



City of Tacoma

City Council Study Session Minutes

733 Market Street, Tacoma, WA 98402, Conference Room 16

Dial: 253-215-8782 Meeting ID: 894 9617 1192

Webinar Link: www.zoom.us/j/89496171192 Passcode: 896569

June 11, 2024

12:00 PM

Change of Location

Call to Order

Deputy Mayor Hines called the study session to order at 12:00 p.m.

Roll Call

Present: 6 - Daniels, Diaz, Hines, Rumbaugh, Scott and Walker

Absent: 2 - Bushnell and Mayor Woodards

Mayor Woodards arrived at 12:06 p.m.

Briefing Items

1. [24-0636](#)

Six-Year Financial Forecast

[Andy Cherullo, Director; Katie Johnston, Budget Officer, Finance]

At approximately 12:01 p.m., City Manager Elizabeth Pauli provided opening remarks on the six-year financial forecast; introduced Andy Cherullo, Director, Finance, and Katie Johnston, Budget Officer, Office of Management and Budget; and presented an agenda, budgeting approach, creating a balanced budget, and long-range forecast.

Mayor Woodards arrived here, at 12:06 p.m.

Cherullo continued by presenting the City's economic conditions summary, including the COVID-19 pandemic recession, inflation, wages, median income, savings, credit card debt, and delinquencies; and what is happening nationally. Johnston continued with an overview of the General Fund long range forecast; 2024 and total revenues, noting actuals, ongoing, and projections; and major General Fund revenues, noting utility, sales, property, and business taxes. Johnston concluded with the expenses in the long range forecast, including the baseline expense budget; departmental examples; total General Fund expenses, noting actuals, ongoing and projections; General Fund expenses by cost category and financial forecast; and other major funds, noting special revenue trends and enterprise funds.

Discussion ensued regarding internal transfers, one-time expense tracking, interest rates in relation to homeless services, average incomes in the City versus Pierce County, wholesale power rates and utility taxes, baseline assumption analytics, parking related fund, leftover American Rescue Plan Act funds, and revenue replacement.

Johnston concluded by presenting next steps to evaluate the baseline to produce a balanced budget, noting reduction targets and re-structure revenues or costs; revenue strategy; fire levy impacts; and timeline.

Discussion continued regarding community outreach, noting the Balance Act online tool; addressing uncertainty, noting preparing alternates for Council; and timeline for adoption of the budget.

2. [24-0637](#)

Fire Levy

[Tory Green, Fire Chief; Teresa Green, Senior Business Services Manager, Tacoma Fire]

At approximately 1:22 p.m., Tory Green, Chief, Tacoma Fire Department (TFD), introduced Teresa Green, Budget Officer, TFD, and provided an update on the fire levy, including an overview; proposed ballot title and purpose; response capacity; projected expense budget; facilities; fleet replacements; equipment and supplies; upcoming timeline; and community engagement.

Discussion ensued regarding a map for facility priorities; Northeast Tacoma facilities; location response priorities, noting South King County support; facility response times; training and essential facilities; community engagement, noting video walkthroughs; fleet replacements, noting fire engine delivery timeframe and maintenance on current fire engines; budget expectations; and other municipalities that use TFD.

Executive Session - Potential Litigation

MOTION: Council Member Walker moved to convene to executive session pursuant to RCW 42.30.110(1)(i)(i) and (ii) to discuss potential litigation, not to exceed 30 minutes.

SECONDED BY: Council Member Daniels.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 7 - Daniels, Diaz, Hines, Rumbaugh, Scott, Walker and Mayor Woodards

Absent: 1 - Bushnell

The City Council convened to executive session at 2:13 p.m.
City Attorney Chris Bacha was present.

The executive session was extended by 20 minutes, at 2:43 p.m.

The executive session concluded, and the study session reconvened,
at 3:09 p.m.

3. [24-0638](#) Charter Review Committee Recommendations
[Deputy Mayor Hines]

At approximately 3:10 p.m., Council Member Walker provided brief opening remarks on the six Charter Review Committee (CRC) recommendations. City Manager Pauli presented the summary, fiscal note, and legal memorandum on the CRC recommendations, including (1) Salary Commission, (10) Humane Society, (11) Landmarks Preservation Commission (LPC), (21) Eligibility for Employment – Citizenship, (22) Employment Anti-Discrimination, and (23) New Section – Official Newspaper.

Discussion ensued throughout regarding Salary Commission name change, noting proper process, alignment with State law, and membership requirements; Humane Society input, support, and potential capital funding for a new facility; LPC current membership; original date when eligibility for employment required being a citizen was added to the Charter, noting comparison of when the City resident requirement was added, current practice and waivers, and potential preferential or permissive language; the ability to reference Tacoma Municipal Code sections in the Charter; and risk of using broad language.

4. [24-0640](#) Council Proposed Charter Amendments
[Deputy Mayor Hines]

At approximately 4:07 p.m., Deputy Mayor Hines stated there are no Council proposed Charter amendments to be discussed today.

5. [24-0641](#) Amendments to Charter Review Committee Recommendations
[Deputy Mayor Hines]

At approximately 4:08 p.m., City Manager Pauli provided an overview of staff progress on proposed amendments to the CRC recommendations, including the Form of Government amendment; and updated materials.

Other Items of Interest

There were no other items of interest.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

6. [24-0639](#) Weekly Report to the Mayor and City Council, June 6, 2024
[Elizabeth Pauli, City Manager]

City Manager Pauli stated there are no ceremonials on tonight's meeting agenda, that no changes are expected, and tonight's meeting includes community forum.

Adjournment

There being no further business, the study session was adjourned at 4:12 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



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June 18, 2024
12:00 PM

Change of Location

Call to Order

Mayor Woodards called the study session to order at 12:00 p.m.

Roll Call

Present: 6 - Bushnell, Diaz, Rumbaugh, Scott, Walker and Mayor Woodards
Absent: 2 - Daniels and Hines

Council Member Daniels arrived at 12:05 p.m. and Deputy Mayor Hines arrived at 1:04 p.m.

Briefing Items

1. [24-0653](#) Alternative Response Quarterly Update
[Elizabeth Pauli, City Manager; Toryono Green, Fire Chief; Avery Moore, Police Chief; Allyson Griffith, Director, Neighborhood and Community Services]

At approximately 12:01 p.m., City Manager Elizabeth Pauli provided opening remarks regarding the alternative response quarterly update, noting due to the high number of discussion topics on today's agenda the materials will be distributed and available online, but will be presented at a future study session.

Discussion ensued regarding recent drug-related deaths, including the efforts to provide service and aid.

Council Member Daniels arrived here, at 12:05 p.m.

The study session recessed at 12:06 p.m. and reconvened at 12:40 p.m.

2. [24-0654](#) Proposed Charter Amendments Review
[Mayor Woodards]

At approximately 12:40 p.m., Mayor Woodards provided a brief background

on the Council's proposed Charter amendments. City Manager Pauli presented the proposed amendments related to Council term limits, full time Council, Climate Commission, and Planning Commission.

Deputy Mayor Hines arrived here at, 1:04 p.m.

City Manager Pauli continued with proposed amendment related to form of government.

The study session recessed at 2:15 p.m. and reconvened at 2:29 p.m.

Together, Mayor Woodards and City Manager Pauli concluded with proposed amendments related to term limits, disposition of waterfront property, use of the term "citizen", and upcoming topics.

