcoming environment for individuals being resettled, and any highlights from their work or recommendations for the City of Tacoma for how the City can be welcoming to all immigrants and refugees they work with in the future.

COUNCIL MEMBER RECOMMENDATION:

The recommendation is to invest in the local resettlement agency working with Afghan Immigrants and Refugees to help them build the program capacity they need to effectively serve these individuals and create a welcoming environment for them as they resettle in the Pacific Northwest.

FISCAL IMPACT:

The resolution is for a one-time \$25,000 funding allocation.



Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1. 1030 Council Contingency Fund	660000	5310100	\$25,000
TOTAL			\$25,000

What Funding is being used to support the expense?

GENERAL FUND/COUNCIL CONTINGENCY FUND

Are the expenditures and revenues budgeted in this biennium’s current budget?

NO, PLEASE EXPLAIN BELOW

The Council Contingency Fund is expressly set aside for items that are not planned in budgeted in the current biennium.

Are there financial costs or other impacts of not implementing the legislation?

No

Will the legislation have an ongoing/recurring fiscal impact?

No

Will the legislation change the city’s FTE/personnel counts?

No

ATTACHMENTS:

Council Contingency Tracker

2021-2022 Council Contingency Commitments

2021-2022	\$ 250,000.00
	Committed
Council Requested- South Sound Together	\$ 12,000.00
<i>Resolution 40747</i>	
A resolution authorizing the one-time use of \$12,000, budgeted from the Council Contingency Fund, for City membership in South Sound Together, for the year 2021.	
Council Requested- Joint Municipal Action Coalition	\$ 6,000.00
<i>Resolution 40751</i>	
A resolution authorizing the one-time use of \$6,000, budgeted from the Council Contingency Fund, as the City's contribution towards a Joint Municipal Action Committee sponsored Request for Proposal to provide consulting services to better align the work of participating organizations.	
Council Requested- Opioid Task Force	\$ 2,000.00
<i>Resolution 40753</i>	
A resolution directing the City Manager to allocate \$2,000 from the City Council Contingency Fund to the Tacoma Pierce County Health Department to support media and broadcasting for the 2021 Pierce County Opioid Summit.	
Council Requested- Gun Violence Prevention	\$ 25,000.00
<i>Resolution 40767</i>	
A resolution directing the City Manager to allocate \$25,000 from the City Council Contingency Fund in order to hire a facilitator to convene workgroups to determine best practices for funding gun violence prevention efforts, and hire a research team to review best practices to address gun and youth violence reduction.	
Council Requested- Tacoma Reads	\$ 10,000.00
<i>Resolution 40793</i>	
City Council concurrence for a \$10,000 City Council Contingency Fund request to support the 2021 Tacoma Reads Together events	
Council Requested - Alling Park	\$ 1,500.00
<i>Resolution 40792</i>	
Council Contingency Fund expenditure of \$1,500 to support neighborhood outreach around Alling Park to address illegal use of fireworks by the Safe Streets Campaign, a grassroots organization that unites and inspires neighbors, youth, and businesses to build safe, healthy, and thriving communities.	
Council Requested - Accommodations for Korean Delegation	\$ 5,000.00
<i>Resolution 40811</i>	
Council Contingency Fund expenditure of \$5,000 to support the lodging and accommodations of a student group and host from Korea who are participating at the Asia Pacific Cultural Center's 25th Anniversary fundraiser as educational and cultural ambassadors.	
Council Request - Black Lives Matter Mural	\$ 10,000.00
<i>Resolution 40817</i>	
A resolution authorizing a Council Contingency Fund expenditure of \$10,000 to support the Kinsey African American Art & History Collection and installation of a Black Lives Matter mural in Tollefson Plaza.	

