






City Manager Workplan:

Timeline and Process for Periodic Review

Operational Strategy and Administrative Committee (OSAC)

August 14, 2026

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Purpose

OSAC's discussion today is focused on the process and objectives of recurring updates on the City Manager's Workplan throughout the year.

It is not an update or progress report for the current workplan

Confirm the proposed annual check-in cycle

Discuss the content and structure of individual check-ins

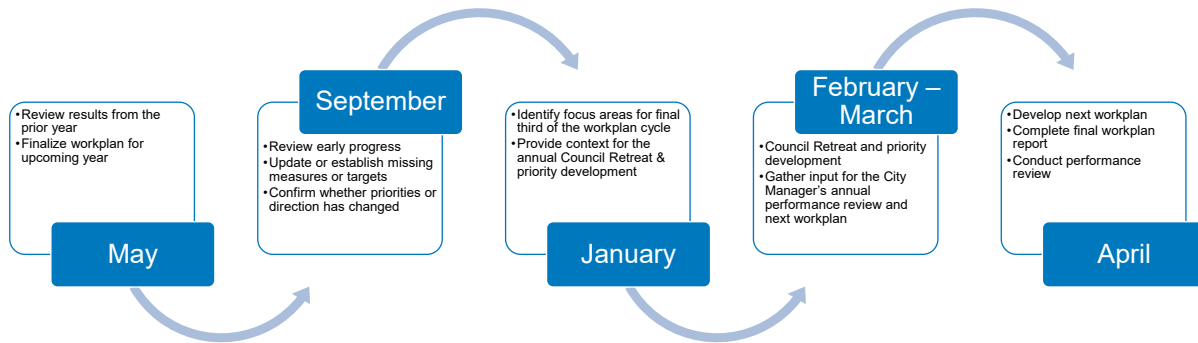
Identify OSAC's role in support of conversations with the full Council

Propose updated language to one of the existing performance metrics



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Proposed Annual Cycle



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What should a check-in cover?

What progress has been made?

- Key actions completed
- Milestones reached
- Early outcomes or evidence of progress

Are we on track?

- Overall status of each workplan area
- Barriers, risks, or dependencies
- Areas needing additional attention

Can expectations now be made more specific? BTO

- Targets that can now be established
- Timelines that can be refined
- Performance measures that can be added

Has anything materially changed?

- New Council direction
- Budget or operational changes
- External events affecting feasibility or priority

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Slide 4

BTO Do we want to push on this one or not at this point?
Thurgood, Ben, 2026-08-13T00:32:15.937

What is the role of OSAC & the Council?

Potential OSAC role

- Review the completeness and clarity of the report
- Identify questions requiring additional information
- Test whether proposed measures meaningfully reflect the workplan
- Highlight items requiring full Council discussion or direction
- Recommend any process improvements for future check-ins

Proposed full Council role

- Receive the City Manager's progress report
- Discuss overall progress
- Identify any changing priorities
- Clarify collective Council direction
- Confirm major adjustments to the workplan



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Updated Housing and Homelessness Metric

● On Track ● At Risk ● Delayed ● New ● Improved		
Housing and Homelessness		
Addressing the regional and local causes and impacts of homelessness that residents can access, secure and maintain affordable housing in alignment with AHAS and homelessness strategies.		
Performance Metric	Outcome/Update	Status
To support the wellbeing and dignity for our unhoused residents and promote the safety and cleanliness of the City for all residents, the City Manager will review and renew the applicable portions of the Affordable Housing Action Strategy and Homelessness Strategy with a particular focus on <u>improving shelter acceptance and progression toward stable housing, moving more unhoused residents inside to shelter or stable housing.</u>		



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