Discussion ensued throughout regarding appreciation; flexibility in language; concerns about committees, boards, and commissions being included in the Charter; proposed carbon budget; potential code amendments; State requirements for the Planning Commission in the Charter, noting cap on membership; strong mayor form of government, including an additional Council Member, mayoral impeachment, implementation, and functionality; impact on the other amendments, including conflicting provisions and contingent ballot; timelines, including ballot submission and new Council Member interviews and appointment; collaboration with Metro Parks and other organizations; definition of park purposes; public access versus open space; current waterfront property utilization; and language cleanup.

Other Items of Interest

There were no other items of interest.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

3. [24-0655](#) Weekly Report to the Mayor and City Council, June 13, 2024
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there are four ceremonials on tonight's meeting agenda, proclaiming Wednesday, June 19, 2024, as Juneteenth, proclaiming Thursday, June 20, 2024, as World Refugee Day, recognizing City Directors, and a presentation on the Vision 2025 Award; and that no changes are expected to tonight's agenda.

Adjournment

On proper motion, the study session was adjourned at 3:08 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



City of Tacoma

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June 25, 2024

12:00 PM

Change of Location

Call to Order

Deputy Mayor Hines called the study session to order at 12:01 p.m.

Roll Call

Present: 6 - Bushnell, Daniels, Diaz, Hines, Rumbaugh and Walker

Absent: 2 - Scott and Mayor Woodards

Briefing Items

1. [24-0670](#)

Citywide Pavement Condition Rating

[Ramiro A. Chavez P.E. PgMP, Director;

Erik Sloan, Principal Transportation Services Analyst, Public Works]

At approximately 12:02 p.m., Ramiro Chavez, Director, Public Works (PW), provided a brief update to the citywide pavement condition rating and introduced Erik Sloan, Principal Transportation Services Analyst, PW.

Sloan presented an overview; background on pavement management, noting system configuration, field surveys, and analytics and reporting; network composition, noting average, arterial, and residential Pavement Condition Index (PCI) in 2015 and 2023; maintenance categories; replacement value; and challenges and opportunities.

Discussion ensued regarding brick and cobblestone streets, noting historical preservation and local improvement districts; using the City's Equity Index to guide maintenance locations; street improvements, noting new striping; gravel streets, noting streets versus alleyways, stormwater updates, and long-term maintenance; and a request for a map showing street improvements by Council District and amount spent in each.

The study session recessed at 12:34 p.m. and reconvened at 12:38 p.m.

Discussion concluded regarding appreciation for the PCI, noting

communicating the streets condition with community members; potholes; next steps; and accidents due to non-visible striping.

2. [24-0671](#) Proposed Charter Amendments Review
[Deputy Mayor Hines]

At approximately 12:49 p.m., City Manager Elizabeth Pauli provided opening remarks and a brief review of the proposed City Charter amendment titled Form of Government, noting the draft changes, including full time status for Council Members, mayoral appointment of the City Attorney with confirmation from Council, Planning Commission's membership and purpose, and the Humane Society. Together, Council Member Diaz and Deputy Mayor Hines spoke on incorporating the proposed amendment to change the word "citizen" to "resident", and the language change in the election terms of office.

Discussion ensued regarding Council support staff, noting who they report to and function; the Humane Society removal clarification; ability to make adjustments to purchases or contracts the Mayor is proposing and clarifying context; settlements, noting who has the authority; and Council Members' authority to direct the Mayor versus the City Manager.

3. [24-0684](#) Charter Review Timeline
[Deputy Mayor Hines]

At approximately 1:16 p.m., City Manager Pauli provided further information on the Charter Review timeline including the Pierce County Auditor availability for ballot discussion and consideration, period to accept "For" and "Against" Committee letters, and special Government Performance and Finance Committee meeting to review letters.

Other Items of Interest

4. [24-0686](#) Urban Development Action Grant Program
[Andy Cherullo, Director, Finance; Jeff Robinson, Director, Community and Economic Development]

Andy Cherullo, Director, Finance, presented an overview of the Urban Development Action Grant (UDAG) Program, including its creation as a one-time opportunity from the federal government in the 1970's; UDAG Fund, noting the City's structure of funds and sub-funds; and recent loan history, noting outstanding UDAG loans and recently repaid loans.

Discussion ensued regarding UDAG funds having doubled the City's revenue

10-20 times; current amount in UDAG Fund; who has the authority to delegate the funds; mechanism for default loans and liens; option to re-fill the UDAG Fund with General Funds, noting the various restrictions on loans and funds; tracking return on investments, including financial and other community wide benefits; American Rescue Plan Act funds; and future allocations.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

5. [24-0672](#) Weekly Report to the Mayor and City Council, June 20, 2024
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there is one ceremonial on tonight's meeting agenda, recognizing Tacoma Stars Reserves; no changes are expected to tonight's agenda; and tonight's meeting includes community forum.

Adjournment

On proper motion, the study session was adjourned at 1:48 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



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July 02, 2024

12:00 PM

Change of Location

Call to Order

Mayor Woodards called the study session to order at 12:04 p.m.

Roll Call

Present: 7 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Walker and Mayor Woodards

Absent: 1 - Scott

Council Member Diaz initially participated virtually, and arrived in-person at 12:09 p.m.

Briefing Items

1. [24-0702](#) Proposed Charter Amendments Review
[Elizabeth Pauli, City Manager]

At approximately 12:05 p.m., City Manager Elizabeth Pauli provided a brief overview of the proposed City Charter amendments, including proposed revisions to the City Charter Review Committee amendment related to reorganization of government.

Discussion ensued regarding grammatical edits, clarification on all updates, and language around term limits for Council Members and Mayor.

City Manager Elizabeth Pauli provided further information on the revised timeline and potential motions for proposed Charter amendments.

Discussion ensued regarding proposed motion language; restrictions; next steps; calendar updates; “For” and “Against” Committee timelines, requirements, and qualifications; and effective dates for amendments.

2. [24-0703](#) Pierce County Auditor - Ballot Procedures and Logistics
[Mayor Woodards]

This item was addressed later in the meeting.

Other Items of Interest

3. [24-0704](#) Council Consideration Request - South End Neighborhood Council Block Party and Resource Fair Sponsorship
[Council Member Bushnell]

Council Member Bushnell presented a Council Consideration Request to allocate \$10,000 of Council Contingency Funds to support the South End Neighborhood Council (SENCo) Block Party and Resource Fair, which will provide 300 free meals to community attendees; include South End and culturally relevant music; and representatives from the Tacoma-Pierce County Health Department, Safe Streets, Tacoma Public Library, Trust for Public Land, Impact Elementary, Pierce Conservation District, and others will host booths at the event and provide the community resources. He concluded by stating that the resolution will support the SENCo event by providing stage equipment, sound system, special event insurance, picnic ware, and more.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

4. [24-0705](#) Weekly Report to the Mayor and City Council, June 27, 2024
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there are two ceremonials on tonight's meeting agenda, proclaiming July 2024 as LGBTQIA2S+ Pride Month, and a presentation of the 2023-2024 Mayor's Youth Commission Annual Report. She concluded by stating no changes are expected to tonight's agenda, and tonight's meeting includes a public hearing on the proposed amendments to the City Charter.