Council Requested - South Sound Housing Affordability Partners	\$ 22,000.00
<i>Resolution 40816</i>	
A Resolution authorizing execution of an Intergovernmental Agreement establishing and confirming the City of Tacoma's participation in South Sound Housing Affordability Partners and allocating an estimated \$20,000 - \$22,000 in Council Contingency Funding for startup in 2021.	
Council Requested - Eastside Farmer's Market	\$ 5,500.00
<i>Resolution 40819</i>	
A Resolution authorizing a Council Contingency Fund expenditure of \$5,500 to support the general operations of the Eastside Tacoma Farmer's Market.	
Council Requested - Box Fan Filter Program	\$ 32,407.91
<i>Resolution 40828</i>	
A resolution authorizing the use of \$32,407.91 of Council Contingency funds to supplement the Tacoma-Pierce County Health Department's existing box fan filter distribution program with the distribution of an additional 500 box fan filters to East Tacoma, South Tacoma, Central Tacoma, and Northeast Tacoma, based on equity, topography and proximity to pollutants.	
Council Requested - Building Program Capacity to Welcome Immigrants and Refugees to Tacoma and Pierce County	\$ 25,000.00
<i>To Council September 28, 2021</i>	
Council Contingency Fund expenditure for \$25,000, to assist in building program capacity to resettle Afghan immigrants and refugees, including translators and their families, to Tacoma and Pierce County.	
Council Requested - UWT Celebrando Comunidad: Latinx Celebration & Awards	\$ 5,000.00
<i>To Council September 28, 2021</i>	
Council Contingency Fund expenditure to support the inaugural University of Washington Tacoma Celebrando Comunidad: Latinx Celebration & Awards.	

Beginning Balance	\$ 250,000.00
Total Amount Allocated	\$ 161,407.91
Current Balance	\$ 88,592.09



TO: Elizabeth A. Pauli, City Manager
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *kk*
COPY: Tadd Wille, Deputy City Manager
SUBJECT: PTAG Recommendation No. 17 - Creating Interim Use Permits Under Parking System
DATE: September 20, 2021

Public Works staff forwards for your consideration PTAG Recommendation Number 17 prepared by the Parking Technical Advisory Group (PTAG) in December 2020. Staff believes the recommendations in the attached are consistent with the Parking System’s established guiding principles. The recommendations represent many months of conversation on new management tools for increasing parking occupancy and identifying strategic ‘pilot’ locations. Included are new tools for managing the on-street occupancies for post-pandemic parking demand. City staff recommends the approval of the proposed Interim Use Permits for deployment in the downtown.

Summary:

The current policy of the City for its Parking System is to maximize the use of the right-of-way while encouraging utilization of parking for all users. Staff utilizes the 85 percent rule (average of 1 out of 6 spaces open) with the intent of accommodating existing and new economic growth while managing any impacts to the adjacent neighborhoods. In 2019, the PTAG recognized that some block faces continued to experience occupancies below 55 percent while the surrounding area maintained occupancies over 70 percent. While parking behaviors have changed since the pandemic, City staff envisions the Interim Use Permits will aid in smoothing out the peaks and valleys in observed occupancies as Downtown continues to recover and establishes the new normal.

Customary to the PTAG processes, the group solicited feedback from community members to better understand the transitional parking needs between short- and long-term stays. City staff has provided support and research during the PTAG meetings and it has verified general support of the proposal by affected property and business owners. The implementation of the proposed changes are expected to achieve these benefits:

- Reduces or eliminates customer touch points consistent with the City’s direction.
- Supports economic development initiatives.
- Increases utilization of the on-street inventory in underutilized (<55 percent) areas.
- Adds flexibility for the anticipated temporary demand of single occupancy vehicles.
- Creates an easy to deploy and manage permit system tailored to the priority users.

The PTAG and City staff identified three block faces to pilot the permit system. These areas have been experiencing occupancy levels below 55 percent and represent a diverse cross section of activity downtown. City staff will evaluate these areas on a regular schedule and will provide status updates to the PTAG to determine if adjustments are needed.

