City of Tacoma **City Council Action Memorandum**

TO: Elizabeth Pauli, City Manager
FROM: Bucoda Warren, Chief Policy Analyst to the Mayor; Paige Armstrong, Office of the Mayor
COPY: City Council and City Clerk
SUBJECT: **2025 Cancelled City Council Meetings – December 17, 2024**
DATE: December 4, 2024

SUMMARY AND PURPOSE:

A resolution approving the cancellation of 11 regular City Council meetings and study sessions in 2025: Tuesday, January 21; Tuesday, February 18; Tuesday, March 11; Tuesday, May 27; Tuesday, September 2; Tuesday, September 23; Tuesday, November 4; Wednesday, November 12; Tuesday, November 25; Tuesday, December 23; and Tuesday, December 30.

COUNCIL SPONSOR:

Mayor Woodards

BACKGROUND:

Per Section 2.8 of the City Charter as amended by a vote of the people during the general election on November 5, 2024, entitled Procedure of the Council, the City Council shall hold at least 70 regular meetings each calendar year which includes Council meetings and study sessions.

At the December 10, 2024, study session, the City Council discussed the following dates as proposed options for the 11 cancelled City Council meetings and study sessions in 2025:

- Tuesday, January 21
- Tuesday, February 18
- Tuesday, March 11
- Tuesday, May 27
- Tuesday, September 2
- Tuesday, September 23
- Tuesday, November 4
- Wednesday, November 12
- Tuesday, November 25
- Tuesday, December 23
- Tuesday, December 30

Most of the dates selected fall one day before or after a legal holiday. Per Rule 1A of the Rules of the Procedure of the Council of the City of Tacoma, entitled Regular Meetings, if a legal holiday is on a Tuesday, the regular meeting shall be held on the next business day. In 2025, the City of Tacoma observes Veterans' Day on Tuesday, November 11, 2025, and would hold the regular meetings of that week on Wednesday, November 12, 2025.

ALTERNATIVES:

The City Council could determine alternative dates to cancel.

STAFF/SPONSOR RECOMMENDATION:

Staff recommends that these 11 City Council meetings and study sessions be cancelled in 2025 and requests City Council consideration at the December 17th Council meeting.

FISCAL IMPACT:
There is no fiscal impact.