Executive Session - Evaluate the Qualifications of a Candidate for Appointment to Elective Office & Pending Litigation

MOTION: Deputy Mayor Hines moved to convene to executive session pursuant to RCW 42.30.110(1)(i) and RCW 42.30.110(1)(h) to discuss pending litigation and evaluate the qualifications of a candidate for appointment to elective office, not to exceed 60 minutes.

SECONDED BY: Council Member Walker.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 7 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Walker and Mayor Woodards

Absent: 1 - Scott

The City Council convened to executive session at 12:50 p.m.
City Attorney Chris Bacha was present.

The executive session was extended by 60 minutes at 1:51 p.m.

The executive session concluded, and the study session reconvened, at 3:11 p.m.

Briefing Items

- 4A. [24-1382](#) Pierce County Auditor - Ballot Procedures and Logistics
[Mayor Woodards]

At approximately 3:11 p.m., Mayor Woodards provided opening remarks regarding ballot procedures and logistics and introduced Linda Farmer, Auditor, and Kyle Haugh, Elections Manager, Pierce County. Haugh presented the 2004 and 2014 Tacoma City Charter Amendment voter turnout; 2022 Metro Parks Tacoma proposition voter turnout; ballot order, noting fire levy measure; the ballot, noting the 2014 ballot, 2024 sample ballot, state requirements and design, and options to have two ballot cards; and voters' pamphlet, noting cost.

Discussion ensued throughout regarding registered voters; cost and procedure for two ballot cards; font size; envelope amount; clarification on costs for pamphlets; strategy, noting extra page for Charter amendments; amount of words for ballot titles, noting limit; voter fatigue; number of Charter amendments in previous years; contingent ballot measure and word

length; option for amendments going forward on another year, including prioritizing process for this year; and appreciation for Pierce County and the discussion.

Adjournment

On proper motion, the study session was adjourned at 3:50 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



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July 09, 2024

12:00 PM

Call to Order

Mayor Woodards called the study session to order at 12:16 p.m.

Roll Call

Present: 8 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Scott, Walker and Mayor Woodards

Briefing Items

1. [24-0721](#) Proposed Charter Amendments Public Hearing Debrief
[Sonja Hallum, Chief Government Affairs Officer]

At approximately 12:17 p.m., Sonja Hallum, Chief Government Affairs Officer, City Manager's Office, provided a debrief on the public hearing for the proposed City Charter amendments, including total number of public comments received and top topics, noting form of government, policing accountability, placing all the Charter Review Committee proposed amendments on the ballot, Climate Commission, full-time council, term limits, and fiscal impact statements.

Discussion ensued regarding appreciation for staff.

2. [24-0720](#) Proposed Charter Amendments Review
[Elizabeth Pauli, City Manager]

At approximately 12:24 p.m., City Manager Elizabeth Pauli provided a brief review of the proposed Charter amendments, including updates to form of government, potential motions, and process.

Discussion ensued regarding timelines; ballot order; amendments through other processes, including ordinances or next years ballot; sample ballot and titles; companion amendments and resolutions; and effective dates.

3. [24-0723](#) Council Appointment Process
[Mayor Woodards]

At approximately 12:39 p.m., Mayor Woodards gave opening remarks on the District No. 4 Council appointment process, including the Council will interview six applicants and each applicant will answer questions given in advance, as well as questions from the Council.

Discussion ensued regarding interview order, proposing a random selection instead of alphabetical order.

Other Items of Interest

4. [24-0725](#) State of Washington Department of Ecology Letter
[Mayor Woodards]

Mayor Woodards presented a Council Consideration Request for a letter to the Washington State Department of Ecology (DOE) in support of clean-up of the WestRock paper mill site, including the process to be done in multiple phases. She concluded by stating the sooner clean-up can get started, the sooner the building and location will be available for another company and the contamination will be gone.

Discussion ensued regarding proposed phases; who certifies the site is cleaned-up; comparison with Occidental Chemical Inc. site clean-up or any other polluted sites; Port of Tacoma involvement; background on the three companies responsible for the clean-up; types of contamination, noting impacts on the surrounding areas; inviting the DOE to speak to the Council about the toxins; process for community communication; Public Utility Board member interest and involvement; clean-up action plan; and timeline.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

5. [24-0722](#) Weekly Report to the Mayor and City Council, July 5, 2024
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there are no ceremonials on tonight's meeting agenda, no changes are expected, and tonight's meeting includes community forum.

Adjournment

On proper motion, the study session was adjourned at 1:07 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



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July 16, 2024

12:00 PM

Call to Order

Mayor Woodards called the study session to order at 12:30 p.m.

Roll Call

Present: 8 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Scott, Walker and Mayor Woodards

Briefing Items

1. [24-0743](#)

State of the Court

[Drew Henke, Presiding Judge; Steven Krupa; Judge; Dee Sonntag, Judge Randall Hansen, Court Commissioner; Tacoma Municipal Court]

At approximately 12:30 p.m., Drew Henke, Presiding Judge, Tacoma Municipal Court, provided a brief overview of the state of the court and introduced Steven Krupa and Dee Sonntag, Judges, and Randall Hansen, Court Commissioner. Together they presented an agenda; court team; achievements over the past year, including 2023 traffic filing data, Enterprise Justice, Mental Health Court, Community Court, and access to justice progress; future vision, noting recovery navigators; and community connection and outreach.

Discussion ensued regarding appreciation for staff, noting their commitment to the community; support for Mental Health and Community Courts and the evolvement of the court system; Community Court, including youth charges, pending referrals, and new Library location; alternative response; and court capacity and funding.

2. [24-0745](#)

Proposed Charter Amendments Review

[Elizabeth Pauli, City Manager; Mayor Woodards]

At approximately 1:05 p.m., Mayor Woodards provided opening remarks on the proposed City Charter amendments, including the order for amendments to appear on the ballot, concerns regarding amendments fitting on one page of the ballot, and consideration for forwarding less than eight amendments. She

concluded with the process options for Council to determine the order.

Discussion ensued regarding future ballot options, next steps, current draft order, and length of ballot titles.

3. [24-0761](#) Council Appointment Process
[Mayor Woodards]

At approximately 1:19 p.m., Mayor Woodards provided information on the District No. 4 Council appointment process and timeline, noting that motions to consider each applicant will be made until an applicant receives the majority vote.

Other Items of Interest

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Mayor Woodards stated the Charter Review Committee's proposed amendments the City Council is redirecting will come as a resolution at tonight's meeting, including clarifying processes.

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3A. [24-0774](#) A letter from the City Council to Enterprise Community Partners in support of the Multicultural Child and Family Hope Center application.
[Mayor Woodards]

Council Members Daniels and Walker presented a letter to Enterprise Community Partners to support the Multicultural Child and Family Hope Center's application for the Health and Safety Renovation-Early Learning Facilities Grant.

Discussion ensued regarding Enterprise Community Partners and next steps.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

4. [24-0746](#) Weekly Report to the Mayor and City Council, July 11, 2024
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there are no ceremonials on tonight's meeting agenda, and one change is expected to tonight's agenda, adding the

letter of support for the Multiculture Child and Family Hope Center.

Executive Session - Potential Litigation & Evaluate the Qualifications of a Candidate for Appointment to Elective Office

MOTION: Deputy Mayor Hines moved to convene to executive session pursuant to RCW 42.30.110(1)(i) and RCW 42.30.110 (1)(h) to discuss potential litigation and evaluate the qualifications of a candidate for appointment to elective office, not to exceed 30 minutes.