The three pilot locations for Interim Use Permits are:

Location	Estimated number of stalls impacted
A Street, between South 8th and South 9th Streets	25
Pacific Avenue, between South 13th and South 17th Streets	20
Fawcett Avenue, between South 17th and South 21st Streets	To be determined (a capital project will impact inventory)

Should you have questions or concerns regarding this effort, please contact Eric Huseby, Parking Services Manager, at (253) 591-5437 or ehuseby@cityoftacoma.org.



RECOMMENDATION NUMBER 17

December 3, 2020

In 2019, the Parking Technical Advisory Group recognized that some specific block faces continued to have occupancies below 55% while the larger area they were in had more healthy occupancies of over 70%. To address this, the PTAG began exploring a temporary permit for extended time stays that would still prioritize short-term users over the long term. The new temporary permit is referred to herein as an Interim Use Permit or IUP.

The PTAG looks to its priority guiding principles to assist in managing downtown parking:

- Manage on-street parking to a 15% vacancy (or 85% occupancy) to ensure one stall is available on every block face.
- Keep the customer, client, & visitor as the primary user of on-street parking to ensure maximum use of the right-of-way.
- Make the system easy to use and easy to understand to avoid misunderstandings for infrequent users.

Some areas (even before COVID-19) had occupancies well below 85% while adjacent block faces were over 85%. PTAG wants to keep the system simple while still maximizing use of the right-of-way. The Interim Use Permit is intended to raise block face occupancies to 70-85% of the available stalls by increasing flexibility in the short-term while still being adaptable to future changes.

The new Interim Use Permit:

- Allows "All Day" parking in a designated zone with shorter time limits, including pay station areas;
- Are non-transferrable and may not be used in other paid or time regulated areas;
- Can be purchased at either at a paystation or through the Flowbird app; and
- Are initially priced at \$6/day in the paid areas, \$3/day in the unpaid, time regulated areas.

Block faces eligible for consideration of an Interim Use Permit zone:

- At least 20 general use stalls (not including loading or ADA zones);
- Parking occupancies of less than 55% during peak hour parking (using most recent occupancy data, including September 2020 data); and
- A majority of non-retail, non-restaurant, non-customer-focused uses at ground level.



To ensure there is not overuse of the permits and a reduction in the available customer focused parking, the PTAG is recommending staff review peak hour occupancies quarterly and recommend any changes to the IUP. Potential changes may include:

- Limiting number of all-day permits available for purchase;
- Adjusting the permit pricing; or
- Ending the permit zone for an area.

Three pilot areas were developed in coordination with the parking enforcement team. This allowed us to identify areas where there were a significant number of available stalls in different parking environments. There was a fourth area considered (7th-9th on Pacific Ave), but both parking occupancies were too high and adjacent uses were heavily customer focused. With higher occupancies, there is significant risk of creating an overparked situation. The adjacent customer focused businesses are also at risk of losing all customer parking to employees and residents. For these reasons, we are not recommending it be considered as part of the pilot.

The PTAG recommends the Interim Use Permit system should be rolled out in the following three areas as a pilot during 2021:

- South A Street, between South 8th and South 9th.
 - o Adjacent uses include and office building, parking garage, and park.
 - o Paystation Area: Existing regulations: \$1/hr for up to 2hrs.
 - o Occupancies are less than 55% on all block faces.
 - o Approximately 25 stalls
- Pacific Avenue, between South 13th and South 17th.
 - o Adjacent uses include parking lots/garages, offices, a bank, and one coffee shop.
 - o Paystation Area: Existing regulations: \$1/hr for up to 2hrs.
 - o Occupancies are less than 55% on all block faces.
 - o Approximately 20 stalls
- Fawcett Avenue, between South 17th and South 21st.
 - o Adjacent uses include vacant land, parking lots, offices, housing, a small manufacturer, and religious services.
 - o Time Regulated Area: Existing regulations: 3hr parking at no charge.
 - o Occupancies are less than 55% on all block faces.
 - o Approximately 100 stalls

The PTAG recognized the limited resources available right now and the recent successes using a targeted approach. During the roll out of the pilot program, communications around the new permit should be made using changes to the paystations (where available), the time regulation signage, and possibly



flyers on the vehicles. We trust the Parking Services Group to lead this effort based on their past success with the Flowbird rollout.

