



# City of Tacoma

## Infrastructure, Planning and Sustainability Committee Minutes

733 Market Street Tacoma, WA 98402

Conference Room 16

October 12, 2016

4:30 PM

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Chair Ryan Mello, Vice Chair Anders Ibsen,  
Conor McCarthy, Robert Thoms, Keith Blocker (alternate)

### Call To Order

Chair Mello called the meeting to order at 4:35 p.m.

**Present:** 3 - Ibsen, Mello and Thoms

**Absent:** 1 - McCarthy

### Briefing Items

1. 16-0954 Residential Infill Pilot Program [Elliott Barnett, Planner, Planning and Development Services]

At approximately 4:35 p.m., Elliott Barnett, Planning and Development Services (PDS), provided brief opening remarks and introduced Lauren Flemister, PDS. Ms. Flemister provided an overview of the Residential Infill Pilot Program. She discussed the infill pilot parameters, including purpose of the pilot program, background information, housing types, and zoning districts. Ms. Flemister reviewed the Residential Infill Pilot Program handbook, including introduction, types of infill, design elements, resources, and concluded by discussing next steps.

Discussion ensued throughout regarding projects per zone, Neighborhood Council groups, permits, Americans with Disabilities Act (ADA) enforcement, owner occupied ADA homes, the difference between detached and attached accessory dwelling units, applications submitted for building designs, and Municipal Code improvements.

2. 16-0955 Environmental Action Plan [Jim Parvey, Assistant Division Manager, Environmental Services]

At approximately 4:58 p.m., Jim Parvey and Kristen Lynett, Environmental Services, provided an overview of the Environmental Action

Plan budget, including early action prioritization, Office of Environmental Policy and Sustainability (OEPS) enhancements, buildings and energy, transportation, material management, food and air quality, natural systems, climate resilience, and concluded by discussing next steps.

Chair Mello invited Sustainable Tacoma Commissioners Phil Coughlan and Chrissy Cooley to come forward to provide additional comments relative to the Environmental Action Plan.

Discussion ensued throughout regarding OEPS enhancements, the Natural Resource Conservation Program, electric vehicles, traffic light synchronization, pedestrian indicator count, Tacoma Public Utilities ongoing projects, farmers market refrigeration regulations, support for gleaning in Tacoma through funding and outreach, increasing tree canopy in low income and minority neighborhoods, Salmon Beach, fiscal impact on the Environmental Services Small Grant Program, Downtown On the Go, adding additional Sustainable Tacoma Commissioners, and sustainability, enhanced cleaning of storm water pipes.

## Topics for Upcoming Meetings

3. 16-0956 October 20, 2016 SPECIAL MEETING- North 21st Design, Sustainable Materials Management Plan

Rebecca Boydston, Committee Liaison, stated the next meeting will be a special meeting held on October 20, 2016, and topics will include the North 21st Street Design and the Sustainable Materials Management Plan.

## Other Items of Interest

There were no other items of interest.

## Public Comment

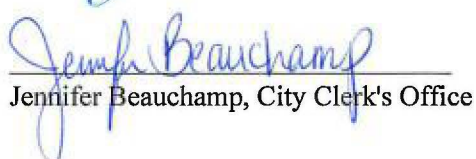
There was no public comment.

## Adjournment

There being no further business, the meeting adjourned at 5:56 p.m.



Ryan Mello, Chair



Jennifer Beauchamp, City Clerk's Office