SECONDED BY: Council Member Walker

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 8 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Scott, Walker and Mayor Woodards

The City Council convened to executive session at 1:37 p.m.
Chris Bacha, City Attorney was present.

The executive session was extended by 15 minutes at 2:07 p.m. and 2:23 p.m. and by 10 minutes at 2:40 p.m.

The executive session concluded, and the study session reconvened, at 2:52 p.m.

Adjournment

There being no further business, the study session was adjourned at 2:52 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



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July 23, 2024

12:00 PM

Call to Order

Deputy Mayor Hines called the study session to order at 12:00 p.m.

Roll Call

Present: 8 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Sadalge, Scott and Walker

Absent: 1 - Mayor Woodards

Mayor Woodards arrived at 12:18 p.m. and participated virtually.

Briefing Items

1. [24-0789](#)

Tacoma Smelter Plume Update

[Dana de Leon, Assistant Division Manager, Environmental Services;
Marian Abbett, Sarah Miller, and Justin Zakoren, Department of Ecology]

At approximately 12:01 p.m., Dana de Leon, Assistant Division Manager, Environmental Sciences, provided opening remarks on the Tacoma Smelter Plume and introduced Marian Abbett, Project Manager; Sarah Miller, Outreach Coordinator; and Justin Zakoren, Remediation Manager, Department of Ecology. Together, Abbett, Miller, and Zakoren presented an overview of Tacoma Smelter Plume; health risks from arsenic and lead; ways to get exposed; healthy actions; breakdown on the Smelter Plume settlement, noting amount for cleanup and outreach and how funds have been spent; Tacoma-Pierce County Health Department outreach and education, including working with residents to cover bare patches of soil and community gardens; and yard program service area, noting arsenic sampling results, 2024 results, and soil replacement.

Mayor Woodards arrived here, at 12:18 p.m.

They concluded with prioritizing cleanup, noting locations outside and inside the study area; dirt alert map; and technical assistance, including sustainable solutions to new residents, development, and outreach.

Discussion ensued regarding number of qualifying homes; water contamination, including sediment cleanup; specific health actions; planning and construction timeframe for yard replacement; community outreach; treatment of waste water, surface water, and soil; dog park cleanup; yard restoration; contracting process, noting equity in contracting companies; Seller Disclosure Statement, noting informational options to new homeowners and requirements; sampling kits; home inspection possibilities; cleanup options for homes in the 21-100 parts per million levels; State Environmental Policy Act trigger level; and future funding.

2. [24-0791](#)

Equity Index Update

[Jacques Colon, Chief Strategy Officer, Office of Strategy]

At approximately 12:59 p.m., Jacques Colon, Chief Strategy Officer, Office of Strategy, provided an update on the Equity Index and introduced Rebecca Solverson, Arts Program Administrator, Community and Economic Development, and Liz Kaster, Principal Transportation Services Analyst, Public Works. Together, Colon, Solverson, and Kaster presented an overview; Equity Index map, noting accessibility, livability, education, economy, and environmental health categories; purpose; update and improvements; collection of case studies, noting Tacoma is becoming the national leader in this work; interactive story map, including relationship between legacy of redlining and communities of color and Equity Index map; introduction for the case studies; overlaying data for an early analysis; resource prioritization; locations for public art; outreach and engagement, noting increasing access to life saving CPR; policy development and partner spotlight; continuous uses, including criteria in facilities scoring, language access, and applying for grants; and next steps.

Discussion ensued regarding appreciation for staff and case study presentations; future of the Equity Index and potential uses; creative economy data into Geographic Information System data overlay; expansion of public art; other jurisdictional uses, including Pierce Transit; national leaders in equitable work; updating data points, noting the two-year rule; communication and prioritization of high opportunity areas; learning data for action tools, including snapshots over time; and metrics for feedback and outcomes.

Other Items of Interest

There were no other items of interest.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

3. [24-0792](#) Weekly Report to the Mayor and City Council, July 18, 2024
[Hyun Kim, Acting City Manager]

Acting City Manager Hyun Kim stated there are two ceremonials on tonight's meeting agenda, proclaiming July 31-August 5, 2024, as Power Paddle to Puyallup Youth Canoe Journey Week and proclaiming July 2024 as Disability Pride Month. He concluded by stating no changes are expected to tonight's agenda and tonight's meeting includes community forum.

Adjournment

On proper motion, the study session was adjourned at 2:13 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



City of Tacoma

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July 30, 2024

12:00 PM

Call to Order

Mayor Woodards called the study session to order at 12:04 p.m.

Roll Call

Present: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

Briefing Items

1. [24-0809](#) Good Jobs, Great Cities Program Update
[Bucoda Warren, Senior Policy Analyst, City Manager's Office;
Katie Condit, Chief Executive Officer, WorkForce Central]

At approximately 12:05 p.m., Bucoda Warren, Senior Policy Analyst, City Manager's Office, provided opening remarks on the Good Jobs, Great Cities Program and introduced Katie Condit, Chief Executive Officer, WorkForce Central. Condit presented the City of Tacoma Action Plan, noting goals and key partners; outreach and pilot initiatives, including Eastside Green Jobs Training Center; training and pathway mapping; convening and partner alignment; and funding and federal alignment, noting earn and learn opportunities.

Discussion ensued regarding distribution of funds, pilot programs, appreciation for staff and focus on the Eastside, program requirements and resilience, young adult engagement and opportunities, and language access strategies.
2. [24-0810](#) Home in Tacoma Project Phase 2 - Planning Commission Recommendations
[Brian Boudet, Planning Division Manager, Planning and Development Services]

At approximately 12:28 p.m., Brian Boudet, Planning Division Manager, Planning and Development Services (PDS), provided a brief overview on the Home in Tacoma Project Phase 2 and introduced Alyssa Torrez, Senior Planner, PDS; Chris Karnes, Commissioner, Planning Commission

(PC); Erin Dilworth, Health Community Planner, Tacoma-Pierce County Health Department; Heidi Oien, Partner, and Laura Durgerian, Consultant, Mithun; Tyler Bump, Consultant, EcoNW; and Erin Ferguson, Consultant, Parametrix. Together, they presented an agenda; policy background; relationships to the Affordable Housing Action Strategy, state legislative housing bills, and mandates; housing challenge; community input; health impact assessment scope; select recommendations for Council consideration; Environmental Impact Statement; tradeoffs between housing, parking, and landscape; housing test fits and feasibility analysis; detailed test fits and conclusions; economic feasibility and bonuses; PC recommendations; urban residential zones; housing types; district development standards; parking requirements, including reduction to make space for housing; incentive bonuses; affordability; residential target areas, noting Multi-family Tax Exemption Program; unit lot subdivision, including supporting homeownership goals; amenity space and trees; tree retention requirements; additional PC recommendations; and next steps.

Discussion ensued regarding appreciation for staff; health department recommendations; multi-plex, noting residential versus commercial; parking, including bike parking and transit; State legislation; home occupation size; tree retention; service partnership priorities, including Solid Waste Management; providing an interactive code requirements tool for current homeowners; community engagement, noting public hearing outreach and language access; current and potential annexations; future parks and outdoor spaces; opportunities for land use creativity; training and workshops; setback modification to incorporate HVAC units; unit lot subdivisions options and requirements; high versus low opportunity index and feasibility; tree bonuses; permit processes in alignment with timeline; planning for growth, including parking tradeoff; new and additional standards; and potential date change of public hearing.