BACKGROUND

The conversation around a solution for underparked areas initially started as part of the Parking Technical Advisory Group's work with parking consultant Rick Williams. In the areas around the University of Washington-Tacoma campus there was a disconnect between the immediate parking needs and the growth actively underway. Rather than make significant changes to the on-street system only to change them again in a couple of years, there was a desire to find an interim solution that would allow for additional flexibility.

With the Town Center, Brewery Blocks, and UWT expansion projects all underway, the PTAG recognizes there will be significant future demand for customer, client, and visitor parking. However, based on conversations with employers, UWT, and residents in the area, currently there is more demand for a longer-term parking solution. The PTAG took up the concept of an Interim Use Permit recognizing that it could be rolled out and rolled back with less impact to the on-street system users.

The IUP area initially focused on was the 3-hour zone from S. 17th to S. 21st just west of UWT. This area had been significantly over parked (in excess of 100%) when there were no time limits. In 2019, the PTAG was rolling out a 3-hour limit to provide a better solution for shorter-term customers and single-class students. However, the PTAG was also working on the IUP to backfill any drops in occupancy.

The PTAG wanted to address the following questions in the development of the IUP:

- Where should this be applied? (criteria & decision making authority)
- Who should be allowed to purchase? (restricted to specific user group)
- What type of permit? (how long & pricing structure)

Based on the guiding principles, the PTAG focused on areas with low occupancies compared to nearby blocks [where]. This implied there was demand, but the low occupancy areas were not meeting it with current regulations.

Additionally, to provide maximum flexibility the PTAG chose not to restrict the user groups, but rather keep it open to anyone [who]. This would also allow it to support tweaks to the existing system rather than becoming a substitute for other parking needs or specific user groups.

Finally, the PTAG chose to limit the permit to a single day rather than a weekly, monthly, or longer permit period [what]. This will allow the maximum number of people to use the permit, including potentially being useful for longer term customers or clients – the priority user of the on-street system.



The PTAG also recognizes that a daily permit better supports the City’s multi-modal goals by not encouraging permit purchasers to drive every day, knowing that the sunk cost of monthly permit encourages more driving/parking.

In considering the pricing structure, on-street parking is currently available at a rate of \$1 per hour, while off-street facilities start at \$2 for 3 hours. At the same time, we already know there are limited users of the off-street system at that price point and the \$1 per hour has maintained low occupancies on the blocks being considered. To provide a competitive option at the outset of the pilot we are recommending the permits in the paystation area are priced at \$6 for the day, a modest discount from the hourly rate on-street. In the unpaid area, a further reduced rate seemed appropriate at \$3 for the day, though this may need further adjustments.

While the parking environment has changed drastically during 2020, there were challenges with some underparked areas even before 2020 began. The PTAG took up the idea of an Interim Use Permit at that time to improve use of the right-of-way while still being flexible to changing conditions. The pressures of 2020 have further increased the need for such a tool.

Respectfully presented by:

Stephen Farber

Steph Farber, Co-Chair

Joe Loran

Joe Loran, Co-Chair

Approved by:

Elizabeth Pauli

Elizabeth Pauli, City Manager, City of Tacoma

9/22/2021

Date



MEETINGS FOR THE WEEK OF SEPTEMBER 27, 2021 THROUGH OCTOBER 1, 2021

TIME	MEETING	LOCATION
MONDAY, SEPTEMBER 27, 2021		
5:00 PM	Local Improvement District Meeting *	Please visit https://cityoftacoma.org/hearingexaminer
5:30 PM	Bicycle & Pedestrian Technical Advisory Group	Please contact Liz Kaster at LKaster@cityoftacoma.org
5:30 PM	Commission on Immigrant and Refugee Affairs	Please contact Raeshawna Ware at rsager@cityoftacoma.org
6:00 PM	Metro Parks Tacoma Board of Commissioners	Please visit https://metroparkstacoma.org
TUESDAY, SEPTEMBER 28, 2021		
9:00 AM	Hearing Examiner's Hearing *	Please visit https://cityoftacoma.org/hearingexaminer
10:00 AM	Economic Development Committee	Join Zoom Meeting at: https://zoom.us/j/86824127684 Telephonic: Dial 253-215-8782 Meeting ID: 868 2412 7684 Passcode: 614650
11:00 AM	Bid Opening**	Please visit http://www.tacomapurchasing.org
NOON	City Council Study Session	Join Zoom Meeting at: https://zoom.us/j/89496171192 Telephonic: Dial 253-215-8782 Meeting ID: 894 9617 1192 Passcode: 896569
5:00 PM	City Council Meeting	Join Zoom Meeting at: https://zoom.us/j/84834233126 Telephonic: Dial 253-215-8782 Meeting ID: 848 3423 3126 Passcode: 349099
6:00 PM	City Council Virtual Forum	Join Zoom Meeting at: https://zoom.us/j/84834233126 Telephonic: Dial 253-215-8782 Meeting ID: 848 3423 3126 Passcode: 349099
WEDNESDAY, SEPTEMBER 29, 2021		
5:00 PM	Metro Parks Tacoma Board of Commissioners Capital Improvement Committee	Please visit https://metroparkstacoma.org
THURSDAY, SEPTEMBER 30, 2021		
9:00 AM	Hearing Examiner's Hearing *	Please visit https://cityoftacoma.org/hearingexaminer
FRIDAY, OCTOBER 1, 2021		

NO MEETINGS SCHEDULED



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Please contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

** Bid Opening will be held on an as-needed basis. Please contact the Finance Procurement and Payables Office at 253-502-8468 or www.tacomapurchasing.org to confirm whether Bid Opening will be held.

*** Land Use Public Meetings meet on an as-needed basis. Please contact Planning Manager, Jana Magoon at (253) 594-7823 to confirm whether a meeting will be held this week.



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST**

TO: Deputy Mayor Blocker & Members of the City Council
FROM: Mayor Victoria Woodards and Chief Policy Analyst Melanie Harding
COPIES TO: Elizabeth Pauli, City Manager; Tadd Wille, Deputy City Mgr.; Bill Fosbre, City Attorney
SUBJECT: **Consideration of a naming request for a “Brewery Blocks” place name designation**
DATE: September 23, 2021

In accordance with the current policy on place names, I am referring a “Brewery Blocks” place name request to the City Council Infrastructure, Planning, and Sustainability (IPS) Committee to oversee the naming request process and make a recommendation on the request to the City Council.

LEGISLATIVE INTENT:

In accordance with the current policy on place names and name changes adopted by Council Resolution No. 40408 in August 2019, requests for place names or name changes are first received by the Mayor’s Office. Scheduling and next steps are then determined, with the Council’s IPS Committee being names as generally overseeing the naming request process and developing a recommendation on the request for the consideration of the Council. The IPS Committee may, at its discretion and depending on the nature of the request, seek input and feedback on the request from appropriate City Departments, Divisions, and Boards and Commissions. For example, those requests based on historical criteria or located in historic areas may seek the input of the Landmarks Preservation Commission. Following this process, the IPS Committee may make a recommendation that the Council adopt the proposal, defer if additional information is required, or deny the proposal if it doesn’t fit the policy criteria. Naming requests do not impact land use regulations or put any additional requirements or restrictions on impacted properties.

