



City of Tacoma

City Council Study Session Minutes

733 Market Street, Tacoma WA 98402

Conference Room 16

May 01, 2018

12:00 PM

Call to Order

Mayor Woodards called the study session to order at 12:18 p.m.

Present: 9 - Beale, Blocker, Camarata, Hunter, Ibsen, McCarthy, Mello, Ushka and Mayor Woodards

Briefing Items

1. [18-0451](#) Tacoma Mall Neighborhood Subarea Plan

At approximately 12:18 p.m., Brian Boudet, Planning Division Manager, Planning and Development Services (PDS), introduced Elliott Barnett, Associate Planner, PDS, made opening remarks, and provided an update on the Tacoma Mall Neighborhood Subarea Plan, including key issues, noting implementation. Mr. Barnett further reviewed the key issues, including green streets, front doors facing alleys, Madison School, map clarifications, parking, inclusionary zoning, and next steps.

Discussion ensued regarding green streets, Madison School, parking, inclusionary zoning, and map clarifications.

2. [18-0452](#) Asset Management Presentation

At approximately 12:45 p.m., Katie Johnston, Budget Manager, Office of Management and Budget, made opening remarks and introduced Justin Davis, Facilities Division Manager, Public Works (PW), and Reid Bennion, Management Analyst, PW. Ms. Johnston reviewed the City's asset management, including the agenda, overview, best practices, and definitions. Mr. Davis described his responsibilities and provided an overview of the City's fleet services and public facilities. Mr. Bennion further reviewed some of the City's transportation assets, including streets, bridges, traffic signals, streetlights, and trails. Ms. Johnston provided a handout on asset categories and reviewed the next steps, noting recommendations and the long term goal.

Discussion ensued regarding fleet services, indication of asset changes in the future, location of the functionally obsolete bridges, the condition of streetlights wire theft, and the evaluation of public facilities deferred maintenance. Discussion concluded on next steps and recommendations regarding exploring potential funding sources.

3. [18-0453](#) Small Cell/5G Facilities in the City's Right-of-Way

At approximately 1:18 p.m., Jana Magoon, Planning Manager, Planning and Development Services, provided an update on the small cellular facilities code, including previously proposed revisions, public testimony, examples of pole designs, benchmarks, and current proposed revisions. She concluded on a proposed amendment to incorporate into the Substitute Ordinance No. 28503 for minor refinements to Chapter 9.08 of the Municipal Code.

Discussion ensued regarding the proposed amendment.

Other Items of Interest

4. [18-0464](#) City Manager Annual Performance Review

Mayor Woodards stated Council Members are responsible for the evaluation of the City Manager and provided and reviewed the timeline and operating ground rules for the City Manager Performance Review Committee meeting. She encouraged Council Members to evaluate based off of the time worked with City Manager Pauli and stated the former Mayor and Council Members will also be filling out the evaluation form.

Discussion ensued regarding the length of the City Manager's contract, receiving a copy of the existing contract and accomplishments, adding June 19, 2018 study session Executive Session to the timeline, and review of a previous evaluation, the timeline, goals and metrics to measure against expectations, and setting expectations for the upcoming year.

5. [18-0465](#) Proposed Resolution No. 40003

Council Member Blocker stated Council Members are provided with Resolution No. 40003, following up on the April 24, 2018 City Council meeting in regards to the emergency declaration. The resolution will direct the City Manager to review funding and options for tenant relocation assistance and will be discussed by the Community Vitality and

Safety Committee. He and Mayor Woodards will be requesting up to \$10,000 from the City Council Contingency Fund to provide case management services for Tiki Apartment residents who may be displaced.

Discussion ensued regarding the expenditure, if the \$10,000 will provide case to case management, and the provision of a baseline of what the City is currently doing with case management services.

Committee Reports

There were no Committee reports given.

Agenda Review and City Manager's Weekly Report

6. [18-0442](#) Weekly Report to the City Council, April 26, 2018

Assistant City Manager Tadd Wille stated there are two proclamations, proclaiming May 2018 as Bike Month, and May 2018 as Tacoma Historic Preservation Month. There are two expected changes to tonight's agenda, one is Resolution No. 40003, directing the City Manager to review current funding for tenant assistance, provide information and options related to relocation assistance for discussion by the Community Vitality and Safety Committee, and authorizing the use of City Council Contingency Fund. The second expected change is a motion to continue Resolution No. 40002 to May 15, 2018 which is related to the submittal of the 2018-2019 Annual Action Plan for Housing and Urban Development funding. He informed Council Members there is a meet-and-greet with the Community and Economic Development Director candidates today, and at the May 15, 2018 Government Performance and Finance Committee meeting, the 2017 Biennial Budget year-end report and the 2018 first quarter report will be presented.

Executive Session - Pending Litigation

MOTION: Deputy Mayor Ibsen moved to convene to Executive Session pursuant to RCW 42.30.110(1)(i) to discuss pending litigation, not to exceed 10 minutes.

SECONDED BY: Council Member Camarata.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 9 - Beale, Blocker, Camarata, Hunter, Ibsen, McCarthy, Mello, Ushka and Mayor Woodards

The Council convened to Executive Session at 1:40 p.m. City Attorney Bill Fosbre and Deputy City Attorney Jean Homan were present.

The Executive Session concluded and the study session reconvened at 1:50 p.m.

Adjournment

On proper motion, the study session was adjourned at 1:50 p.m.



Victoria R. Woodards, Mayor



Doris Sorum, City Clerk