Other Items of Interest

3. [24-0811](#) Council Action Memorandum - Consolidating and Clarifying City Council Recommendations for Certain Proposed City Charter and Municipal Code Amendments
[Mayor Woodards]

Mayor Woodards presented a Council Consideration Request for a resolution consolidating and clarifying motions directing certain Charter Review Committee recommendations and proposed Council Member Charter amendments through various policy development processes for further study and evaluation. She concluded by stating this resolution records and clarifies motions

made at the Council meeting of July 9, 2024, and will define which other process these conversations would fall under and provide clarification to items directed broadly to undefined processes.

Discussion ensued regarding deadlines, timelines, and processes.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

4. [24-0812](#) Weekly Report to the Mayor and City Council, July 25, 2024
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there are no ceremonials on tonight's meeting agenda, and two changes are expected to tonight's agenda, to add the names for the "For" and "Against" Committees to Resolution No. 41496 and to change the date of the Home in Tacoma public hearing.

Adjournment

On proper motion, the study session was adjourned at 3:06 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



City of Tacoma

City Council Study Session Minutes

747 Market Street, Tacoma, WA 98402, Council Chambers

Dial: 253-215-8782 Meeting ID: 894 9617 1192

Webinar Link: www.zoom.us/j/89496171192 Passcode: 896569

August 06, 2024

12:00 PM

Call to Order

Deputy Mayor Hines called the study session to order at 12:08 p.m.

Roll Call

Present: 6 - Bushnell, Diaz, Hines, Sadalge, Scott and Walker

Absent: 3 - Daniels, Rumbaugh and Mayor Woodards

Council Member Daniels arrived at 12:12 p.m.

Council Member Walker participated virtually.

Briefing Items

1. [24-0859](#)

2024 Community Survey Results Update

[Jacques Colon, Chief Strategy Officer, Office of Strategy]

At approximately 12:08 p.m., Jacques Colon, Chief Strategy Officer, Office of Strategy, provided opening remarks on the 2024 community survey results and introduced Ted Richardson, Strategic Initiatives Coordinator, Office of Strategy, and Ryan Murray, Assistant Director of Community Research, ETC Institute.

Council Member Daniels arrived here, at 12:12 p.m.

Together, Richardson and Murray presented an overview; agenda; purpose; methodology, noting access, distribution, and sample size; location of respondents; and demographics. They continued by outlining perceptions from the community related to government, jobs, and economy; overall satisfaction with the City, including GIS mapping, police, fire and emergency medical services; important ratings, noting public safety and enforcement; mapping high priority items; public works and utilities, including infrastructure and road; priority items, noting condition of major streets and cleanliness; and communication, including efforts by local government and level of public involvement in local decision making; safety and crime, noting rating of feeling safe in Tacoma; neighborhood priorities, including funding for social

services; additional priorities, including information sources and civic participation; satisfaction of customer services; and next steps.

Discussion ensued regarding demographic data comparisons; amount of survey responses in multiple languages; appreciation for comprehensive results; public safety, noting police-related perceptions; next steps and priorities; homeless services, noting state and federal legislative priorities and policies; funding and budget; and learning from other cities' survey results.

Other Items of Interest

Council Member Walker provided brief comments on a letter being drafted to the Pierce County Council and the County Executive in support of an ordinance for a tiny home village in unincorporated Pierce County. She concluded by stating the letter will be in the packet for next week's meeting agenda.

Discussion ensued regarding changes needed to continue the tiny home village construction.

* * * * *

Council Member Sadalge introduced a proposed motion for tonight's Council meeting to direct the City Manager to have staff bring a framework for proposed permit regulations to the Infrastructure, Planning, and Sustainability Committee for discussion and feedback before exercising the authorities established through Ordinance No. 28974.

* * * * *

Council Member Diaz reminded everyone that today is election day and encouraged everyone to vote.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

2. [24-0860](#) Weekly Report to the Mayor and City Council, August 1, 2024
[Melanie Harding, Interim Deputy City Manager, City Manager's Office]

Interim Deputy City Manager Melanie Harding stated there are no ceremonials on tonight's meeting agenda, no changes are expected to tonight's agenda, and tonight's meeting includes community forum.

Executive Session - Potential Litigation

MOTION: Council Member Daniels moved to convene to an executive session pursuant to RCW 42.30.110(1)(i)(i) and (ii) to discuss potential litigation, not to exceed 15 minutes.

SECONDED BY: Council Member Bushnell.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 7 - Bushnell, Daniels, Diaz, Hines, Sadalge, Scott and Walker

Absent: 2 - Rumbaugh and Mayor Woodards

The City Council convened to executive session at 1:30 p.m.
City Attorney Chris Bacha was present.

The executive session was extended by 10 minutes at 1:45 p.m. and
by five minutes at 1:55 p.m.

The executive session concluded, and the study session reconvened,
at 2:01 p.m.

Adjournment

There being no further, the study session was adjourned at 2:01 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



City of Tacoma

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August 13, 2024

12:00 PM

Call to Order

Mayor Woodards called the study session to order at 12:01 p.m.

Roll Call

Present: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

Briefing Items

1. [24-0882](#)

Citywide Website Redesign Project Update

[Goldin Doles, Communications and Marketing Manager,
Media and Communications Office]

At approximately 12:01 p.m., Amy Clancy, Director, Media and Communications Office (MCO), introduced Goldin Doles, Communications and Marketing Manager, MCO. Doles provided an update on the City website redesign project; goals, including improved navigation and increase accessibility; background; research; methodology, including usability study and focus groups; design prototypes; overall findings; community engagement events; and next steps, including the anticipated launch in spring 2025. Enzhou Wang, Assistant Director, Information Technology, presented implementation, including the secured new domain Tacoma.gov.

Discussion ensued regarding redirection from the old domain name; mobile device capability; key words and search engine optimization; content management framework, including internal web stewards; internal and external data analytics; social media integration; artificial intelligence functionality, including chatbots; Legistar search integration; content audit, noting archive policies; ease of finding meeting materials and links; accessibility to information and resources for all residents; claims process, noting the difficulty of tracking current claims; and language accessibility tools.

2. [24-0883](#) South Tacoma Groundwater Protection District Public Hearing Preparation
[Stephen Atkinson, Principal Planner, Planning and Development Services]

At approximately 12:42 p.m., Stephen Atkinson, Principal Planner, Planning and Development Services (PDS), introduced Glen George, Principal Civil Engineer P.E., Tacoma Water, and Erin Dilworth, Healthy Community Planner, Tacoma-Pierce County Health Department (TPCHD); and presented an overview of the South Tacoma Groundwater Protection District (STGPD), including location, noting creation and establishment; moratorium, including Amended Substitute Resolution No. 40985 and adoption of Ordinance No. 28872; work plan; engagement efforts; and landscaping and tree canopy, noting areas of focus for code review and background. George continued with the Tacoma Water Integrated Resource Plan (IRP) update; yield model refinements, noting demand forecasts and peak reduction strategies; climate change assessment; groundwater analysis, including United States Geological Survey Southeast Sound Groundwater Flow Model analysis report; the IRP Public Advisory Committee; and schedule. Dilworth presented on the STGPD health impact assessment (HIA), including phases, HIA Advisory Group, community engagement, and next steps. Atkinson concluded with the moratorium and work plan schedule.