On Wednesday, September 15, 2021, the Mayor’s Office received a request from Horizon Partners Northwest and neighborhood proponents of the Brewery Blocks historic sub-area to recognize the area with a place name. The proposed Brewery Blocks boundary is described as being bounded between South 21st and South 23rd Streets, and between Pacific Avenue to the east and the yet-to-be-developed public thoroughfare known as the Prairie Line Trail to the west (maps are included in the attached application). The received application appears to include all necessary components outlined in the naming policy.

The authors indicate that “The area has been the center of the Tacoma Brewing industry for at least 110 years. These blocks have been the historic home of Carling Brewing, Columbia Brewing, and Pacific Brewing Companies. The purpose of this request is to formally identify and recognize this portion of Tacoma as the Brewery Blocks. The Brewery Blocks area is partially within the Union Depot/Warehouse Historic Special Review District and the Union Station Warehouse Conservation District.” They estimate that seventeen properties would be included in the area proposed for the “Brewery Blocks” designated place name. Proponents of the Brewery Blocks name designation indicated that they have discussed the proposal with neighboring property owners, retailers, and residents within the district as well as neighbors and institutions in the surrounding district. The application provides detailed information on involved properties, including their historic uses.

If their naming request is approved, pedestrian gateway signage has been designed and will be installed at private property owner expense (adhering to all city design, safety, and land use requirements) to help the public better understand the geographical limits of the Brewery Blocks area. The applicants indicate that:

Historical research has been conducted to help developers and property owners better understand the significance of the properties they hold. This research will help city planners, the Historic Preservation Commission, residents, visitors and retailers within the Brewery Blocks to better understand and embrace the role history has played in the appearance and backstory of the area. Interpretative displays and web based storytelling can help bring the message to the public regarding how the district developed; who was responsible for its growth; and more complete understanding of why the district is comprised of so many masonry-built warehouses in this portion of Tacoma.

When 2021 comes to a close, two members on the IPS Committee – Councilmembers Beale and Hunter – will reach the end of their current term. To provide continuity in this review as well as a prompt response to the proponents who brought forward this naming request, the sponsors respectfully request that IPS complete its review and recommendation in time to allow Council to vote on any resulting resolution by December 14, 2021 (the final Council meeting of the year).

IPS RECOMMENDATION (OR STATUS UPDATE) DESIRED BY 11/24/2021

ATTACHMENTS:


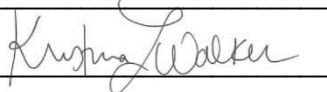
- Brewery Blocks Place Naming Request
- Policy on Place Names and Name Changes adopted by Council Resolution 40408

In you have a question related to the Council Consideration Request, please contact Chief Policy Analyst Melanie Harding at 253-777-8692 or melanie.harding@cityoftacoma.org.

SUBMITTED FOR COUNCIL CONSIDERATION BY: 
Mayor

SUPPORTING COUNCIL MEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

- | | | |
|----|--|---------------|
| 1. | <u></u> | POS# <u>2</u> |
| 2. | <u></u> | POS# <u>8</u> |

Mayor's initials (Signature Above)

Date	Meeting	Subject	Department	Background
September 28, 2021	City Council Study Session (dial-in 12:00 pm)	Draft State Legislative Agenda	City Manager's Office Government Relations	
		Community Safety and Policing	City Manager's Office & TPD	
		Manuel Ellis Investigation Update	Tacoma Police Department	
	City Council Meeting (dial-in, 5:00 PM)			
October 5, 2021	Joint City Council/ Tacoma Public Utility Board Study Session (dial-in 12:00 pm)	Classification and Compensation Study- Final Report	Ronnie Charles, Managing Director & Practice Leader, Gallagher Benefit Services & Mike Verdoorn, Managing Principle, Gallagher Benefit Services	Gallagher Benefit Services staff will present the Classification and Compensation Study findings and recommendations.
		Tideflats Non-interim Regulations - Hearing Prep	Planning and Development Services	In preparation for a public hearing scheduled on October 5, 2021, staff will provide a status update on the Tideflats Subarea Planning process and upcoming schedule, and a summary of the Infrastructure, Planning, and Sustainability Committee's proposed amendments to the Planning Commission's recommendation for Tideflats and Industrial Land Use Amendments to replace the Tideflats Interim Regulations
		Systems Transformation	City Manager Elizabeth Pauli	
		Manuel Ellis Investigation Update	Tacoma Police Department	
	Committee of the Whole (dial-in 3-4 pm)	Home in Tacoma Project Update	Planning and Development Services - Peter Huffman	Staff will provide an update to the City Council Committee of the Whole regarding the Infrastructure, Planning and Sustainability (IPS) Committee's work on the Home In Tacoma Project; discuss the potential City Council schedule for action on the proposals in November or December 2021.
	City Council Meeting (dial-in, 5:00 PM)			

