



City of Tacoma

City Council Study Session Minutes

747 Market Street, Tacoma, WA 98402, Council Chambers
Webinar Link: www.zoom.us/j/89496171192 Passcode: 896569

April 02, 2024
12:00 PM

Call to Order

Mayor Woodards called the study session to order at 12:00 p.m.

Roll Call

Present: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Scott, Ushka, Walker and Mayor Woodards

Council Member Ushka participated virtually.

Briefing Items

1. [24-0340](#) Charter Review Committee Overview of Work and Recommendations for Consideration
[Sonja Hallum, Chief Government Affairs Officer, City Manager's Office]

At approximately 12:01 p.m., Stephen Wambach, Chair of the Charter Review Committee (CRC), introduced the members of the CRC including, Latasha Palmer, Rebecca Stith, Melissa Malott, Andrea Reay, Nicholas Carr, Katie Baird, Patrick Fischer, and Bryan Flint. He then provided a background on their process, including subcommittees, noting public utilities, power of the people, administration, miscellaneous, police accountability, form of government, and public outreach; proposed amendments and recommendations; and the CRC meeting schedule.

Discussion ensued regarding how Council Members can be helpful to the CRC, noting high level questions versus detailed; recommendations, including land acknowledgement, form of government, and term limits; full-time City Council, noting additional staff; salary commission conflict; citizen and freeholder language; eligibility for employment, noting resident requirement; official newspaper; Landmarks Preservation Committee; Tacoma Public Utilities (TPU), noting a proposed new member on the Public Utility Board from the TPU service area and purpose of inquiry; employee anti-discrimination language; City Attorney position; Planning Commission, noting membership increase; disposition of City-Owned property; police accountability; initiative and referendum process; campaign finance policy;

Charter review frequency; Neighborhood Councils; proposed Climate Commission; appreciation for the time and volunteering efforts; ballot requirements; top priorities and volume of recommendations, noting equity, justice issues, and public comments; ballot, election, and CRC timeline options; committees, boards, and commissions requirements; legal review of recommendations; previous CRC's ballot process; process of prioritization, noting policy changes via resolutions and ordinances versus going to the ballot; community engagement; packaging recommendations together; Library Board of Trustees membership makeup; cost of recommendations; community education and transparency; and voter fatigue.

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The study session recessed at 1:35 p.m.

The study session reconvened at 2:01 p.m.

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- 2. [24-0341](#) Annual Action Plan Update
[Felicia Medlen, Division Manager, Community and Economic Development; Jason McKenzie, Business Manager, Neighborhood and Community Services]

At approximately 2:01 p.m., Felicia Medlen, Division Manager, Community and Economic Development, presented a brief overview on the 2024 Annual Action Plan for housing and community development; grant allocations, noting key programs; environmental, social, and governance allocation, noting external contracts and Homeless Management Information System operations; HOME Investment Partnership grant program allocations, noting Lakewood and Tacoma housing programs and administration; and next steps.

Discussion ensued regarding appreciation; rapid re-housing, noting funding and need; and past performance, noting down payment assistance.

Other Items of Interest

There were no other items of interest.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

- 3. [24-0351](#) Weekly Report to the Mayor and City Council, March 28, 2024
[Melanie Harding, Assistant to the City Manager, City Manger’s Office]

Assistant to the City Manager Melanie Harding stated there are three ceremonials on tonight's meeting agenda, proclaiming Saturday, April 6, 2024, as Caribbean Queens Day, proclaiming April 1-7, 2024, as National Public Health Week, and proclaiming April 2024 as Fair Housing Month; no changes are expected to tonight's agenda; and tonight's meeting includes a public hearing on declaration of surplus and no-cost transfer of Tacoma Power property.

Executive Session - Review the Performance of a Public Employee and Pending Litigation

MOTION: Deputy Mayor Hines moved to convene to executive session pursuant to RCW 42.30.110(1)(g) to review the qualifications of a public employee and RCW 42.30.110(1)(i)(i) and (ii) to discuss potential and pending litigation not to exceed 30 minutes.

SECONDED BY: Council Member Walker

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Scott, Ushka, Walker and Mayor Woodards


The City Council convened to executive session at 2:20 p.m.
City Attorney Chris Bacha was present.

The executive session was extended by 10 minutes at 2:51 p.m.

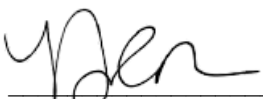
The executive session concluded, and the study session reconvened, at 3:02 p.m.

Adjournment

There being no further business, the study session was adjourned at 3:02 p.m.



Victoria R. Woodards, Mayor



Nicole Emery, City Clerk