Discussion ensued regarding appreciation for TPCHD collaboration and the importance of the work plan; the HIA, noting community engagement topics, process and policy considerations, and standardization and practice standards; monitoring and testing schedule; and focus area recommendations.

3. [24-0884](#) Community Safety Action Strategy Update
[Jacques Colon, Chief Strategy Officer; Gabe Moaalii, Strategic Initiatives Program Coordinator; Office of Strategy]

At approximately 1:33 p.m., Jacques Colon, Chief Strategy Officer, Office of Strategy, provided opening remarks on the Community Safety Action Strategy and introduced Gabe Moaalii, Strategic Initiatives Program Coordinator, Office of Strategy, and Alyssa Torrez, Senior Planner, PDS. Together, Colon, Moaalii, and Torrez presented an overview; purposes; shared priority; improving equity through coordination, noting workshop stations and engagement methods; approach, noting collaboration and partnerships; community vision, noting goals to co-create healthy places and neighborhoods, invest in people and prevention, effective response with care, and promote healing and repair; and next steps.

Discussion ensued regarding actions versus goals, noting expressing expectations and vision; metrics of success, noting accountability factors, timelines, and resources; investment in prevention and business safety; summary of action plans, noting emotional impact and City targets; gaps in

areas that community would like the City to focus on; budget; and next steps prior to adoption.

Other Items of Interest

4. [24-0885](#) Letters to Pierce County Council Members and Pierce County Executive Regarding Homeless Services in Pierce County [Mayor Woodards]

Mayor Woodards presented a pair of letters addressed to Pierce County Council Members and the Pierce County Executive advocating for the support of Ordinance O2024-540, which would amend Pierce County's land use code and allow for a streamlined process of setting up non-congregate tiny home shelter sites, noting that many individuals experiencing homelessness are either residing or seeking refuge in unincorporated areas where access to essential services and shelter is limited. She concluded by stating through continued collaboration and shared commitment, we can make significant progress in reducing homelessness, and the letters will be considered under the consent agenda at tonight's meeting.

Discussion ensued regarding requested edits and the need for services all over Pierce County.

* * * * *

Mayor Woodards mentioned the updated Council appointments resolution will be in the packet for the August 20, 2024, Council agenda. She concluded by reminding Council Members to share their priorities.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

5. [24-0886](#) Weekly Report to the Mayor and City Council, August 8, 2024 [Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there are no ceremonials on tonight's meeting agenda, no changes are expected, and tonight's meeting includes a public hearing on the STGPD moratorium extension and community forum.

Executive Session - Pending Litigation

MOTION: Deputy Mayor Hines moved to convene to executive session pursuant to RCW 42.30.110(1)(i) to discuss pending litigation not to exceed 15 minutes.

SECONDED BY: Council Member Walker.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

The City Council convened to executive session at 3:06 p.m.
City Attorney Chris Bacha was present.

The executive session concluded, and the study session reconvened, at 3:22 p.m.

Adjournment

There being no further business, the study session was adjourned at 3:22 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



City of Tacoma

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August 20, 2024

12:00 PM

REVISED - JOINT MEETING WITH THE PUBLIC UTILITY BOARD

Call to Order

Mayor Woodards called the joint study session to order at 12:00 p.m.

Roll Call

Present: 8 - Bushnell, Daniels, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

Absent: 1 - Diaz

Public Utility Board Members:

Present: 4 - Bridges, Claus-McGahan, Gallagher, and O'Loughlin

Absent: 1 - Watson

Council Member Diaz arrived at 12:01 p.m.

* * * * *

Council Member Diaz arrived here, at 12:01 p.m.

Joint City Council / Tacoma Public Utility Board Briefing Items

1. [24-0912](#)

Tacoma Public Utilities Long Range Financial Plan

[Michelle Brown, Financial Planning Manager, Tacoma Power;
Lyna Vo, Principal Data Analyst, Tacoma Water]

At approximately 12:02 p.m., Michelle Brown, Financial Planning Manager, Tacoma Power, provided a brief overview of Tacoma Public Utilities (TPU), long range financial plan (LRFP), and introduced Lyna Vo, Principal Data Analyst, Tacoma Water. Brown presented an overview and background; importance of a LRFP; guiding principles and policies; average rates, noting how they are determined; foundational elements of Tacoma Power's financial forecasts, including revenue and expense assumptions; wholesale revenues; purchases and personnel, noting they make up 50 percent of current expenses; impact of capital and infrastructure expenses on increasing costs; peer utilities rate increases; average monthly residential bill; and pressures and

opportunities. Vo concluded with Tacoma Water's foundational financial elements, rate increases, wholesale revenue, debt management, challenges and risks, average monthly water bill, and next steps.

Discussion ensued regarding increased cost of benefits, Handy Whitman Index, and Integrated Resource Plan progress.

2. [24-0913](#) Tacoma 2030 Climate Action Plan and 2023 Progress Report
[Kristin Lynett, Sustainability Manager, Environmental Services;
Rochelle Gandour-Rood, Education Outreach Manager, Tacoma Public Utilities]

At approximately 12:30 p.m., Kristi Lynett, Sustainability Manager, Environmental Services (ES), presented the Tacoma 2023 Climate Action Plan (CAP) and progress report, including an agenda; background; and 2030 climate milestones. She continued with an overview of the CAP actions and progress, including to increase community-led climate equity projects and programs; increase number of preserved housing units; reduce fossil fuels from buildings; increase number of new affordable units; increase bicycle infrastructure, noting eliminating fatalities and series injures from collisions; increase tree planting; protect open space; add public electric vehicle charging locations; decrease per-capita waste and increase number of Enivrostar businesses; and increase number of green jobs and natural heat island intervention projects. She concluded with City examples of reduced greenhouse gas emissions from municipal fleets, municipal buildings, and infrastructure; federal and state leadership; funding leverages; and next steps.

Discussion ensued regarding appreciation for the TPU and ES collaboration and the Sustainable Tacoma Commission; switching to heat pumps, noting TPU incentives; electric vehicles transition, including City fleet operations and management; and safety, noting collision data and progress.

- 2a. [24-0934](#) Water Regulations Update
[Kim DeFolo, Interim Planning and Engineering Manager, Tacoma Water]

At approximately 12:58 p.m., Kim DeFolo, Interim Planning and Engineering Manager, Tacoma Water, presented an update on water regulations, including updates related to drinking water; per- and polyfluoroalkyl substances (PFAS); final Environmental Protection Agency PFAS rule; Tacoma Water PFAS 2023 sampling; next steps; and the Lead and Copper Rule, noting service line inventory, inspections, and communications.

Discussion ensued regarding inspection locations; PFAS testing, including testing of wells, additional locations, and frequency; appreciation for being proactive in PFAS testing and removal of the lead goosenecks; levels of contamination; copper inspection needs; notification of levels to residents;

at-home treatments for PFAS mitigation; and water quality for residents.

* * * * *

The joint study session concluded at 1:23 p.m.

The regular study session convened at 1:33 p.m.