Date	Meeting	Subject	Department	Background
October 12, 2021	City Council Study Session (dial-in 12:00 pm)	Federal Affairs Update and Draft Priorities	City Manager's Office Government Relations	
		Tideflats Non-interim Regulations Hearing De-brief & Potential Amendments	Planning and Development Services	Following the public hearing on October 5, 2021, staff will present and summary of public comment and testimony received relating to the Infrastructure, Planning, and Sustainability Committee proposed amendments to the Planning Commission's Recommendations, and seek direction from the City Council on any further amendments for consideration First Reading of Ordinance
		Community Safety and Policing Proposals	CMO Deputy City Manager, OMB-Katie Johnston, TPD Chief Ake	Staff will present on proposals related to Community Safety, including Police Staffing Studies, divertible calls analysis, and others. These proposals will reflect City Council discussions as well as staff work on implementation approaches. This discussion will help inform the Budget Modification process for 2021-2022.
		Manuel Ellis Investigation Update	Tacoma Police Department	
	City Council Meeting (dial-in, 5:00 PM)			
October 19, 2021	City Council Study Session (dial-in 12:00 pm)	Systems Transformation	City Manager Elizabeth Pauli	
		Manuel Ellis Investigation Update	Tacoma Police Department	
	City Council Meeting (dial-in, 5:00 PM)			
October 26, 2021	City Council Study Session (dial-in 12:00 pm)			
		Manuel Ellis Investigation Update	Tacoma Police Department	
	City Council Meeting (dial-in, 5:00 PM)			

Community Vitality and Safety

Committee Members: Ushka (Chair), Beale, Hines, Blocker, Alternate-Hunter Executive Liaison: Linda Stewart; Staff Support - Ted Richardson		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: Community's Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority • Commission on Immigrant and Refugee Affairs
	Topic	Presenter	Description
October 14, 2021	Youth Violence Prevention Assessment Update	Vicky McLaurin, Program Manager, Neighborhood and Community Services	
	Transformation Update	Tacoma Police Department	
October 28, 2021	Feasibility Study for the Restoration of Library Services to the Eastside and Hilltop Neighborhoods	Kate Larsen, Library Director	
	CDBG/ESG funding recommendations	Jason McKenzie	NCS staff will present funding recommendations for CDBG and ESG funding for the period of January 1, 2022 through June 30, 2022.
November 4, 2021 Special Meeting	Interviews for the Community's Police Advisory Committee	Doris Sorum, City Clerk	
	Transformation Update	Tacoma Police Department	

Economic Development Committee

Committee Members: Thoms (chair), Blocker, McCarthy, Ushka, Alternate-Woodards		2nd, 4th, and 5th Tuesdays	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •City Events and Recognition Committee •Tacoma Creates Advisory Board
Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		10:00 a.m. Virtual meeting	
	Topic	Presenter	Description
September 28, 2021	Tacoma Creates Advisory Board Interviews	Doris Sorum, City Clerk	
Future			
October 12, 2021			
October 26, 2021	(Tentative) Tacoma Public Utilities Economic Development	Michael Catsi, Economic Development Manager, Tacoma Public Utilities	Overview of Tacoma Public Utilities economic development activities during COVID and 2021.
November 9, 2021	Outdoor Dining Program Update	Jennifer Kammerzell, Principal Engineer, Public Works Department	Public Works Staff will provide an overview of a draft Outdoor Dining Program and summary of community engagement

