



# City of Tacoma

## Committee of the Whole Minutes

733 Market Street Tacoma, WA 98402

Conference Room 16

February 20, 2018

3:00 PM

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### SPECIAL MEETING

#### Call To Order

Mayor Woodards called the special meeting to order at 3:09 p.m.

**Present:** 6 - Beale, Hunter, Ibsen, McCarthy, Mello and Woodards

**Absent:** 3 - Blocker, Thoms and Ushka

Council Member Blocker arrived at 3:10 p.m., and Council Member Ushka arrived at 3:14 p.m.

#### Briefing Items

1. [18-0159](#)

Committee Reports

Council Member Blocker arrived here, at 3:10 p.m.

Council Member Beale reported on the Pierce County Regional Council stating that the general assembly was well attended, and the Healthy Communities Planning Award was received from the Tacoma Health Department. He stated there was an informative speaker from San Diego who reported on planning for children, and Deputy Mayor Ibsen stated the youth oriented conversation was very educational.

Discussion ensued throughout regarding the expectation of the committee reports.

2. [18-0160](#)

City Council Standing Committee Discussion

Mayor Woodards made introductory remarks, gave an overview of the responsibilities on each Committee, and presented the City Council Standing Committee Process Manual, including Community Vitality and Safety Committee, Economic Development Committee, Government Performance and Finance Committee, and Infrastructure, Planning, and Sustainability Committee.

Council Member Ushka arrived here, at 3:14 p.m.

Discussion ensued regarding the policies and programs related to the Committees, recommendations for assigning certain topics to Committees, procedures for passing policies, reassigning topics to appropriate Committees for better alignment, being aware of fiscal impacts, how to maximize resources, the opportunity of joint meetings, how to balance communication between Committees, responsibility of the staff, strategic priorities, and objectives.

Discussion continued on how the Standing Committee Process Manual gets updated, the possibility of requesting for an approval of the manual by the City Council, clarification of next steps when elected Council members take a leave of absence and how their position on Committees are affected, what the procedures are, and what the responsibilities are for alternate members.

Discussion concluded on the Committees, Boards, and Commissions that report to the Standing Committees.

City Manager Elizabeth Pauli gave an overview of how an item gets onto a Committee agenda.

Mayor Woodards summarized overall comments and expectations of the Committees.

## Adjournment

On proper motion, the special meeting was adjourned at 4:15 p.m.



Victoria R. Woodards, Mayor



Doris Sorum, City Clerk