



City of Tacoma

City Council Action Memorandum

TO: Hyun Kim, City Manager
FROM: Mayor Victoria Woodards and Chief Policy Analyst Bucoda Warren
COPY: City Council and City Clerk
SUBJECT: A resolution cancelling authorization for a Council Contingency Fund expenditure in the amount of \$50,000 to support the Labor Standards Task Force as approved by Resolution 41735 – Requested for December 2, 2025
DATE: December 2, 2025

SUMMARY AND PURPOSE:

A resolution cancelling authorization for a Council Contingency Fund expenditure in the amount of \$50,000 to support the Labor Standards Task Force as approved by Resolution 41735.

COUNCIL SPONSORS:

Mayor Victoria Woodards, Council Members Hines and Bushnell

BACKGROUND:

Resolution 41735 authorizing a Council Contingency Fund expenditure in the amount of \$50,000 for staffing and facilitation of the task force was adopted by the City Council on August 12, 2025. With Court decisions and a change in timing for labor standards to be considered during the February special election, there is no longer adequate time to appropriately establish and engage a task force on the topics of the initiative nor other labor standards before the end of the year.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

In light of shifting community needs and evolving priorities toward the end of the year, we are recommending cancellation of the task force spending authorization. This action will allow the City to redirect available funds to address emerging issues resulting from recent federal actions and areas where federal inaction has created additional local pressure, and other evolving needs. By maintaining flexibility in our resources, the City can better respond to the needs of residents and stakeholders as they arise, ensuring that engagement and service delivery remain responsive and effective.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility:

cancelling the Council Contingency funding authorization for a task force that will not be stood up will allow Council to reallocate the funding to other emergent needs to support Tacoma, better supporting the community.

ALTERNATIVES:

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Do not fund	Funding available for a future task force in the biennium.	Less funding available for emergent issues

EVALUATIONS AND FOLLOW UP:

There will be no evaluation or follow up of this cancellation.

SPONSOR RECOMMENDATION:

We recommend approval of this resolution to allow funding to be used for other purposes.



FISCAL IMPACT:

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1.Council Contingency Fund	660000	Various	\$-50,000
TOTAL			\$-50,000

What Funding is being used to support the expense?

COUNCIL CONTINGENCY FUND

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

NO, PLEASE EXPLAIN BELOW

The Council Contingency Fund provides an established amount of funding each year for unbudgeted Council sponsored initiatives.

Are there financial costs or other impacts of not implementing the legislation?

No

Will the legislation have an ongoing/recurring fiscal impact?

No

Will the legislation change the City's FTE/personnel counts?

No

ATTACHMENTS:

- 2025-2026 Council Contingency Commitments

Contingency Commitments		
		Funding Amount
2025	\$	321,709.00
Resolution 41610		
Council Requested - Golden Gloves Sponsorship	\$	10,000.00
Council Contingency fund expenditure of \$10,000 to support the 76 th Annual Golden Gloves Boxing Tournament in Tacoma.		
Substitute Ordinance 29002		
Grand Cinema Capital Campaign	\$	50,000.00
Dedicate \$50,000 of the 2025-2026 Budget for Council Contingency to the Grand Cinema Capital Campaign for improvements to the Merlino Building.		
Substitute Ordinance 29002		
Rebuilding Hope Capital Campaign	\$	25,000.00
Dedicate \$25,000 of the 2025-2026 Budget for Council Contingency for the Rebuilding Hope Capital Campaign.		
Resolution 41681		
Tacoma Porchfest	\$	10,000.00
Council Contingency fund expenditure of \$10,000 to sponsor Tacoma Porchfest.		
Resolution 41968		
South Tacoma Green Blocks Program	\$	15,000.00
Council Contingency Fund expenditure of \$15,000 to Supplement the \$30,000 South Tacoma Neighborhood Planning Booster funding to conduct a full green blocks-scale program in the South Tacoma Neighborhood.		
Resolution 41724		
Historical Society 2025 Destiny Dinner Sponsorship	\$	10,000.00
Council Contingency Fund expenditure in the amount of \$10,000 to support the Tacoma Historical Society's 2025 Destiny Dinner.		
Resolution 41723		
BIPOC Health & Wellness Fair	\$	5,000.00
A Council Contingency Fund expenditure in the amount of \$5,000 to support the 2025 BIPOC Health & Wellness Fair.		
Resolution 41140		
Grit of Destiny Sponsorship	\$	15,000.00
A Council Contingency Fund expenditure of \$15,000 for a "Grit of Destiny: City of Tacoma" Documentary		
Resolution 411735		
Tacoma Labor Standards Task Force	\$	50,000.00
A Council Contingency Fund expenditure of \$50,000 for staffing and facilitation of the Tacoma Labor Standards Task Force.		
Resolution 41757		
AIDNW	\$	20,000.00
A Council Contingency Fund expenditure of \$20,000 to Advocates for Immigrants in Detention Northwest for their phone call fund.		
Resolution 41773		
2nd Cycle Bike Stories	\$	2,500.00
A Council Contingency Fund expenditure of \$2,500 to sponsor 2nd Cycle's Bike Stories.		
Resolution 41774		
Trick or Streets	\$	7,500.00
A Council Contingency Fund expenditure of \$7,500 to sponsor Trick or Streets community event.		
Resolution 41791		
Larchmont Community Schoolyard Project	\$	32,380.44
A Council Contingency fund expenditure of \$32,380.44 in support of the Larchmont Community Schoolyard project.		
To Council November 18, 2025		
Year of Belonging	\$	25,000.00
A Council Contingency Expenditure of \$25,000 to Sponsor Year Belonging Initiative		
To Council December 2, 2025		
Tacoma a Rescue Mission's Youth Program	\$	10,000.00
A Council Contingency Expenditure of \$10,000 to Support Expanded Services for the Tacoma Rescue Mission's Youth Program.		
To December 2, 2025		
Tacoma Labor Task Force Standards Allocation Back to Council Contingency	\$	(50,000.00)
A Resolution Cancelling Authorization for a Council Contingency Fund Expenditure in the amount of 50,000 as approved by Resolution 41735.		
To Council December 2, 2025		
Holiday on Broadway Support and Ease of Activation Plan	\$	35,000.00
A Resolution authorizing a Council Contingency Fund expenditure in the amount of \$35,000 to support Holiday on Broadway and the plan to ease the activation of Broadway and other areas downtown.		
To Council December 2, 2025		
Sister Cities Sign Installation	\$	30,000.00
A Council Contingency Fund expenditure in the amount of \$30,000 for matching funds to support the Sister Cities sign installation near Tollefson Plaza.		
Starting Balance	\$	321,709.00
Total Amount Allotted	\$	302,380.44
Current Balance	\$	19,328.56