Government Performance and Finance Committee			
Committee Members: Hines (Chair), Hunter (Vice Chair), Thoms, and Walker Alternate - Blocker		1st and 3rd Tuesday	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
Executive Liaison: Andy Cherullo; Staff Support - Ted Richardson		10 a.m.	
		Room 248	
	Topic	Presenter	Description
October 5, 2021	In-Person Study Sessions	Council Member Hines, Chair, GPFC	
	Multifamily Tax Exemption Policy Review	John Hines, Chair, GPFC; Debbie Bingham, Project Manager, CED; Discussion with Tacoma Housing Developers	Review of the current Multi-Family Tax Exemption and discussion of potential amendments to Tacoma Municipal Code (TMC)
	Monthly Budget Report	Hayley Falk, Management Analyst, Office of Management and Budget	Review of expenditures and revenues
Future			
October 19, 2021	Multifamily Tax Exemption Policy Review	John Hines, Chair, GPFC; Debbie Bingham, Project Manager, CED; Debra Casparian, Deputy City Attorney, Legal	Review of the current Multi-Family Tax Exemption and discussion of potential amendments to Tacoma Municipal Code (TMC)
November 2, 2021	Monthly Budget Report	Hayley Falk, Management Analyst, Office of Management and Budget	Review of expenditures and revenues
	HOLD for MFTEs		

Infrastructure, Planning, and Sustainability Committee

Committee Members: McCarthy (Chair), Walker (Vice Chair), Beale, & Hunter; Alternate-Ushka Executive Liaison: Mike Slevin; Coordinator: Claire Goodwin			
		2nd and 4th Wednesdays 4:30pm Virtual Meeting	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
September 29, 2021 - Special Meeting	Home in Tacoma	Peter Huffman, Director, Planning and Development Services; Brian Boudet, Division Manager, Planning and Development Services	The Committee will be reviewing the Planning Commission recommendations regarding the Home in Tacoma project to change the City's housing growth strategy and increase density in residential areas.
October 13, 2021	Bus Rapid Transit 60% Design and Other Updates	Ryan Wheaton, Executive Director of Planning and Community Development, Pierce Transit; Tina Lee, Planning Manager, Pierce Transit	Pierce Transit will present an update on bus rapid transit design, project funding, roundabouts, property impacts, traffic impacts, new assets to the corridor, community outreach, State Environmental Policy Act (SEPA), and a BRT system expansion study.
	Home in Tacoma	Peter Huffman, Director, Planning and Development Services; Brian Boudet, Division Manager, Planning and Development Services	The Committee will be reviewing the Planning Commission recommendations regarding the Home in Tacoma project to change the City's housing growth strategy and increase density in residential areas.
October 27, 2021	Brewery Blocks Place Naming Request	TBD	
	Electric Vehicle Action Plan Updates	Cam LeHouillier, Power Section Manager, Tacoma Public Utilities	Follow-up informational briefing from the Electric Vehicles Action Plan presentation made to IPS in November 2019.
	Home in Tacoma	Peter Huffman, Director, Planning and Development Services; Brian Boudet, Division Manager, Planning and Development Services	The Committee will be reviewing the Planning Commission recommendations regarding the Home in Tacoma project to change the City's housing growth strategy and increase density in residential areas.
November 10, 2021	Planning Commission Interviews	Doris Sorum, City Clerk	
	Urban Forest Code Updates		The Office of Environmental Policy and Sustainability will present code updates related to food trees in the right of way, tree protection, and use of undeveloped/unused right of way.