Christopher Karnes, Chair
Anthony Steele, Vice-Chair
Morgan Dorner
Robb Krehbiel
Brett Marlo
Matthew Martenson
Jordan Rash
Sandesh Sadalge
Brett Santhuff

MINUTES

(Approved on November 20, 2024)

MEETING: **Regular Meeting** (hybrid)

DATE/TIME: Wednesday, May 1, 2024, 5:00 p.m.

PRESENT: Christopher Karnes (Chair), Anthony Steele (Vice-Chair), Morgan Dorner, Robb Krehbiel, Brett Marlo, Matthew Martenson, Jordan Rash, Brett Santhuff

ABSENT: Sandesh Sadalge

A. Call to Order

Chair Karnes called the meeting to order at 5:00 p.m. A quorum was declared.

Chair Karnes read the Land Acknowledgement.

B. Approval of Agenda

Vice-Chair Steele moved to approve the agenda as submitted. Commissioner Krehbiel seconded the motion. The motion passed unanimously.

C. Approval of Minutes

There were no meeting minutes to approve.

D. Public Comments

Stephen Atkinson, Principal Planner, noted that no written comments were received for public comment.

No individuals addressed the Planning Commission.

Public Comment ended at 5:03 p.m.

E. Disclosure of Contacts and Recusals

Commissioner Martenson disclosed that he had conversations with John Wolters at WC Studio regarding Home In Tacoma.

F. Discussion Items

1. 2025-2030 Capital Facilities Program Process

Nick Anderson, Office of Management and Budget, provided an overview of the process to review the proposed projects for the 2025-2030 Capital Facilities Program (CFP), including the capital planning "solar system" and CFP roles. Jennifer Kammerzell, Public Works, outlined the Six-Year Transportation Improvement Program and how it relates to the CFP, the Transportation Commission's review process, and criteria questions. Anderson further presented the CFP, including the Planning Commission's role, goals for the public facilities component of the Comprehensive Plan, implementing actions, 2024 process updates, past practices, and next steps.

Discussion ensued throughout regarding funding decisions for streets, the state of good repair of bridges, an economic improvement lens for potential improvements, goals for the public facilities services, the Facilities Decarbonization Study, and other criteria.

2. Permitting Level of Service and Public Notice Code Amendment

Jana Magoon, Land Use Manager, presented draft code changes in response to the State of Washington mandates regarding land use permit level of service and public notice, including background, draft code for TMC 13.05 regarding level of service and public notice, and next steps.

Discussion ensued regarding variance timeframes.

Commissioner Dorner moved to release the draft code and staff analysis for public review and set a public hearing date for June 5, 2024, at 5:30 pm. Vice-Chair Steele seconded the motion. The motion passed unanimously.

3. Planning Commission (PC) Annual Report and Work Program – Mid-Cycle Update; PC Meeting Operations – Review

Brian Boudet, Planning Division Manager, provided a mid-cycle update on the Commission's Work Program for 2023-2025 and recent Commission feedback, including the reporting requirement, reporting schedule, sources, the planning and development process, key projects in 2024 and 2025, other projects, and an overview of feedback from Commissioners.

Discussion ensued regarding limiting the number of large discussion items on single agendas, meeting minutes, the South Tacoma Economic Green Zone, prioritization criteria for the Neighborhood Plan Program evaluation, the Comprehensive Plan update, printing resources, and getting materials early.

H. Upcoming Meetings (Tentative Agendas)

(1) Agenda for the May 8, 2024, special meeting includes:
- Home In Tacoma – Potential Amendments

(2) Agenda for the May 15, 2024, meeting includes:
- Capital Facilities Program – Release for Public Hearing
- Home In Tacoma – Potential Amendments

(3) Agenda for the June 5, 2024, meeting includes:
- Capital Facilities Program – Public Hearing
- Permitting Level Of Service Code Amendment – Public Hearing
- Home In Tacoma – Potential Amendments/Recommendation

Vice-Chair Steele moved to cancel the July 3, 2024, meeting and hold a special meeting of the Planning Commission on June 26, 2024. Commissioner Krehbiel seconded the motion. The motion passed unanimously.

I. Communication Items

The Commission acknowledged receipt of communication items on the agenda.

Atkinson noted the One Tacoma Comprehensive Plan engagement workshops will begin on May 16, 2024.

Boudet noted that the Charter Review Committee is considering expanding the number of members for the Planning Commission. He also reported that the Council Chambers will undergo a remodel and that the next few Commission meetings will likely be moved to another location.

Commissioner Rash reported that the TOD Task Force has had conversations on how transit supports the development and vice versa.

J. Adjournment

The meeting was adjourned at 7:12 p.m.

These minutes are not a direct transcription of the meeting, but rather a brief capture. For full-length audio recording of the meeting, please visit:
http://www.cityoftacoma.org/government/committees_boards_commissions/planning_commission/agendas_and_minutes/