



City of Tacoma Infrastructure, Planning and Sustainability Committee Minutes

Dial: 253-215-8782 Meeting ID: 878 2905 6704

Webinar Link: www.zoom.us/j/87829056704 Passcode: 614650

September 01, 2021

4:30 PM

Chair Conor McCarthy, Vice Chair Kristina Walker, Chris Beale,
Lillian Hunter, Catherine Ushka (alternate)

SPECIAL MEETING

Call To Order

Chair McCarthy called the special meeting to order at 4:31 p.m.

Roll Call

Present: 3 - Hunter, McCarthy and Walker

Absent: 1 - Beale

All Council Members participated virtually.

Briefing Items

1. [21-0858](#) Planning Commission Annual Report 2020-2021 and Work Program 2021-2023 [Brian Boudet, Planning Division Manager, Planning and Development Services]

At approximately 4:32 p.m., Brian Boudet, Planning Division Manager, Planning and Development Services, presented the Planning Commission's 2020-2021 Annual Report and 2021-2023 Work Program, including an agenda, accomplishments, special notes, sources of information for the Work Program, items expected to be completed in 2021, preliminary Work Programs for 2022 and 2023, other ongoing and emerging issues, and next steps.

Discussion ensued regarding the Committee working with the Planning Commission, the purpose of the Commission, the Urban Design Studio process, the 20-minute neighborhood concept, historic preservation and the demolition review process, and impact fees.

MOTION: Council Member Walker moved to acknowledge receipt of the Planning Commission's Annual Report for 2020-2021 and to concur with the Work Program for 2021-2023.

SECONDED BY: Council Member Hunter.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Hunter, McCarthy and Walker

Absent: 1 - Beale

2. [21-0859](#) Impact Fee Framework
[Jennifer Kammerzell, Principal Engineer, Public Works]

At approximately 5:15 p.m., Jennifer Kammerzell, Principal Engineer, Public Works, presented on the draft framework for impact fees, including an overview; background; community engagement; program considerations, noting developing a mission statement, key principles, eligibility, geographic areas, affordable housing, phasing, and other jurisdictions; traffic fee comparisons with other jurisdictions; fee stacking, noting residential and commercial development; and program recommendations.

Discussion ensued regarding next steps, possible effects on housing development, meeting with stakeholders, rates for building affordable housing, project assessment and how collected impact fees would be spent, impact fee programs in other jurisdictions, effects of impact fees on school districts and transportation systems, and infrastructure or off-site requirements versus impact fees.

3. [21-0860](#) Written Reports to the Committee: 1) Air Quality and Monitoring Update; 2) Sustainable Tacoma Commission Annual Report; and 3) Wastewater Comprehensive Plan and Watershed Management Plan
[Mike Slevin, Director, Environmental Services]

Mike Slevin, Director, Environmental Services (ES), described the topics of written reports that were submitted to the Committee by ES, including the air quality and monitoring update, Sustainable Tacoma Commission's Annual Report, and the Wastewater Comprehensive Plan and Watershed Management Plan.

Discussion ensued regarding bringing the topics to the Committee and the air quality monitoring update.

Topics for Upcoming Meetings

4. [21-0861](#) September 8, 2021 - Transportation Commission Interviews; Home in Tacoma
September 22, 2021 - Environmental Action Plan Update; Home in Tacoma
October 13, 2021 - Bus Rapid Transit 60% Design and Other Updates;
Home in Tacoma

Claire Goodwin, Committee Liaison, stated the next meeting will be held on September 8, 2021, and will include the Transportation Commission interviews and an update on the Home in Tacoma Project. She further stated that the September 22, 2021, meeting will include an update on the Environmental Action Plan and part two of the Home in Tacoma Project update.

Public Comment

There was no Public Comment.

Adjournment

There being no further business, the special meeting adjourned at 6:15 p.m.



for

Conor McCarthy, Chair



Katie Foster, City Clerk's Office