City Council Briefing Items

3. [24-0916](#) South Tacoma Groundwater Protection District Moratorium Extension
Public Hearing Debrief
[Adam Nolan, Senior Planner; Brian Boudet, Planning Division Manager,
Planning and Development Services]

At approximately 1:33 p.m., Adam Nolan, Senior Planner, Planning and Development Services, presented a debrief on the South Tacoma Groundwater Protection District (STGPD) moratorium extension public hearing held on August 13, 2024, including STGPD creation, moratorium actions, public hearing notifications, public comments, work plan, tentative schedule, and next steps.

Discussion ensued regarding appreciation for staff and public comments; current code additions; modifications, including jeopardizing current work plan; and impact and process of adding impervious services.

Other Items of Interest

4. [24-0917](#) Council Action Memorandum - 2024 Council Committee Appointments
[Mayor Woodards]

Mayor Woodards presented a Council Action Memorandum for a resolution updating the 2024 appointments of Council Members to various committees, boards, and commissions following the appointment of Sandesh Sadalge to the Council District No. 4 position. She concluded by stating the final resolution will be on the agenda at tonight's meeting.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

5. [24-0918](#) Weekly Report to the Mayor and City Council, August 15, 2024
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there are three ceremonials on tonight's meeting agenda, proclaiming Thursday, August 22, 2024, as The Humane Society for Tacoma and Pierce County Day; a Compassionate Tacoma recognition for Bruce Kendall; and a presentation on City Council Jobs 253. She concluded by stating one change is expected to tonight's agenda, a motion to amend on the appointment resolution by removing Council Member Bushnell from the Community Council Liaison and adding Council Member Sadalge.

Executive Session - Review the Qualifications of a Public Employee

MOTION: Deputy Mayor Hines moved to convene to executive session pursuant to RCW 42.30.110(1)(i)(i) and (ii) and RCW 42.30.110(1)(g) to discuss potential litigation and to review the performance of a public employee, not to exceed 60 minutes.

SECONDED BY: Council Member Walker.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

The City Council convened to executive session at 2:00 p.m.
City Attorney Chris Bacha was present.

The executive session was extended by 30 minutes at 2:58 p.m., and 10 minutes at 3:31 p.m.

The executive session concluded, and the study session reconvened, at 3:43 p.m.

Adjournment

There being no further business, the study session was adjourned at 3:44 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



City of Tacoma

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August 27, 2024

12:00 PM

Call to Order

Mayor Woodards called the study session to order at 12:02 p.m.

Roll Call

Present: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

Briefing Items

1. [24-0939](#) City of Tacoma Artificial Intelligence Policies Overview
[Daniel Key, Director, Information Technology]

At approximately 12:02 p.m., Daniel Key, Director, Information Technology, presented the City's artificial intelligence (AI) policy, including an agenda, history and recent tools, AI application examples, Generative AI (GenAI) similarity to mathematics, large language models, GenAI benefits and risks, technology governance practices, strategy, adoption steps, local government collaboration, adapting to community AI usage, policy and administrative considerations, and references.

Discussion ensued regarding security, noting impersonations and deepfakes of elected officials and impact processes; GenAI in comparison to an algorithm; asset management; technology governance process, strategy, and balance of perspective; SAP and integration of GenAI; availability of data, noting current practices; and appreciation for staff.

Other Items of Interest

2. [24-0948](#) Council Consideration Request - North End Neighborhood Council Historic Cushman Street Fair Support
[Deputy Mayor Hines]

Deputy Mayor Hines presented a Council Consideration Request to allocate

\$5,000 of Council Contingency Funds to support the Historic Cushman Street Fair which will be a family-friendly event designed to celebrate community, highlight opportunities to energize local neighborhoods, and raise public awareness about Tacoma's historical Cushman and Adams Substations. He concluded by stating the fair will also be the main event in the public outreach process to help the City determine options for the future use of the historic Cushman and Adams Substation properties and will feature community resource booths, food, family activities, and a video tour of the Cushman substation building; and the resolution will be coming to the full Council on the September 10, 2024, meeting agenda.

Discussion ensued regarding excitement for the event.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

3. [24-0940](#) Weekly Report to the Mayor and City Manager, August 22, 2024
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there are no ceremonials on tonight's meeting agenda, no changes are expected to tonight's agenda, and tonight's meeting includes community forum.

Executive Session - Review the Performance of a Public Employee

MOTION: Deputy Mayor Hines moved to convene to executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee, not to exceed 60 minutes.

SECONDED BY: Council Member Walker.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

The City Council convened to executive session at 12:53 p.m.
City Attorney Chris Bacha was present.

The executive session was extended by 60 minutes at 1:53 p.m. and 30 minutes at 2:53 p.m.

The executive session concluded, and the study session reconvened,
at 3:24 p.m.

Adjournment

There being no further business, the study session was adjourned at 3:24 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



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September 10, 2024

12:00 PM

Call to Order

Mayor Woodards called the study session to order at 12:01 p.m.

Roll Call

Present: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

Briefing Items

1. [24-0968](#)

General Fund 2024-2026 Financial Outlook

[Elizabeth Pauli, City Manager; Katie Johnston, Budget Officer, Office of Management and Budget]

At approximately 12:01 p.m., City Manager Elizabeth Pauli provided an overview of the 2024-2025 General Fund (GF) financial outlook, expressed appreciation for staff, and introduced Katie Johnston, Budget Officer, Office of Management and Budget. Johnston presented budget updates, including an overview; revenue and expense updates through July 2024; and a comparison of GF financial forecasts from June and August 2024, noting the baseline structural gap and updated expense projections. She continued by outlining the process and options to produce a balanced budget, including fines, exemptions, and audits; utility tax exemptions; parking; and event-related excise tax. Johnston concluded with review of the City's revenue strategy, noting items and timelines in the proposed budget, possible impacts, and items that are in-progress; and next steps.

Discussion ensued throughout regarding excise taxes, impact fees, revenue assumptions, COVID-19 pandemic funding, fire levy funds, utility tax exemptions, purpose of the Tacoma Power gross earnings tax revenue update, history of the structural funding gap, options to require review or automatically increase fees based on inflation, grant funding, appreciation for staff, level of service, impacts of the GF shortfall, local sales and business tax revenues, impacts to the community, timelines for budget adjustments in 2025-2026, and next steps for the budget and other legislative actions.

Other Items of Interest

2. [24-0969](#) Letter Addressing Northwest Immigration and Customs Enforcement Processing Center
[Council Member Walker]

Council Member Walker presented a letter requesting assistance from United States Representative Derek Kilmer with ensuring the incoming Representative for Washington's 6th District is informed about the City Council's concerns regarding the Northwest Immigration and Customs Enforcement Processing Center (NWIPC), including poor standard of living, food and water insecurity, insufficient health care, excessive use of solitary confinement, use of force and sexual assault, lack of access to communication, and inadequate legal representation. She concluded by stating Tacoma has limited authority to intervene because NWIPC is privately owned, and the City depends on state and federal involvement to ensure that this facility complies with national standards to keep detainees safe and healthy; and the proposed letter will appear on tonight's Council meeting agenda for consideration.

Discussion ensued regarding raising public awareness of egregious issues at NWIPC, next steps to work with the new Representative in 2025, appreciation for the proposed letter, and providing copies of the letter to the full federal delegation.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

3. [24-0970](#) Weekly Report to the Mayor and City Council, September 5, 2024
[Melanie Harding, Interim Deputy City Manager, City Manager's Office]

City Manager Elizabeth Pauli stated there are three ceremonials on tonight's meeting agenda, proclaiming September 13-22, 2024, as Welcoming Week; proclaiming September 15-October 15, 2024, as Hispanic Heritage Month; and proclaiming September 2024 as Emergency Preparedness Month. She stated no changes are expected to tonight's agenda, and tonight's meeting includes community forum. She concluded by reviewing the third quarter update on homelessness provided in the Weekly Report, noting rates of calls, contacts, and requests for service; one arrest was made under Tacoma Municipal Code Chapter 8.19; and the competitive funding recommendation process for 2025-2026, noting a presentation will be made to the Community Vitality and Safety Committee at an upcoming meeting.

Executive Session - Pending Litigation & Review the Performance of a Public Employee

MOTION: Deputy Mayor Hines moved to convene to executive session pursuant to RCW 42.31.110(1)(i) and 42.30.110(1)(g) to discuss pending litigation and to review the performance of a public employee, not to exceed 60 minutes.

SECONDED BY: Council Member Walker.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 9 - Bushnell, Daniels, Diaz, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

The City Council convened to executive session at 1:16 p.m.
Chief Deputy City Attorney Steve Victor and Deputy City Attorney Debra Casparian were present.

The executive session was extended by 40 minutes at 2:19 p.m., and by 15 minutes at 2:56 p.m.

The executive session concluded, and the study session reconvened, at 3:15 p.m.

Adjournment

There being no further business, the study session was adjourned at 3:15 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk



City of Tacoma

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September 17, 2024

12:00 PM

Call to Order

Mayor Woodards called the study session to order at 12:00 p.m.

Roll Call

Present: 7 - Bushnell, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

Absent: 2 - Daniels and Diaz

Council Member Diaz arrived at 12:10 p.m.

Briefing Items

1. [24-0988](#)

2024 Economic Disparity Study Preliminary Results

[Kacee Woods, Equity in Contracting and Workforce Programs Manager, Community and Economic Development; Dave Keen, Principal; Janine Kyritsis, Chief Listing Officer; Manuel Perez, Consultant; Blanca Monter, Senior Consultant, Keen Independent Research]

At approximately 12:01 p.m., Kacee Woods, Equity in Contracting and Workforce Programs Manager, Community and Economic Development, provided opening remarks on the 2024 Economic Disparity Study; and introduced Dave Keen, Principal; Janine Kyritsis, Chief Listing Officer; Manuel Perez, Consultant; and Blanca Monter, Senior Consultant, Keen Independent Research. Together, Keen, Kyritsis, Perez, and Monter presented the study team, including the subconsultant team; and study methodology, noting key study elements, contract data, and geographic area for availability survey.

Council Member Diaz arrived here, at 12:10 p.m.

Together, they continued with marketplace, availability, utilization, and disparity analysis; disparity results by program application; qualitative information; and recommendations.

Discussion ensued regarding final study results, noting they will be posted

online after the meetings; Small Business Enterprise Program and Equity in Contracting Program; appreciation for staff and Keen Independent Research; next steps, process, and implementation; budget and resources; expectations of growth; disparity results, noting impact from the COVID-19 pandemic; workshops and access; outreach and contract close-out surveys; cadence of disparity study; and the procurement process, including communications regarding bids.

2. [24-0989](#) Alternative Response Quarterly Update
[Elizabeth Pauli, City Manager]

At approximately 12:53 p.m., Interim Deputy City Manager Melanie Harding provided an introduction on the alternative response quarterly update, including background, focus areas, expanded response methods, and response spectrum. Allyson Griffith, Director, Neighborhood and Community Services (NCS), introduced Javon Carlisle, Homeless Engagement and Alternatives Liaisons (HEAL) Project Lead, and Kevin Ruby, Senior Community Resources Analyst, NCS; and provided a project overview; third quarter updates; HEAL at work; and the soft launch of the HEAL Dashboard.

Siona Stallings-Alailima, Interim Chief, Tacoma Fire Department (TFD), provided opening remarks on the Holistic Outreach Promoting Engagement (HOPE) Team and introduced Aleesia Morales and Cassie Hallston, Program Managers, TFD. Together, Morales and Hallston presented an overview on the HOPE team project, noting establishment of the Team; staffing updates; what and how HOPE helps the community; community collaboration and data collection; dispatched calls data from the third quarter; and from the one-year anniversary of HOPE.

Paul Junger, Deputy Chief, Tacoma Police Department (TPD), provided an update on the Community Service Officers (CSO), noting project overview and implementation; CSO Team structure and role; and hiring and training milestones. Corey Darlington, Captain, TPD, introduced the CSO Team. Dustin Myhre, Lieutenant, TPD, presented the CSO dashboard. Carlton Chambers, CSO, TPD presented an average day for a CSO, and TPD's commitment.

Amita Lonial, Deputy Director, Tacoma Public Library, provided a brief update on the Library's patron crisis and de-escalation team, noting a project overview. Harding concluded with timelines for third and fourth quarter of 2024.

Discussion ensued regarding camping bans in other jurisdictions; connecting community members with detox locations and other services; grants; number of CSO calls, noting capacity; non-profit resources and coordination;

appreciation for staff; HOPE Team calls, noting the variations of crisis; HEAL Dashboard; data from HOPE Team in regards to unhoused community members in shelters; funding for additional staff on the HOPE Team; closure of Pierce County crisis stabilization facilities; mental health funding; CSO chain of command and collaboration with HEAL or HOPE Teams; potential trends on decreased Tacoma FIRST 311 calls; class and compensation changes for HOPE Team; demographic data; collaboration with Pierce County schools; calls for service and response times; access to resources, noting agency relationships; and reflection.

Other Items of Interest

3. [24-0990](#) Council Consideration Request - Resolution Opposing Initiative 2117
[Council Member Walker]

Council Member Walker presented a Council Consideration Request for a resolution expressing opposition to Initiative 2117, which will appear on the November 5, 2024, General Election ballot in Washington and proposes a prohibition on State agencies for imposing any type of carbon tax credit trading, including “cap and trade” or “cap and tax” programs, and proposed a repeal of sections of the 2021 Climate Commitment Act (CCA) as amended. She concluded that in 2023 the first CCA auction enables the State Legislature to appropriate \$2.1 billion for climate projects in 2023-2025 biennium budget, including support for a variety of programs in the City.

Committee Reports

There were no committee reports given.

Agenda Review and City Manager's Weekly Report

4. [24-0991](#) Weekly Report to the Mayor and City Council, September 12, 2024
[Elizabeth Pauli, City Manager]

City Manager Elizabeth Pauli stated there are no ceremonials on tonight’s meeting agenda, and no changes are expected to tonight’s agenda.

Executive Session - Pending Litigation

MOTION: Deputy Mayor Hines moved to convene to executive session pursuant to RCW 42.30.110(1)(i) and (ii) and RCW 42.30.110(1)(i) to discuss pending and potential litigation, not to exceed 15 minutes.

SECONDED BY: Council Member Walker.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 8 - Bushnell, Diaz, Hines, Rumbaugh, Sadalge, Scott, Walker and Mayor Woodards

Absent: 1 - Daniels

The City Council convened to executive session at 2:44 p.m.
City Attorney Chris Bacha was present.

The executive session concluded, and the study session reconvened, at 2:59 p.m.

Adjournment

There being no further business, the study session was adjourned at 2:59 p.m.

Victoria R. Woodards, Mayor

Nicole Emery, City Clerk